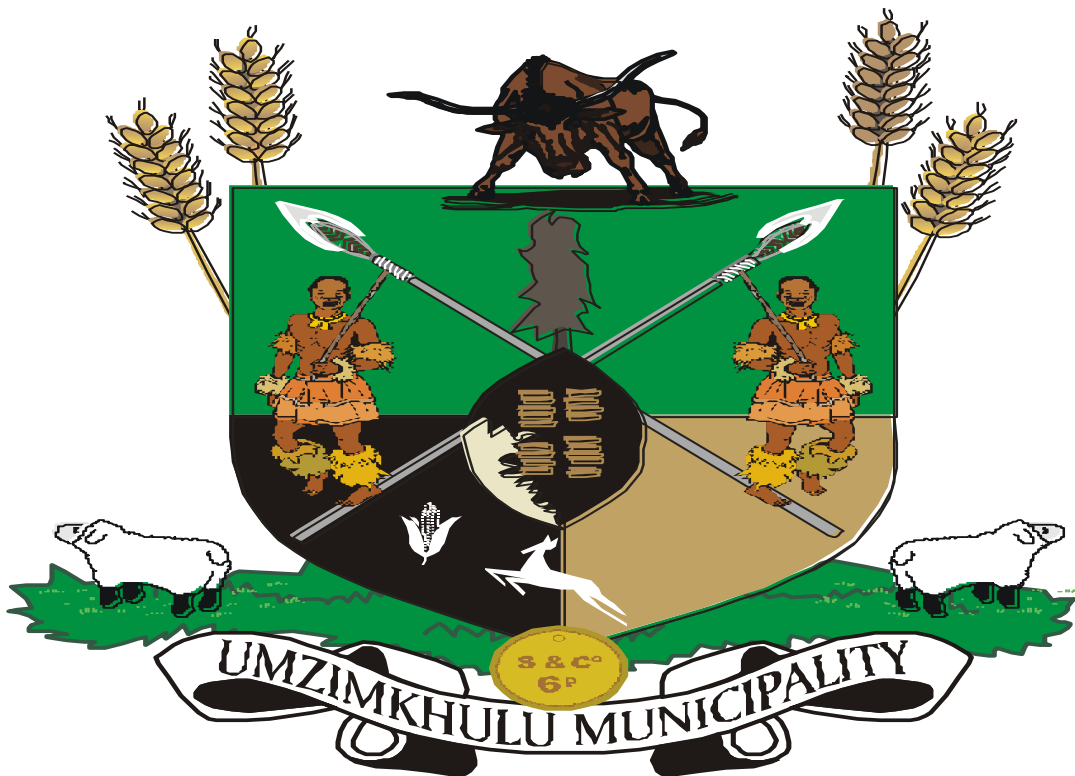


COUNCIL QUARTERLY REPORT



FIRST QUARTER 2019.20

Management Report to EXCO

Section 71 MFMA

July 2019

All municipalities have adhered to the Costs Containment Regulations 2019 which guide all municipalities in the optimal use of resources respectively. These regulations have kicked in for implementation on the 1st of July 2019. As Umzimkhulu municipality, we have urged everybody for full compliance and eventually the council will have to adopt the revised policies that deal explicitly with costs containment measures. This is an unusual situation wherein it is going to be very difficult to adapt though it is not a choice but a compelling environment to adapt. Bookings and catering will be scrutinized leading to approval. The costs containment measures should resonate to everyone's heart because non adherence would be very consequential. Those who have not read the regulations should do so and all business units within the municipality have been made aware.

The project visits has unfolded with huge success as the department of infrastructure and communication office collaborate in the planning for the program. The projects visited have been successfully undertaken because there were few concerns raised by community members. Hence this is an approach that will eliminate suspicions but add value towards ownership of the services rendered to the communities. Divergent views should crop up whilst the project is being implemented. The oversight function is to make things right on the premature stages. Apparently, the implementers need support and guidance and the monitoring of projects is quite paramount to allay fears from the principals.

CoGTA recently conducted an assessment to all municipalities in KZN. This process aimed at ensuring that the state of the municipalities is known and necessary remedial actions are put in place. Umzimkhulu municipality has presented the state of the municipality which is very good in terms of Good Governance issues. But without being pre-emptive to the situation the assessors will bring the report after analyzing the information.

GOVERNANCE DEPARTMENT

INTERNAL AUDIT AND RISK MANAGEMENT REPORT

Purpose

To present progress on the implementation risk and internal audit assurance services of UMzimkhulu Municipality as at the end of 30 June 2019

Internal Audit

Background

In terms of section 165 (2b) of the Municipal Financial Management Act, No 56 of 2003 as amended, the internal audit of the municipality must advise the accounting officer and report the core function to the audit committee on the implementation of the internal audit plan.

Furthermore, In terms of section 45 of Municipal Systems Act, 2000 the results of performance measurements in terms of section 41 (1) (c) must be audited, as part of the municipality's internal auditing processes.

Progress on the implementation of risk based internal audit plan

UMZIMKHULU LOCAL MUNICIPALITY					
INTERNAL AUDIT UNIT: ASSURANCE SERVICES					
PROGRESS ON THE IMPLEMENTATION OF INTERNAL AUDIT RISK - BASED ANNUAL PLAN					
Department	Project name	Project Number	Type of Audit	Time Frame	Status
Quarter One					
Office of the Municipal Manager	Audit of Annual Performance Report	IA/01/2018/19	Audit of Performance Information	01-27 August 2018	Completed and Submitted to Audit Committee
Budget and Treasury Office	Review of Annual Financial Statements	IA/02/2018/19	Assurance and compliance Audit	2 August 2017 – 27 August 2018	Completed and Submitted to Audit Committee
Strategic Planning, Office of the MM and BTO	Audit on Alignment of Strategic Documents	IA/03/2018/19	Assurance and compliance audit	29 August 2018 - 28 September 2018	Completed and Submitted to Audit Committee
Quarter Two					
Community and Social Services	Audit on Community Services	IA/04/2018/19	Assurance and compliance audit	01 October-30 November 2018	Completed, final report available.
Office of the Municipal Manager	Audit of quarter one performance information	IA/05/2018/19	Audit of Performance Information	01 October to 30 November 2018	Completed and Submitted to Audit Committee
Infrastructure and	Audit on Infrastructure and	IA/06/2018/19	Assurance and	October to 30 November	Completed, Final report submitted to Audit

Engineering	Engineering		compliance audit	2018	Committee
Strategic Planning, Housing, Tourism and LED	Follow Up on Strategic Planning	IA/07/2018/19	Assurance and compliance audit	01-15 Dec 2018	Completed, Final report submitted to Audit Committee
Quarter Three					
Office of the Municipal Manager	Audit of quarter Two performance information	IA/08/2018/19	Assurance and compliance audit	14– 30 January 2019	Completed, final report submitted to Audit Committee
Corporate Services Department	Audit on Corporate Services	IA/09/2018/19	Assurance, compliance,	01 February to 31 March 2019	Completed and Submitted to Audit Committee
Corporate Service	Audit on ICT Management	IA/10/2018/19	Assurance, compliance and follow-up	01 February to 31 March 2019	In progress, service provider appointed and the project is in planning stated
Budget and Treasury	Audit of interim Financial Statements(6 Months)	IA/11/2018/19	Assurance, compliance,	01 February to 30 April 2019	Completed and Submitted to Audit Committee
Quarter 4					
Office of the Municipal Manager	Audit of quarter Three performance information	IA/12/2018/19	Audit of Performance Information	17– 30 April 2019	Completed and Submitted to Audit Committee
Office of the Municipal Manager	Audit on office of the Municipal Manager	IA/13/2018/19	Assurance and Compliance	1 May t 30 June 2019	In Progress, Field Work
Budget and Treasury	Auditor General Action Plans	IA/14/2018/19	Assurance and Compliance	01 May to 30 June 2018	Completed and Submitted to Audit Committee
Strategic Planning	Follow Up on the Alignment of Strategic Documents	IA/15/2018/19	Follow- Up	17– 30 April 2019	Completed and Submitted to Audit Committee
Community and Social Services	Follow Up on Community and Social Services	IA/16/2018/19	Follow- Up	01-15 April 2019	Completed and Submitted to Audit Committee
Infrastructure and Engineering	Follow Up on Infrastructure and Engineering	IA/17/2018/19	Follow- Up	15-31 March 2019	Completed and Submitted to Audit Committee
Corporate Services	Follow Up on Corporate Services	IA/18/2018/19	Follow- Up	02-15 July 2019	Not started
Budget and	Follow Up on	IA/19/2018/19	Follow- Up	17-30 July	Not started

Treasury	Budget and Treasury			2019	
All Departments	Risk Assessment	IA/20/2018/19	N/A	02-15 June 2019	Completed and Submitted to Audit Committee
Internal Audit	Risk Based Plan	IA/21/2018/19	N/A	15-31 July 2019	Completed and Approved by the Audit Committee
Office of the Municipal Manager	Audit of quarter Four performance information	IA/22/2018/19	Audit of Performance Information	July	Not yet due
Office of the Municipal Manager	Audit of Annual Performance Report	IA/23/2018/19	Audit of Performance Information	August	Not yet due
Budget and Treasury	Review of Annual Financial Statements	IA/24/2018/19	Assurance and Compliance	August	Not yet due

Compliance with laws and regulations

Background

In terms of 2018/19 UMzikhulu Risk Management Policy and Strategy adopted by the council, Enterprise Risk Management contributes to effective reporting and monitoring of compliance with laws and regulations and with the limitation of damage to UMzikhulu Municipality's reputation and associated consequences.

Status:

Municipal Finance Management Calendar Compliance checklist issued to BTO during the quarter four under review (We are still waiting the evidence).

Municipal Website MSA Checklist issued to IT during the quarter four under review (We are still waiting the evidence)

Information Security Policy Checklist issued to IT during the quarter four under review (We are still waiting the evidence)

Supply Chain Management Policy Checklist issued to BTO during the quarter four under review (We are still waiting the evidence)

Integrated Development Plan MSA Checklist issued to Strategic Planning during the quarter four under review (We are still waiting the evidence)

Preferential Procurement Regulations Checklist issued to BTO during the quarter four under review (We are still waiting the evidence)

Framework for Managing Programme Performance Information Regulations Checklist issued to MM during the quarter four under review (We are still waiting the evidence)

Occupational Health and Safety Policy Checklist issued to Corporate Services during the quarter four under review (We are still waiting the evidence)

Conclusion

To note the progress on the implementation of the Internal Audit and Risk Management Assurance Services

PERFORMANCE MONITORING AND EVALUATION UNIT

Implementation of the Organisational Performance Management System (OPMS)

PURPOSE:

Report on key issues/activities relating to the Performance, Monitoring and Evaluation unit as at July 2019.

BACKGROUND AND RATIONALE:

Effective service delivery relies upon the Integrated Development Plan (IDP), effective utilisation of all resources and the Organisational Performance Management System (OPMS) being closely integrated across all functions at both organisational and individual level.

A municipality's Organisational Performance Management System is the primary mechanism to monitor, review, and improve the implementation of its IDP and to also gauge the progress made in achieving the objectives set out in the IDP. The legislation that governs OPMS in local government includes; Municipal Systems Act (**MSA**), Municipal Planning and Performance Management Regulations (**MPPMR**), the Municipal Finance Management Act (**MFMA**), the Municipal Performance Regulations for Municipal Managers and Managers directly accountable to the Municipal Manager (**MPRMM**), and the Framework for Programme Performance Information issued by National Treasury (**FPPI**).

STATUS REGARDING THE IMPLEMENTATION OF THE OPMS

Quarter Four of 2018/19 Performance Reporting

In compliance with relevant legislations, and Council policies and procedures, requests for submission of Quarter Four performance information was sent to all departments and the submission date of this information is 12 July 2019. This is in preparation for both the 2018/19 Annual Report and Forth quarter Performance Assessments.

2018/2019 Annual Report development

The below table details the key milestones during the month of June/July 2019 in the development of the 2018/2019 Annual Report.

We plan to produce the first draft of the annual report on 12 August 2019

Table 1: 2018&2019 Draft Annual Report process plan

Document:	Activity	Responsible Person	Time frame (cut-off dates)
Annual Report	2018/2019 - Q4 reports. (Submission of Q4 performance reports to M&E)	All Departments/M&E	12 July 2019

	Reviewed Q4 reports (Submit Q4 performance Reports to IAU)	M&E	22 July 2019
	Final review of Annual Report POE (Q1 to Q4 Performance Reports – POE)	M&E	29 July – 01 August 2019
	Reviewed 2018/19 AR – POE (Submit AR – POE to IAU)	M&E	02 August 2019
	Submission of 2018&19 Annual Report inputs	All Departments/M&E	05 August 2019
	Draft 2018&2019 Annual Report	M&E	12 August 2019

Performance Action Plans, Quarter Three of 2018&19

Performance Action Plans.

No.	Q3 Target	Progress achieved	Responsibility	Revised completion date
IDP/SDBIP 1	100% of Tshaka Access Road 5.3KMs	As at 31/03/2019 the progress was sitting at 95%, which is 5% below target.	Infrastr & MM	Q4
IDP/SDBIP 2	60% of Thonjeni Access Road 9.1 KMs	As at 31/03/2019 the progress was sitting at 52%, which is 8% below target.	Infrastr & MM	Q4
IDP/SDBIP 3	80% of Mahawini Access Road 7.6 KMs	As at 31/03/2019 the progress was sitting at 65%, which is 15% below target.	Infrastr & MM	Q4
IDP/SDBIP 5	80% of Qondeni Access Road 3.5 KMs	As at 31/03/2019 the progress was sitting at 66%, which is 14% below target	Infrastr & MM	Q4
IDP/SDBIP 7	75% of Ward 13 Sportsfield as per project plan	As at 31/03/2019 the progress was sitting at 60%, which is 15% below target.	Infrastr & MM	Q4
IDP/SDBIP 11	1 Community Hall developed (Ward 16 - Umzimkhulu Memorial Hall)	The project is on hold pending application with KZN Amafa	Infrastr & MM	Q4
IDP/SDBIP 12	100% completion of Traffic	as at 31/03/2019 the progress was sitting at 80%, which is 20% below target.	Infrastr & MM	Q4

	Offices (Testing Ground) as per project plan			
IDP/SDBIP 14	100% completion - SMME Facility (Ward 16 - Umzimkhulu SMME Facility phase 2) as per project plan	As at 31/03/2019 the progress was sitting at 64%	Infrastr & MM	Q4
IDP/SDBIP 17	100% (Construction) of the electrification project as per project plan (Delamzi 400; Pholanyoni 90)	the project is at 100% construction waiting for Eskom to sign handover report. The project was extended to include Mankofu as per the council resolution.	Infrastr & MM	Q4
IDP/SDBIP 22	22.5kms of gravel roads bladed as per approved maintenance plan.	22.8kms including interventions. January 2019 progress: Mbuzweni access road 2.4kms has been bladed, Machunwini access road 3.7kms has been bladed. February 2019 progress: Slovas kwameyi/Mgwili access road 0.6km, Clydesdale access road 4.3kms has been bladed it is a road that was left from 17/18 plan. March 2019 progress, roadbed formatiob has been done in Goxe access road 5kms, intervention of 1.2kms has been completed at Tembeni (Tafeni) access road.	Infrastr & MM	Q4
IDP/SDBIP 27	Issue advert {service providers appointed for the Rehabilitation/ Upgrade of municipal buildings as per the consultants assessments report}	The memo request for issue of advert was submitted to SCM on the 22 March 2019 and the specification meeting for the appointment of service provider to do the rehabilitation was seated on the 26th March 2019 – waiting for SCM to issue an advert.	Infrastr & MM	Q4
IDP/SDBIP 42	100 trees planted as per the Greening plan	The memo requesting the procurement of trees was submitted to SCM on the 21 February 2019.	Infrastr & MM	Q4

Key Deadlines up to June/July 2019.

DATE	ACTIVITIES / ACTION	TARGET DATE
JULY	Collate and Review of 2018/19 Annual Report POE (Q1 to Q4)	29-Jul

	Submission of Annual Report POE to Internal Audit Unit	2-Aug
	Draft Annual Report	12-Aug
	MPAC Meeting: To consider Draft AR	Pending (Date to be announced later)
	Performance Audit committee: To consider Draft AR	Pending (Date to be announced later)

Recommendation

- That the content of this report be noted.

COMMUNICATIONS REPORT

Background

To design and implement communication initiatives by sharing communication successes, challenges, proposals and recommendations collectively in order for the municipality to grow to another level. Furthermore to invite clarities and contributions from the relevant stake holders so that we can unitedly achieve the objectives of this sphere of governance and ultimately of the county. It also to create an enabling environment for all role players. Item:

- 1) **4th ANNUAL NMZ TOURISM FESTIVAL.**
- 2) **LOCAL STAKEHOLDERS FORUM.**
- 3) **PROJECT VISIT.**
- 5) **KHUTHELE TOURNERMENT**

4th ANNUAL NMZ TOURISM FESTIVAL

Preparatory meetings, for this annual event, are underway hence internal municipal committee has been convened. External stakeholders are to meet on 11th July 2019. The event consists of the following segments:

Day 1: Parade, Gala Dinner & Fashion show (Gateway to Umzimkhulu Park).

Day 2: Hiking and Car Drifting (Old Traffic Department).

Day 3: Horse Racing (Ntlabeni Village).

For marketing purposes a media lunch had been proposed and hashtag have been created. (#4thAnnualNMZTourismFest)

Recommendation: This item is for noting.

LOCAL STAKEHOLDERS FORUM

The strategic forum indeed took place. The attendance has interestingly improved and the level of engagement was quite motivational. Amongst other things, the inconsiderate absentism by KZN Department of Transport was sharply registered by the taxi associations. Recommendation for amicably create an enabling environment for bilateral with this department, was adopted as one of the wayforward.

Recommendation: This item is for noting.

PROJECTS VISIT

This programme is in line with Back to Basic under the critic auspices of Parliamentary Monitoring and Evaluation Programme. As the Honorable Mayor Cllr. Mphuthumi Mpabanga and Mr. Zweliphansi Sikhosana led the team that visited Umzimkhulu SMME Facility, Municipal Testing Ground and Ibisi Internal Roads. Governance, LED & Tourism also Infrastructure & Engineering Standing Committees were part of this programme while respective Infrastructure Manager, Service Providers, Ward Committees and CDW were present.

Recommendation: Attendance to be improved. Housing Projects (New City, Clydesdale, Ibisi and Riverside) are proposed to be next ones for visitation end of July 2019. .

Recommendation: SCM Policy to be crystal clear about the detailed transition.

KHUTHELE TOURNAMENT

In order to add value towards the intention of sport development in our communities, Umzimkhulu Municipality has partnered with Manqoba Mngqithi Foundation and Khuthele Logistics to host an annual soccer tournament. More than 28 teams, from different streams, have fruitfully competed. Thus far, 8 teams are to participate on a main event schedule to take place on 20th July 2019 at Umzimkhulu Sportsground.

Recommendation: The item is for noting

PUBLIC PARTICIPATION REPORT

PROGRESS REPORT FROM WARDS

Wards that submitted ward committee reports

Ward 1,2,3,4,5,6,7,8,9,10,12,13,14,15,16,18,19,20,21

Wards that did not submit ward committee reports

Ward ,11,17,22

Submission of community reports

Wards that submitted community reports

Ward 1,4,6,8,10,14,20,21

Wards that did not submit community reports

Ward 2,3,4,5,6,7,9,11,12,13,16,17,18,19,22

Submission of sector Reports

Wards that submitted sector reports

Ward 1,2,3,4,5,6,7,8,9,10,12,13,14,15,18,19,20,21,

Wards that did not submit sector reports

Ward 11,17 and 22

Conclusion

There is a challenge with ward 11, and 17 they don't submit on time and these wards did not submit from April, May and June's reports for their wards.

Ward 17 failed to seat their ward committee meeting several times due to quorum not being met.

Ward 11 failed to seat for two months (May & June)

Ward 22 failed to seat in the month of June

WARD COMMITTEE VISITS REPORT

Purpose

To report about the progress, success as well as challenges that confronts the office of public participation.

Background

Ward committees are made up of representatives of a particular ward. They are made of members who represent various interests within the ward and are chaired by the ward councilor.

They are meant to be an institutionalized channel of communication and interaction between communities and municipalities. Ward committees give community members the opportunity to express their needs, their opinions on issues that affect their lives and to have them heard to municipal level via the ward councilor.

Ward committees are advisory bodies created within the sphere of civil society to assist the ward councilor in carrying out his or her mandate in the most democratic manner possible

WARDS THAT WERE VISITED FOR WARD COMMITTEE SEATINGS FOR APRIL

Ward Number	Dates	Challenges
Ward 03	02 June 2019	- No challenges.
Ward 04	12 June 2019	- No challenges
Ward 06	7 June 2019	- No challenges
Ward 01	12 June 2019	- No Challenges
Ward 15	19 June 2019	- No challenges

Conclusion

Ward committee meetings are not allowed to seat without ward Cllr's presence, who is a chairperson of the meeting. If the ward Cllr has commitment he/she must write a letter and elect a chairperson for a day.

MOBILIZATION REPORT

Purpose

To report about the progress, success as well as challenges that confronts the office of public participation.

Background

The ward committee mobilization allows the community to identify their needs and problems and bring them together for a social action and development. This is done through proper and effective communication where various methods can be implemented within the municipality.

The Communities can mobilize to work for changes that will fulfill the social, emotional, financial and physical needs for people. Mobilization is an organized process and communication is one of the most important tool needed to achieve it.

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Wards that were mobilized

No mobilization was done in the month of June

Conclusion

Transport is still a challenge and the office end up mobilizing late and on weekends for events. The office managed to get 2 Loudhailers even though the office still need to buy for ward Cllrs, so that it can be easy when mobilizing in the wards.

BY- ELECTION REPORT

Purpose

To inform the municipal committee about the progress, success as well as challenges that confronts the office of public participation.

Background

Election, the formal process of selecting a person for public office or of accepting or rejecting a political proposition by voting. It is important to distinguish between the form and the substance of elections. In some cases, electoral forms are present but the substance of an election is missing, as when voters do not have a free and genuine choice between at least two [alternatives](#). Most countries hold elections in at least the formal sense, but in many of them the elections are not competitive (e.g., all but one party may be forbidden to contest) or the electoral situation is in other respects highly compromised.

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By-elections

No by elections were done in the month of June

Conclusion

- Please note that by-elections are done by the office of the speaker together with public participation office.
- The ward committee who resigns must submit a written resignation letter to the office public participation.
- No resignation letter will be accepted by the office if it's not from the ward committee.

- Ward Cllrs are requested to write reports to the office of Public Participation about the ward committee if there is a problem not a resignation on behalf of ward committee.

WARD COMMITTEE TRAINING

Purpose

To report about the progress, success as well as challenges that confronts the office of public participation.

Background

Induction of Employee is the first step towards gaining an employees' commitment, Induction is aimed at introducing the job and organization to the recruit and him or her to the organization.

Induction involves [orientation](#) and training of the employee in the organizational culture, and showing how he or she is interconnected to (and interdependent on) everyone else in the organization.

Conclusion

- All ward committee secretary were present and the training was successful even though there was poor attendance from the ward Cllrs.
- As it was reported before that the office together with IT office is in a process of buying cellphones for ward committees, the process has been completed and the ward committees have received cellphones.

EVENTS ATTENDED BY THE OFFICE IN THE MONTH OF JUNE

- On the 29 of June the office attended Anti-ukuhlolwa kwezintombi
- On the 8 of June the office attended Child protection week

Conclusion

- It is important that public participation office be visible to all municipal events.
- The office quests all departments who holds municipal events to inform or invite the office of Public Participation to be part to those events.

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION:

To note the reports

CORPORATE SERVICES DEPARTMENT

PROCUREMENT OF CUSTOMER CARE SYSTEM

BACKGROUND

The Municipality is currently using the manual complaints register to log in community complaints. In order to sustain and grow our customer base and ultimately our core business as the Municipality, the Corporate Services resolved to procure Customer care system that will effectively improves the management and reporting of customer care issues.

We have planned to procure the customer care system in our 2019/20 Departmental scorecard and we have budgeted an amount of R500 000.00

It is on that note that we recommend that the Executive committee approves the procurement of customer care system.

FINANCIAL IMPLICATIONS:

R500 000.00

RECOMMENDATION:

[a]To approve the procurement of Customer Care System.

ELECTION OF SAMWU SHOPSTEWARDS

The Provincial SAMWU has sent correspondence to all municipalities informing that the current shop steward term has ended, they will be embarking formally on a process of electing new shop stewards in compliance with the Main Collective Agreement.

The Umzimkhulu shop steward elections will be held on the 19th of July 2019.

RECOMMENDATION:

To note the report.

REGISTRY MANAGEMENT REPORT

OFF-SITE STORAGE.

The Document Warehouse was again appointed as the offsite storage facility for the period of 5 years. Document Warehouse is still functioning well and we have never had any challenges when requesting information. We have 29 files that are ready to be transferred to offsite.

ELETRONIC DOCUMENT MANAGEMENT SYSTEM

The system is working although sometimes we always have the problem of it not working properly because of the network problems that are IT related.

Still we have a challenge of not being able to retrieve the information on time when needed because the retrieving part has not been finalized and that make us not being able retrieve documents in time. Also we not getting enough support from Metro file relating to the system it takes time for them to help and sometimes they cannot be reached.

RETENTION PERIOD FOR DOCUMENTS

We have records that are due for disposal, we have requested departments to work with us to determine the retention period for those records in order for us to comply with the act and also to reduce the amount that we pay for offsite storage.

COLLECTION OF MAIL FROM THE POST OFFICE

Collection of the mail is still going well and it is collected 3 times a week i.e. Monday, Wednesday and Friday. We have three signatories for the opening of the mail before we distribute it i.e. Mr N Mjilo (Opened by) Miss N. Mabuntane (Witness) and Mr G Mngqundaniso (Checked by).

COUNCIL SUPPORT REPORT

Background

Umzimkhulu Municipality has established various committees that have a number of different responsibilities that include making the laws and policies, providing financial oversight, planning the budget, it is also responsible for ensuring that the municipal administration fulfils its duties to the community.

In the month of June 2019 Standing Committees, Executive Committee, and Council meetings were co - ordinated and attended by Councillors.

Meticulous historical records of documentation relating to meetings i.e. minutes, agendas and related documentation are kept in safe place.

FINANCIAL IMPLICATIONS:

To utilize employee related costs to cater for the above.

RECOMMENDATION:

To note the report.

CUSTOMER COMPLAINTS ANALYSIS REPORT

The customer care office received +- complaints during the month of June 2019. All queries are reported in the office and also submitted via suggestion box, face to face communication, text messages, telephone calls and are all recorded on the Complaints register. Queries are categorized into five i.e. **compliments, reported queries, resolved queries, queries related to misbehavior of staff and unattended queries.**

COMPLAINTS RECEIVED

1. Complaint

On the 06th of June 2019 Mr. Peter from Majaridini location in ward 16 came in to complain about his neighbor from Border location, people that are renting there are spattering dirty water next to the corner of his yard on daily basis, he tried to talk to her several times but there is no improvement, she was then referred to Community and Social Services department.

2. Complaint

On the 13th of June 2019 Mrs. Shinga from Mathathane location in ward 20 She came in to complain about renewal of her business license, she stated that she paid for her business license and she only got a slip because the system was down on that day when she came back Ms Noluthando Dlamini said she is going to get the receipt as they still have a problem with the system.

3. Complaint

On the 13th of June 2019 Mrs. Bawinile Miya from Hopewell location in ward 20 ,came in to complain about her business license, she said they were encouraged to fill in the forms thereafter ,Ms Noluthando Dlamini promised to call them back and update them of which that never happened , when they went back they were told that they were going to be listed on a new team because they did not renew their business license on time the matter was referred to Ms Dlamini who stated that they are experiencing some problems with the system she is going to call them back.

4. Complaint

On the 27th of June 2019 Mr. Goodman from White city location in ward 16 came in to complain about White city community members that are dumping waste next to site number no.352 at White city.
He also complained about the Municipal truck driver that is driving the truck at a very high speed and the matter was forwarded to Mrs Mzozo to attend to.

Facilities

Our contract with service provider who was supplying us with cleaning material came to an end in May 2019 and now we are waiting for supply chain to appoint a new service provider who will supply us for a period of two year. We have ordered a stock that we can use until end of July 2019.

RECOMMENDATION:

To note the report.

HUMAN RESOURCES REPORT

Payroll Inputs

PAYROLL ADMINISTRATION

The payroll administration going well.

