

169 Main Street  
Private Bag 53  
Umzimkhulu  
3297



Email: [info@umzimkhulum.gov.za](mailto:info@umzimkhulum.gov.za)  
Tel: (039) 259 5000/5300  
Fax: (039) 259 0427

## BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 435

Date issued 21/01/2019  
KZN435/18/19/020/INFR

### INVITATION TO QUOTE RE-ADVERTISEMENT UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
Supply and Delivery of Brush Cutters	ULM-INFR - 026/18	24/01/2019 @11h:00

Quotation documents will be available on the Municipal website ([www.umzimkhulum.gov.za](http://www.umzimkhulum.gov.za)) on the **23<sup>rd</sup> of January 2019** / will be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the non-refundable payment of **R50** per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between **09:30am** and **16:00pm** from the **23<sup>rd</sup> of January 2019**; **cut-off time for buying documents is the 24<sup>th</sup> of January 2019, 15 minutes before the briefing time.**

Compulsory briefing meeting is scheduled to take place at **169 Main Street, uMzimkhulu, 3297 (Municipal boardroom)**

**Invalid or non-submission of the following documents will render the quotation disqualified, BBBEE points will not be allocated if the Certificate is not submitted**

- Registered on Central Suppliers Database (CSD) attach proof of Registration
- Valid BBBEE certificate certified or original
- MBD 4, 8 & 9 -
- Municipal rates certificate / statement for the Directors and the company  
Confirm that Municipal rates are not in arrears for more than 90 days or;  
Attach valid lease agreement if the company is leasing the office space  
Attach a valid lease agreement if the director is leasing accommodation
- Attach affidavit if the account is under your parents , siblings , grandparents and you are not paying any Municipal rates  
Copy of a marriage certificate if Municipal account in under your spouse

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- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head

**80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.**

### Evaluation criteria

#### Functionality

Minimum threshold is 60% (12/20)

Key aspect of criterion	Basis for points allocation	Score	Max. Points	Verification Method
Experience of the Bidder (Name of traceable reference with contact details to be included for verification)	The tenderer should have four completed project in supplying and deliver in the past 3 financial years and attached traceable references letter and appointment letter.	Excellent	20	List of Projects
	The tenderer should have Three completed project in supplying and deliver in the past 3 financial years and attached traceable references letter and appointment letter	Good	15	List of Projects

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	The tenderer should have two completed project in supplying and deliver in the past 3 financial years and attached traceable references letter and appointment letter	Fair	10	List of Projects
	Less than two projects completed project in supplying and deliver in the past 3 financial years and attached traceable references letter and appointment letter	Poor	0	

Functionality/quality: tender must achieve at least 60% (12/20) in order to qualify for the second stage. The 80/20 scoring will apply.

### 120 days Price Validity

### Contact Details

All other enquiries shall be directed to:

Attention : Mrs N Mzozo  
Telephone : (039) 259 5063  
Fax No : (039) 259 0427  
Email Address : [mzozon@umzimkhulum.gov.za](mailto:mzozon@umzimkhulum.gov.za)

### Closing date

Quotation documents in a sealed envelopes clearly indicating the **quotation number and quotation Name**, must be deposited in the tender box of UMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00, 30<sup>th</sup> of January 2019** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

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**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder.  
UMzimkhulu Municipality Supply Chain Management policy will apply**

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**Z. S. SIKHOSANA  
MUNICIPAL MANAGER**