

169 Main Street
Private Bag 53
Umzimkhulu
3297



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Tel: (039) 259 5000/5300
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BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 15/05/2018
KZN435/17/18/022/CORP

ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	Briefing Date
TRAINING ON LEADERSHIP , CONFLICT MANAGEMENT AND BASIC COMPUTER (Microsoft Office 2013)	ULM- CORP009/18	23/05/2018 at 10h:00

Tender documents will be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the non-refundable payment of R100 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 21st of May 2018; cut-off time for buying documents is the 23rd of May 2018 15 minutes before the briefing time

Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted.

- Registered on Central Suppliers Database attach proof of Registration (CSD)
- Valid BBBEE certificate certified or original
- MBD 4, 8 & 9
- Updated Municipal rates statement for the company and the directors to confirm that Municipal rates are not in arrears for more than 90 days
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head

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80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.

Evaluation criteria

Evaluation criteria threshold 60 points / 60%

Criteria	Max Points	Score	Total
<p>Experience: (5 training projects completed and at 5 years of experience) the service provider must demonstrate experience with recommendation letters from at least 5 previous institutions and attach traceable references)</p> <p>5 and beyond = 50 points 2-4 = 25 points</p>	50		
<p>Accreditation: (with relevant professional Registered with SETA) attach proof of registration</p> <p>Non-submission = 0</p>	20		
<p>Expertise: (Office Specialist Certification on 2013 or equivalent - attach certified copy and CV with 5 years training experience) of a Personnel directly involved in the project on day to day basis</p>	30		

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Expertise (certification on Leadership and Conflict Management attach certified copy and CV with 5 years training experience) of a Personnel directly involved in the project on day to day basis)			
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Non -submission =0 points

Uncertified certificate copies =0 points

Bidders that do not meet the minimum threshold of **60 points** will be eliminated, and will not be considered for the next stage of evaluation which is Price and Preference Points.

NB: It is compulsory for a bidder to score not less than 50% on the Experience segment .For Expertise and Accreditation bidders must score 100% Even if the bidder has scored the 60% of threshold but scores less than the stipulated % on one or more of the segments above the bidder will be non-responsive.

120 days Price Validity

Contact Details

All other enquiries shall be directed to: during work hours

Attention : Mr S Shinga
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Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h00, 8th of June 2018** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply

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Z. S. SIKHOSANA
MUNICIPAL MANAGER