Payroll Inputs

- **New Positions** – Nomzi Mabuntane (Records Officer), Hopewell Bhekameva Mbotho (Assistant Technical Officer), Bomikazi Gongqa (Auxiliary Officer)
- **Change of Account** – Sizwe Ndzimande (Municipal Driver)
- **Terminations** – Sviwe Ndlovu (Community and Social Services Intern), Patric Mzonjani Zungu (Casual VIP Security Guard)

EXTENSION OF CONTRACT

- **Thembakazi Makhanya-Ngcem (Chief Financial Officer)** her contract has been renewed for a period of five years effective from 01st of July 2019.
- **Thobeka Jili (Information Technology Intern)** her contract has been extended for a period of six months with effect from 01st of July 2019.
- **Omega Ngwane (Human Resource Trainee)** her contract has been extended for a period of Six Months with effect from 01st of July 2019.
- **Kaya Njikelana (Electrical Trainee)** his contract has been extended for a period of six Months with effect from 01st of July 2019.
- **Khwezi Mthembu (Civil Trainee)** his contract has been extended for a period of six months with effect from 01st of July 2019.
- **Lulama Sibutha (Finance Trainee)** her contract has been extended for a period of nine months with effect from 01st of July 2019.

Municipal EPWP Projects

Background

The expanded Public Works Programme was launched by the government in 2004 as a key initiative of creating jobs and alleviating poverty within our societies. This would be accomplished by creating temporary employment within all spheres of government and state-owned entities under the Ministerial Conditions of Employment for the Expanded Public Works Programme or learnership employment conditions.

LED Projects

The below 25 EPWP beneficiaries from Strategic Planning, Housing and LED were captured on VIP System, the EPWP programme that commenced in July 2019 is scheduled to run for a 12 months period that will end on the 30th of June 2020. Project names are as follows:

- Ithandanani Co-op from ward 02
- Emasweni Co-op from ward 15
- Masakhane Co-op from ward 13
- Siyakha Co-op from ward 03

Public Facilities Project

Infrastructure Department extended the contract for 91 Beneficiaries under Public facilities Sector on a Twelve (12) Months contract through the EPWP programme effective on the 01st of July 2019 and ends on the 30th of June 2020.

Community Care Givers

The contract for EPWP project under Community and Social Services unit has been expired on the 30th of June 2019. We have received a memo from Community and Social Services Department to terminate them last month. Project that were terminated on VIP is Community Care Givers that has 44 beneficiaries and all were terminated. We were then requested to reinstate them this Month all 44 beneficiaries on VIP System for another One Year Contract ends in June 2020.

Pound Sector

Community and Social Services (Pound Unit) extended the Contract for Five (5) Beneficiaries under Pound Sector on a twelve (12) Months contract through EPWP programme effective on the 01st of July 2019 and ends on the 30th of June 2020.

Uphuhliso lwemvelo ngococeko

The contract for Uphuhliso lwemvelo ngococeko beneficiaries under the Environmental Sector has been expired on the 30th of June 2019. All 200 beneficiaries were terminated on VIP System. We then requested to reinstate all 200 beneficiaries under Environmental Sector their contract have been extended and they started this month we are busy reinstating these beneficiaries on VIP System.

WORKPLACE SKILLS PLAN

Mr Tebogo Modise the SSP Coordinator provided feedback on matters relating to the submission of the WSP as well as relevant challenges. The biggest challenge was that some municipalities had a problem pertaining to the submission of LLF documents. Such documents were in fact evidence that both Employer and Employee components did approve the WSP.

Challenge was that in some municipalities there are serious tension between the employer and the unions. LGSETA provided this tool after it was evident in previous submission where organised labour tend to disassociate with completed WSP.

LGSETA felt that we should be having credible WSP which supported by all key stakeholders in the municipality. Hence issues relate to its completion were handled by Mr Modise and newly elected LGSETA Provincial Structure.

EMPLOYEE ASSISTANCE PROGRAM

We have observed the increase of the Injury on Duty of the people hired under the EPWP.

We will interact with Supervisors for the Units where such people are deployed so that we address matters of safety in the work place. Currently we have one serious case of the IOD and the submission to Commission will be made to make final determination of the compensation.

We have secured training with the Department of Labour for UMEHLUKO. This will help Municipality to fastrack claim submissions to the Workman's Compensation.

JOB EVALUATION UPDATE

Appeals are now taking at Job Evaluation Unit. The Unit has indicated that it will priorities the municipalities that have not yet received job evaluation results. As the municipality we have provided formal submission hence we attend queries as we are notified by the Unit.

LABOUR RELATIONS MATTERS

The municipality strive to ensure that working relationship amongst employees is at the acceptable level. We will continue even at this quarter to capacitate employees with matters of labour relations. Skills development Committee and members of the LLF will also benefit on the training.

STAFF ATTENDANCE

Attendance register is monitored every Friday most of employees are signing attendance register.

RECOMMENDATIONS:

To note the report.

FLEET MANAGEMENT REPORT

BACKGROUND

User Department	Vehicle Registration	Vehicle description	Vehicle Model	Total liters	Total Fuel cost
All Departments	Jerry CAN	Gen,Grass cutters	Not specified	#Statement	R5 93.42
Total				#Statement	R5 93.42
COMMUNITY & SOCIAL SERVICE				#Statement	
Pound van	NMZ6180	Ford ranger	2015	#Statement	R 6 071.78
Pound truck	NMZ 4507	Nissan Deisel	2014	#Statement	R 10 910.26
Sukuma sakhe van	NMZ 6179	Ford ranger	2015	#Statement	R 1 251.47
Mobile Library	NMZ 5626	Nissan Deisel	2014	#Statement	R 40.35
Fire & Rescue	NMZ 6184	Ford ranger	2015	#Statement	R 2 657.93
Fire & Rescue	NMZ 5294	Hino 500	2008	#Statement	R 2 526.14
Fire & Rescue	NMZ 4132	Toyota Land cruiser	2015	#Statement	R 865.24
Fire & Rescue	NMZ 7810	ford Ranger	2016	#Statement	R 583.80
Traffic Law Enforcement	NMZ 6176	Ford ranger	2015	#Statement	R 4 444.13
Traffic Law Enforcement	NMZ 6177	Ford ranger	2015	#Statement	R 3 487.95
Traffic Law Enforcement	NMZ 7811	Nissan NP 300	2017	#Statement	R 5 830.80
Total				#Statement	R 38 669.85
COPORATE SERVICES				#Statement	
Corporate Services	NMZ 6174	Ford ranger	2015	#Statement	R 5 568.53
Corporate Services	NMZ 6175	Ford ranger	2015	#Statement	R 5 019.32
Corporate Services	NMZ 6187	Ford forcus	2015	#Statement	R 5 933.53
Corporate Services	NMZ 6191	Mercedez Benz	2015	#Statement	R 4 791.39
Total				#Statement	R 21 312.77
INFRASTRUCTURE & ENGINEERING					
Road Maintenance	NMZ 6173	Ford ranger	2015	#Statement	R 4 173.04
Road Maintenance	NMZ 6183	Ford ranger	2015	#Statement	R 2 881.36
Road Maintenance	NMZ 5421	Bell	2013	#Statement	R 2 646.76
Road Maintenance	NMZ 5422	Grader Bell	2013	#Statement	R 1 399.57
Road Maintenance	NMZ 5423	MAN	2013	#Statement	R 1 254.96
Road Maintenance	NMZ 1754	Bell	2013	#Statement	R 40.35
Road Maintenance	NMZ 5424	MAN	2013	#Statement	R 7 129.75
Road Maintenance	NMZ 5425	MAN	2013	#Statement	R 13 695.75
Road Maintenance	NMZ 1222	Hino 500	2015	#Statement	R 6 588.73
Road Maintenance	NMZ 5910	Hino 700	2014	#Statement	R 10 383.67
Road Maintenance	EC210BLC	Excavator Volvo	2015	#Statement	R 40.35
Road Maintenance	NMZ 1536	Volvo Grader	2015	#Statement	R 13 180.07
Road Maintenance	NMZ 8917	Cat pathfoot roller		#Statement	R 12 837.55
Road Mantainance	NMZ 8918	Cat skid loader		#Statement	R 40.35

Road Mantainance	NMZ 5709	Tipper Truck	2019	#Statement	R 40.35
Road Mantainance	NMZ 9027	Tipper Truck	2019	#Statement	R 40.35
Road Mantainance	NMZ 9028	Tipper Truck	2019	#Statement	R 40.35
Road Mantainance	SA700122	Cat Tandem		#Statement	R 40.35
Road Mantainance	ZBN10526	Cat excavator	Total	#Statement	R 17 419.49
				#Statement	R 93 873.15
Waste Management-Refuse	NMZ 6178	Ford ranger	2015	#Statement	R 3 375.95
Waste Management-Refuse	NMZ 5628	Nissan Deisel	2014	#Statement	R 7 921.64
Waste Management-Refuse	NMZ 4518	John Deer	2014	#Statement	R 4 081.33
Waste Management-Refuse	NMZ 2380	M-Ferguson	2013	#Statement	R 40.35
Waste Management-Refuse	NMZ 2122	M-Ferguson	2006	#Statement	R 1 902.38
Waste Management-Refuse	NMZ 1716	Nissan Deisel	2008	#Statement	R 40.35
Waste Management-Refuse	NMZ 5924	Hino 300	2014	#Statement	R 3 283.71
Waste Management-Refuse	NMZ 8400	Nissan Truck	2019	#Statement	R 40.35
Waste Management-Refuse	NMZ 2793	TLB Volvo	2016	#Statement	R 3 409.00
Waste Management-Refuse	NMZ 7346	Nissan Deisel	2017	#Statement	R 9 947.88
			Total		R 34 042.94
User Department	VEHILCE REGISTRATION	VEHICLE DISCRIPTION	JOB CARD DETALS	AMOUNT	
Corporate Services					
Corporate Services	NMZ 6174	Ford ranger	Replace single wheel nut	R 2 364.37	
MAYOR &COUNCIL					
Mayor &Council	NMZ 8911	Toyota	Repair Front Brakes + clean air Filter	R 3 710.76	
Community and Social Services					
Traffic Department	NMZ 6177	Ford ranger	Replace Battery	R20 80.35	

INFRASTRUCTURE & ENGINEERING				
Waste Management-Refuse	NMZ 2122	Messy Furguson	Tyre repair	R 1 136.39
Waste Management-Refuse	SKIP BINS	SKIP BINS	/refurbishment	R 27 284.78
Waste Management-Refuse	HUSKY	HUSKY	Maintenance	R 1 618.24
Road Maintainance	NMZ 5423	Man Truck	2xTyre Puncher	R8 26.19
Road Maintainance	NMZ 5424	Man Truck	Attend to Lights	R 3 629.40
Road Maintainance	NMZ 5424	Man Truck	Replace Tyre	R 7 739.12
Road Maintainance	NMZ 5910	Low bed	Tyre repair	R 8 222.50
Road Maintainance	NMZ 5916	Low bed Trailer	Drill+Fit Emergency	R 1 823.72
Road Maintainance	NMZ 6183	Ford ranger	Tyre repair	R 87.97
User Department	VEHILCE REGISTRATION	VEHICLE DISCRIPTION	JOB CARD DETAILS	AMOUNT
INFRASTRUCTURE & ENGINEERING				
Waste Management-Refuse	NMZ 5628	Dirt Truck	COR	R 2 599.00
Waste Management-Refuse	NMZ 1716	Dirt Truck	COR	R 6 555.00
Road Maintainance	NMZ 9028	Tipper Truck	COR	R 2 639.00
Road Maintainance	NMZ 5709	Tipper Truck	COR	R 3 214.00
Road Maintainance	NMZ 9027	Tipper Truck	COR	R 3 789.00

TRACKER REPORT

There were no deviations only speed violations but all cases has been attended to.

FINANCIAL IMPLICATIONS

To utilize fleet management funds

RECOMMENDATION:

To note the report.

INFORMATION TECHNOLOGY REPORT

PERFORMANCE OF IT AGAINST AGREED SERVICE LEVELS

Background

ICT Section is the innovative and strategic resource that continuously enhances service delivery using information, computing telecommunications and networks. The section is dedicated to ensuring that the systems function are optimally at all times. The section is also responsible for protecting municipal data whilst ensuring that its investment decisions are aligned to municipality's service delivery objectives at all times.

Progress report of implementation of ICT Strategy

We have started with implementing the ICT framework which forms part of the ICT strategy, this report is based on the reporting structure as per ICT strategy.

	PROJECT INITIATIVE	IMPLEMENTATION ACTIVITY	PROGRESS ON IMPLEMENTATION
1	Establish Free Wifi	Develop proposal to be submit to relevant stakeholders	We have concept document Mavuka PTY Ltd is busy with developing a proposal for the municipality to establish broadband infrastructure that we be access for use by network service provider such as MTN, Vodacom etc. were these network service providers can rent on municipality broadband infrastructure. The proposal will also inform how community will benefit from broadband project such as free Wi-Fi for schools, clinics and other government facilities. And also how we can generate revenue from the broadband.
2	Establish Research, software and Cisco Training	Develop ICT Training and Research Centre Concept Note and proposal	We have been working on new plan on establishing training centre. We have contacted KZN techno hub which is a technology driven innovate organization. KZN Techno Hub have sent our request to provincial treasury to advise on the forward on how we can establish a Techno Hub in Umzimkhulu.
3	Enhance Customer Care by investing in a centralized Customer Care application	Document workflows and turn-around times for all departments	The system has been added to procurement plan and shall be procured in the second quarter
4	Upgrade GIS System to optimize customer support and improve revenue	Procure and implement upgrades solution and licensing	Since upgrade of GIS server has failed through SCM processes, we have optioned to request the GIS server license through SITA.
5	Invest in Engineering Design Software	Develop Specification and procure solution	Due to budget constrains we have moved the procurement to 2020/2021 financial year
6	Review ICT Structure and train staff	1. Review the ICT Structure 2. Fill up positions including that of ICT Manager	Council has approved the appointment of an ICT Manager. CS has planned to appoint in the second quarter.

7	Replace the Host Servers	1. Develop Specification and procure server hardware and services	The project will be re-advertised and implementation will be in 2019-2020 financial. We have set specification to re advertised for server procurement.
8	Setup a test environment	Prepare specification to procure hardware and services and then source budget for the project	Project has been added on the operational plan for 2019/2020
9	Install Fire protection and smoke detection equipment	Develop Specification and procure solution and services	We have added fire suppression installation on our operational plan for 2019/2020.

INTEGRATED FINANCIAL MANAGEMENT & INTERNAL CONTROL SYSTEM FOR LOCAL GOVERNMENT.

ACCESS VIOLATIONS & PASSWORD RESETS.

The system has detected that we there were 15 blocked logins in the month of June, an annexure detailing the users who had such change is attached.

TERMINATED USERS & CREATED USERS

There were no users terminated nor added in the month of June.

BACK UP STATUS

In the month of June, the success rate of the backup was 90%, there were fail attempts on the 20th, 22nd and the 23rd.

CONTRACT STATUS

We have a three-year contract with Munsoft and yearly there are addendums which we sign should there be additions required on the systems however as things stand National treasury has given us a go ahead to continue using the system this therefore projects that we will renew the SLA after 3 years

Incident reporting

The turnaround time of the faults logged is still an issue as the way Munsoft prioritise the fault seems to have discrepancy to ULM standards, we have reported this to Munsoft in our Quarterly meeting, and the resolution is still pending.

VIP

Sage VIP is a system used for payroll, it currently consists of the following users:

- Nokuthula Nduku
- Happiness Sibutha
- Nomhle Ndlovu
- Sithulile Damoyi
- Thozama Ntongana

- Lizo Mtshengu
- Nwabisa Mpompi
- Sikhumbuzo Shinga

The users listed above have certain access on the system and are quarterly reviewed so as to make sure that they perform duties within their scope in the system.

ACCESS VIOLATIONS & PASSWORD RESETS.

The system has detected that there were 5 account lockouts, 2 password resets.

TERMINATED USERS & CREATED USERS

There were no new users added nor terminated in the month of June, however there is a concern with Mr S. Shinga's account since it was created and never been used for the past two months.

BACK UP STATUS

In the month of June, the success rate of the backup was 93% over 30 days. There were fail attempts on the 11th and the 20th, this is an improvement compared to the month of May as we had a success rate of 83%.

CONTRACT STATUS

SITE CODE: S19406

The registration of SAGE VIP Premier Payroll & HRM expires in the end of February 2020(29/02/2020). There was no consultation

DEBT PACK

SYSTEM OVERVIEW

Debt pack is a system used by revenue unit for revenue collection.

ACCESS VIOLATIONS & PASSWORD RESETS.

Debt pack is synced with Active Directory, for every password reset done on Active directory specifically on the Debt pack users this automatically resets the Debt pack account. Same process applies to the account password expiry date.

TERMINATED USERS & CREATED USERS

No users were created nor terminated in the month of June.

BACK UP STATUS

In the month of June there was a success rate of 90%, the fail attempts occurred on the 20th, 22nd and the 23rd.

CONTRACT STATUS

The system SLA will come to an end on the 20th of July 2019, the relevant department has been informed about this as we advise them to start the necessary processes to keep the system should they want to.

REASEBETSA

SYSTEM OVERVIEW

Monitoring and Evaluation System-A STRATEGIC MANAGEMENT SYSTEM that equips leaders, managers, employees and stakeholders at different levels to regularly plan, continuously monitor, periodically measure and analyse, review and credibly report on the strategy at different sectors of the business. Rea is a strategic response to the need to improve business efficiency through automation of processes whilst ensuring compliance with prescripts regulating the public sector in all spheres of government. It also advances and preserves accountability at all levels with its capacity to store large volumes of information and provides audit comfort with its tracking features for reliability. The users listed above have certain access on the system and are quarterly reviewed so as to make sure that they perform duties within their scope in the system.

ACCESS VIOLATIONS & PASSWORD RESETS.

The system has detected that there were no login violations in the month of June.

TERMINATED USERS & CREATED USERS

There were no users created in the month of June.

BACK UP STATUS

In the month of June, the success rate of the backup was 93% over 30 days.

CONTRACT STATUS

The municipality procured some of the modules of the system, however we are still within our SLA in terms of the support.

GIS

SYSTEM OVERVIEW

A geographic information system (GIS) is a system designed to capture, store, manipulate, analyse, manage, and present spatial or geographic data. GIS applications are tools that allow users to create interactive queries (user-created searches), analyse spatial information, edit data in maps, and present the results of all these operations.

GIS can refer to a number of different technologies, processes, techniques and methods. It is attached to many operations and has many applications related to engineering, planning, management, transport/logistics, insurance, telecommunications, and business. For that reason, GIS and location intelligence applications can be the foundation for many location-enabled services that rely on analysis and visualization.

GIS Hardware

The large format scanner underwent maintenance. It is now in good working order.

The process of acquiring a new plotter failed. Instead of a re-advertisement, the municipality is using Regulation 32 of the Municipal Finance Management Act, 2003, Municipal Supply Chain Management Regulations to procure the plotter. The municipality has written a letter to Alfred Duma Municipality to request their assistance since they have recently procured a plotter machine. At present they are collating the information which we are expected to collect ourselves.

The GIS unit reviewed the Garmin GPS. We need to capture points as waypoints and thereafter convert them to shape file format using the GPX feature conversion tool on the GIS software.

GIS Software

The GIS software maintenance has been paid for. The SLA has been received and signed by the MM. it has since been returned to ESRI.

The GIS unit has engaged IT on procuring an ArcGIS Server license through their contract for software required by the municipality. The quotations received were too expensive and disqualified the municipality from the SITA discounts with ESRI because of the use of third party agents.

The municipality has written a letter to SITA requesting them to procure the software on the behalf of the municipality. SITA is busy with the process.

Incident reporting

The system is currently operating fine with no issues reported over the month of June, with the back-up success rate of 87%, the failed attempt dates were the 4th, 5th, 19th and the 23rd.

EDMS

SYSTEM OVERVIEW

An electronic document management system (EDMS) is a software program that manages the creation, storage and control of documents electronically.

ACCESS VIOLATIONS & PASSWORD RESETS.

There were no system violations

TERMINATED USERS & CREATED USERS

There were no users terminated nor added in the month of June. However, we are anticipating an addition of the HR unit as they will be using the system to scan and upload Employees personal files so safe keeping enhancement.

BACK UP STATUS

In the month of June, back-up success rate of 87%, the failed attempt dates were the 4th, 5th, 19th and the 23rd.

CONTRACT STATUS

We have paid our annually support for EDMS.

Challenges

The registry unit has expressed some concerns about the time the support team takes to attend to their faults, now this in turn affects the efficiency of the registry unit. We have advised registry to setup a meeting with Metrofile to discuss the ongoing issues of using the system as we can see that the concerns raised are system functionality related. They have promised to visit ULM in July so as to be able to resolve the issues registry unit are facing.

TCS

SYSTEM OVERVIEW

Traffic collection system (TCS) is a software program that manages the traffic fines captured for traffic offences.

ACCESS VIOLATIONS & PASSWORD RESETS.

There were no system violations

TERMINATED USERS & CREATED USERS

There were no users added in the month of June.

BACK UP STATUS

In the month of June, the success rate of the backup was 90%, there were fail attempts on the 20th, 22nd and 23rd.

CONTRACT STATUS

License and Service Fees Extension was paid were paid in the month of May and there was an update done in the month of June i.e. version update of TCS

Other matters

The planning department has secured funding from COGTA which has been used to procure Building plan system via CyberFox. The initiation process has begun; we will be installing the system in our virtual servers in the month of June. The training will commence once the workflow has been established successfully.

SECURITY MANAGEMENT

FIREWALL

Top two risky user are zozoy . We are monitoring the web behaviour of these users as they are still 20% of threat score.

Top two internet users msanin and nkonyanen. These are first seen to be top users with, reaching 4.9 GB in 12 days, we are monitoring any authorised internet usage on these users.

Top three denied application, facebook youtube video streaming and google plus website. These shows that most users are always trying to stream online videos which impacts our internet traffic to be very slow.

We have identified that we have to monitor and restrict the following application from being used in our network as they have a high security risk proxysite..com, ultrasurf and TOR proxy.

They were 842 intrusion attacks that were block by the firewall the risk level was reported to be moderate.

ANTIVIRUS

Antivirus is updating well on majority of computers and cleaning threats only a few computers are constantly having similar threats mostly caused by external storage devices and browsing sites.

Challenges

The challenge is due to computers that do not connect frequently to the internet which causes the antivirus not to update database signature.

We monitor our antivirus console for any alerts, we then run manual updates on computer that outdated. And also contact the user to assist with establishing connection and updating antivirus.

SERVER & NETWORK ADMINISTRATOR

PATCH MANAGEMENT

Introduction/Purpose

Patching is the process of repairing system vulnerabilities which are discovered after the infrastructure components have been released on the market. Patches apply to many different parts of an information system which include operating systems, servers, routers, desktops, email clients, office suites, mobile devices, firewalls, and many other components that exist within the network infrastructure. The number of patches which are required on a consistent basis can be overwhelming. This is why it is necessary to devise a patch management process to ensure the proper preventive measures are taken against potential threats.

Method

During the month of April, we have approved and applied those approved patches according to two different types of policies i.e. Server default policy and workstation default policy which are both aligned with our patch management policy.

Installation results for applying Patch Management policy Server Default Policy

Generated on 02-07-2019 10:49
 Start Date 02-06-2019
 End Date 03-07-2019

Summary

	Success	Failure
HYPERV-HOST1	4	39
HYPERV-HOST2	6	4
UMZI-HQ-DC02	3	45
UMZI-HQ-DC03	11	39
UMZI-HQ-DEBTPAC	3	49
UMZI-HQ-EDMS	4	39
UMZI-HQ-EX01	5	32
UMZI-HQ-GIS	75	19
UMZI-HQ-PMS	7	0
UMZI-HQ-SLRWNDS	12	43
UMZI-HQ-VEEAM01	72	20
UMZI-HQ-VEONE	74	0

As we can see that on the above results that there is improvement from this month report, as compared to last month's report.

MONITOR SERVER CONSUMPTION/PERFORMANCE

Background

This report provides an overview of your virtual environment current health state that includes most common alarms and most affected.

For this month we couldn't have or generate the reports from the system because we were having challenges with the system (Veeam Monitor), so while we are still trying to get the solution in order to fix the issue. We had to try and get the reports manual going through each server and look at the stats.

Virtual Machines

HOST Performance %			
Host	Average CPU Utilization	Average Memory Utilization	Disk Utilization
UMZI-HQ-DC03	85%	52%	71%
UMZI-HQ-EX01	20%	74%	78%

Administrator's comments

In this month's report there were two exceptions.

UMZI-HQ-DC01 – Hard disk is too high; it was above 71% but it is still within the threshold of 70%.

UMZI-HQ-EX01 – Hard disk utilization is above 75% which is our servers' performance threshold, we have already increased hard disk space on this server so we will need to free up some space on this server.

We need to have a close look at all of the above mentioned servers in order to keep the up and running and avoid down time.

Backups and restore

This report defines the backup policy for all data within the organisation. The data typically includes that which resides on servers, desktops, laptops & other storage or processing devices that is critical to the operation of the organisation. Data backup is critical to ensure the continued operation of a business in the event of equipment failure, natural disasters or intentional destruction.

On the 10th backup did not run last night manual backup was initiated.

On the 12th of June backup did not run due to services not running

On the 18th , 19th and 20th backup did not complete because of the network failure

Cell phone Contract Administration

Repair

N.Tyekela: 357359/05/535147/1 – insurance declined however the user accepted the quote and paid the excess fee, but when the excess fee was paid, Vodacom sent a different quote which was more than the amount that user had already paid, now the user wants the phone back not repaired and the refund –Vodacom is not responding at all.

Mr X Tshazi – Vodacom Repairs, still waiting payment

Ms N Dlamini – Claim declined due to inactive insurance

Lost/ stolen

Mr L Mayekiso- Lost phone, claim approved.

Mr A.M Zulu – lost phone, waiting the response from the insurance.

MANAGING 3RD VENDORS

Performance report on support contractors

Service Provider	Exceptions for current reporting period
• ITNA/MUNSOFT	• All backups are running as planned expect for computers not connecting on the network. Manual backup is initiated for all failed backup.
• SAGE	• No exception reported during this month
• Nashua	• We have extended Nashua contract for four months until we are able to appoint new service provider. • Nashua has replaced gateway machine with a refurbished loan machine for the remand of the contract
• Telkom	• On our Telkom account we have picked up old Telkom lines that we believe are not being used anymore. We the help from Telkom we will have to confirm non-used and cancel all this Telkom lines from the contract

Incident management

We are attending to all logged faults and incidents that are reported via telephone and captured on SysAid. we currently do not have any pending faults. What is currently pending are requests made that require procurement or making order from Telkom in which we have initiated such request.

Challenges

Our common challenges on incident management is users/staff refusing to follow IT helpdesk procedure in order to get support from IT unit. The issue then is that IT supervisor is unable to track and follow on unresolved incidents which then creates a perception that IT unit is not capacitated to support organization IT needs. And also we are not able to analysis what are common or major IT related needs for the organization.

IT unit will continue to emphasize the use of IT helpdesk procedure in request of any IT related support in order to fast track and give report on all services rendered by IT unit, this means IT unit will attend to any queries that have been logged on helpdesk system.

IT projects

The following listed items are services and goods planned or being procured for IT usage during 2018-2019 financial year.

ITEM NAME	SPECIFICATION
TENDERS	
ITEM NAME	STATUS
Server infrastructure upgrade	The tender is re-advertised
Wi-Fi Access installation	The installation is complete.

RECOMMENDATIONS:

To note the report.

COMMUNITY AND SOCIAL SERVICES DEPARTMENT

DISASTER MANAGEMENT

The Disaster Management Act, 52 of 2002, states that the entity should provide an integrated and co-ordinated Disaster Policy that focuses on preventing or reducing the risk of disasters, mitigating the severity of disasters, emergency preparedness, rapid and effective response to disaster and post-disaster recovery.

PURPOSE

The purpose is to report on incidents that UMzikhulu Disaster Management Team responded to in June 2019.

- 5 Wards were affected by structural fire.
- UMzikhulu DM team conducted assessments in the affected wards and provided social relief.

The locations of incidents were as follows:

- Ward 1(Sidikideni Location)
- Ward 2(Riverside Location)
- Ward 3(Ntsikeni Location)
- Ward 5 (Mdeni Location)
- Ward 17(Clydesdale Location: Clydesdale FET College)

Ward	DAMAGED HOUSES	HOMELESS	INJURIES	FATALITIES	NO OF PEOPLE AFFECTED
1	1	1	NONE	NONE	5
2	1	NONE	NONE	NONE	4
3	1	NONE	NONE	NONE	5
5	1	NONE	NONE	NONE	4
17	1	NONE	NONE	NONE	1
					19

PICTURES OF DAMAGED HOUSES

The pictures below show houses that caught blazes of fire in ward 1, 2, 3, 5 and 17. The causes of these fire incidents are still unknown. There were no injuries or fatalities that occurred when these incidents happened. The pictures below show the damage caused by fire in these wards.



PICTURES OF SOCIAL RELIEF PROVIDED

The Disaster Management, Fire and Rescue assessed the damages of the fire in affected families. The team revisited these families and provided them with social relief. The pictures below depicts the social relief provided to affected families in the Month of June.



FINANCIAL IMPLICATIONS

Procurement of social relief.

RECOMMENDATIONS

The report is for noting.

OPERATION SUKUMA SAKHE

BACKGROUND

UMzimkhulu Local Municipality is situated in the province of Kwa-Zulu under the district of Harry Gwala. Furthermore, UMzimkhulu Local Municipality consists of 22 wards and is the most populous municipality in the district, hence it mostly

affected by social ills. Sukuma Sakhe plays a vital role in curbing various social ills that are facing the communities and ensuring that necessary and appropriate interventions take place where required.

Interventions provided by ULM OSS

The office of ULM OSS assisted 6 wards (2, 4, 7, 8, 12 & 21) with social distress relief to vulnerable households. Furthermore, 3 people from ward 2, 13 & 22 were assisted with the attaining of identity documents. Furthermore, Mrs. Mofokeng from ward 16 (Extension 6) was assisted to attain child support grant of her grandchildren that she lives with.

Events Coordinated & Attended

- Child protection week awareness campaign
- Anti-Ukuthwala Awareness campaign
- Stakeholders Forum & LTT Meeting

Submission of war room minutes/ Reports

TOTAL NO. OF WARDS:	Wards Submitted	Wards that did not submit
22	1, 3, 4, 5, 6, 8, 10, 12, 13, 14, 15, 17, 18, 20, 21 & 22	2, 7, 11 & 19

WAR ROOM REPORTS

WARD 01

Date : 05 June 2019

Venue : Indawana Community Centre

Report from community

- Request for electricity at Ndawana Village.
- Noxolo Zulu raised the issue of backlogs (water, toilets and access roads). She further stated that she got RDP house (room no. 514) at Riverside but is was given to someone else. Therefore, she requests the local municipality to kick that person out of her house.
- Request for Satellite and road blading at Smero.
- Matshonga Zondo raised a concern about Home Affairs that is no longer visiting villages and deliver its services.
- Request for access road at Ziqalabeni.
- People are still waiting for food parcels they were promised by SASSA.
- Local Municipality is requested to do the awareness campaigns pertaining NGOs and NPOs in this ward.
- CDW: - Msawenkosi Elliot Dlamini from Lukhasini has been profiled and referred to COGTA to assist with clothes and shoes. COGTA stated that all committees should attend community meetings.

Report from different sectors

Women:

- They requested for cultural Centre where they will work together doing manual labour. They also requested for someone who will help them develop their skills.
- Request of awareness campaign for men and women and the launch of women's forum.

Health:

- Most of people don't have IDs, Home Affairs is requested to visit the ward and do birth certificates and IDs because amongst these people who don't have IDs there are children who are doing grade 12.
- Mrs. V. Madlala is physically disabled, she is supposed to receive grant but her age was reduced at Home Affairs.

Religion:

- As there's a high increase of crime in this ward residents suggested to do a prayer which will combine all churches and the Local Municipality is requested to assist with a huge tent and food.
- Roman Catholic Church requested for electricity.
- Nkazimulweni Church requested for keyboard and drums.

Safety and security:

- ESKOM is requested to go to the ward and check electric meters if they are robbed or not.
- Community also requested for the launch of forums where they needed.

Business and Transport:

- Ndawana community requested for the maintenance of main road, drains and access road. They also requested for the fencing of arable land and grave yard.
- Request for access road at Lukhasini and Lucingweni which have been in a devastating condition for a very long time.

Report from government departments / NGOs**Department of Agriculture:**

- Mr. Chiloane stated that there's a feedlot at St Paul, hence people should keep their cows in that feedlot. He also told people about irrigation scheme and shearing shed which will hire people soon. There's also NMZ greening Coop which has 135 hectors and it will recruit as soon as they solve the problem they are facing.

SAPS:

- Mr. Malamlala from Evart Police Station stated that they have a problem of house breaking which is happening mostly by students who are kicked out from school. ESKOM is requested to install the street lights in this area. Justice doesn't arrest these thieves because of being under age. He also further explained about their procedure.

Department of Health:

- Jabulile Mthembu (CCG) was telling people about the importance of PRN number. She further stated that if someone lost the card she or he can't get any help so people should keep their cards safe.
- Sister Nxele encouraged people to ask about their treatments if they don't understand. She also stated that pregnant people should go to hospital not to the clinic when they feel labor pains.
- CCG stated that Ms. Mgingqizana there's a CCG from WAC but they can't get her when they need her. Therefore, when it comes to choose a CCG it must be someone who will be committed to the work and be able to work with people.

WARD 3

Date : 12 June 2019

Venue : Ntsikeni Community Hall

Report from community

- Mr. V. Nazo from Mtata was explaining their project of planting flowers which produce perfumes. He explained the procedure and encouraged the youth to join such projects.

- Nompumelelo Nkomo who is an orphan requested for assistance because there's no one working at home. She once communicated with a Social Worker and he or she promised to visit that home but she or he did not.
- Lindiwe Zincume from Deda requested for a job because she is financially struggling even her children usually kicked out from school on a daily basis because they don't have a full uniform.
- Residents requested for access roads at Gudlintaba, Springs, Mvuvini and Ntsikeni High School.
- Deda community requested for a school in their location because it's hard for the children to get transported to Malenge.
- Parents are complaining about children who are kicked out from school because of not having ties.

Report from different sectors

Youth:

- They requested for soccer poles and a playground at Bomvini Village.
- There's a water crisis at Mncweba and Bomvini.

Women:

- Bulela Primary Co-op requested for chickens, water tank and seeds.

Faith:

- Churches requested for toilets and access roads.

Report from Ward Councilor

- 85 toilets have arrived and they will be installed at Ntsikeni Location.
- Dams and aqueducts construction is in progress at Malenge location.
- Mncweba and Bomvini villages still have a problem of water pipes.
- There's a dispute amongst PR Councillors about the hall which will be built at Malenge Village.
- Stadium construction is in progress.

WARD 4

Date : 12 June 2019

Venue : Marhewini Pre-school

Report from community

- There's an issue of people who want to build their homes and shelter for livestock at the site which was reserved to build a clinic.
- There's a woman who is staying with children who were abandoned by their mother and they don't even have birth certificates. Community request Sifumba (DSD) to intervene in this issue.
- Home Affairs is requested to go and do the birth certificates and IDs in the ward because there are many people who need them and some of these people don't have enough money to go to town.
- There's a person who needs a wheelchair because he or she is living with disability.
- The ward doesn't have a CDW.

WARD 5

Date : 13 June 2019

Venue : St Michael Hall

Report from community

- Mdeni community raised a word of thanks about water and they also asked when will the municipality come and fix stand pipes?
- CDW: requested the names of needy people to be submitted so that they will be given blankets.
- The level of crime at Antioch is on the rise.

Report from different sectors

Youth:

- They are asking about the playground they were promised a long time ago.
- The youth was encouraged to apply for the learnerships and those who need registration fee should go to the local municipality.

Women:

- The widows asked why Zibambele is not hiring anymore. Even though this company is paying peanuts but it would make a difference.
- They requested for a conference in a women's month. They want to be advised on how to deal with problems they are facing as women.

Agriculture:

- Residents are complaining about not getting any response from this department. As a result they are no longer willing to request again.

Business:

- They asked about the road maintenance they requested a long time ago.

Education:

- St Michael S.S.S requested for a grass cutting and a cleaner.

Health, DSD and Home Affairs:

- Residents are complaining about Sphamandla Clinic which is not useful to people. Workers are not committed to their jobs, they are ill-treating patients.

Report from Ward Councilor

- Thonjeni Access Road is in progress.
- Water engine has been fixed at Ndabayilali Location.
- Toilet project is in progress.
- Sidadeni community still has a problem of water.

WARD 6

Date : 07 June 2019

Venue : Mthetheleli Ndlangisa Community Hall

Report from community

- There's a person called Mangena Gamede who is blind and complaining about his Aunt who doesn't give him money from his grant. He then requested for help on this matter.
- Ms. Dzanibe from Magcakini is having a problem of doing an ID. She is not appearing in computers at Home Affairs but she does have a birth certificate. Home Affairs Officials sent her to SASSA to ask for a number she is using when receiving grant but she came back empty handed and the bad thing is that she wants to do a birth certificate for her child.
- There's an issue of Nceba Kheswa (1964) who is struggling to do an ID because his hands are burnt and his fingerprints are not functioning. His family stated that they have been trying for many times to fix this but they are not succeeding, they requested for assistance thereafter.
- Mlahleni Mncwabe (1963) has stopped receiving grant and he is now financially struggling.

Report from different sectors

Youth:

- The youth has formed a group which is called Youth Empowerment. The aim of this group is to work with the departments which will help them in developing their skills.
- On the 28th of June 2019 they will meet at Qondokuhle Hall and other departments have already been invited.

Business and Transport:

- Three workers are needed to work to the road D2412.
- There are spaces which need to be filled at the road D2408 as there are people who left the job.
- Many roads in the ward need maintenance and they are under the Department of Transport.

Safety and security:

The ward was visited by the SAPS from Ntsikeni and they raised their grievances which include the followings: -

- Cases of people who were killed which are not attended.
- Lourdes High School which was burnt, stolen school chairs and computers.
- Goods which were found at Mafabela and the person didn't get arrested.
- Police Officers apologized and requested for the case numbers so that they will do a follow-up about these cases. They further stated that they have few vehicles that's why they end up not attending other cases.

Service delivery update from Ward Councilor

- Water scheme at Magcakini Village is still in progress.
- 85 toilets have arrived and they have already started to install them at Lalení Village.
- Mafabela residents don't receive water and the problem is in the water pipe.

WARD 10

Date : 12 June 2019

Venue : Sisonke Hall

Report from community

- Residents requested for road maintenance and water taps to the new sites at Manqarholweni.
- There are water taps which are not functioning at Njunga Village ever since they were made/installed.
- Community is complaining about a plant which was busy with access roads but now it's not working and they don't know the reason.
- There's a young man who was killed at Bottle Store and the residents stated that they are sick and tired of that Bottle Store. They said that the owner should at least close early.

Report from different sectors**Disability:**

- They are complaining about not being hired when there's a vacancy, it's only people from ward 8 who got hired.

Women:

- They requested for poultry project at Njunga Village.

CWP:

- They have painted a Crèche at File Village, cleaned a Pre-school at Njunga and they also did the trees cutting.

WARD 12

Date : 12 June 2019

Venue : Ntsephe Madlala Hall

Report from different sectors / government departments

SAPS:

- Officials were alerting people about tricks that thieves do to get inside the house without waking anybody and they also told them what to do to prevent that.

Department of Health:

- The department was introducing nurses who will work with CCGs doing door to door. Their team will be called Community Health Workers. They already have uniform and equipment they will use.

Department of Social Development:

- The department has submitted a letter about the case of Mjoli Bhekezakhe whose grant is received by Nonkazimlo.
- To the case of Ms. Tshaka who has drowned, Social Worker has visited the family with a social relief.

WARD 13

Date : 12 June 2019

Venue : Mfundweni hall

Report from ward councillor

- Sport field building is in progress.
- Sanitation project is in progress.
- Access roads renovations are in the Maintenance Plan.
- Electricity infills phase 2 is planned.
- May / Teekloof Water project plan is in progress.

Report from community

- SASSA Doctor has refused to give disability grant to a disabled child.
- CPF sub-forum reported a case of burglary that happened at Methodist Church at Kokshill but no one arrested.
- List of needy people profiled in a war room for EPWP jobs:

NAME & SURNAME	ID NUMBER	CELL NUMBER
Nombuso Nguse	820607 1425 081	079 367 5810
Teliso Hildergard Theko	781007 0744 086	076 924 6408
Thandiswa Rosalia Makhanya	751005 0985 085	073 021 2993
Bongekile Khambula	870110 1372 089	063 225 6300
Zwelandile Tshebi	890202 7145 084	078 310 3754
Thulisile Chiya	820818 1042 087	078 960 3658
Nonjabulo Jama	760604 1087 088	083 753 6143
Lindokuhle Sithole	941020 6314 082	078 811 2108
Zukiswa Sikhosana	940103 1087 084	062 771 7268

OPERATION SUKUMA SAKHE INVOLVEMENT (ACTIVITIES, MEETINGS ATTENDED, REPORTS TABLED)

Date of OSS meeting	Reports tabled by member	Contact person	Responsibility
12/06/2019	Child need a birth certificate. His mother is in Swaziland	Raised by Mduduzi Dlamini (W/C)	Home Affairs
12/06/2019	Fencing project	Raised by B. Mbuyeleni (W/C)	DOA
12/06/2019	Encouraged CCGs to take the treatment of patients	Raised by P. Ndobe (Clinic Committee)	DOH
12/06/2019	Request for seedlings	Raised by N. Sihlangu (women's sector)	DOA

WARD 14**Date : 13 June 2019****Venue : Gugwini Community Hall****Report from government departments****Department of Health:**

- Community Health Workers started on the first week of June 2019 checking TB, BP and diabetes. They stated that they have their supervisor who is called Outreach Team Leader (OTL). They have a problem of patients who don't want to be transferred to Gugwini Clinic complaining about a long distance.
- OTL of the following villages Nkapha, Dresini, Mtshazo, Ndideni and Ndayindom stated that there's a case of an old woman who didn't have ID but she managed to help her and now has got her ID. The old woman went to SASSA to do a grant application and now she is only waiting for a card to be able to receive her grant. Thereafter the OTL /supervisor suggested that there should be an official from Home Affairs in community meetings or war rooms because there are cases of birth certificates, IDs and other issues.
- The supervisor at Plazin, Lukhetheni and Mabhisana stated that she discovered that Mr. M. Ngcobo at Plazin is having cancer and financially struggling. She reported the issue to Gugwini Clinic and they took him to SASSA for grant application and he is now waiting for a card.
- Mr. Ndzimande asked, how many days do the Community Health Workers do the visit to villages? Supervisor responded and said, it depends on the houses which have been profiled by the CCGs.

WARD 15**Date : 19 June 2019****Venue : Bombo hall****Report from different sectors or government departments****Department of Health:**

- Sister Lungu from St Margaret Clinic who is the representative of ward 15 clearly outlined the procedure of Outreach Team Leaders. She stated that they are coming from other departments not from Health but they will work with nurses. She then requested people to welcome OTLs with warmth in communities as they will do door-to-door. She also stated that they are working even on Saturdays now at St Margaret Clinic. The time of commencing work is 7:30 and they close at 16:00. She encouraged people not to forget their appointments. She also said that people who are taking treatment can now get it even from Dr. Ndzimande in Town and it is also free.

- Tshazi N. requested for a CCG from Department of Health.
- Mr. Mkhulisi requested for a Clinic in their ward because St Margaret's Clinic is too far from their ward.

Department of Social Development and AIDS Foundation:

- Ms. Sibeko stated that they are working with schools taking students who are 15 – 21 years and in communities they request children from the age of 9 – 15 years. They are teaching about family matters and she encouraged parents to tell children what to expect in their bodies when they grow up. She made an example of a 13 year-old child who got pregnant because of not having information. Children should be loved in their homes and encouraged about school.
- People were told that even if you have done circumcision you have the risk of getting HIV/AIDS. It's just that chances are slim and even if you are already infected sleeping with a virgin will not get rid of the virus.
- 10 people were chosen to join Uphuhliso lwemvelo noCoceko.

WARD 16

Venue : Mzwandile Mhlawuli Community Hall

Date : 27 June 2019

Remarks

- They were done by the secretary of the war room who was chairing the meeting on the day, PR Cllr Mafuleka. She welcomed everyone who was in the meeting and appreciated all those who were present.

Reports

- The CCGs reported that they are still doing their door-to-door and the Phila Mntwana Centres are in progress. There was a campaign which was done at Cowep, it was a success. Statistics will be attached on the main report.
- CWP will re-open on the 8th of July 2019 and the registration of an Art & Craft project is in progress.
- The CPF and the UCCPA has done some patrols at Mzwandile Mhlawuli and ever since the rate of house breaking has decreased.
- Vukuzithathe NPO: we are tasked to recruit young boys and girls age group 10 – 13 years and educate them on how to behave.
- Zuzulwazi NPO: they are working with two schools, Vumazonke and UMzimkhulu J.S.S. They are an NPO based here in the ward, they are at Teba Office no. 10.
- CDW: let us make the community aware of the verification done by SASSA Department so they should be ready for not receiving their grants although we don't have a specific date. The disability sector is requesting a space for ploughing since agriculture has promised to assist them with resources.

Development report from Ward Councillor

- The housing project is going on well.
- There is a water crisis here at Mzwandile Mhlawuli Village and the community is starting to complain.
- Khulekani family has a challenge, the children took their mother's grant and clinic card. She did not receive her grant for 2 months now they do not have food.

Discussions and way forward:

- Tasks given to Buyiswa and Siphokazi to go to Harry Gwala to report the issue of water and request the schedule of water delivery.
- Mrs Khulekani's issue was referred to CPF and COWEP to attend to it.
- Zuzulwazi was referred to Men's sector representative to plan Men's programmes together.

WARD 17

Date : 18 June 2019

Venue : Clydesdale Community Hall

Report from CDW

- There are many people with no Identity Documents, however, there are initiatives that have been started to assist such people. She also stated that Zwelenkosi Ndzimande needs a letter from traditional authority as a supporting document and must be accompanied by a relative. Mzolisi Mbewana needs a letter from the church/school to affirm that indeed his mother was a South African citizen.
- In addition, she explained that there is a donation of blankets from COGTA for each village.

Zuzulwazi NGO

- Conducted door-to-door at Hopewell and discovered that there are 12 people with parental problems.
- Furthermore, they visited Ngwane family where they discovered that there is a person with disabilities and suggested that Mr. Ngwane should be taken to an old-age home since he is struggling.

CWP

- There is a skills development programme that is aimed at developing skills of community members, however, they need to identify venue where they are going to be trained. Moreover, the programme is going to be presented to stakeholders and adequately explained how it is going to unfold.

WARD COMMITTEE

- Applauded the fact that running water has been restored at Clydesdale.
- There is a Sanitation Project in the ward that seeks to construct 85 toilets. The toilets are going to be shared equally amongst the ward villages.

WARD 18

Date : 12 June 2019

Venue : Zintwala Hall

Report from community

- Mvolozana community still has a problem of aqueducts which were left uncovered after the water project construction.
- Water monitor raised the issue of a damaged water engine at Waterfall.
- Maintenance of the main road.

Report from different sectors

Traditional Leaders:

- Juvenile delinquency has decreased for now, if the local municipality would keep on doing awareness campaigns there would be no case of juvenile delinquency.

Men's sector:

- They stated that they are still waiting for fire beaters they requested because as it is a winter season fire happens on a daily basis.
- They also discussed the issue of drug abuse in schools and they came up with an idea of keeping an eye on schools as community.

Women sector:

- Bricks building project is progressing and the participants are active.
- They meet as women and teach youth the way of behaving within their culture.
- There are disabled women at Mvolozana Village who requested to be assisted with manual labour as they already have a working place.

- There's an issue of women who are still hiding that they are being abused from their homes. They still need to be educated about abuse.

Youth sector:

- They raised an issue of not having playground, they further stated that maybe it could be better if they could have a sports field.

Business and Transport:

- Damaged bridges were reported to the Department of Transport and they promised to construct them after getting the designs.
- Poultry project is productive although they are dying due to coldness.
- Bricks building project is also continuing although there's a lack of equipment.

NGOs:

- Lifeline: - white door is working with people who are being abused in different ways.
- TB Care is continuing with circumcision.

Health sector:

- Sihleza Clinic is currently working even on weekends and holidays.
- Mobile clinic is still visiting villages to distribute health services.
- There's an issue of people who don't want to take treatment as instructed.

Service delivery updates

- Sanitation project is in progress at Ntlangwini Village.
- Road constructor was introduced on the 04th of June 2019 at Lukhalweni Location.

WARD 20

Date : 12 June 2019

Venue : Nkungwini Village

Report from community

- Mrs. Msomi from Nkungwini raised the issue of housebreaking which has increased into higher levels. As a result people have fear of sleeping and there's a tuck-shop which has closed because of this issue.
- Nomandiya from Thafeni also raised the crime rate which has highly increased.
- Residents stated that they have to work together to overcome crime and on top of that they request for CPF.
- There's an issue of Mhlengi Dlamini who don't have an ID, he has been trying in different ways to do it but there's no luck. His father passed-on and the whereabouts of his mother is not known.
- Mrs. Keswa raised the issue of a child from Mcwera family who is disabled and he or she is using Albert Hospital. The doctor stated that there should be a road leading to his or her home so that the wheelchair or ambulance will be able to reach his or her home.
- There's an issue of an old woman who is staying alone and she can't do anything on her own. The situation is not good at all.
- Residents are complaining about ambulance which is not taking people from their homes. They then asked, how can you drive a sick person with a wheel barrow?

LIST OF PROFILED PEOPLE:

Surname	Name	ID number	Cell number
Zulu	Siphamandla	910329 5578 085	071 058 9007

Gwagwa	Mazwi	890212 6317 089	065 587 3177
Mjoli	Mxhoseni	640116 5842 083	072 179 0805
Mcetywa	Nomawethu	770109 0897 089	076 488 9818
Mkhize	Sngobile	870623 5368 085	078 529 2312
Chiya	Nokuthula	790619 0443 086	064 743 5296
Mkhonde	Bukeka	840830 1013 089	072 210 2330
Nzimande	Buyiswa	790880679083	066 169 1854
Phungula	Siyabulela	851118 5538 087	079 685 8981
Ngcongo	Philiswa	830606 2687 085	064 840 2361

Service delivery update

- Sanitation project will continue on the financial year 2019-2020.
- The list of people who are supposed to get infills should be submitted to Ward Councillor.
- Almost all villages consume dirty water but they will get clean water soon.
- Residents are reminding about water tanks they requested.
- Access roads are in the plan.
- Post Office will pay people in their pay station but currently there are no vehicles.

WARD 21

Venue : Dumisa Pre- school

Date : 26 June 2019

Report from Community

- There is an elderly in Dumisa that lives in a house that is in a devastating state and can collapse at any given time, hence Dept. of Human Settlement is requested to intervene.
- Marhwaqa community requested Dept. of Soc. Dev to provide them with a Pre-school and they have already identified a suitable site.
- Gudlintaba community applauded the maintenance of access road, however, they urged the municipality to speed-up the process hence summer rains are approaching.
- There is a challenge at Gudlintaba Location whereby the coordinator of the Day-Care is refusing to work with Community Health Worker and an intervention is needed urgently.

Report from Dept. of Health

- There are 17 Community Health workers that are deployed in the ward by Mvoti Clinic to assist the communities by ensuring that people do take their treatment and also collect medication for the elderly and sick.
- Furthermore, the CHW also assist sick individuals to attain social grants.
- They also perform profiling in these respective villages.
- People are encouraged to ensure that they collect their medications on time.
- Screening of HIV, TB & STI's is continuing in villages and are encouraged to participate.

Service Delivery Report from Ward Councillor

- Maintenance of access road at Gudlintaba is in progress.

- There is a project of sanitation (85) in the ward and they will be shared amongst the Ward villages.
- There is a project of installing Mobile Network in the ward and it will commence very soon.

WARD 22

VENUE : Khiliva Pre-school

Date : 06 June 2019

Revival of war room structure

- Due to non-functionality of the previous war room structure due to various reasons, the structure was relaunched and the following people were elected: Mrs. Nkonzo (Secretary), Mrs. Dlamini (Convener) & Miss. Mjoli (Coordinator).

Report from Community

- Mr. Tshomela from Nkofeni stated that their access road is in a devastating state and it needs urgent intervention from relevant stakeholders.
- Miss. Lukhakhayi from Farm requested Dept. of Soc. Dev. To visit Ekuphumuleni Crèche, hence it needs support.
- Furthermore, Miss. Lukhakhayi stated that she is over loaded with work, hence she is the CCG working at Farm and Nkofeni.
- Mr. Magobodi from Mahobe stated that there is a family that needs housing assistance urgently as they are homeless and are living with neighbours.
- Mrs. Nkonzo stated that Mr. Khumalo from KwaTshali is living in a shack and is very sick, hence any intervention would be appreciated.

Service Delivery Update

- Community hall to be constructed in Kwa Khiliva and is aimed at benefiting the whole ward.
- The maintenance of Nkofeni Access Road is part of the plan and will be carried out very soon.
- War room to deal with recruitment of EPWP.

People are encouraged to work with all relevant stakeholders to deal with crime.

FINANCIAL IMPLICATIONS

Provision of social relief.

RECOMMENDATIONS

The report is for noting.

HIV/AIDS

Background:

For the month of June 2019, the Office of HIV/AIDS attended the 11th annual South African AIDS Conference. Amongst the delegates was a representative from the structure of PLHIV (people living with HIV/AIDS), Sukuma Sakhe Coordinator, Youth representative as well as HIV/AIDS Coordinator. The South African AIDS conference is a bi-annual conference hosted by Dira Sengwe and organised by the Foundation for Professional Development (FPD) who also serve as the Conference Secretariat for the Conference Committee Structures.

The conference is said to be the second largest HIV Conference in the world, attended by over 3,000 people, 25% of which are from countries other than South Africa. It is one of the most prominent medical meetings in southern Africa.

Delegates included scientists, medical practitioners and representatives from the public Sector, NGOs and faith-based sectors and the corporate sector.

The highlight of the conference was the discussion and the research provided to curb the spread of HIV/AIDS through one lifetime HIV vaccination which according to scientific research it could help curb the spread and in the long run help provide a permanent solution which is the cure of HIV/AIDS.

WAC REPORT

WARD 02

- Three cases of BP.
- Two issues of Identity Documents.
- Two issues of birth certificates.
- One case of an orphan.
- Five cases of unemployment.

AFFECTED AREAS: Edgerton, Corinth, Riverside and Nyanisweni.

WARD 04

- Four cases of unemployment.
- Two issues of housing subsidy.
- Three cases of Identity Documents.
- Three issues of ART.

AFFECTED AREAS: Mt-Sheba, Nomarhanjana, Nonginqqa, Nkukhwini, Komkhulu and Mbonja.

WARD 05

- Eight cases of unemployment.

AFFECTED AREAS: Gwijendlini.

WARD 06

- Three issues of housing subsidy.
- Two cases of unemployment.
- One case of a disability grant.
- One issue of an old age grant.

AFFECTED AREAS: Cacatho, Gudlintaba, Matsheni, Ndzombani, Makholweni and Diphini.

WARD 07

- Four issues of ART.
- One case of chronic BP and diabetes.
- One issue of a child support grant.

AFFECTED AREAS: kwaNguse, Scelweni, kwaMaduna, Nozibhobo, Sidungeni and Mvumeni.

WARD 8

- Two issues of a housing subsidy.
- Four cases of birth certificates.
- Three cases of Identity Documents.
- One issue of unemployment.

- Three issues of child support grant.

AFFECTED AREAS: Rocky Mount, Pholanyoni, Senti, Mnceba and Ngunjini.

WARD 09

- Three issues of unemployment.
- Four cases of Identity Documents.
- Two cases of child support grant.
- One case of a foster grant.

AFFECTED AREAS: Chancele and Mambulwini.

WARD 10

- Six cases of Identity Documents.
- Three issues of birth certificates.
- One case of old-age grant.

AFFECTED AREAS: Njunga and Ntshongo.

WARD 11

- One issue of child support grant.
- One case of an old-age grant.
- One case of a housing subsidy.
- Two cases of unemployment.

AFFECTED AREAS: James, Sihlontlweni and Cutter Msomi.

WARD 12

- Four issues of unemployment.
- One case of a foster care grant.
- One disability case.
- One issue of a housing subsidy.

AFFECTED AREAS: KwaThusi, Nkofunga, Rietvlei, Nxaphanxapheni, Mbuzweni and Machunwini.

WARD 13

- Seven cases of ART.
- Three issues of birth certificates.
- One issue of foster care grant.
- One issue of unemployment.

AFFECTED AREAS: Kokshill, Ntlabeni and Mfundweni.

WARD 14

- Seven issues of unemployment.

AFFECTED AREAS: Plazin, Mantuzeleni, Pitoli, Zwelisha, Whitey and Sphahleni.

WARD 15

- Four cases of unemployment.
- Three cases of birth certificates.

AFFECTED AREAS: Ntshabeni, Vukuzimele, Summerfield and Bhushula.

WARD 16

- Three cases of ART.
- Six issues of unemployment.
- Four cases of Identity Documents.
- Two cases of birth certificates.

AFFECTED AREAS: Skoonplaas, White City and Sisulu.

WARD 17

- Seven cases of ART.
- One issue of Identity Document.
- Two cases of drug abuse.
- Four cases of unemployment.
- Two issues of diabetes.

AFFECTED AREAS: Hopewell, KwaGijima, Boarder and Clydesdale.

WARD 18

- Two cases of Identity Documents.
- Three issues of diabetes and BP.
- One issue of ART.

AFFECTED AREAS: Mvolozana and Bondrand.

WARD 19

- Three issues of ART.
- Five issues of unemployment.
- One case of Identity Document.

AFFECTED AREAS: Mountain, St Barnabas, Lusizini, Nolangeni and Bhala.

WARD 21

- Five issues of unemployment.
- One issue of electricity.

WARD 22

- Ten issues unemployment.
- One issue of foster care grant.
- One case if Identity Document.
- One issue of ART.

AFFECTED AREAS: Marhwaqa and KwaMemeka.

RECOMMENDATIONS: The report is for noting.

LIBRARY SERVICES

BACKGROUND

UMzimkhulu municipality has 1 main library in town and 2 Mobile library units in ward 6 and ward 19 which are fully operational and 1 modular library at IBISI, these libraries cater for all community members. Our libraries have become very helpful for students from local schools and Esayidi VET College, UNISA students and the community at large as it stocks a wide range of books and other resources that will help them with their school projects, reading for leisure and studies especially the long distance learners (e.g. UNISA, North West University etc.). Our membership is growing every month, and people are joining the library to utilize the facilities.

2. LIBRARY MEMBERSHIP

Name of the library	Category	Existing Members	Cancelled members	New members	Total	Grand total
Umzimkhulu library	Adults	3258	00	09	3267	
	Young adults	2438	00	03	2441	
	Juveniles	1786	00	01	1787	
Total no. Of lib.members		7482	00	13	7495	
Mountain hall (MLU)	Adults	118	00	04	122	
	Young adults	119	00	02	121	
	Juveniles	55	00	00	55	
Total no. Of lib.members		292	00	06	298	
Mthetheleli Ndlangisa hall (MLU)	Adults	203	00	01	204	
	Young adults	146	00	01	147	
	Juveniles	149	00	01	150	
Total no. of lib.members		498	00	03	501	
IBISI MODULAR LIBRARY	Adults	88	00	03	91	
	Young adults	27	00	00	27	
	Juveniles	33	00	00	33	
Total no. of lib.members		148	00	03	151	
Grand total		8420	00	25	8445	8445

INTERNET @ YOUR LIBRARY

UMzimkhulu library has 10 computers, with internet and for general usage by library patrons and the community at large. Patrons are allowed to use it for 45 minutes per person and they have to sign a register before they use computers. They are also allowed to re-book the computer. Patrons were assisted with creation of E-mail accounts, a total number of 232 email accounts excluding those who create accounts without our assistance. Computer Class commenced, 19 members of the community were trained on the following:

- Microsoft Word
- Microsoft PowerPoint
- Microsoft Excel
- Microsoft Publisher and
- Internet & Emailing

The duration of this Basic Computer Skills training is four weeks. Their attendance and cooperation was very impressive. The attendees are going to be awarded with the certificates of attendance, these certificates are not accredited because our Library is not a registered institution or college. A total number of 10203 community members used computers for both internet and typing. Computer usage statistics copy is attached to the next page, and computer usage increased this month as compared to the previous month because all library computers are connecting and printing properly and since its school holidays most patrons are using internet for surfing.

THE COMPUTER USAGE STATISTICS (JANUARY – JUNE 2019)

MONTHS	COMPUTER USAGE PER MONTH	GROUP IN A CLASS	TYPING	INTERNET	E-MAIL ACCOUNT CREATED
JANUARY	1889	10	935	954	599
FEBRUARY	1986	16	974	1012	586
MARCH	1463	0	510	953	235
APRIL	1684	16	744	940	241
MAY	1586	17	648	938	229
JUNE	1595	19	651	944	232
TOTAL	10203	78	4462	5741	2122

MTHETHELELI NDLANGISA HALL MOBILE LIBRARY UNIT

This mobile library is functioning and library materials are circulating very well.

MOUNTAIN HALL MOBILE LIBRARY UNIT

This mobile library is operating well and community members are utilizing the materials.

IBISI MODULAR LIBRARY

This modular library is functioning very well the community members are utilizing the library services and facilities.

OUTREACH PROGRAMMES

We have conducted 5 Library Mobile Visits as per the operational plan:

NAME OF SCHOOL	WARD	ZONE	DATE VISITED
Jirah Senior Primary School	12	4	03 JUNE 2019
Dovedale Senior Primary School	14	4	04 JUNE 2019
Amawushe Junior Secondary School	12	4	05 JUNE 2019
Zimema Senior Primary School	12	4	05 JUNE 2019
Jericho Junior Secondary School	14	4	06 JUNE 2019

FINANCIAL IMPLICATIONS

Provision of promotional material.

RECOMMENDATIONS

The report is for noting

TRAFFIC DEPARTMENT

BACKGROUND

- Traffic Officers are working seven days a week as per shifts in order to perform by-law enforcement duties during the week and also perform other law enforcement duties over the weekend as per operational plan.
- Scholar patrols were last conducted on 14 June 2019 since it was school holidays.
- Stray animals were impounded along R56 working closely with Pound Rangers to reduce accidents caused by stray animals.
- Local roadblocks and speed timing were conducted as per Operational Plan.
- On 14 June 2019 Multi-Disciplinary roadblocks were conducted working closely with SAPS and RTI.
- Operation Hlokomela was conducted working closely with both UMzikhulu Taxi Associations, RTI and UMzikhulu SAPA to check roadworthiness of taxis and also Driver behaviour.
- On 20 June 2019 inspection was conducted by Provincial Officials to check our new Driving License Testing Centre compliance.
- Upon the inspection it was found that our centre complies with the minimum requirements of Driving Licence Testing Centre as graded and registered as grade E DLTC.
- Traffic Officer, Mr B. Chiya has completed his EDL course as Grade B Examiner of driving licences.
- The construction of the yard test is in progress in order to upgrade our centre to grade B and yard layout markings were forwarded to department of transport for approval and inspection will be conducted by provincial team on 17 July 2019.
- The procurement of fire-arms for four additional VIP protection is in progress.

BY-LAW ENFORCEMENT REPORT

- On parking by-laws 4 taxis were impounded and released after a spot fine payment of R500 each.
- Enforcement of livestock is taking place in town to control illegal trading.
- On street traders goods were confiscated for trading without permits and released after payment.
- Enforcement of outdoor-advertising was conducted and goods were confiscated and released after payments.
- Barba shops were issued by temporal permits after enforcement.
- These enforcements were conducted working closely with Pound Rangers and Fire Fighters to ensure that our town is clean and to increase municipal revenue.
- An amount of R9200.00 was collected on by-law enforcement.

BY-LAW ENFORCEMENT PICTURES



REGISTERING AND LICENSING AUTHORITY AND DLTC MONTHLY REPORT FOR

JUNE 2019

BACKGROUND

Motor Licensing Section deals with licensing and registration of motor vehicles onto the eNatis system. The DLTC Section deals with renewals of licenses and PrDPs as well as learner's license.

REVENUES

Revenue collected for the day is banked the next day.

Motor Licensing

The total revenue collected for Motor Licensing was R638 237.30 including the 8.55% that belongs to the Municipality.

DLTC

The total revenue collected for DLTC was R70 370.00.

BANKED

Motor Licensing

The amount banked to the Department of Transport was R586 666.40 and the amount banked to the Municipality was R51 570.90

DLTC

The amount banked to the DLCA Company was R10 191.00 and the amount banked to the Municipality was R60 179.00.

FINANCIAL IMPLICATIONS

Total revenue generated was R111 749.90 + R9200 = R120 949.90.

RECOMMENDATIONS

The report is for noting.

ANIMAL POUND

PURPOSE

To report about the current status and operations of the Pound.

BACKGROUND AND REASONING

The Pound Master, Rangers and Traffic Officers impounded animals as they were conducting by-law enforcement in respective areas as follows:

05 JUNE 2019

- 1 cow from Clydesdale not yet released.

08 JUNE 2019

- 10 cows +1 calf from Clydesdale. Released 9 cows+ 1 calf on the 10th/11th of June. Total cost R2 620.00.

10 JUNE 2019

- 3 cows from Koki. Released 3 cows on the 10th of June. Total cost R540.00.
- 5 cows from Thembeni. Released 5 cows on the 11th of June. Total cost R1150.00.

11 June 2019

- 6 cows from Clydesdale. Released 6 cows on the 11th of June. Total cost R1 080.00.
- 3 cows from New City. Released 3 cows on the 12th of June. Total cost R690.00.

14 June 2019

- 1 cow from Sisonke not yet released.
- 5 cows from Koki. Released 5 cows on the 14th of June. Total cost R900.00.

17 June 2019

- 6 cows from Meyi. Released 6 cows on the 18th of June. Total cost R1 380.00.

21 June 2019

- 13 cows from Clydesdale. Released 13 cows on the 18th of June. Total cost R2 340.00.

24 June 2019

- 1 cow from Mankofu Road. Released 1 cow on the 24th of June. Total cost R180.00.
- 3 cows from Meyi. Released 3 cows on the 25th of June. Total cost R690.00.
- 1 cow from Mabolidi. Released 1 cow on the 26th of June. Total cost R280.00.

30 June 2019

- 2 cows from New City. Released 2 cows on the 1st of July. Total cost R460.00.

Total charges collected were R12 310.00.

AWARENESS CAMPAIGN

There was an Awareness Campaign conducted at Mfundweni Hall in Ward 13 on the 27th of June. All proceedings went accordingly.

RECOMMENDATIONS

The report is for noting.

ARTS AND CULTURE: MAIDENS MORAL REGENERATION PROGRAMME

BACKGROUND

UMzimkhulu Municipality through Arts and Culture Unit held Maidens Moral Regeneration Programme on the 23rd, 27th and 29th of June 2019 which was aimed at encouraging and promoting moral regeneration practices amongst local communities.

The purpose of the campaign was to support, empower and to educate girls about their rights and responsibilities. Also to reinforce the message to our communities that such practises are not allowed anymore.

We were also gracefully honoured to have all zone councillors. The programmes were successful. In all the zones we were welcomed gracefully and being honoured by the presence of Traditional Leadership in these programmes.

FINANCIAL IMPLICATIONS

The municipality provided with the following:

- Catering
- Hired facilities
- Entertainment
- Transportation

ARTS AND CULTURE TALENT SEARCH

BACKGROUND

Local talent search programme started at ward, zone and the final stage was the local at Mzwandile Mhlawuli Community Hall. The programme was indeed a success. The variety we have in terms of genres/categories truly proved the talent of the artists of UMzimkhulu.

On the 22nd of June 2019 there were finals at Mzwandile Mhlawuli Hall. Genres that competed were Jazz, R&B, Afro Pop, House Music, Choral Music, Reggae, Gospel without instruments and Gospel with instruments. This year we divided the programme into four phrases meaning each quarter we will have a talent search competition. The programme ran smoothly without interruptions nor distractions. Timing issue was emphasised on the preparatory meeting with participating Artists. If a certain group isn't on the venue by certain time. We are left with no alternative but to disqualify the group.

FINANCIAL IMPLICATIONS

The Municipality covered the following expenses

- Hired facilities
- Catering
- Transportation of the Artists to the amount of R1500.00 each group.

RECOMMENDATIONS

The report is for noting.

CEMETRIES

Opening of graves at the cemetery because of shallow graves and damp soil underneath is prevalent. The Department of Infrastructure assisted with TLB to cover the graves because it was so bad and bad smell started to pollute the air. Grass cutting is done.

Toilets are finished to be fixed and they are already utilized by the public during funerals. At the cemetery we only short of two street lights to be installed and one light in the guardroom. We are still waiting for Telkom to fix the lights in the guardroom.

We monitored exhumation process at Nxaphanxapheni at Mrs Mazinyo's family. The exhumation was done successfully. All expected structures were available, Environmental Health, Cogta, SAPS, a funeral parlor, UMzimkhulu Municipal Officer, some community members and the family at large.

Nobody was found in the grave because of a long period and that they exhumed a body of a one year-old baby. They only found rotten pieces of a blanket since the baby was buried in 1973. A grave had 46 years so the remains of a baby had become soil.

AWARENESS CAMPAIGN

Awareness campaign at Kwa-Meyi Village. The purpose of the awareness campaign was that, Environmental Health complained about the graves along the road, R56 on the hillside. We went there with Environmental Health Department and checked the cemeteries that we found in a wrong place.

We therefore met with the community members and the owner of the cemetery whereby we made them aware of the danger of their cemeteries. Their cemetery is at the top of the river.

As we were talking with them the owner of the cemetery agreed that during heavy rains graves opened because of soil erosion and that they could see that it is not good because that running water from the graves meets with the river and that river is used by people.

We informed them that the river can kill many people because some diseases that come out from the graves become fresh and alive in the river. Also rapid sinking of soil in the graves because they are in a sloping area. We also cautioned them that the caskets and dead bodies can be stolen once the graves are uncovered.

We told them about the process of exhumation of the graves that needs to be done to avoid the serious problems that might occur. The owner of the cemetery said, he had another land to rebury them but the problem is that he has no money for exhumation and the number of graves is thirty.

RECOMMENDATIONS

The report is for noting.

SPECIAL PROGRAMMES: POST YOUTH DAY EVENT REPORT

- The youth day event was hosted successfully at Mfundweni Hall in Zone 04 on the 27th of June and the youth attended in large numbers.
- Ward Councilor welcomed everyone present in the event on the day in Ward 13.
- The purpose of the day was done by Mr. Nkonyane who explained that the purpose of the day was to commemorate the youth month and gave a brief background about the youth day.
- He also talked in detail about the NYDA products that can benefit the youth of UMzimkhulu and that will make young people to be successful Entrepreneurs.
- Department of Social Development collaborated with UMzimkhulu Municipality on this event and they contributed almost half of the catering on the day.
- Mr. Dumisa from Department of Social Development talked at length about opportunities that they offer to the youth.
- Life Line spoke to the youth on the day explaining that youth must be vigilant about child abuse and gender-based violence.
- Captain Ntlangulela from Ibisi Police Station spoke to the youth on the day urging them to refrain from drugs and substance abuse.
- The message of the day was done by Councilor Manci, CSS Portfolio Head who encouraged the youth of today to grab the opportunities that the Government is availing to them with both hands.
- She further explained the role of the youth of 1976 in fighting against being taught in Afrikaans in their Education and said today's youth is facing different challenges which include unemployment.
- The event closed with a vote of thanks from Ward 13 Ward Committee member who thanked everyone for attending the event.

FINANCIAL IMPLICATIONS





The municipality took care of all logistics.

RECOMMENDATIONS

The report is for noting.

UPCOMING EVENT : MEN'S DAY

July is the Men's month where the role of Men in our society is being recognized. The month of July is also used to celebrate one of the outstanding man, Nelson Mandela; and it is known as the International Mandela month. UMzimkhulu will be hosting Men's month on the 30th of July in Zone 02 to commemorate Men's month. There will be Government and Non-Government Organizations that will be invited as follows:

-  Department of Social Development
-  Municipal Pound
-  Department of Health
-  Commission for Gender Equality

The day will also be used to encourage men to participate meaningfully to the Men's Forum.

FINANCIAL IMPLICATIONS

- Fruit packs for about 300 people
- Decorations
- Flushable and Non flushable toilets
- Sound System
- Transportation of Men

RECOMMENDATIONS

The report is for noting.

NYDA TRAINING

NYDA is continuing with youth training in Entrepreneurship skills to address the issue of unemployment. The “start your own Business” (SYB) training is going to be conducted from the 8-12 July at Mzwandile Mhlawuli Hall (New City) by NYDA.

It is about 40 youth who have applied for assistance through our Special Programmes Offices at EMakhosini that will be given the training.

RECOMMENDATIONS

The report is for noting.

DISABILITY ACTIVITIES

On the 8th of June 2019 we have conducted a Child Protection Week event at Ward 22 in zone 4 KwaKhiliva Village. We were empowering children by:

- Promoting and protecting human dignity and rights of children, including the rights of children with disabilities.
- Ensuring children are reporting abuse and harassment, full participation in sports activities and we were emphasizing education in our community.
- Encouraging children to report abuse to their teachers and if there is challenge a Ward Councilor is available all the time.

The following stakeholders were present:

- UDS
- Life line
- Department of Education
- Department of Social Department
- Municipality(CSS Manager, SPU, HIV, Sukuma-sakhe and Cllrs of that zone)

Attendance was excellent even entertainment from children was good.

BELOW ARE THE PICTURES FROM THE EVENT



VISITS CONDUCTED

We have visited at Ward 06 and there is a young girl called Ncumisa, and her surname is Dlamini. She does not have an Identity Document. She is disabled and she needs assistance to access social grant and we are in progress with that matter. She was raped and this case is under investigation by Mr. M.L. Jansen, the case number is 23/03/2016. She lives with her mother and their home is not in a good condition, and in their Village called Mafabela they have been included in the housing project.

There is a Dzanibe Family which was excluded in electrification at ward 07 in Nozibhobo Village, and he lives with disability.

The Department of Agriculture assist the people who live with disability to start the crop farming and stock farming (chickens) in the following wards: 12, 20, 16, 21 and 07.

Office of People with disabilities visited the following projects to monitor the percent of people with disability employed in each project, we found only one person which means people with disability are still discriminated in the community:

LIST OF INFRASTRUCTURE CAPITAL PROJECTS

No.	Project Name	Location	Project Phase
1.	Construction of Mahawini Access Gravel Road	Ward 09	Construction 0
2.	Construction of Thonjeni Access Gravel Road	Ward 05	Construction 1
3.	Construction of Ibisi internal tarred road	Ward 11	Construction 0
4.	Construction of Ward 13 Sports field	Ward 13	Construction 0
5.	Construction of Qondeni Access Road	Ward 20	Construction 0
6.	Construction of Harry Gwala Multipurpose Sport Centre	Ward 19	Construction 0
7.	Construction of UMzimkhulu SMME Facility phase 2	Ward 16	Construction 0

FINANCIAL IMPLICATIONS

The municipality provided all logistics.

RECOMMENDATIONS

The report is for noting.

INFRASTRUCTURE AND ENGINEERING DEPARTMENT

REPORT 1 - CAPITAL PROJECTS

PROJECT MANAGEMENT UNIT

PURPOSE AND DECISIONS REQUESTED

The purpose of the submission is for Standing Committee, Executive Committee, & Council to note the progress and make necessary recommendations / resolutions.

PROGRESS REPORT

MIG PROJECTS

MIG ANNUAL ALLOCATION (2018/2019)	TOTAL MIG TRANSFERS TO DATE	EXPENDITURE			
		Submitted & approved by MIG	Submitted but not approved by MIG	Total MIG expenditure VS MIG Allocation	Total expenditure VS to date transfers
42,536,000.00 100%	R42,536,000.00 100%	R33,437,525.53	R1,364,206.03	R34,801,731.56	82%
ROLLOVER ALLOCATION R5,651,618.18	R5,651,618.18 100%	R4,403,446.62	R504,979.77	R4,908,426.39	87%
OVERALL ALLOCATION R48,236,000.00	R48,236,000.00 100%	R37,840,972.15	R1,869,185.80	R39,710,157.95	82%

FINANCIAL REPORT: 2018/2019 Financial Year

- The Rollover expenditure is sitting at 87%. The latest payment certificate of R452, 258.34 was not approved by CoGTA following the MBPAC dismissal of our application for additional funding which resulted from the termination of Contractor number 1 and appointment of an alternative Contractor. A detailed report is attached for further clarification. Most of these funds are for retention, since MIG uses cash basis and Finance uses accrual. Practically the funds have been fully spent.

Certified Expenditure Trends against projects approved for 2018/2019 rollover

No.	Project Name	Expenditure to date
1.	Ntlangwini Access Road	R2,223,156.31
2.	Traffic Offices (Testing Ground)	R1,320,995.27
3.	Fencing of New Cemetery site – Ward 16	R1,364,274.81
TOTAL		R4,908,426.39
APPROVED		R5,651,618.18

ROLLOVER	
BALANCE	R743,191.79

- Overall, our MIG expenditure is sitting at 82% (R39, 710,157.95) against the total allocation of R48, 236, 000.00. The accumulative provincial target for the month on June 2019 is 100%, we are therefore 18% below target, which leaves us with an anticipated rollover amount of R8,525,842.05
- All 2018/2019 projects were targeted for completion latest by 31 May 2019, however, that was not achieved due to that our Contractors are financially unfit and they fail to work effectively. The following projects will form part of the rollover:

No.	Project Name
1.	Qondeni Access Road
2.	Thonjeni Access Road
3.	Mahawini Access Road
4.	Surfacing of Ibisi Phase 3
5.	Ward 13 Sportsfield

Tabulated below are the 2018/2019 monthly expenditure targets set by CoGTA for Municipalities, it is one of the tools for compliance measure.

MIG Expenditure Targets vs Municipal Actuals (Amounts in Million Rands)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Monthly expenditure (Rm)	R1.4	R4.2	R5.3	R5.8	R5.0	R1.6	R1.9	R1.4	R0.9	R3.6	R5.0	R3.4
CoGTA Targets (%)	8%	13%	19%	25%	32%	41%	47%	56%	66%	73%	84%	100%
ULM Actual Achieved (%)	3.3%	13%	28%	39%	46%	49%	51%	57%	62%	65%	77%	82%
Variance (%)	-4.7%	0%	+9%	+14%	+14%	+8%	+4%	+1%	-4%	-8%	-7%	-18%

1.2. PROJECTS CURRENTLY ON DEFECTS LIABILITY PERIOD

Project Name	Ward	Defects Liability Period Expiry Date
Fire & Rescue Services Unit	16	22 Dec 2018, completion of Snags still outstanding
Ntlangwini Access Road	18	14 May 2019, completion of Snags still outstanding
Fencing of New Cemetery Site Ward 16	16	28 August 2019
Construction of Chamto Access Road	15	06 August 2019

1.3 2018/2019 MIG PROJECTS

INDICATORS	2018/19 Q4 Progress Reporting					
	Q4 Target	May 2019 progress	Key challenges / highlights	Award Amount	Expenditure to Date	Balance
Construction of Ibisi Internal roads phase 3 - 2.7KMs	100% Construction	95% Construction	The project has reached practical completion, currently completing sidewalks. The remainder of the additional works along P416 is in progress, contractor awaiting delivery of additional material.	R 12 572 973.81	R 11 476 144.24	R 1 096 829.57
Construction of Tshaka Access Road – 5.3KMs	100% Construction	100% Construction	The project has reached practical completion and will remain the Contractors liability for 6 months. There are outstanding labour wages and local rentals still outstanding by the Contractor, Social Facilitation Unit is handling the matter.	R 3 544 105.63	R 3 526 864.21	R 17 241.42
Construction of Qondeni Access Road – 3.5KM's	100% Construction	66% Construction	Following the termination letter that the Contractor had written to the Municipality dated 27 May 2019, he has been issued 3 correspondences requesting him to rephrase his letter and align himself with the specific requirements of the General Conditions of Contract document within	R5,735,551.47	R 1 866 488.95	R 3 869 062.52

			which his contract with the Municipality is based on. Correspondence number 3 was the final notice after which termination would apply if the Contractor had failed to respond within the period of time stipulated in the letter, however, he responded to say that he is withdrawing the termination letter and is proceeding with the project. On 01 July 2019 he was called to a meeting and he made commitments and presented his turnaround strategy with a 2 months programme starting 01 July 2019 to 02 September 2019. Progress will be monitored closely on weekly bases.			
Thonjeni Access Road – 7.8KM's	100% Construction	75% Construction	Tipping, processing and bridge structure are the main items currently in progress, the project is behind schedule and Contractor have been called to a one on one progress meeting scheduled for Monday 08 July 2019 to uniquely deal with project specific issues. The Contractor has indicated that the delays are due to the supplier who fails to deliver pipes. Contractor has been requested for several times to submit relevant documents to no avail. No claim is valid without contractual documents submitted to claim any delays by the Contractor.	R 6 840 445.86	R 4 574 663.82	R 2 265 782.04
Mahawini Access Road – 7.6KM's	100% Construction	90% Construction	Outstanding major items are road signs, stone pitching, tipping and processing of 400m, completion of the bridge structure. The project is behind schedule and Contractor have been called to a one	R5 365 752.41	R 4 514 710.39	R 851 042.02

			on one progress meeting scheduled for Monday 08 July 2019 to uniquely deal with project specific issues. All Contractors have been requested for several times to submit relevant documents to no avail. No claim is valid without contractual documents submitted to claim any delays by the Contractor.			
Ward 13 Sport field	100% Construction	69% Construction	<p>The project is behind schedule, Contractor ceased the works due to financial constraints, and he claims that he has been not paid by the Municipality, the matter is still under scrutiny to be finalized during the one on one meeting on July the 8th.</p> <p>The exposure to the strong winds experienced on Monday, 01 July 2019 affected items such as changerooms and fence, the contractor will redo the damages and claim from the project insurance.</p>	R5 922 183.73	R 4 047 959.16	R 1 874 224.57
1.4 2017/2018 MIG PROJECTS						
INDICATOR S	2018/19 Q1 Progress Reporting		Key challenges / highlights	Award Amount	Expenditure to Date	Balance
	Q4 Target	May 2019 progress				
number of reports submitted to Standing Committee on development of Umzimkhulu Landfill Site	3 monthly reports shall be submitted to Stanco	1 monthly report submitted to Stanco	<p>The project is complete, It is advised that Leadership and Management shall begin engagements with the Community of Clydesdale in order to reach consensus so that the utilization of the facility can run peacefully, and construction of the access road can be revived as it is</p>	R17,000,000.00	R17,000,000.00	—

(NDEA project)			currently on hold due to the current uncertainties.			
Percentage completion on development of Harry Gwala Multi-Purpose Sports Centre phase 1 - Fitness Centre as per project plan (30°18'21.74" S 29°55'40.63"E)	Contractor appointed	In progress	There are currently 3 sites identified as potential sites for the development of HGMPSC project, all sites were identified in consultation with the Leadership of the Municipality, engagements with the relevant stakeholders are currently underway to assess the most suitable and least challenging. The Environmental Impact Assessment specialist will be appointed through the Pool to conduct screening and EIA as necessary. Planning shall advise on necessary SPLUMA requirements and procedures.	R28,000,000.00	–	–
% completion of fire service unit	100% construction	100% construction	The Contractor has opted to cede the provision of 2 way radio item, however, the signed session has not yet reached the Municipality. If this item remains outstanding for a period of a year the Municipality will absorb the retention and implement the item directly by December 2019.	R 5 085 727.75	R 4 818 630.93	R 267 096.82
% completion of Traffic Offices (Testing Ground)	100% construction	93% construction	The provincial Department of Transport has committed to conduct the site inspection on 17 July 2019.	R 1 830 865.00	R 1 773 253.61	R 57 641.39

1. EIA APPROVALS

The EIA screening of the 3 sites proposed for the development of Harry Gwala Multipurpose Sports Centre is currently underway, the EIA specialist will be appointed from the Pool of EIA Consultants.

2. PROJECT REGISTRATIONS

Registration of the additional R12million MIG ring-fenced grant allocated towards the Harry Gwala Multi-purpose Sports Centre has officially been approved by the MBPAC, note the greatest concern is that the project is currently incurring unforeseen delays which may lead to money not being fully spent by financial year end depending on how the situation will unfold. Any possible intervention from the leadership to fast-track processes will be of great assistance.

The project registration process for 2020/2021/2022 MIG projects begun in June 2019. We are currently conducting project assessments at specific villages. The entire process runs until 30 September 2019 which is the deadline to upload Business Plan onto the MIG-MIS. The due date set by CoGTA for the approval of Business Plans is 30 November 2019, our plan is to issue adverts for towards appointment of Contractors immediately upon approval so that appointments are achieved by March 2019.

3. PROCUREMENT ISSUES

The projects tabulated below are currently on tender phase. Another call for concern is the fact that 2 MIG projects (Ward 07 & 17 Sports fields) appearing on the list below will be re-advertised due to the non-responsiveness of bidders. This therefore means 3 months delay in the implementation.

No.	Project Name	Briefing date	Tender Closing date	Time elapsed since closing date	Date of Appointment
1.	Access Road to New Landfill site	09 Apr 2019	26 Apr 2019	10 weeks	-
2.	Pool of Professional Service Providers	25 Mar 2019	18 Apr 2019	11 weeks	-
3.	Construction of Ward 07 Sports field	29 Apr 2019	17 May 2019	7 weeks	-
4.	Construction of Ward 14 Sports field	29 Apr 2019	17 May 2019	7 weeks	-
5.	Construction of Ward 17 Sports field	29 Apr 2019	17 May 2019	7 weeks	-
6.	Construction of SMME Hub Phase 2	30 Apr 2019	24 May 2019	6 weeks	-
7.	Surfacing of Umzimkhulu Township Roads – Ward 16 Phase 4	30 Apr 2019	31 May 2019	5 weeks	-

RECOMMENDATIONS

- Note the Report.

CONSTRUCTION OF SMME FACILITY – Development of Umzimkhulu SMME Facility Phase 2 Ward 16 (COGTA - Small Town Rehabilitation Programme)

Purpose of the Report

The Purpose of this report is to give progress on the Construction of SMME Facility Phase 2 which is funded by CoGTA under Small Town Rehabilitation Programme.

Progress to Date

The facility covers a total of 9 750m² comprising the following:-

- Food & Vegetables (95 units)
- Small businesses (dress making, sewing etc.) (35 Units)- to be constructed on Phase three
- Muti & traditional medicine, herbalist (10 Units) - to be constructed on Phase three
- Ablution, Males & Female (6x each respectively)
- Ablution unit for disabled (1unit)
- Administration component (Office for SEDA) (1Unit)
- Parking & deliveries
- Public area

PROJECT STATUS

- Roof sheeting at 100%
- Plastering on walls 100% complete
- Painting completed at 100%
- Ablutions at 100%
- Installation of shelves internally 98%
- Kerbing on access road 100% complete
- Commercial G2 material processed as second layer on the access road – 100% complete
- Tar surfacing at 100%.
- Road Marking 100%
- Conservancy tanks installation at 100%
- Clearing and grassing outside at 98%
- Electrical installation at 100%

Financial Implications/breakdown

The table below shows the budget allocation and phases for Direct and Indirect Cost as approved by Council.

Project Name	Approved Budget by COGTA	ULM Counter fund	Total Contract Value	Expenditure To date	Balance
Development of Umzimkhulu SMME Facility	R 18 000 000.00	R 9 535 230.70	R 27 535 230.70	R 24 384 461.71	R 3 150 768.99

RECOMMENDATIONS

Report for noting

INTEGRATED PUBLIC TRANSPORT FACILITY

Project Background

This is the project aimed at improving the Transport System and Public Transport Facilities of Umzimkhulu as a whole. The project was initiated during financial year 2011/2012 by the KZN Department of Transport, however it has been delayed by EIA approval. The project is made up of two facilities in two sites which is a modern Taxi Rank and a Bus rank both have well accommodated facilities of offices; local & long Distance rout bays; market stalls; ablutions etc. Stakeholder engagements continue as part of planning for the project. The project is directly implemented by the Department of Transport; the municipality is playing a facilitation role.

Progress to date

Activity	% Completion Taxi Rank	% Completion Bus Rank
External Works	13	19
Bulk Earthworks	42	48
Reinforcement, FMWK&Conc.	0	0
Structural Steelworks	0	0
Drainage	0	0
Road works	0	0
Traders Building	0	0
Finishes	0	0
Overall Progress Taxi & Bus Rank	24%	

RECOMMENDATIONS

Report for noting.

REPORT 2 - ELECTRICITY REPORT

REPORT ON ELECTRIFICATION

PURPOSE AND DECISIONS REQUESTED

The purpose of the submission is for noting the activities on electrification programs for the Municipality.

NDAWANA RURAL ELECTRIFICATION

- Outage was done by the 13th and 14th of JUNE 2019
- Project construction is complete.
- All customers have been energized. Boston Ink to submit close-out report.

Overall progress is 100%.

RURAL ELECTRIFICATION WARD 1 - DELAMZI & PHOLANYONI ELECTRIFICATION – Imbawula Technical Services

DELAMUZI/Pholanyoni

- Construction is at 100%. All customers have been energized.

Mankofu additional scope

- Construction is at 100%. All customers have been energized.

Outstanding Works

- The closeout report has been submitted, presentation of the close-out report to the Infrastructure and Engineering Manager was held on the 05th June 2019 and it was approved by the Infrastructure and Engineering Manager.
- Submission of close-out report to DoE.

Overall progress is 100%.

Lukhasini, Lucingweni, Goso and Khayeka phase 2 Electrification

Khayeka

- MV and LV is complete.
- Backbone is energized
- More than 90% of customers have been energized.
- Meters and ready boards installation is almost complete (Khayeka).

Outstanding Works (Goso, Lucingweni and Lukhasini)

- Installation of ready boards.
- Stringing of Airdac
- Stringing of LV on two transformer zones to complete the scope.
- Pre-outage meeting will be held between the 8th and 13th of July to confirm the outage date.

Overall Project Progress is 92%.

2019/20 Projects – Ward 4, 9, 13, 14 & 18 In-fills

- Specification meeting sat on the 12th March 2019 and advert for appointment of Implementing Agent (IA) was issued on the 5th April 2019.
- Briefing was held on the 15th May 2019 and tender closed on the 10th May 2019, waiting for appointment of IA.
- The Department of Energy has confirmed receipt of applications for 2020/2021 and shall advise of the date to conduct project verification.

Maintenance of streetlights, high masts and municipal buildings

- Maintenance of lights on high masts and replacement of contactors was done at Extension 6.
- Fault finding, installation of new cable and photo cells.
- Installation of cable at Clydesdale from the community hall to the child Welfare offices.
- Installation of 16x4 mm and 2IPC flood lights outside Clydesdale community hall.

RECOMMENDATIONS

Notes the report

REPORT 3 - CLEANSING & ENVIRONMENTAL MANAGEMENT

MAINTENANCE SECTION – CLEANSING & ENVIRONMENT

Cleansing and Environmental Management

PURPOSE AND DECISIONS REQUESTED

The purpose of the submission is for Standing Committee, Executive Committee, & Council to note Cleansing and environmental report.

IDP Ref NO.	Output (Activity)	Indicator	Quarter 4 Target	June 2019	Reasons/Comments & Corrective Action
WM 1	Monitor Dump Site Usage	Number of dumpsite audit reports submitted by specialist	3	The site is mainly used by the municipality, the private dumpers entering the site pay for the service. All vehicles entering the site are recorded. Dumpsite is not in a good condition due to the shortage of cover material. I have engaged with maintenance team for assistance but they are still under pressure with their duties.	
IDP/SDBIP 41			N/A	The memo requesting the appointment of the service provider has been submitted to SCM. The service provider will be appointed within 7 days.	
WM 02	Procurement of waste skips 20	Appointment of service provider for the procurement of 20 waste skips	Advertisement issued for procurement of Waste skips	Still waiting for SCM for the appointment of Service provider.	
WM 03	Procurement of Two Waste skip Trucks	Appointment of service provider for procurement of two Waste skip Trucks	Appointment of service provider for procurement of two Waste skip Trucks	The procurement of two Waste skip Trucks has been withdrawn due to financial constraints.	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 4 Target	June 2019	Reasons/Comments & Corrective Action
WM 04	Procurement of cleaning equipment (Refuse bags)	Number of refuse bags procured	advert issued	N/A	
WM 05	Procurement of brush cutters	Number of brush cutter procured	Appointment of service provider for procurement of Brush Cutters	Tender for the supply and delivery of brush cutters follow up has been made SCM, the tender was not awarded due to non-compliance of service providers. Due to pressure quotation system was done for the procurement of two brush cutters.	
	Procurement of 1 ride on mower and 1 Push on mower	Number of ride on mower and push on mower procured	Advert issued 1 ride on mower and 1 push on mower	Memo has been issued to SCM	
WM 06	Monitor the effectiveness of the Recycling programme	Number of reports prepared recycled waste.	20	Recycling activities are ongoing at the disposal site, the Municipality gave access to 2 Private recyclers to reclaim recyclables at the site. They are targeting papers, plastics and tins. 20 June 2019 waste characterization conducted by Umzimkhulu and Buhlebezwe hosted by department of environmental affairs. The aim of the exercise is to determine the variation in waste component and to get estimates samples for the IWMP	
IDP/SDBIP 39	Number of indigent households with access to free basic services	Number of indigent households with access to free refuse removal & Rates services	N/A	N/A	N/A
IDP/SDBIP 40	Collection of waste from designated	Number of households with access to waste	5842	Waste collection services was conducted to 5842 per week as per waste collection schedule.	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 4 Target	June 2019	Reasons/Comments & Corrective Action
	areas	collection services as per principle plan / household Eskom count			
WM 07	Street Cleaning to 12 streets	Number of reports prepared on streets cleaned	3	The street cleaning services is conducted daily in town by EPWP participants. During Public holidays street cleaning was done by the service provider.	
WM 08	Cleaning of public toilets	Number of reports on public ablution facilities	3	The cleaning of all ablution facilities in town is ongoing.	
WM 09	Monitor and report on illegal dumping	Number of reports on illegal dumping identified	3 monthly reports	Illegal dumping was conducted in the following area: Clydesdale location.	
WM 10	Illegal dumping	Turnaround time (in months) from identification to closure	1	All the above illegal dumping were identified and cleared within a month.	
WM 11	Monitor the implementation of street cleaning service by the Service Provider	Number of reports prepared on street cleaning services conducted on weekends, public holidays and municipal shutdown	1 Quarterly report signed by HoD	During weekends and Public holidays street cleaning services is conducted by the appointed service provider.	
IDP/SDBIP 42	Implementation of greening plan	Number of trees planted as per the Greening plan	Procurement of trees and plants	Clean-up campaign was conducted at new city.	
		Greening project for the open space opposite new traffic offices	Advert issued	Memo has been issued to SCM	
IDP/SDBIP 43	Number of reports on grass cutting	Number of reports on grass cutting as per	1 quarterly report signed by HoD	Grass cutting was conducted as follows: 03/06/2019- Grass cutting open	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 4 Target	June 2019	Reasons/Comments & Corrective Action
	as per Greening plan	Greening plan		spaces at extension 8. 04/06/2019- Grass cutting Green spaces at extension 8 and next to DRC high school. 05/06/2019- Grass cutting at Extension 8 along the road and extension 6 to Majalididni. 06/06/2019- Grass cutting along R56 from eButha Bridge to mosque. 07/06/2019- Grass cutting along RR56. 10/06/2019- Grass cutting at Skoomplas. 11/06/2019- Grass cutting at Skoomplus. 12/06/2019- Grass cutting at Skoomplas. 13/06/2019- Grass cutting at skoomplas. 14/06/2019- Grass cutting skoomplas. 17/06/2019- Grass cutting at White city. 18/06/2019- Grass cutting at White city 19/06/2019- Grass cutting at White city 20/06/2019- Grass cutting at white city. 21/06/2019- Grass cutting at White city. 24/06/2019- Grass cutting along R56 from eButha to Majalidini. 25/06/2019- Grass cutting along 56 from Emaplangweni to Mosque. 26/06/2019- Grass cutting along R56 from mosque to council chamber. 27/06/2019- Grass cutting along R56 from council chamber to super spar. 28/06/2019- Grass cutting open space along p06 road to landfill site.	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 4 Target	June 2019	Reasons/Comments & Corrective Action
IDP/SDBIP 91	Implementation of Uphuhliso Lwemvelo Ngococeko program.	Number of beneficiaries maintained on Uphuhliso Lwemvelo Ngococeko Program.	190	<ul style="list-style-type: none"> - The program will end in June 2019 - The recruitment for the new participants will start in June 2019. - New participants are expected to start in July 2019. 	
MW 12	Monitor implementation of the community work programme	Number of Local reference committee meeting sit to monitor functionality of the program.	1	<ul style="list-style-type: none"> - On the 10th of June 2019 there was a training held in ward 17 where 3 CWP participants were trained for brick laying in a company called Hurry Hurry Ltd based in Clydesdale Village. - The program has 1095 participants, There 21 participants that are in portal still waiting for approval. - installation of the park home in ward 1 by tree smart start is still in progress - CWP site plan was presented to the Committee by the site Manager and inputs were done by the members of the committee and was signed by the chairperson. 	
IDP/SDBIP 61	Training of Waste Management Staff as per Waste management training plan	Number of workers trained as per waste management plan.	advert issued	<ul style="list-style-type: none"> - No training has been conducted this month. However an in-house training on Waste Management Basic short course was conducted by the Implementing agent that was developing the new landfill site to 7 	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 4 Target	June 2019	Reasons/Comments & Corrective Action
				municipal employees.	
IDP/SDBIP 62	Conduct Waste Management Awareness Campaigns	Number of Waste Management Awareness Campaigns conducted	1 Waste Management Awareness Campaigns conducted	On the 26th of June 2019 Clean-up campaign was conducted at New city Location which was hosted by both Umzimkhulu LM and DEA in implementation of the Good Green deeds program. EPWP and CWP participants were also participating in this clean-up. An awareness on Good green deeds was conducted at Glangarry secondary school. 20 trees were planted after the awareness inside the school premises. Monthly clean-up campaign campaigns will be conducted as per the drafted schedule.	
WM 13	provision of SABS approved protective clothing to I&E workers and EPWP participants	Number of I&E workers receiving protective clothing	200	The Tender for the supply and delivery of PPC closed on the 17 May 2019.	
IDP/SDBIP 64	Reviewal of Annual Greening Plan	Reviewed Annual Greening Plan adopted by Council	Reviewed Annual Greening Plan	Review has been done	
IDP/SDBIP 64	Reviewal of the Integrated Waste Management plan	Reviewed Integrated Waste Management plan adopted by Council	Reviewed Integrated Waste Management plan	The process of IWMP review is in progress,	
IDP/SDBIP 64	Reviewal of Infrastructure policies (Waste Management Policy)	Reviewed Waste Management Policy adopted by Council	Reviewed Waste Management Policy	Review has been done	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 4 Target	June 2019	Reasons/Comments & Corrective Action
IDP/SDBIP 64	Effective reporting and accountability	Number of reports prepared to on Waste Management	3 monthly reports signed by HoD	A monthly reports has been prepared	
INTER- GOVENMENTAL INTERACTIONS					
Program	Number of participants				Progress report
CWP	1095	Program		The program is in progress. With 1095 participants.	DCoG
Uphuhliso Lwemvelo Ngococeko	188	Program		The program is in progress	Internal fund and Incentive grant.
YES program	3	Program		Implementer is Ezemvelo KZN Wildlife.	The program is in progress
Youth Community outreach program	1	Program		<ul style="list-style-type: none"> - On the 21/05/2019 Awareness was conducted at Glangarry secondary school to celebrate World environmental day. - 10-14 June 2019 Working together with EDTEA an environmental audit was conducted for Eco schools. - An awareness on Good green deeds was conducted at Glangarry secondary school. - 20 June 2019 Attended Waste characterization at Umzimkhulu and Buhlebezwe hosted by DEA 	
Environmental Practice	25			25 participants has been recruited for the Environmental Learnership, The program is still on-hold until the Business plan is signed by the funder (DEA)	DEA

Challenges

Low lying electricity cables at new city and Clydesdale extension.
Illegal dumping by the unknown polluters

Recommendations

To note the report

REPORT 4- MAINTENANCE: ROADS & STORM WATER

REPORT ON PROGRESS FOR ROADS MAINTAINANCE PROJECTS AND STORMWATER MANAGEMENT

PURPOSE AND DECISION REQUESTED

The purpose of the submission is to report about the progress of the Roads maintenance projects for noting, advice and recommend or support the proposed recommendations.

PROGRESS REPORT

Internal Teams

- Currently the Tipping team has been finalizing with tipping at Goxe Access Road in Ward 9, and will continue with the next road on the plan.
- Processing Team is finalizing with Processing of Gravel at Goxe Using the damaged Grader after it was fixed and the other Grader was taken out for a service.

Back-up Team (Interventions)

- The backup plant is at 95% completion at Nyanisweni Access Road in ward 2 outstanding was to skim the gravel wearing course complete with the tipping of approximately **0.5kms** .
- **The schedule For Back-up Plant entails like the following:** Tipper trucks and excavator has start with tipping at Masamini Access Road in ward 4 as from the 07 May 2019 till to date, while the processing team will be finilazing with the processing at Nyanisweni Access Road as from the 07 May 2019, then proceed to Gudlintaba Aceess Road in Ward 21 for Roadbed Formation where they managed to Complete the roadbed formation as we speak, and Mfulamhle Access Road in ward 7, then St Barnabas Access Road in Ward 19.

IDP Ref NO.	Indicator (Unit of Measure)	2018/2019 Q4 progress reporting		Comments &Corrective Action
		Quarter 4 Target	June 2019 Actual	
IDP/SDBI P 22	77.5kms of gravel roads bladed as per approved maintenance plan (Mountain AR 8km-W19; Mbulumba Makhaleni AR 4.1km-W12; Cabazi AR 2.6km-W9;	25 kms of roads Bladed	June 2019 Progress Blading and shaping of Chancele Access Road 10.7km	

IDP Ref NO.	Indicator (Unit of Measure)	2018/2019 Q4 progress reporting		Comments & Corrective Action
		Quarter 4 Target	June 2019 Actual	
	Mtshazo AR 2.7km-W14; Ibisi AR 9km-W11; Elusizini Through Fare AR 3.2km-W9; Tweefontein AR 5.2km-W10; Mkangala to Singisi AR 4.8km W4; Khayeka AR 11.9km W1; Chancele AR 10,7km W9; Mvolozana AR 2.1km W18; Mbuzweni AR 2,4km W12; Slovas AR(KwaMeyi/Mgwili) 2.8km W11 & Breema AR 8km W20)			
IDP/SDBI P 23	49.3kms of gravel roads fully maintained/processed as per approved maintenance plan (Senti AR-5km-W8; Mthintwa AR 2.5km-W1; Chief Jozana (ngqokozweni) AR 5.5km-W21; Goxe 5km W9; T10 to Deda AR 3.2km-W3; Rockymount AR 5.5km-W8; Gijima Magaqa AR 3.6km-W17; Nyanisweni AR 7.1km-W2; Mgwili(Slovas) AR 3.7km; Sibovini AR 8.2km W21)	20 kms roads Fully maintained/ Processed (Re-gravelled)	<u>June 2019 progress</u> Processing and skimming at Mgwili(Slovas) Access Road of 2.2 kms has been done During May 2019 and Processing at Goxe Access Road 4.5km has been completed.	
RD 01	number of metres on unblocking of Storm water pipes for gravel roads <u>OR</u> (service provider for storm water pipes unblocking appointed)	Contractors appointed to do routine maintenance for rural gravel roads (Storm water unblocking)	Advert was out on the 09 of April 2019 and tender closes on the 03 rd of May 2019, we anticipate the appointment of service providers by end May 2019	
IDP/SDBI P 24	number of headwalls maintained	Service provider appointed to do routine maintenance for rural gravel roads(headwalls)	Advert was out on the 09 of April 2019 and tender closes on the 03 rd of May 2019, we anticipate the appointment of service providers by end May 2019	
	Number of bridges Repaired (Nyanisweni river Crossing and Dumanomuu Low level crossing	Service Providers Appointed for repair of Nyanisweni river Crossing and Dumanomuu Low level	The projects are on evaluation process we still awaiting the Appointment of service providers which were anticipated to be appointed by end May 2019.	

IDP Ref NO.	Indicator (Unit of Measure)	2018/2019 Q4 progress reporting		Comments & Corrective Action
		Quarter 4 Target	June 2019 Actual	
		crossing		
RD 02	Number of contractors appointed for repairs on bridges(Nongingqa Low level Bridge)	100% Completion of Nongingqa low level bridge	<u>June 2019 progress</u> The bridge is 100% complete and there was no defects liability period assigned to this project.	
RD 05	Number of reports Prepared on Roads maintenance.	1 reports prepared on Roads maintenance	<u>June 2019 progress:</u> (1 monthly reports submitted)	
IDP/SDBI P 64	Reviewed Road Maintenance Plan adopted by council	Reviewed Road Maintenance plan adopted by council	The list of roads was submitted to the standing committee for verification and recommendation before it is sent to the council for resolution which was anticipated to be resolved by End May 2019	
IDP/SDBI P 64	Reviewed Road Maintenance Policy adopted by council	Reviewed Road Maintenance Policy	The policy was reviewed during November 2018 is anticipated adoption by end May 2019	
RD 06	1 Grid Roller procured	N/A	Grid roller has been delivered on the 04 th of March 2019	
RD 07	1 Water Tanker procured	Advert issued towards procurement of Water Tanker	Advert was out on the 22nd of March 2019 still awaiting the appointment of service provider.	
RD 08	1 Excavator procured	N/A	Excavator has been delivered on the 04 th of March 2019.	
RD 09	Number of Bob Cat procured	N/A	Bob Cat has been delivered on the 04 th of March 2019	

IDP Ref NO.	Indicator (Unit of Measure)	2018/2019 Q4 progress reporting		Comments & Corrective Action
		Quarter 4 Target	June 2019 Actual	
RD 10	Number of service provider appointed(Back-up plant (Excavator, Grader, Water tank, Dozzer, roller smooth and grid, TLB, Tipper truck and load)	N/A	The service provider is currently busy at Gudlintaba Access Road.	
RD 11	1 Bomag procured	1 Bomag procured	Bomag has been delivered on the 04 th of March 2019	

REPAIRS ON BRIDGES

Nongingqa Low level bridge is 100% Complete, Advert for two bridges was out on the 22nd of March 2019 and we still awaiting the appointment of service providers.

EMERGENCY REQUEST ACTIVITIES(INTERVENTIONS)

PROJECT NAME	DESCRIPTION OF WORK	WARD	ZONE	Km	PROGRESS REPORT	Comments
KwaRaloti access road	blading and shaping	10	3	3km	100% Completed	Intervention

DOT REPORT

During the meeting held on 12 June 2019 it was agreed that Site hand over meeting be rescheduled for Zone 1 to run away for miscommunication that was caused by the DOT project manager to invite the relevant stakeholders for the project.

DOT also explained the Full Scope of work for all the Stage 8 Contractors which entails the following:

- Blading of Gravel roads
- Pothole Patches to Gravel Roads-Re-gravelling at Selected areas
- Gabions Construction and Maintenance
- Subsoil Drainages Maintenance
- Herbing and Drain Maintenance
- Grass Cuttings along the road reserve

Challenges

There were few breakdowns that occurred during the month of June

- The BELL TLB was collected on the 27 of May 2019 only to find that there was a pin missing causing the TLB not to work but that was rectified during the mid- June 2019.
- Roller was repaired only one peace that was left and was installed by the end June 2019,And the Volvo grader is out on service
- The Unit is experiencing a huge challenge when it comes to continue with the Intervention list that was assigned to the Back-up team due to the Financial year end the service provider will be delayed by one month to complete the

outstanding work due to non-payments that will take place during the month of July and will be active early August 2019

PROCUREMENT

None

RECOMMENDATIONS

To note the report

REPORT 5 - SOCIAL FACILITATION REPORT

Social Facilitation:

Background

The Social facilitation unit executes various activities although some of them are on-going activities. The main activities are as follows:

- MANCO & STANCO monthly reports.
- To ensure OHSA compliance on construction sites through monthly audits and sites visits
- Health and Safety in the workplace
- Facilitating sites meetings
- Ensuring labour Intensive on projects sites and collecting beneficiary lists for jobs created as EPWP requirements (extensive labour)
- Strategizing working systems for the unit e.g. formulating working documents (Policy formulation).
- Facilitating mass community meetings for new capital projects
- Appointing of Community Liaison officers
- Formulating Project Steering Committees
- Coordinating, ensuring registration, monitoring, implementing and reporting of EPWP projects
- Submission of EPWP monthly expenditure reports and quarter report to National Public Works.

The report will state the activities that were performed on the month of June 2019. The report will also mention the achieved as well as not achieved activities. For not achieved activities there will be actions taken in order to inform the plan on how to achieve in future. Furthermore, for not achieved activities the reasons will be itemized together with the challenges. The information will be presented in a form of a table and Photos as evidence will be viewed on a separate page as Annexure A.

Moreover, there will be recommendations in order to advance the proficiency of the unit and to influence the future deliverables of the institution as a whole.

Strategic Objective	Outputs	Indicators	Monthly Target	Actual	Comments	Portfolio of Evidence
Municipal Transformation and institutional development	To ensure on effective, efficient and compliant Human Resource Function in support of the IDP by 2022 and beyond	To coordinate medical surveillance to all employees of ULM	34 monthly target	Achieved 59 medical surveillance conducted to employees of ULM	The Medical Practitioner has signed the SLA and expected to be on site from 2/05/ 2019. The work plan is in place to guide us according to different dates to attend the medical examination.	1. Surveillance report submitted to HR HOD by the appointed Medical Practitioner. 2. Register of examined employees
	To coordinate compliance of hazards identification and Risk Assessment (HIRA) report in the workshop of UMzimkhulu Municipality	Number of reports submitted on all municipal sites assessed (Council Chamber, Main Building ,Makhosini, Traffic offices, Gateway & Library)	Compiled document on Hazard identification and Risk Assessment in the workplace of UMzimkhulu Municipality	1 report per quarter, not monthly.	HIRA should be Re-Advertised for the third time. The briefing was held on the 19 th June 2019. Challenge/s -Bidders did not comply according to the SCM compliance that was required.	1. A compiled HIRA report submitted to HR HOD by the appointed HIRA practitioner approved HOD Corporate Services.
		Ensure compliance with EPWP branding statutory requirements (EPWP projects)	Number of EPWP branding sign boards erected as per EPWP Sectors	Not Achieved	This is still on pause until there is a clarity on which department or unit should do publicity other than SFU. Therefore, this objective will be implemented on the next financial year 2019/2020.	1. Dated sign board erected. 2. Appointment letter of the service provider.

	Attendance of EPWP projects site visits conducted	Number of EPWP projects site visits conducted	4	5 site visits Achieved	On the 11 th June 2019, 3 site visits were conducted on the following areas: Uphuhliso Lwemvelo Ngococeko: Clydesdale, Taxi Rank and Town park. On the 18 th June 2019, 2 site visits were conducted on the ULM Pound and SMMe facility.	1. Dated Photos 2. DPW Check List signed by Supervisor
To facilitate a 0.6% growth increase in the local economy by 2022 and beyond	Creation of jobs through (EPWP SECTORS: social, Environmental, MIG and Municipal projects)	Number of jobs created through the EPWP	42	182 Beneficiaries Achieved	June : Isibane Co-op = 8, Masakhane Poultry = 5, Sakhimpilo Veg Crop = 5, Ubumbano Agri = 5, Peace of mind Baking Co-op = 5, ULM Rangers = 4, ULM Caregivers = 41, SMME Facility Phase 3 =12, Thonjeni Access road = 15, Mahawini AR = 9, Khayeka, Lucingweni & Goso Electrification = 28, Qondeni AR = 9, Ward 13 Sportsfield =14, Surfacing Of Ibisi Tarred road =22 Total = 182	1.Payment sheets signed by beneficiaries 2.System generated proof of payment

					<p>All the above projects are registered and Reporting on the EPWP reporting system.</p> <p>Challenge/s</p> <p>The payment sheets for some MIG projects are not yet submitted as the projects are being paid on the month end.</p>	
		Number of jobs created through the EPWP (Public Facilities)	18	90 Achieved	<p>All beneficiaries are working on designated sites. The contracts for has ended on the 30th June and will be renewed on the 1st July 2019.</p> <p>The replacement of beneficiaries on some public facilities will be done on July when the financial year begins.</p>	<p>1.Payment sheets signed by beneficiaries</p> <p>2.System generated proof of payment</p>
	Monitoring of the expenditure of EPWP integrated grant	Number of expenditure reported submitted	3 expenditure report	1 expenditure report per month. Achieved	The expenditure report is submitted on the 10 th of every month. For May, it was submitted on the 06 th June 2019. The current expenditure for April for all EPWP projects is R445 480.20. This amount was spent for salaries on EPWP beneficiaries.	<p>1. Signed expenditure report.</p> <p>2.Transmit/fax report</p>
	Co-ordinates sittings of the EPWP committee	Number of sittings of the EPWP committee	1	1 Achieved	The committee meeting commenced on the 21 th June 2019 as it sits once a quarter.	<p>1.Invitation to a meeting</p> <p>2.Attendance</p>

					Resolutions: The contracts will be renewed for the following projects: ULM Caregivers and ULM Rangers, EPWP Public facilities and Uphuhliso Lwemvelo Ngococeko programme. All LED projects have been terminated and new projects will commence on July as the new financial year begins. The integrated grant received for 2019/20 is R2 352 000 and the grant will not divided into the different sectors and also it's a challenge on MSCOA. Each department has to budget for salaries, trainings and PPE. All the EPWP programme beneficiaries will have to partake in the Medical Surveillance because they are municipal workers and they are exposed to bacteria's.	register 3.Minutes
To ensure effective, efficient and compliant Human Resources function in support of the IDP by 2022 and beyond	To ensure EPWP contracts are signed by EPWP participants(Social ,Environment, LED and Infrastructure	Number	1	1 Achieved	All beneficiaries from different sectors signed the contracts.	1.Quarterly report signed by HOD

Procurement of SFU Double Cab Bakkie Procured	Number of SFU Double Cab Bakkie Procured			N/A	This objective was moved to the HR department as they dealing with municipal fleet.	1. Advert 2.Tender closure register 3. Variance report
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REPORT 6 – PUBLIC FACILITIES

REPORT ON PUBLIC FACILITIES

PURPOSE AND DECISION REQUESTED

The purpose of the submission is to outline the progress and expenditure of the Public Facilities & Municipal Buildings maintenance projects for Standing Committee to note, advise accordingly and recommend or support the proposed recommendations.

MUNICIPAL BUILDING & CBD PUBLIC FACILITIES

IDP / SDBIP NO.	OUTPUTS	Q4		Key challenges	Budget	Expenditure to Date	Balance
		Target	June-19				
	MUNICIPAL BUILDING & CBD PUBLIC FACILITIES						
	Appointment of Service Providers for the Rehabilitation/ Upgraded of municipal buildings as per the consultants assessments (Council Chamber; Traditional House; Gateway Facility)	Service provider Appointed	The specification meeting for the appointment of service provider to do the rehabilitation was seated on the 26 th March 2019 – the advert was issued on the 11 th April 2019 and the briefing was on the 25 th April 2019, tender closed on the 10 th May 2019 - waiting for SCM to appoint contractor.	N/A	TBA	TBA	TBA
	Maintenance of municipal buildings as per maintenance plan (Municipal Offices)	1 Quarterly reports prepared on municipal buildings maintained	The Building sustains a good condition, not minor or urgent repairs were necessary this month	N/A	N/A	N/A	N/A
	Council Chambers		The Building sustains a good condition, not minor or urgent repairs were necessary this month	N/A	N/A	N/A	N/A
	Gateway		The Building sustains a good condition, not minor or urgent repairs were necessary this	N/A	N/A	N/A	N/A

			month				
	Traditional House		Memo request to do partitioning for new offices submitted from HR. when requesting for orders the system shift the money from the vote to a pending account. Due to this SCM could not appoint service provider with no enough budget even though this pending amount was for the requested order. BTO advised that it could be the error in the system which they will look at it.	N/A	TBA	TBA	TBA
	Library		N/A	N/A	N/A	N/A	N/A
	Old Traffic Offices		N/A	N/A	N/A	N/A	N/A
	New Traffic Offices		N/A	N/A	N/A	N/A	N/A
	Municipal Pound		Rehabilitation Pound kraal and installation of Crusher completed	N/A	N/A	N/A	N/A
	Municipal House		N/A	N/A	N/A	N/A	N/A
	New Fire Depot		N/A	N/A	N/A	N/A	N/A
	Turf Ground		Honey Sucking and Sewerline unblocking	N/A	N/A	N/A	N/A
	Renovation of Umzimkhulu Park Ablutions.	1 Quarterly reports prepared on municipal buildings maintained	There were no minor repairs in the park this quarter except the routine cleaning of paved area	N/A	N/A	N/A	N/A
	Taxi Rank Ablutions		There were no minor repairs in the park this quarter except the routine cleaning of paved area	N/A	N/A	N/A	N/A
	SMME Hub Ablutions		There were no minor repairs in the park this quarter except the routine cleaning of paved area	N/A	N/A	N/A	N/A

SPORTFIELDS AND COMMUNITY HALLS

OUTPUTS	Q4		Key challenge s	Budget	Expenditure to Date	Balance
	Target	June 19 Progress				
Public Facilities						
Number of Sport Fields as per maintenance plan (Madakeni Sport Field - Ward 20)	Service provider appointed for Maintenance of Madakeni Sport Field - Ward 20	The Spec meeting was on the 14th November 2018.Briefing meeting was on the 18th December 2018 and Closed on the 21st of December 2018.Appointed on the 18 February 2019, Started on the 26 th March 2019, Progress to date is cleaning the Change rooms, Painting Works and fitting of gates Complete		R100000	0	0
Number of Sport Fields maintained (Ward 06 - Ward 06)	Service provider appointed for Maintenance of Ward 6 - Ward 06	Contractor appointed on the 12 Dec 2018 and completed on the 21st Dec 2018.		R50,000.00	0	R 0.00
Number of Sport Fields maintained (Marhewini - Ward 04)	Service provider appointed for Maintenance of Marhewini - Ward 04	Marhewini Sport Field - Ward 04 Spec Meeting was on the 1st March 2018 Briefing meeting was on the 29 March 2018 Closing on the 13th April 2018 Site Handover was on the 21st of August 2018. The Contractor has				

		completed the project.				
Number of Sport Fields maintained (Zwelinzima Ward 10)	Service provider appointed for Maintenance of Zwelinzima Ward 10	Specification set on the 14th of November 2018 and advert has been issued on the 12th of December 2018 Appointed on the 20 February 2019 , Started on the 26 th March 2019, Progress to date is cleaning the Change rooms. Pit toilet is at 100%		R 178 921.00	R 40 137.50	R 138 783.50
Number of Sport Fields maintained (Ntsikeni Ward 03)	Service provider appointed for Maintenance of Ntsikeni Ward 03	Specification set on the 14th of November 2018 and advert has been issued on the 12th of December 2018 Appointed on the 20 February 2019 , Started on the 24th March 2019, Progress to date is cleaning the Change rooms, Painting works and digging of Pit hole and Construction of Pit toilet structure is complete. Snag list has been issued to the contractor.		R250000	0	0
Number of community halls as per maintenance plan (Nsikeni CH Ward 03)	3 reports prepared on community halls maintained	This facility will be Maintained through using three quotations. Appointed on the , Started on the 26th March 2019, Completed Paint works and reinstating of Gate.		R50000	0	0

Number of community halls as per maintenance plan (New Mountain CH Ward 19)	3 reports prepared on community halls maintained	This project has been completed during quarter one 2018-2019.				
Number of community halls as per maintenance plan (St Michaels CH Ward 05)	3 reports prepared on community halls maintained	The Roofing Material has been delivered to site on the 02 nd April 2019. This Hall will be repaired through utilizing EPWP workers.				
Number of community halls as per maintenance plan (Ward 13 CH)	3 reports prepared on community halls maintained	Specification set on the 14th of November 2018 and advert has been issued on the 12th of December 2018 Appointed on the 18 February 2019 Started on the 12th March 2019, Tilling is Complete, painting works complete and fixing of Fence.		R150000	R0	R0
Maintenance of Ibisi Library Fence	Advertisement for Ibisi Library Fencing issued	Advert was issued on the 06th August 2018. Contractor appointed on the 31st October 2018 and the contractor is still on site. Fencing is at 100% complete.		R 77 825.00	R 77 825.00	R0

On 30 June 2019 the investments of council were as follows:

Financial Institution	Amount Invested	Monthly interest
FNB CALL ACCOUNTS	R 112 033 622.79	R 611 354.29
INVESTEC	R 38 796 032.90	R 255 698.63
STANDARD BANK	R 21 330 213.72	R 140 789.04
FNB INVESTMENT	R 10 288 356.16	R 69 205.48
TOTAL	R 182 448 225.57	R 1 077 047.44

REVENUE COLLECTION

SOURCE OF REVENUE	AMOUNT RECEIVED
OWN REVENUE	R 1 694 179.77
GRANTS	R 0.00
TOTAL	R 1 694 179.77

OUTSTANDING DEBT TO BE COLLECTED

Please see a detailed debt collection overview report below

MAY 2019	
DEBTORS RECONCILIATION	
Closing Balance Per Age Analysis	R 8 752 931.66
Balance As Per Debtors Control Account Vote No: 949522005	R 8 752 931.66
DIFFERENCE	R 0.00

DEBT BY CATEGORY		
TOWN		TOTAL
TOWN - COMMERCIAL	R	363,488.25
SKOONPLAAS	R	160,599.22
MAJALDINI	R	369,006.36
COMMERCIAL FARMERS	R	111,839.93
SISULU	R	823,359.41
WHITE CITY	R	771,974.52
EXTENTION 6	R	1,894,335.82
DEPARTMENT OF TRANSPORT	R	-1,627.75
PLACE OF WORSHIP	R	6,088.91
IBISI	R	1,524,581.90
CLYDESDALE	R	-650.00
REITVLEI	R	-856.21
RIVERSIDE AA	R	-56.67
EXTENSION 8	R	403,117.61
FARMERS	R	-42,074.70
PUBLIC WORKS NATIONAL	R	6,721.08
MUNICIPAL RENTAL	R	7,105.65
PUBLIC WORKS PROVINCIAL	R	847,081.94
SKIP WASTES	R	15,635.87
DUMPING FEES	R	125,753.62
RAILWAY	R	-
ESKOM HOLDINGS	R	260.88
TOWN RESIDENTIAL	R	20,526.63
PROVINCIAL PUBLIC WORKS REFUSE	R	6,926.87
NATIONAL PUBLIC WORKS REFUSE	R	4,712.38
SECTION 14 EDUCATION DEPARTMENT	R	1,357,234.56
DEPT OF EDUCATION REFUSE	R	619.05
RURAL DEVELOPMENT & LAND REFORM	R	-22,773.47
NEW TOWN IN MNZ	R	-
GOVERNMENT ON MUNICIPAL NAME	R	-
TOTAL	R	8,752,931.66

TOP TWENTY DEBTORS

Account No	Customer Name	ERF	Outs. Balance
8431	CONCO MUSAWONKE	237	R 81,482.77
440	CHOOKIE REDMAN	46	R 43,633.03
7318	ENYUKA PROP HOLDINGS	735	R 35,520.00
9999000129	IEC (ELECTORAL	9999	R 20,206.18
8400	NONDABULA V.Z	233	R 12,498.63
8390	UMZIMKHULU MUNICIPALITY HOTEL	232	R 8,496.00
553	MOOLA CASSIM	57	R 8,434.02
8417	MR CONCO TRUST	235	R 6,851.80
432	Y AND F TRUST TRUSTEE	45	R 5,725.21
1531	MUNICIPALITY (HIV CENTRE)	155	R 5,690.12
1997	BAYI DAPHNE NOZ	251	R 5,456.47
496	Y AND F TRUST	51	R 5,428.19
8513	CONCO MUSAWENKO	250	R 5,150.28
471	MKULISI H M	49	R 2,996.55
626	MR SUPER STORE	63	R 2,843.02
464	HANIF MOHAMMAD	48	R 2,565.36
190	NOLUTSHUNGU M.C	21	R 1,895.90
457	NGQULA LUCY T	47	R 1,767.46
9001822	DAMOYI S	249	R 1,071.04
514	CITOPIX CC	53	R 1,047.25
2021	HAFFEJEE RAEESA	253	R 1,001.04

DEBT PACK SYSTEM

RETURNED STATEMENTS DURING THE MONTH OF JUNE 2019

During the month of June 2019 we did not receive returned statement.

DEBT PACK SYSTEM

During the month of the following credit control process were done as per attached spread sheet:

Arrangements/AOD, reminder, Final demand, email SMS, phone calls, continuous check of account status, final demand and sec 29 demand to be prepared, Report is attached for perusal .

INDIGENT REPORT FOR JUNE 2019

There were 3446 approved indigent applications for electricity in 2018-2019 financial year.

There were 200 approved indigent applications for rates and refuse in 2018-2019 financial year.

There were 8 pensioner applicants received as at end June 2018

There were 56 disqualified applicants as at end June 2018

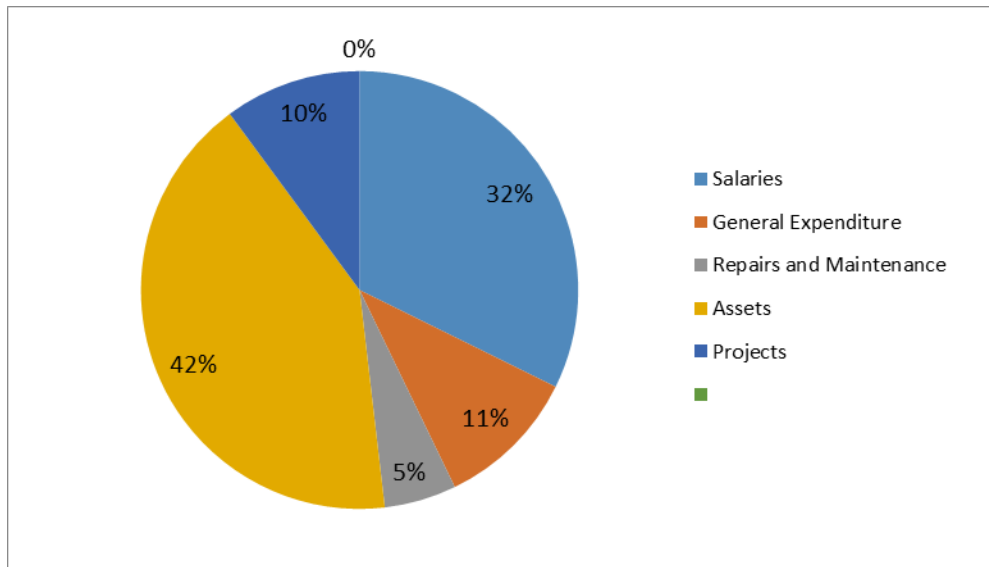
INDIGENT WRITE OFFS

Indigent write offs are R 80 824.23 as at the end of June 2019.

EXPENDITURE

EXPENDITURE REPORT FOR JUNE 2019

Salaries	R 8 443 938,00
General Expenditure	R 2 755 226,00
Repairs and Maintenance	R 1 395 174,00
Assets	R 10 911 114,57
Projects	R 7 153 368.61
Total Expenditure	R 30 658 821,18



DEBIT ORDERS FOR 30 JUNE 2019

Payee	Amount
SPEEDPOINT	R -1 418,09
VODACOM	R -164 405,71
VODACOM	R -29 992,12
MWEB	R -438,81
TELKOM	R -4 751,25
FUEL	R -261 346,19
AFRIHOST	R -350,00

GRANTS REPORT

GRANTS REGISTER AS AT JUNE 2019

NAME OF THE GRANT	ALLOCATION FOR 2018/2019	OPENING BALANCE/ ROLL-OVER	GRANT/RESER VES/INTEREST RECEIVED TO DATE	EXPENDITURE TO DATE	UNSPENT GRANT/ROLL OVER
ELECTRIFICATION DoE	15 000 000,00	5 253 009,95	15 000 000,00	20 253 009,95	0,00
SMALL TOWNS	-	13 312 580,60		13 312 580,60	0,00

FMG	1 900 000,00	0,00	1 900 000,00	1 900 000,00	0,00
MIG: ALLOCATION 18-19	42 536 000,00		42 536 000,00	33 098 069,78	9 437 930,22
MIG: ROLL OVER		5 651 618,18		5 651 618,18	0,00
HOUSING OPERATING		12 085 049,54	230 412,54		12 315 462,08
HOUSING RESERVE		10 000 000,00	288 356,16		10 288 356,16
HUMAN SETTLEMENT GRANT			696 413,00		696 413,00
EPWP GRANT	2 324 000,00	0,00	2 324 000,00	2 324 000,00	0,00
ARTS & CULTURE GRANT		0,00	1 617 000,00	1 617 000,00	0,00
SPORTS GRANT		286 060,00	7 849 500,00	0,00	8 135 560,00
TOTAL		46 588 318,27	72 441 681,70	78 156 278,51	40 873 721,46

SUPPLY CHAIN REPORT

Procurement Threshold

Level 1 Petty Cash: R0-R500 per transaction

During the month of June an amount of **R 3 551.50** was utilized for Petty cash purchases.

Level 2 Purchase Orders: R500.01-R30 000.

During the month of June an amount of **R 578 427.91** was utilized for purchases in this level

Level 3 Notice board advert: R30 00.01- R200 000

During the month of June an amount of **R 0.00** was utilized for purchases in this level

Level 4 Competitive Bidding: R200 001 and above

During the month of June an amount of **R 7 423 145.25** for competitive bidding

Purchase orders for **Destination Travel R 597 197.60**

Outstanding Commitments

During the month of June there are outstanding commitments that amounts to **R 657 585.71**

Destinations Travel R 383 781.49
General 273 804.22

Breakdown for general orders

Order No.	Creditor Name	Function	Total Amount	Status
31192	AMComms the-can-do company	Function:Finance and Administration:Core Function:Finance: Default	6 164.30	OPEN
31191	THASWAMA CATERING SERVICE	Function:Finance and Administration:Core Function:Finance: Default	2 900.00	OPEN
31188	BRIGHT PICTURES PRODUCTION AND	Function:Finance and Administration:Core Function:Finance: Default	5 000.00	OPEN
31181	AMComms the-can-do company	Function:Finance and Administration:Core Function:Finance: Default	17 117.22	OPEN
31175	Clean Spot	Function:Finance and Administration:Core Function:Finance: Default	4 904.12	OPEN
31174	BEHLA CATERING AND PROJECTS	Function:Finance and Administration:Core Function:Finance: Default	6 600.00	OPEN
31173	PHIWOKUHLE CATERING AND PROJEC	Function:Finance and Administration:Core Function:Finance: Default	9 250.00	OPEN
31172	BRIGHT PICTURES PRODUCTION AND	Function:Finance and Administration:Core Function:Finance: Default	5 000.00	OPEN
31170	AMComms the-can-do company	Function:Finance and Administration:Core Function:Finance: Default	2 999.34	OPEN
31167	AMComms the-can-do company	Function:Finance and Administration:Core Function:Finance: Default	24 626.55	OPEN
31144	PAGE FIRST PRODUCTS AND TRADIN	Function:Finance and Administration:Core Function:Finance: Default	25 925.93	OPEN
31137	SKHUMBHI	Function:Finance and Administration:Core Function:Finance: Default	1 850.00	OPEN
31121	AMComms the-can-do company	Function:Finance and Administration:Core Function:Finance: Default	10 516.12	OPEN
31120	ONE PANGAEA FINANCIAL	Function:Finance and Administration:Core Function:Finance: Default	4 000.00	OPEN
31118	NKEB'S TRADING	Function:Finance and Administration:Core Function:Finance: Default	19 831.00	OPEN
31117	ALUTA CONTINUA HOLDINGS	Function:Finance and Administration:Core Function:Finance: Default	29 575.87	OPEN
31109	UC Informatics cc	Function:Finance and Administration:Core Function:Finance: Default	2 351.75	OPEN

31099	AMComms the-can-do company	Function:Finance and Administration:Core Function:Finance: Default	9 329.26	OPEN
31091	NKEB'S TRADING	Function:Finance and Administration:Core Function:Finance: Default	26 110.00	OPEN
31086	SIMPLY IT AND ACCOUNTING SOLUT	Function:Finance and Administration:Core Function:Finance: Default	22 784.38	OPEN
31077	VERSATILE INTERIORS	Function:Finance and Administration:Core Function:Finance: Default	14 156.50	OPEN
31076	DUMA ICT SOLUTIONS	Function:Finance and Administration:Core Function:Finance: Default	22 811.88	OPEN

Specification

List of the specification that we held during the month of June 2019

Item	Date	Departments	Description
01	06/06/2019	Community & Social Services	Supply & Deliver Of Fire Engine Truck
02	06/06/2019	Corporate Services	Supply & Deliver Of Servers Infrastructure
03	06/06/2019	Corporate Services	Supply & Deliver of Laptops of ICT Equipment
04	06/06/2019	Infrastructure	Upgrade Of Angus Farm
05	06/06/2019	Infrastructure	Routine Maintenance
06	06/06/2019	Infrastructure	Construction of Malenge Community Hall
07	06/06/2019	Infrastructure	Construction of Nonginqa Community Hall
08	06/06/2019	Infrastructure	Construction of Dumisa Community Hall
09	06/06/2019	Infrastructure	Construction of Khiliva Community Hall
10	25/06/2019	Strategic Planning	Supply & Deliver Of Protective Clothing
11	25/06/2019	Strategic Planning	Supply & Deliver Of Furniture

Tenders / Quotations on Advert

- Provision of 2x 65 Seater Buses for Moral Regeneration
- Design, Print and Supply Multi-Lingual Newsletter, Annual Report, Diaries and Calendars (3year contract)
- Hazard Identification and Risk Assessment systems in the workplace (Health and Safe Practitioner)
- Consultant to review Tourism Development Strategy
- Supply and Delivery of Baking Container for ward 13
- Upgrade of Angus Farm Sportsfield
- Supply and Delivery of Electrical Maintenance equipment and supplies for municipal buildings, street lights and high mast
- Supply and Delivery of Server Infrastructure
- Construction of Malenge Community hall ward 03
- Construction of Nonginqa Community hall ward 04
- Construction of Dumisa Community hall ward 21
- Construction of Khiliva Community hall ward 22

Tenders / Quotations on Evaluation

List of Tenders / Quotations that are on the Evaluation process:

Project Name	Closing date	Proposed date for the Evaluation
Supply and delivery of Fire Arms	10/05/2019	03/07/2019
Construction of Landfill site access road	26/04/2019	On hold
Pool of Service Providers	18/04/2019	03/07/2019
Implementing Agent: Rural Electrification for ward4,9,13,14 &18	10/05/2019	On hold
Rehabilitation of Municipal building	10/05/2019	03/07/2019
Construction of SMME HUB Phase 2	17/05/2019	03/07/2019
Supply and Delivery of Infrastructure protective clothing	17/05/2019	03//07/2019
Pauper Burial Services	17/05/2019	03/07/2019
Pipe Unblocking for zone 1	03/05/2019	10/07/2019
Pipe Unblocking for zone 2	03/05/2019	10/07/2019
Pipe Unblocking for zone 3	03/05/2019	10/07/2019
Pipe Unblocking for zone 4	03/05/2019	10/07/2019
Pipe Unblocking for zone 5	03/05/2019	102/07/2019
Headwalls Maintenance and Construction for zone 1	03/05/2019	17/07/2019
Headwalls Maintenance and Construction for zone 2	03/05/2019	17/07/2019
Headwalls Maintenance and Construction for zone 3	03/05/2019	17/07/2019

Headwalls Maintenance and Construction for zone 4	03/05/2019	17/07/2019
Headwalls Maintenance and Construction for zone 5	03/05/2019	17/07/2019
Surfacing of Umzimkhulu township roads	31/05/2019	On hold
Supply Install and Connect to services to an Ablution Parkhome	20/05/2019	24/07/2019
Landscaping, greening, design and Installation of welcoming signage within ULM	24/05/2019	24/07/2019
Supply and Delivery of 20 Waste Skips	24/05/2019	24/07/2019
Provision of Audio and Video Services	31/05/2019	24/04/2019
Bonox Fencing at ward 16	31/05/2019	24/07/2019
Provision of Multi-Functional Printers	14/06/2019	31/07/2019
Supply and Delivery of Cleaning Material (Detergents)	14/06/2019	31/07/2019

Evaluated Projects

PROJECT NAME	SERVICE PROVIDER	PROJECT AMOUNT	RESPONSIBLE DEPARTMENT	DATE
Supply and delivery of Brush Cutters	No recommendation since none of the service providers qualified for price & points calculation		I & E	13/06/2019
Supply and Delivery of Water Tanker Truck	Brian Thompson	R1 534 922.20	I & E	13/06/2019
Construction of Ward 07 Sportsfield	MVI Construction JV Den Plant hire	R7 373 432.08	I & E	13/06/2019
Construction of Ward 14 Sportsfield	MVI Construction JV Den Plant hire	R7 423 145.25	CSS	13/06/2019
Construction of Ward 17 Sportsfield	MVI Construction JV Den Plant hire	R6 891 900.97	I & E	13/06/2019

Appointed Service providers

PROJECT NAME	SERVICE PROVIDER	PROJECT AMOUNT	RESPONSIBLE DEPARTMENT	DATE	Locality
Construction of Ward 14 Sportsfield	MVI Construction JV Den Plant hire	R7 423 145.25	I & E	25/06/2019	Margate

On the 19th of June 2019 a list of awarded projects was sent to IT for website upload

List of Projects to be re-advertised

- Supply and delivery of Brush Cutters and protective gear
- Construction of ward 07 sport field
- Construction of ward 17 sport field

Rotation of Suppliers

When procuring goods and services, suppliers are rotated using a data base register. The following is list of suppliers used in different categories during June 2019

Category	No. of Suppliers Used
Catering	21
Stationery	3
Assets (Laptops Printer Machines)	2
Hired facilities (Sound, Tents, Tables & Chairs)	8
uniform	2
Verification & Actuarial	2
Training	1
Maintenance	

Economic Goals

During the month of June the following economic goals were achieved.

HDI 39

- Women 21
- Disability 0
- Locality-UMzimkhulu 30
- KZN 39

Deviations from SCM Procedure / Regulations

During the month of June there were no deviation on the SCM Procedures when acquiring good and services.

Submission by suppliers updating information and CSD registered suppliers to date

CSD Registered Suppliers	1 513
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Service Providers Working for the State

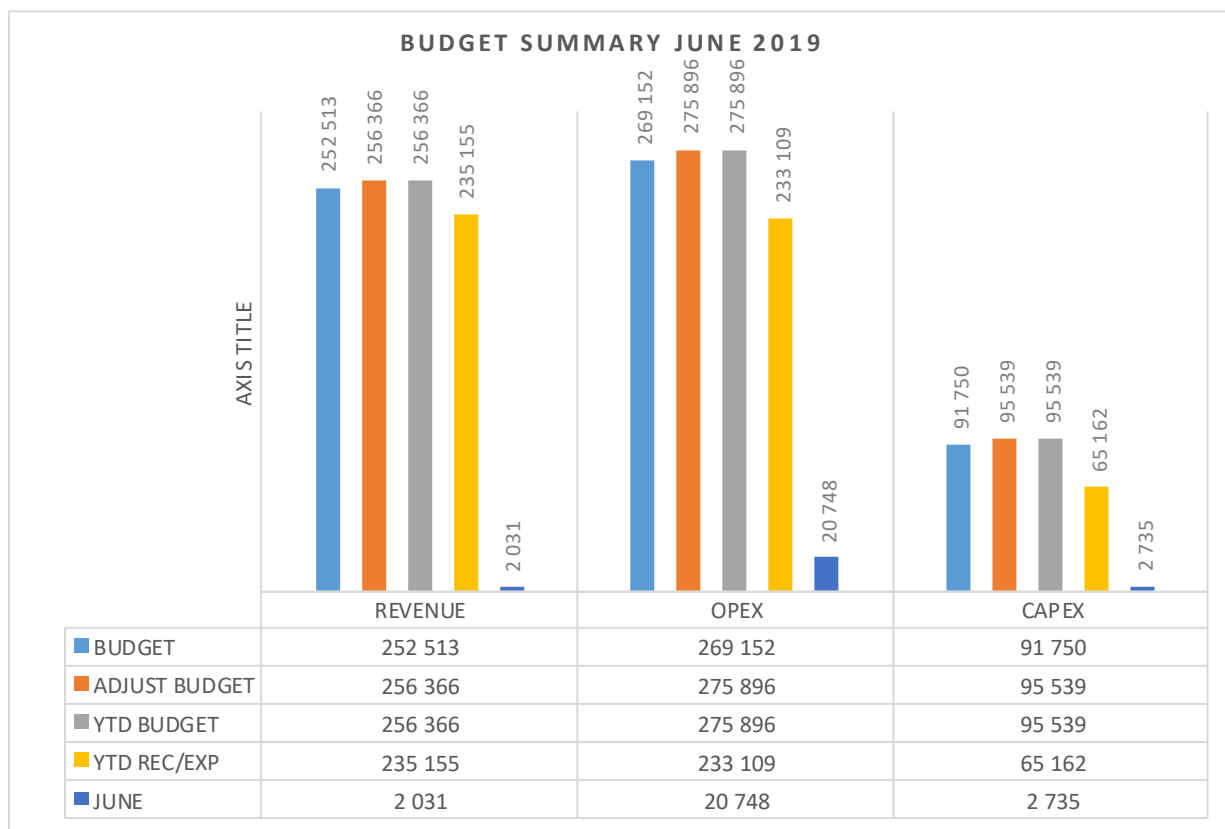
Verification on suppliers' application are conducted as per submission and on the information submitted by suppliers to register and update there were no suppliers that works for the state.

Declaration by Service Provider

	Company Name	Service provided	Amount	Declaration	Last date of Employment	Institution
1	Hlombe Projects	Catering	R 5 875.00	Has been working for the state in the past 12 months	January 2019	Department of Social Development in Eastern Cape

BUDGET REPORT

BUDGET PERFORMANCE ANALYSIS



Financial Position

Current assets include cash and those assets which can be easily converted into cash within a short The **CURRENT RATIO** up to date for the municipality is **3:1**. This shows that the municipality's **current assets of R208 million** up to date can be able to pay the municipality's **current liabilities of R61 million**. This is an indication that the Municipality is liquid and has the ability to pay its current obligations in time and when they become due period of time, generally, one year, such as marketable securities or readily realizable investments, bills receivables, sundry debtors, (excluding bad debts or provisions), inventories, work in progress, etc. Prepaid expenses should also be

included in current assets because they represent payments made in advance which will not have to be paid in near future.

Current liabilities are those obligations which are payable within a short period of time generally one year and include outstanding expenses, bills payable, sundry creditors, bank overdraft, accrued expenses, short term advances, income tax payable, dividend payable, etc. However, sometimes a controversy arises that whether overdraft should be regarded as current liability or not. Often an arrangement with a bank may be regarded as permanent and therefore, it may be treated as long term liability. At the same time the fact remains that the overdraft facility may be cancelled at any time. Accordingly, because of this reason and the need for conversion in interpreting a situation, it seems advisable to include overdrafts in current liabilities.

Cash Flow Position

At the beginning of the financial year the municipality had Cash/Cash equivalents amounting to **R206 million**, and after the inflows and outflows of cash the municipality has got **R222 Million** up to date. This shows that the municipality is financially able to finance its operations.

The Cash Flow is a summary of all the transactions that affect cash. It shows how the cash moved during the period. The term cash as used in the statement of cash flows refers to both cash and cash equivalents. Cash flow statement provides relevant information in assessing a company's liquidity, quality of earnings and solvency.

BUDGET PROCESS PLAN IMPLEMENTATION

IMPLEMENTATION AS AT 28 JUNE 2019

PROCESS FOR THE BUDGET 2018/2019

Activity	Achieved / Not Achieved	Reason for not achieved
Submit draft service delivery and budget implementation plan (14 days after approval of the budget) to the mayor – for approval final date under legislation 28 June. Ensure that annual performance contracts are concluded and the mayor to ensure that annual performance agreement are linked to the measurable performance objectives approved SDBIP and performance agreement.	Achieved	N/A
Submit monthly report on the budget to the mayor, treasury and national treasury – within 10 working days of the start month including mSCOA portal upload.	Achieved	N/A
Submit approved budget to the provincial treasury and National Treasury within ten days after approval and upload to the portal (Data string).	Achieved	N/A
Consider monthly (section 71) report, review implementation of budget and service delivery and budget implementation plan, identify problems and amend or recommend appropriate amendments. Submit report to council and make public any amendment to the SDBIP – due end of month.	Achieved	N/A

mSCOA Reporting

Progress

- The municipality is transacting on the 2018/2019 budget.
- The municipality is testing Petty cash module as per version 7.1.10 to post on the GL and the last result in the month of reporting shows that Petty cash is working.
- Budget has been approved and uploaded to the portal

Challenges

- There are challenges related to original budget 2019/2020 already identified which will be corrected on the adjustment budget.
- Integration with the following subsystem is still a challenge. Contract Management, Traffic System and Grant Register.
- Adjustment Budget and Draft Budget pull direct from the system has some errors we are busy with PT, Munsoft and NT to sort out those errors.
- Section 71 to be produced direct from the system.

DASHBOARD BUDGET REPORT 2018/2019					0
28 June 2019					
	Yearly Budget	Adjustment			
	2018/2019	Budget	Monthly Budget	June	Variance %
REVENUE					
Property rates	10 224 657	7 721 926	233 995.00	437 021.00	187%
Service charges - refuse revenue	2 915 327	2 853 612	205 034.00	251 330.00	123%
Rental of facilities and equipment	1 259 607	544 000	62 102.00	37 339.00	60%
Interest earned - external investments	10 196 458	14 943 875	1 254 307.00	1 017 529.00	81%
Interest earned - outstanding debtors	648 200	348 000	50 332.00	19 805.00	39%
Fines	295 000	408 000	28 712.50	15 190.00	53%
Licences and permits	1 127 000	50 000	8 333.00	20 626.00	248%
Agency services		1 200 000	126 913.83	119 974.00	95%
Transfers Grants Receipts- operational	174 931 000	174 938 000	-	-	
Local Government Equitable Share	169 032 000	169 032 000	-	-	
Finance Management	1 900 000	1 900 000	-	-	
EPWP Incentive	2 324 000	2 324 000	-	-	
Community Library Services Grant	779 000	779 000	-	-	
Provincialisation of Libraries	838 000	838 000	-	-	
Transfers and Subsidies - Farmer Support Household	-	-	-	-	
Donation: Private enterprise	-	15 000	-	-	
Sport Facility Grants	58 000	50 000	50 000.00	50 000.00	100%
Transfers Grants Receipts- Capital	65 386 000	65 886 000	-	-	
Municipal Infrastructure Grant (MIG)	42 536 000	42 536 000	-	-	
Integrated National Electrification Programme	15 000 000	15 000 000	-	-	
Finance Management		500 000	-	-	
Municipal Plans Management System Grant			-	-	
Sport Facility Grants	7 850 000	7 850 000	-	-	
Other revenue	1 983 700	2 472 248	67 887.00	61 421.00	90%
Total Revenue	268 966 949	270 165 661	1 910 703	1 860 261	97%
EXPENDITURES					
Employee related costs	90 961 335	95 966 221	8 354 530.67	8 443 938.00	101%
Remuneration of councillors	15 364 828	14 907 626	1 225 421.33	1 251 179.00	102%
Debt impairment	3 800 000	3 800 000			
Depreciation & asset impairment	50 637 825	52 321 469	4 612 473.02	4 168 865.00	90%
Finance charges					
Other Materials	5 490 000	4 700 000	751 931.33	41 534.00	
Contracted services	33 022 825	33 476 601	3 454 962.28	2 692 169.00	78%
Transfers and grants	12 110 000	7 110 000	-	-	
Other expenditure	40 149 775	48 501 021	4 691 936.43	2 755 226.00	59%
Repairs and Maintenance	17 615 000	15 112 657	1 650 025.00	1 395 171.00	85%
Total Expenditure	269 151 588	275 895 594	24 741 280.06	20 748 082	84%
Transfers recognised - Operational	174 931 000	174 938 000	-	-	
Local Government Equitable Share	169 032 000	169 032 000	-	-	
Finance Management	1 900 000	1 900 000	-	-	
EPWP Incentive	2 324 000	2 324 000	-	-	
Community Library Services Grant	779 000	779 000	-	-	
Provincialisation of Libraries	838 000	838 000	-	-	
Donation: Private enterprise		15 000	-	-	
Sport Facility Grants	58 000	50 000	-	-	
Transfers recognised - capital	65 386 000	65 886 000	7 070 076	957 865	14%
Municipal Infrastructure Grant (MIG)	42 536 000	42 536 000	7 070 076.00	957 865.00	14%
Integrated National Electrification Programme	15 000 000	15 000 000	-	-	
Small Town Rehabilitation			-	-	
Municipal Plans Management System Grant		500 000	-	-	
Sport Facility Grants	7 850 000	7 850 000	-	-	
Internally Generated Fund	41 364 007	44 653 109	6 889 819.00	1 777 274.00	26%
Total Expenditure	375 901 595	386 434 704	38 701 175	23 483 221	61%
Surplus/(Deficit)	-106 934 646	-116 269 043	-36 790 473	-21 622 960	59%

REPORT ON ASSETS FOR 30 JUNE 2019

The asset module is not yet closed due to year end procedures, therefore the asset report as at end June will be reported on the July report.

The municipality has accounted for all assets as per GRAP 17.

CONTRACTS MANAGEMENT REPORT - 30 JUNE 2019

APPOINTED BIDDER	DESCRIPTION OF GOODS/SERVICE S/PROJECTS	CONTRACT VALUE AS PER CONTRACT	CONTRACT AMOUNT PAID	BALANCE OF CONTRACT VALUE	CONTRACT START DATE	CONTRACT END DATE	CONTRACT DURATION IN MONTHS	CONTRACT STATUS	CONTRACT EXTENSION PERIOD IN MONTHS	CONTRACT EXTENSION VALUE	COMMENTS
MUNSOFT (PTY) LTD	MUNICIPAL FINANCIAL SOFTWARE LICENSE, SUPPORT AND MAINTENANCE	RATES	R 6 629 291,63		2017-07-01	2020-06-30	36	CURRENT	0	R -	The services are being provided and no challenges reported
DEBT MANAGER PTY LTD	REQUEST FOR PROPOSAL: SUPPLY, DELIVERY AND INSTALLATION OF CREDIT CONTROL AND DEBT COLLECTION SYSTEM	R 693 366,75	R 555 918,05	R 137 448,70	2016-07-21	2019-07-20	36	CURRENT			The services are being provided and no challenges reported , The contract is ceasing to exist end of this month (July 2019)
VODACOM (PTY) LTD	MANAGEMENT OF CELLULAR SERVICES AND DATA LINES	RATES	1 534 766.00		2016-10-07	2019-10-06	36	CURRENT		R -	the services are being provided , no challenges reported , the contract shall cease to exist in September 2019
NASHUA PIETERMARITZ BURG	PROVISION OF MULTI FUNCTIONAL PRINTERS	R 1 613 456,34	R 1 504 850,44	R 108 605,90	2016-06-01	2019-09-30	40	CURRENT	4	R 145 238,00	the services are being provided , no challenges reported , the contract shall cease to exist in September 2019
NDLALA MASS VALUATION SERVICES	GENERAL VALUATION AND PREPARATION ROLL FOR IMPLEMENTATION 1 JULY 2017 AND PREPATION AND	R 1 839 380,00	R 1 417 197,03	R 422 182,97	2017-03-01	2023-06-30	76	CURRENT		R -	the services are provided and there are no challenges reported

	UPDATING OF THE VALUATION ROLL										
TSHANI CONSULTING CC	TOWNSHIP ESTABLISHMENT FOR A REMAINDER PORTION OF ERF 152 IN UMZIMKHULU (MANKOFU)	R 709 878,00	R -	R 709 878,00			0			R -	the services are being done , no claims as yet and there is information that is still awaited from Harry Gwala Municipality and the information is yet to be submitted to Human Settlement
KANTEY & TEMPLER JV GABHISA PLANNING	IMPLEMENTING AGENT OF SMME'S FACILITIES IN UMZIMKHULU MUNICIPALITY	R 5 931 326,52	R 5 062 000,37	R 869 326,15	2017-07-18	2020-07-18	36	CURRENT		R -	The project is ongoing , no challenges reported , and there is variation on this project and it is Financial in nature
MASEKO HLONGWA & ASSOCIETES	IMPLEMENTING AGENT: INSUTU UPGRADING OF EXTENSION 9 & 10 HOUSING PROJECTS IN UMZIMKHULU	R 968 577,00	R -	R 968 577,00	2018-10-19	2020-01-18	15	CURRENT		R -	the services are being done , no claims as yet and there is information that is still awaited from Harry Gwala Municipality and the information is yet to be submitted to Human settlement
UBUHLE BEMPISI CONSULTING ENGINEERS T/A UMPISI ENGINEERS CC	MPLEMENTING AGENT FOR RURAL HOUSING PROJECT- WARD 1 & 2	R 3 876 000,00			2018-10-19	2020-04-18	18	CURRENT			There are no claims as yet, the services have commenced , there are submissions made to Human Settlement for assessment and now awaiting response from them
SIYEZA JV AGISANANG	IMPLEMENTING AGENT FOR RURAL HOUSING PROJECT- WARD	R 5 520 888,90	R -	R 5 520 888,90		2020-06-18	1447	CURRENT		R -	There are no claims as yet, the services have commenced , there are submissions made to Human Settlement for

	3 & 4										assessment and now awaiting response from them
LETHOKUHLE INVESTMENTS CC	NTLASI ACCESS ROAD	R 5 882 414,93	R 4 493 699,52	R 1 388 715,41	2017-08-08	2018-03-07	7	CURRENT		R -	The project has since been completed , and there were extensions on this projects
DENASA CIVILS AND CONSTRUCTION	NTLANGWINI ACCESS ROAD	R 7 204 009,30	R 6 838 029,18	R 365 980,12	2017-08-08	2018-04-07	8	CURRENT		R -	The project has since been completed , and there were extensions on this projects
UMPISI ENGINEERS CC	MIG PROGRAMME MANAGER 2017 TO 2020 - NTLASI ACCESS ROAD	R 697 382,12	R 621 861,70	R 75 520,42	2017-09-14	2020-09-13	36	CURRENT		0	The project is ongoing, There were challenges reported and attended into that had to do with performance of the service provider, The project is still ongoing.
	MIG PROGRAMME MANAGER 2017 TO 2020 - NTLANGWINI ACCESS ROAD	R 908 367,25	R 777 569,60	R 130 797,65							
	MIG PROGRAMME MANAGER 2017 TO 2020 SURFACING OF UMZIMKHULU TOWNSHIP ROADS	R 1 051 771,98	R 920 530,13								
	MIG PROGRAMME MANAGER 2017 TO 2020 CHAMTHO ACCESS ROAD	R 418 314,73	R 361 988,20	R 56 326,53							
	MIG PROGRAMME MANAGER 2017 TO 2020 MAHAWINI ACCESS ROAD	R 643 890,29	R 503 392,29	R 140 498,00							

	MIG PROGRAMME MANAGER 2017 TO 2020 QONDENI ACCESS ROAD	R 688 266,18	R 513 754,66	R 174 481,52							
	MIG PROGRAMME MANAGER 2017 TO 2020SURFACING OF IBISI ROADS PHASE 3	R 1 508 756,85	R 1 027 411,79	R 481 345,06							
	MIG PROGRAMME MANAGER 2017 TO 2020 THONJENI ACCESS ROAD	R 859 468,92	R 517 356,27	R 342 112,70							
	MIG PROGRAMME MANAGER 2017 TO 2020										
	MIG PROGRAMME MANAGER 2017 TO 2020										
	MIG PROGRAMME MANAGER 2017 TO 2020										
	MIG PROGRAMME MANAGER 2017 TO 2020										
NXUMALO AND ASSOCIATES LAND SURVEY	LAND SURVEYOR FOR MUNICIPAL AD HOC SURVEY	R 1 885 320,00	R 1 885 320,00	R -	2017- 08-01	2019-07- 30	24	CURRENT		R -	The project is ongoing , no challenges reported , the project was supposed to cease to exist end of July 2019, a variation which is both financial and that of time has been requested and the contract shall now cease to exist in January 2019
TOWER CITY TRADING 193 CC	ROUTINE MAINTANCE OF UMZIMKHULU	R 3 905 379,25	R 3 905 379,25	R -	2017- 09-22	2019-09- 21	24	CURRENT		R -	The project is ongoing and no challenges reported and the project shall cease to exist on

	TOWNSHIP ROADS										the 21st September 2019
NZINGWE CONSULTANCY	ENVIRONMENTAL CONTROL OFFICER FOR SMME FACILITY - TAXI AND BUS RANK	R 360 000,00	R 191 140,35	R 168 859,65	2017- 10-02	2020-10- 01	36	CURRENT		R 90 231,00	the project is ongoing , no challenges reported as yet
ROBERTSON POOLE CONSTRUCTION	DEVELOPMENT OF SMME FACILITY (CONSTRUCTION)	R 27 535 230,70	R 24 576 281,78	R 2 958 948,92	2018- 02-06	2019-08- 05	18	CURRENT		R 2 579 726,52	the project has been ongoing and next month is the last month for this project to be delivered to completion , technically the project has since been completed
IMBAWULA TECHNICAL SERVICES	CONSTRUCTION OF DELAMZI- PHELANYONI ELECTRIFICATION FOR 477 NEW CONNECTIONS	R 13 228 632,06	R 11 068 588,72	R 2 160 043,34	2018- 01-15	2018-09- 14	8	EXPIRED		R 764 976,27	the project has since been completed and there were variations which were financial in nature
FIDELITY CASH SOLUTION (PTY) LTD	CASH -IN TRANSIT SERVICES	RATES	R 114 763,99		2018- 03-01	2020-02- 28	24	CURRENT		R -	the project is on-going and there are no challenges reported
DESTINATIONS TRAVEL	APPOINTMENT OF TRAVEL AGENT	R 1 215 309,10	R 1 215 309,10	R -	2018- 02-06	2021-02- 05	36	CURRENT		R -	the project is ongoing there are no challenges reported
MATHEW FRANSIS INC.	HANDLING OF LEGAL MATTERS	RATES	R 5 240 330,56		2018- 02-15	2021-02- 14	36	CURRENT		R -	the project is an going there are no challenges reported
DELTA BUILT ENVIRONMENT CONSULTANTS	PROFESSIONAL ASSESSMENT FOR REHABILITATION/ UPGRADE OF MUNICIPAL	R 2 166 000,00	R 1 245 450,00	R 920 550,00	2018- 05-01	2021-04- 30	36	CURRENT		R -	the project is ongoing and there are no challenges reported

	BUILDING OFFICES										
SSR SECURITY T/A MAHLUBI TRANSPORT	TARRING OF IBISI ACCESS ROAD-PHASE 3	R 12 542 973,81	R 11 476 143,91	R 1 066 829,90	2018-05-04	2019-04-04	11	CURRENT	2	R 2 094 807,46	the project is on Partial completion , Snag phase
MAJOR MACHINES(PTY) LTD	CONSTRUCTION OF CHAMTHO ACCESS ROAD	R 3 485 956,14	R 285 983,47	R 3 199 972,67	2018-05-04	2019-02-06	9	EXPIRED		R 338 232,68	the project has long been completed
LATERAL UNISON INSURANCE BROKERS	PROVISION OF INSURANCE SERVICES (5 YEARS CONTRACT)	R 1 122 649,04	R 1 122 649,04	R -	2018-07-01	2023-06-30	60	CURRENT		R 38 956,04	the project is ongoing and there are no challenges reported
AMCOMMS /AYANDA MBANGA (PTY) LTD	ADVERTISING AGENT (36 MONTH CONTRACT)	RATES	R 256 376,35		2018-06-05	2021-06-04	36	CURRENT		R -	the project is ongoing and there are no challenges reported
IPM PLANT HIRE	CONSTRUCTION OF QONDENI ACCESS ROAD	R 5 735 551,47	R 1 866 488,95	R 3 869 062,52	2018-07-13	2019-03-12	8	CURRENT		R -	the project is not yet completed , the contractor has long abandoned site , had even written a letter asking to be recused of this project(Cancelling the project) the project is now on hold till the municipality decides on the next program of action
D.F. MAHLAWE'S CONSTRUCTION	CONSTRUCTION OF TSHAKA ACCESS ROAD	R 3 544 105,63	R 3 526 864,21	R 17 241,42	2018-07-05	2019-03-06	8	EXPIRED	1	R 336 819,03	the project is not yet 100% complete , there are challenges reported by the Contractor , the municipality has been looking to the issues raised and still awaiting final determination thereof

ENVIROPRO ENVIRONMENTAL	ENVIRONMENTAL CONSULTANT - 2018/19 MIG PROJECTS	R -	R -	R -	2018- 06-27	2020-01- 27	19	CURRENT		R -	the project is ongoing and there are no challenges reported
PRO SECURE (PTY) LTD	PROVISION OF SECURITY SERVICES (24 MONTH CONTRACT)	R 15 605 077,95	R 8 413 433,50	R 7 191 644,45	2018- 06-29	2020-06- 30	24	CURRENT		R 6 354 007,13	the project is on-going and there are no challenges reported
	INSTALLATION OF ACCESS CONTROL	R 227 994,12	R 227 994,12	R -							
	4 x ARMED CLOSE PROTECTION OFFICE FOR SIX MONTHS	R 752 100,00	R 752 100,00	R -							
	2 x Armed Guards 8 Unarmed Guards with Riot Shields	R 11 040,00	R 11 040,00	R -							
	2 x UNARMED GRADE C GUARD (FIRE DEPARTMENT) 23 MONTHS	R 536 983,93									
MANYOBO TRADING ENTERPRISE	CONSTRUCTION OF THONJENI GRAVEL ACCESS ROAD	R 6 216 454,76	R 4 682 650,90	R 1 533 803,86	2018- 08-02	2019-04- 01	8	CURRENT		R -	the project is ongoing and there were extension granted on this project
LETHOKUHLE INVESTMENT CC	CONSTRUCTION OF MAHAWINI GRAVEL ACCESS ROAD	R 5 365 752,41	R 4 111 145,67	R 1 254 606,74	2018- 07-27	2019-03- 27	8	CURRENT		R -	the project has since been completed
B.G. MAZONGOLO	REPAIRS AND UPGRADE OF MARHEWINI	R 389 565,00	R 389 503,30	R 61,70	2018- 08-08	2018-09- 25	2	EXPIRED		R -	the project has since been completed

	SPORTFIELD										
LELETHU CONSULTANTS	CONSTRUCTION OF WARD 13 SPORTFIELD	R 5 922 183,73	R 4 425 734,16	R 1 496 449,57	2018-07-01	2019-03-01	8	CURRENT		R -	the project is ongoing and there were extension requested
ITHEMBA LEMPUMELELO CONSTRUCTION	SUPPLY, MAINTAIN AND REPAIR MUNICIPAL AIRCONDITIONERS	RATES	R 351 918,95	#VALUE!	2018-08-08	2020-08-07	24	CURRENT		R -	the project is ongoing and there are challenges reported
ABROAD SUCCESS JV TOWER CITY	COMPLETION OG TRAFFIC DEPARTMENT - TESTING GROUND	R 1 830 895,00	R 1 320 995,26	R 509 899,74	2018-09-26	2018-12-24	3	EXPIRED		R -	the project is about 95% complete, the contractor is waiting for Department of Transport to inspect the testing, so that upon approval by the department, they can do the line markings.
GIYA TRADING 5 CC	STREET CLEANING SERVICES	RATES	R 286 485,50		2018-11-03	2019-10-31	12	CURRENT		R -	the project is ongoing and no challenges reported
SSR SECURITY T/A MAHLUBI TRANSPORT	PROVISION OF BACKUP CONSTRUCTION PLANT	R 206 253,51	R 2 062 532,51	R -1 856 279,00	2018-11-14	2019-11-13	12	CURRENT		R -	the project is ongoing as and when is required
UMPISI EGXENI CONSORTIUM	IMPLEMENTING AGENT: DEVELOPMENT OF HARRY GWALA REGIONAL MULTI-PURPOSE SPORTS COMPLEX	R -	R -	R -			0			R -	the project has not yet commenced

Sage (VIP)	PAYROLL SERVICES	R 124 100,00	R 124 100,00	R -	2019-02-22	2020-02-21	12	CURRENT		R -	the project is ongoing and there are challenges reported
VME HAMSA JV	CONSTRUCTION OF LUCINGWENI, LUKHASINI, GOSO AND KHAYEKA ELECTRIFICATION (GRADE 7 EP OR HIGHER)	R 15 793 306,93	R 7 893 479,33	R 7 899 827,60	2018-10-22	2019-09-06	10	CURRENT		R -	the project has been on-going and there were challenges reported
FIRST NATIONAL BANK	PROVISION OF BANKING SERVICES	RATES	R 1 806 722,31		2018-09-03	2023-09-02	60	CURRENT		R -	the project is ongoing and there are challenges reported
CME PROPERTIES T/A EMC MOTORS	MAINTENANCE AND REPAIRS OF MUNICIPAL FLEET, PLANT AND MACHINERY	RATES	R 4 653 150,11		2019-01-14	2022-01-13	36	CURRENT		R -	the project is ongoing and there are challenges reported
ESRI SOUTH AFRICA (PTY) LTD	DEVELOPMENT OF GEOGRAPHIC INFORMATION SYSTEMS IMPLEMENTATION STRATEGY AND GIS POLICY REVIEW	R 396 520,00	R -	R 396 520,00			0			R -	the project is ongoing and no challenges reported
ENVIROEDGE CC	ENVIRONMENTAL CONSULTANT FOR IBISI INFILL PLANNING	RATES	R 18 741,32		2019-03-05	2019-11-04	8	CURRENT		R -	the project is ongoing and there are challenges reported
NGQONGQOSHE CONSTRUCTION	REPAIRS AND UPGRADE AT NTSIKENI WARD 03 SPORT FIELD	R 341 092,00	R 292 174,07	R 48 917,93	2019-03-13	2019-07-12	4	CURRENT		R -	the project is on snag phase (Practical Completion)

DR T. M. NZIMANDE	GENERAL MEDICAL PRACTITIONER	RATES	R 310 231,09		2019-05-02	2022-04-30	36	CURRENT		R -	the project is ongoing and there are challenges reported
BG MAZONGOLO CONSTRUCTION	MAINTENANCE OF POUND KRAAL AND INSTALLATION OF CRUSHERS	R 482 185,00	R 482 185,00	R -	2019-04-20	2019-07-19	3	EXPIRED		R -	the project is ongoing and no challenges reported
BEYOND GREENING ENVIRONMENTAL SERVICES	POOL OF CONSULTANTS: ENVIRONMENTAL IMPACT ASSESSMENT WITH ASSOCIATED SPECIALIST STUDIES AND ENVIRONMENTAL COMPLIANCE AUDITING	RATES	R 61 730,00		2019-06-03	2022-06-02	36	CURRENT		R -	the services are ongoing and are provided as and when required
CYBERFOX	BUILDING PLANS INFORMATION MANAGEMENT SYSTEM	R 494 500,00	R 347 921,00	R 146 579,00	2019-06-24	2022-06-23	36	CURRENT		R -	the project is ongoing and no challenges reported
SIMADRIC CONSTRUCTION	SUPPLY AND DELIVERY FOR CSS STATIONERY	R 440 340,00	R -	R 440 340,00	2019-05-20	2019-06-19	1	EXPIRED		R -	The Order has since been telephonically cancelled by the service provider (still awaiting for the written letter cancelling the project)
SHEMUNTU AND SONS	HONEY SUCKING AND SEWER LINE UNBLOCKING	R -	R -	R -	2019-05-13	2022-05-12	36	CURRENT		R -	the project is ongoing and no challenges reported
GABHISA PLANNING INVESTMENTS	REVIEW OF UMZIMKHULU LOCAL	R 462 840,00	R -	R 462 840,00			0			R -	the project is yet to resume , the SLA is yet to be finalized

	ECONOMIC DEVELOPMENT STRATEGY										
MZOMTSHA AND COMPUTER SUPPLIES	SUPPLY AND DELIVERY OF CONTAINER WITH BAKING EQUIPMENT FOR BAKING ENTERPRISE	R 563 370,00	R -	R 563 370,00	2019-06-20	2019-09-19	3	CURRENT		R -	the service provider still have to deliver the services
THE DOCUMENT WAREHOUSE	SECURE OFF-SITE STORAGE	RATES	R -		2019-06-04	2024-06-03	60	CURRENT		R -	the project is ongoing and there are challenges reported
HTB CONSULTING	ICT AUDIT SERVICE PROVIDER	R 482 323,80	R -	R 482 323,80			0			R -	the project is to be commenced as from the 15th July 2019, and the Contract is yet to be finalised

PROVISION FOR FINES AS AT END JUNE 2019

Background

The council of Umzimkhulu municipality resolves in terms of Section 97 (i) (d) (ii) of the Local Government: Municipal Systems Act, Act 32 of 2000 as amended and Section 64 (f) of Local Government: Finance Management Act, to adopt Impairment of debt policy in order to provide calculations for impairment of debtors.

Financial implication

Request to make provision allocation for fines doubtful debt amount to R1, 578,306.00

Recommendation

We recommend to provide for provision for doubtful debt amounting to R1, 578,306.00

PROVISION FOR DOUBTFUL DEBTS AS AT END JUNE 2019

Background

The provision for doubtful debts is the estimated amount of bad debt that will arise from accounts receivable that have been issued but not yet collected. It is identical to the allowance for doubtful accounts. The provision is used under accrual basis accounting, so that an expense is recognized.

Financial implications

There will be no effect on any consumer transactions, it is just for accounting basis.

Recommendation

Provision for doubtful debts for 2018-2019 financial year amounts to R 4000 000.00

RESOLUTION FOR CREDIT NOTES PASSED DURING 2018-2019 FINANCIAL YEAR

Background

During the 2016-2017 financial year there were credit notes passed on consumer accounts to correct the billing processed. In order to balance funds for Annual Financial statement preparation, the funds has to be moved from billing votes as they are understating annual billing on the votes.

Financial implication

Moving of credit notes passed on billing votes amounting to R 65 372.24

ACCOUNT NO	CUSTOMER NAME	ERF NUMBER	TRANS DATE	TYPE	TARIFF	TRAN AMOUNT
'000000626	MR SUPER STORE PROPRIETARY LIMITED	63	20181029	CRNOTE	000802 REFUSE BUSINESS	R -6,149.47
'000008262	KZN CORRECTIONAL SERVICES DEPT	214	20181115	CRNOTE	000801 REFUSE DOMESTIC	R -8,765.22
'000012365	RADEBE M N S	1165	20181127	CRNOTE	111014 RESIDENTIAL - CAT A	R -367.38
'000014122	MALANDA SC SIYABONGA CRYL	656	20190514	CRNOTE	111019 VACANT (COMMERCIAL)	R -4,932.48
'9999000137	DREAMWORKS INVESTMENT PTY(LTD)	9999	20190529	CRNOTE	990003 MUNICIPAL PROPERTY RENTALS	R -21,685.32
'000012573	MTSHOLOLO Z.H	1186	20181127	CRNOTE	111022 RESIDENTIAL - CAT B 21%	R -41.72
'000001098	ESPIN FAMILY TRUST	115	20181116	CRNOTE	111014 RESIDENTIAL - CAT A	R -15,000.00
'000005335	WARDLE MERVYN GEORGE	377	20190116	CRNOTE	000801 REFUSE DOMESTIC	R -1,040.77
'000005335	WARDLE MERVYN GEORGE	377	20190116	CRNOTE	111014 RESIDENTIAL - CAT A	R -972.26
'000005335	WARDLE MERVYN GEORGE	377	20190116	CRNOTE	009006 INTEREST	R -595.46
'9999000185	NINGIZA PHUMLA	9999	20181011	CRNOTE	990003 MUNICIPAL PROPERTY RENTALS	R -5,346.52
'000008544	UMZIMKULU PSYCHIATRIC HOSPITAL	FARM18223	20190124	CRNOTE	009006 INTEREST	R -336.26
4772	DAMOYI NTOKOZO C	675	20181214	CRNOTE	009006 INTEREST	R -65.95
9999000174	SHERIFF UMZIMKHULU	9999	20190114	CRNOTE	990003 MUNICIPAL PROPERTY RENTALS	R -73.43
					TOTAL	R -65,372.24

Recommendation

To move credits notes passed to correct the billing processed on revenue segments in order not to underestimate revenue billed amounting to R65 372.24

WRITE OFF INDIGENT ACCOUNTS AS AT END JUNE 2019

Background

Indigent "Means an owner of low-cost property at a value of R 50 000.00 who has permanent occupation of a property and qualifies for indigent relief in terms of the Council's Customer Care policy.

A household with a calculated income not exceeding the total joint gross income of all occupants or dependents in a single household must be less than (2) state pension grant income.

Financial implications

Indigent write offs amounted to **R 217 196.50**

Recommendation

To write off indigent accounts debt amounting to **R 217 196.50** for the 2018/2019 financial year as at end June 2019.

WRITING OFF OF IRRECOVERABLE FINES DEBT

Background

GRAP 23 as amended in IGRAP 1 was only effective for municipalities from 1 July 2013 stating that:

The value of fine that can be imposed on the offender is usually stipulated in legislation regulation or equivalent and will vary depending on the nature and severity of the offence.

The amount due by a particular offender should from the basis of the amount recognised initially as an asset (receivable) and as revenue.

Allocate the probability of further receivables from judicial/collection processed based on:

- The probability of a traffic fine being written off,
- The probability of a rebate being offered
- The probability of enforcement at full value (with or without penalties)

As per Bad debt write-off & impairment of debts policy for 2018-2019 financial year: states that - Traffic fines may be identified as irrecoverable after the period of 5 years being issued.

No payments has been received till 2018-2019 relating to fines issued in 2013-2014 financial year.

Note that the policy has been reviewed and going forward fines debt will be written off after two years.

Financial implications

Fines irrecoverable debt amounts to **R 90,596.00** issued during 2013-2014 financial year

Recommendation

To write off traffic fines debt as at end June 2019 amounting to **R 90,596.00**, issued during 2013-2014 financial year

REQUEST FOR RESOLUTION TO RECYCLE AND WRITE-OFF THESE ASSETS SINCE THEY ARE NO LONGER IN-USE & THEY HAVE REACHED THEIR USEFUL LIVES

Background

These Assets (Laptops) are no longer in use and they have reached their useful lives.

Laptops

NO.	DESCRIPTION	BARCODE
1	HP LAPTOP	01308
2	HP LAPTOP	FA002550

3	HP LAPTOP	FA004645
4	HP LAPTOP	FA002722
5	HP LAPTOP	FA003434
6	HP LAPTOP	FA002944
7	HP LAPTOP	FA002588
8	HP LAPTOP	FA002711
9	HP LAPTOP	FA002947
10	HP LAPTOP	FA003347
11	HP LAPTOP	FA002548
12	HP LAPTOP	FA003504
13	HP LAPTOP	FA003699
14	HP LAPTOP	FA003660

All these laptops are not working.

Recommendation

To recycle and write-off these laptops since are not working.

STRATEGIC PLANNING, HOUSING, LED & TOURISM DEPARTMENT

PLANNING UNIT REPORT FOR THE MONTH OF JUNE 2019.

1. REVIEW OF THE INTEGRATED DEVELOPMENT PLAN FOR UMZIMKHULU MUNICIPALITY FOR 2019/2020 FY.

PURPOSE

To present the progress report on the Final IDP for 2019/2020 financial year for noting by Standing Committee, EXCO & council.

BACKGROUND.

As per the provisions of the chapter 5 of the Local Government Municipal Systems Act (Act No. 32 of 2000), the UMzikhulu Local Municipality has Reviewed its Integrated Development Plan for 2019/2020 financial year.

The Umzikhulu council adopted the final IDP 2019/2020 on 30th of May 2019 and subsequently submitted to the Department of Corporate Governance and Traditional Affairs on the 07th of June 2018 and therefore adhering to section 32 of the MSA (Act No. 32 of 2000) of submitting within 10 days after approval by council.

Additionally section 25(4)(a)(b) of the MSA (Act No. 32 of 2000) was complied with as within fourteen (14) days the notice on the adoption of the IDP 2019/2020 was publicized on local newspapers and copies were placed at public library and municipal buildings. Furthermore other copies of the IDP 2019/2020 were submitted to National & Provincial Treasury as well.

The municipality furthermore complied with Municipal Standard Charts of Account by compiling the MSCOA version (PROR) of the IDP 2019/2020 and submitted in the National Treasury portal.

CONCLUSION AND RECOMMENDATIONS

That the progress report on the final IDP 2019/2020 be noted by Standing Committee, EXCO and Council.

REVIEW OF THE INTEGRATED DEVELOPMENT PLAN FOR UMZIMKHULU MUNICIPALITY FOR 2020/2021 FY.

PURPOSE

To present the progress report on the Draft Integrated Development Plan (IDP) Process Plan, Spatial Development Framework (SDF), Performance Management System (PMS) and Budget Process Plan for noting by Standing Committee, EXCO & council.

To request the Standing Committee to recommend to EXCO and Council for the approval and adoption of the Draft IDP, SDF, PMS and Budget Process Plan.

To request Council to adopt the draft IDP, SDF, PMS & Budget Process Plan for the 2020/2021 IDP.

BACKGROUND.

Section 28 of the Local Government Municipal Systems Act (Act No. 32 of 2000), requires that (1) "Each municipal Council, within a prescribed period after the start of its elected term must adopt a process set out in writing to guide the planning, drafting, adoption and review of its integrated development plan."

It is in light of the above prescript that the Umzimkhulu Local Municipality has developed a Draft IDP, SDF, PMS and Budget Process Plan for 2020/2021 IDP. The process plan was developed together with the office of the Municipal Manager, the Budget & Treasury Office and that of the Manager Strategic Planning, Housing, LED and Tourism Department.

The Draft IDP, SDF, PMS and Budget Process Plan will be submitted to the Department of Cooperative Governance & Traditional Affairs on the 30th of July 2019 as per the IDP Management Plan of the Department of Corporate Governance and Traditional Affairs. The Draft IDP, SDF, PMS and Budget Process Plan will be advertised on local Newspapers and Municipal website as per the requirements of chapter 4 of the Local Government Municipal Systems Act (Act No. 32 of 2000) requesting comments.

Subsequently the municipality will be presenting the Draft IDP, Budget & PMS Process Plan to the IDP & Budget Steering Committee.

STAFF IMPLICATIONS

There are no staff implications for this report.

FINANCIAL IMPLICATIONS

There are no financial implications for the report.

ANNEXURES

Annexure A: Draft IDP, SDF, PMS and Budget Process Plan for 20/202 IDP.

RECOMMENDATIONS

That the progress report on the Draft IDP, SDF, PMS and Budget process plan be noted by Standing Committee, EXCO and Council.

That the progress report on the Draft IDP, SDF PMS and Budget process plan be adopted by Standing Committee, EXCO and Council.

2. LAND REQUESTS SUBMITTED FOR UTILISING VACANT LAND ADJACENT FURN-TECH.

PURPOSE

To report on the submitted land requests to utilize vacant land adjacent to Furn -Tech for noting by Standing Committee, EXCO and Council.

BACKGROUND AND REASONING

In terms of the Spatial Planning and Land Use Management Act, 2013 "All land development applications must be submitted to the municipality as the authority of first instance".

Land requests submitted: Received 2 land requests for business sites for the month of June 2019, the applicant.

CLIENT NAME	PROPOSED AREA	PROPOSED USE	RECOMMENDATION
Mr Vato	Furn-Tech	The Municipality has received an application from Mr Vato to obtain consent to use a piece of land, with the intent of producing building blocks business. The applicant intends on constructing building blocks and supplying them to hardware in and around Umzimkhulu and also supplying residents of	-No permanent structure may be erected - Lease agreement be entered into between the municipality and Mr Vato

		Umzimkhulu. This will assist in generating income and thus contributing to Local Economic Development of the Municipality.	
--	--	--	--

3. IBISI INFILL PLANNING & SURVEY: EIA

PURPOSE

To present a progress report on the EIA for Ibisi Infill planning & Survey in uMzimkhulu for noting by Standing committee, Exco & council.

BACKGROUND AND REASONING

The Public notice is still on provincial newspaper for comments, as part of public participation. The advert is meant to be on the newspaper for a period of 60 days which by the end of the 60 days the service provider will be able to move on to the next mile stone of preparing the scoping report.

As part of the comments received from Department of Water & Sanitation (Annexure 2), the municipality is expected to undertake a hydrological assessment & Flood line Assessment which will inform the scoping report to be done by service provider prior final draft of EIA & WULA report.

ANNEXURES:

Annexure 1 : Copy of notice
Annexure 2 : Department of Water & Sanitation Comments

FINANCIAL IMPLICATIONS:

There will be financial implications for the Hydrological Assessment & Flood line Delineation. Cost will be confirmed once quotation has been received from service provider.

RECOMMENDATIONS

To present a progress report on the Ibisi Infill planning (EIA) in uMzimkhulu for adoption by Standing committee, EXCO & council with following recommendation:

- Quotation for extra studies be required from service provider.
- Unanticipated costs and extra scope of work be accommodated as part of appointment.

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ILANGA

PROPOSED IRISH INFILL RESIDENTIAL DEVELOPMENT, WARD 11, UMDONDI LOCAL MUNICIPALITY, HARRY OWALA DISTRICT MUNICIPALITY

Notice is given:

- of the intent to submit an Application for Environmental Authorisation to the KwaZulu-Natal Department of Economic Development, Tourism and Environmental Affairs in terms of Section 24(5) of the National Environmental Management Act 1998, (Act No. 107 of 1998), and Environmental Impact Assessment Regulations 2014, (as amended 2017).
- of the intent to submit a Water Use Licence Application to the Department of Water and Sanitation, in terms of the National Water Act (No. 36 of 1956), Section 21(a) and (b).

EnviroEdge is submitting the above-mentioned applications on behalf of the UmdonDI Local Municipality for the proposed 1841 Irish Residential Development on the farm portion 1841/1842 and 5 of 18259 of the Farm 1841/1842 within 1841 Town, Ward 11, UmdonDI Local Municipality.

To register as a stakeholder or interested and/or affected party, please submit your name, contact information and interest in the matter to the contact below within 60 days of this notice.

EnviroEdge cc
Steven Winkler
Tel: (031) 794 3589
Fax: (031) 694 0580
Email: info@enviroedge.co.za
Address: PO BOX 1009, Nkonkoni, KZN, 3643

VCT, Rape Crisis
General Counselling
23 Stratford Road
Warwick Junction

031 2029132
031 2024968

Project of LifeLine Durban

UMDONDI MUNICIPALITY
THE JEWEL OF THE SOUTH COAST

ADDENDUM FOR OPERATION AND MAINTENANCE OF HUMBERDALE LANDFILL SITE FOR UMDONDI MUNICIPALITY

UmdonDI Municipality is pleased to invite the bidders who are expressing interest to bid for the operation and maintenance of Humberdale landfill site clarification meeting for BID NO: 1502019/01/147/2019 on 10 May 2019 at 10h00 at UmdonDI Municipality Main offices (Corner of Brian Fisher and Williamson Street, Scottburgh, 4100).

NOTE THE FOLLOWING REQUESTED CHANGES OR EXCLUSIONS:

1. O&M grading for the Project
2. The date for the compulsory site briefing
3. The closing date for the bid
4. Functionality
5. Invoice Certificate
6. Leasehold Landfill site experience

Bid documents may be obtained from the UmdonDI Local Municipality offices at Corner Brian Fisher and Williamson Street, Scottburgh, 4100 from 24 April 2019 at 08h00 - 14h00 upon non-refundable cash payment of R200.00. No cheque will be accepted. The document will also be made available on eTenders via this website: www.etenders.gov.za

A compulsory site meeting will be on 10 May 2019 at 10h00 at Scottburgh Main office then proceed to site. Bid documents will not be sold on the briefing day.

Bids are to be completed in accordance with the conditions attached to the bid document and must be sealed and endorsed with THE RELEVANT BID NUMBER and must be deposited in the official bid box in the foyer of the UmdonDI Local Municipality at Corner Brian Fisher and Williamson Street, Scottburgh, 4100 not later than 13h00 on 22 May 2019 at which time bids will be opened in public.

Bids delivered to the Municipality by courier services will not be considered. Bids shall be valid for a period of 100 days after the closing date for the submission of bids.

UmdonDI Local Municipality subscribes to the Preferential Procurement Policy Framework Act, 2000, (Act No. 6 of 2000). Bidders must achieve 70% of the total points functionality to qualify for the next stage. The 40/20 Preference Point System shall be applicable during the evaluation and adjudication of this contract.

All bid queries related to SCM to be directed to: Mr G. Mthembu, on tel: (031) 978 1502, queries related to technical issues to be directed to: Mr A. Shanga, on tel: (031) 978 1504 during office hours.

UmdonDI Local Municipality does not intend to accept the lowest or any bid and reserves the right to accept any bid in whole or part.

DR K.P. TSIAKO: MUNICIPAL MANAGER

PROVINCE OF KWAZULU-NATAL
KZN WORKS
Department of Public Works

INTENTION TO Award Bid

NB: All contract award are subject to no appeals lodged within 5 working days from date of this advertisement.

ZULULAND SUB-DISTRICT OFFICE NONGOMA

Service	Rendering of Private security services at Department of Public Works, Zululand Sub-District Office, Nongoma Depot Office
Bid number	ZNQ 50 (N/18)
Bidder	Alfred Nangane Mthembu Security and general services (PTY) LTD
Contract Period	12 months
Bid Price	R 172 500.00

transport
Department: Transport
Province of KwaZulu-Natal

T.L.1 TENDER NOTICE AND INVITATION TO TENDER
CONTRACT NO. ZNT 362018 T
for
THE CONSTRUCTION OF THE MUNDULU RIVER BRIDGE NO. 3392 ON LOCAL ROAD 3116 IN THE DURBAN REGION

The Province of KwaZulu-Natal, Department of Transport, invites tenders from Established Contractors experienced in civil engineering specifically in reinforced concrete bridge works only, for the construction of the Mundulu River Bridge No. 3392 on Local Road 3116 in the Durban Region. The duration of the project will be 18 months.

The Established Contractor shall be registered in ODS contractor grading designation TCE or higher.

The successful tenderer must subcontract a minimum of 35% of the value of the contract to Targeted Enterprises through Contract Participation Goals (CPG).

Tenderers shall be required to demonstrate that they will have in their employ during the contract period the necessary personnel satisfying the requirements of the Scope of Work for labour-intensive competencies for management and supervisory personnel.

Tender documents will be available as from Thursday, 2 May 2019 during working hours (i.e., 08h00 to 16h00 Monday to Friday) until 15h00 on the day prior to the Clarification Meeting. The physical address for collection of tender documents is: Department of Transport, Acquisition Section, 17 Block, 172 Burger Street, Pietermaritzburg.

A non-refundable tender deposit of R500 payable in cash or by bank guaranteed cheque made out in favour of 'Province of KwaZulu-Natal' is payable on collection of the tender documents.

Queries relating to this tender may be addressed to:
Mrs. Rachel Barika, Telephone No: (031) 265 6307, Fax No: (031) 265 6321,
E-mail address: Rachel.Barika@transport.gov.za

A compulsory Clarification Meeting with representatives of the Employer will take place at the KZN Department of Transport, Cost Centre Manager's Office at 10 Coleranger Street, Durban on Thursday, 16 May 2019, starting at 10h00. No latecomers will be admitted.

The closing time for receipt of tenders is Thursday, 30 May 2019 at 16h00. Telegraphic, telephonic, telex, facsimile, electronic, e-mailed and late tenders will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

APHIWE NGUBANE eSTANGER
UKHANYISA NGO R100 KUPHELA

Ngicela kuzakuba umphakathi kuthi ubaba uJali uyakuba kwangapela nani nganghupheka kodwa manje nginamali ubaba wangakaba u R70 million ebhanga lami. Abafana usizofowela ubaba uJali usiza:

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071 242 1284

APHELELE MTHEMBU eBALLITO
UKHANYISA NGO R100 KUPHELA

Ngibonga ubaba e-Abrakam wangi Gilela uR50 Million abant. Uyazisa ngempela BABA ABRAHAM mphakathi was e-Mcassini ngomoshi isikhathi ngokuba ubaba eBABA ku 078 055 7808 sibona kinsaga nani, uBABA ezisa ngomali angaba abangaba. Amakuti sikhala imali endini, sotokolohu. Nokunye okuningi fowela.

078 055 7808

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Location : Regional Office-KZN (Ref No SAS 362019)

Preference will be given to applicants with a Disability

Important notes: To view the detailed advert which contains the requirements of the post, compliance and applications process, please visit us at www.sassa.gov.za or toll free: 0600 60 10 11.

Enquiries: Mr JS Phoshele - 033 548 3456

CLOSING DATE: 13 MAY 2019

Annexure 2:



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

Enq : Ms RJ Madibe
Date : 09 May 2019
File : 16/2/7/T502/D1/ X1
Tel : 031 336 2900
Email: mngoma-madibej@dws.gov.za

KWAZULU-NATAL REGION

PO Box 1018, Durban, 4000. Southern Life Building, 88 Field (Joe Slovo) Street, Durban.
Tel: (031) 336 2700. Fax: (031) 305 9915. www.dws.gov.za

The Director
EnviroEgde
P O Box 1009
Kloof
3640

Dear Sir or Madam

**RE: BACKGROUND INFORMATION DOCUMENT AS PART OF THE ENVIRONMENTAL
IMPACT ASSESSMENT AND WATER USE LICENCE APPLICATION FOR THE
PROPOSED INFILL DEVELOPMENT LOCATED WITHIN WARD 11 OF THE UMZIMKHULU
LOCAL MUNICIPALITY, HARRY GWALA DISTRICT MUNICIPALITY**

Reference is made to the above-mentioned document emailed to this Office on 09 May 2019.

This Department has the following comments and would like these to be addressed in the environmental impact assessment and in the water use licence:

1. The management of solid waste and hazardous waste material generated during the construction and operation phase of the project.
2. Stormwater Management Plan/System.
3. Wastewater and sewage treatment and/or management including the type of toilet facilities to be provided for workers.
4. Erosion control measures to be implemented.
5. Environmental Management Programme for the construction phase of the project.
6. Spill contingency plan for the construction and operational phase of the project.
7. The following are required to be included in the water use licence application for (c) and (i) of the NWA.
 - a. Certified ID of applicant/company registration certificate
 - b. Licence registration fee of R115.00 which is non-refundable. Please refer to Section 40(3) of the Act for information on the Licence Processing Fee.

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- c. Fully completed and signed licence application forms DW 758, Section 21(c) forms DW 763, Section 21(i) forms DW 768, Property details forms DW 901, DW 902 if there is more than one property, and the relevant supplementary information forms DW 775 & 781 for registration and application in terms of Section 21(c) and (i) of the Act.
- d. Copy of property's title deed, a permission to occupy if the area belongs to OR a letter of consent from the registered land owner(s) if property is leased
- e. A copy of 1:50 000 topographic map / 1:10 000 indicating map name number of farm boundaries including subdivision
- f. Civil design for all culverts, pipelines (if any)/ road crossing rivers, bridge, dams and wetlands etc.
- g. Master Layout Plan indicating various activities and proposed infrastructure in relation to the edge of the water courses (1:100 floodline or 500m radius of wetlands). A letter or certificate by a qualified surveyor must be submitted that verifies the correctness of the site lay-out plans in particular for the wetlands;
- h. A wetland delineation and assessment report and/or aquatic ecological studies. These reports should include impacts on the ecological characteristics of the watercourses associated with the development and must also address mitigation measures;
- i. Wetland Management and Rehabilitation Plan (Systematic rehabilitation programme, re-vegetation, alien and exotic species control etc.
- j. Hydrological and floodline assessment reports.
- k. Method Statements
- l. Risk Assessment and Management Plan based on the impact importance which refers to the nature, extent, magnitude, duration and probability of the impact balanced with the mitigation measures and structured in a matrix categorised as Low, Medium and High Risks.
- m. Public Participation report (See Section 41 of the Act)
- n. Monitoring programme for surface and groundwater
- o. Stormwater Management Plans
- p. Section 27 Motivation Report addressing all eleven (11) Section 27(1) factors as outlined in the Act
- q. A copy of the Environmental Authorisation from the Department of Environmental Affairs or a letter from the Department confirming that the process to obtain the EA is on-going.
- r. Environmental Management Plan.
- s. A Geotechnical Study to ascertain the stability of the proposed project area.

The onus is on the Applicant to identify all the water uses activity to be undertaken in relation to the proposed project and ensure that authorisation is obtained prior to commencing with the

Page 2 of 3

activities. Ms Zama Hadebe of this Department's Water Use Authorisation Section must be contacted (031 336 2700) for a pre-application meeting to determine the type of authorisations required and the requirements thereof.

This Department awaits a copy of the Basic Assessment Report for further comments.

Please do not hesitate to call this Office should you have any concerns or queries

Yours faithfully



for REGIONAL HEAD
RJM/rjm16720

4. RIETVLEI FORMALISATION

PURPOSE

To present a progress report on the Rietvlei Formalization in Umzimkhulu for noting by Standing committee, Exco council.

BACKGROUND AND REASONING

The DRDLR has not been able to provide the municipality with a response in regards to land request sent to the department for Rietvlei. On all correspondences sent to the department regarding update on the matter have been futile. However the municipality will continue pursuing a positive response from the department regarding the matter. The latest request letters were sent to the department on the 23rd of April 2019 as per the request made by the department to make changes on the letters.

Challenge:

DRDLR is not responding to any municipal correspondences sent to them making follow up on the matter.

RECOMMENDATIONS

To present a report on the Formalization of Rietvlei in Umzimkhulu for noting by Standing committee, EXCO and Council.

5. FORMALIZATION OF CLYDESDALE.

PURPOSE

To present a progress report on Formalization of Clydesdale for noting by Standing Committee, EXCO & council.

BACKGROUND AND REASONING

Clydesdale - Phase 1 (formalization)

Conditions of approval are being finalised for signing and sending them back to SGO for approval together with a section of General plan. Resubmission to SGO has been done with the amendments addressing the issues raised by department. Follow with SGO is on-going.

Clydesdale - Phase 2

Service providing is currently finalising SPLUMA application to be submitted to LM for processing in line with SPLUMA bylaw since Topographical surveys for development of Phase 2 Clydesdale has been finalised and minor amendments are being included in draft layouts by the land surveyor. SPLUMA application will has been submitted to relevant departments for comments (e.g. HGDM) following the finalisation of draft layout in line with uMzimkhulu SPLUMA bylaw. Once circulation process is finalised formal submission to the municipality will be done to be considered for approval.

RECOMMENDATIONS

To present a progress report on the Formalization of Clydesdale (Phase1 & 2) in UMzimkhulu for noting by Standing committee, EXCO and Council.

UMZIMKHULU EXTENSION 5 (GP AMENDMENT)

PURPOSE

To present a progress report on the Amendment of General Plan for Extension 5 in uMzimkhulu for noting by Standing committee, EXCO and Council.

BACKGROUND AND REASONING

The municipality is still waiting for comments from HGDM regarding the bulk services comments before application is forwarded to MPT for consideration and approval. Conditions of approval are currently being finalized and minor pegging that had to finalized on site have been completed.

RECOMMENDATIONS

To present a progress report on the Amendment of General Plan for Extension 5 in UMzimkhulu for noting by Standing committee, EXCO and Council.

6. SPLUMA - DEVELOPMENT APPLICATIONS REPORTS

PURPOSE

To present a report on development applications received by the uMzimkhulu Municipality, for noting by Standing committee, Exco & council.

BACKGROUND AND REASONING

The following applications were received by the Department of Strategic Planning for development:

Property Description	Type of application	Status
Erf 2432 Mixed Use Development	Proposed permanent closure of public open space and rezoning of erf 2432 and a portion of the remainder of erf 152 UMzimkhulu from Active open space to mixed use development.	The municipality is still waiting for DOT comments.
Erf 444 Ext 5 (Sisulu)	1). Proposed partial cancellation of a general plan S.G. No.26/1989u. 2). Proposed sub- division of Erf 444 Umzimkhulu 3). Proposed sub- division of erven 455, 488 & 510 Umzimkhulu 4). Resubmission of a revised general plan of Umzimkhulu extension no.5	This application is still waiting comments from Harry Gwala District Municipality.

Erf 152 Umzimkhulu into proposed erf 2461 (portion of erf 152)	Subdivision of Erf 152 Umzimkhulu into proposed Erf 2461 (portion of Erf 152) Umzimkhulu, Umzimkhulu municipality	This application will be forwarded to MPT for consideration once received comments from relevant departments.
Erf 513 Ext 5 - Sisulu	A consent use on erf 513, extension 5 (Sisulu). The proposed consent use application over 513 from Residential only detached to medium density residential so as to accommodate already existing residential structures and other future developments.	The outstanding information has not yet been submitted to the municipality.
Erf 2458 - Umzimkhulu memorial Hall	Special Consent and relaxation of building lines	Permit application has been approved and Issued by KZN Amafa and Research Institute. This application will be forwarded to the Municipal Planning Authorized officer (MPAO) for approval.
Erf 638 - Ext 4 - Majardine Umzimkhulu	Special Consent to permit Medium Density Housing and relaxation of Building lines and side spaces.	This application is on hold until the applicant finalise the planning issues on site. Once finalise everything it will be advertised.
Erf 699 - Ext 4 - Majardine - Umzimkhulu	Special Consent Application and Relaxation of side and rear space	The closure was on the 05 th June 2019. This application will be forwarded to the Municipal Planning Authorized officer (MPAO) for approval.

SPLUMA DEVELOPMENT APPLICATIONS RECEIVED

Property Description	Type of application	Status
Ward 10 - farm Readsdaie 18203 portion 0, Imizi / Rural Transitional Settlement in Umzimkhulu.	Proposed Vodacom Tower or telecommunication base station, development situated outside the area of a scheme.	The applicant has submitted application to the municipality, there is an outstanding information that is copy of title deed and lease of agreement.
Ward 18 – Farm Waterval MMUSA 18219 portion 0, Imizi / Rural Transitional Settlement in Umzimkhulu.	Proposed Vodacom Tower or telecommunication base station, development situated outside the area of a scheme.	The applicant has submitted application to the municipality, there is an outstanding information that is copy of title deed.
Ward 14 – Farm Stryd Fontein 18274 portion 0, in Umzimkhulu.	Proposed Vodacom Tower or telecommunication base station, development situated outside the area of a scheme.	The applicant has submitted application to the municipality, there is an outstanding information that is copy of title deed, lease agreement and comments from Harry Gwala District.
Ward 1 – Farm Entsikeni Eziqalabeni, 514 portion 0 in Umzimkhulu.	Proposed Vodacom Tower or telecommunication base station, development situated outside the area of a scheme.	The applicant has submitted application to the municipality, there is an outstanding information that is copy of title deed and lease agreement.

Ward 2 – Farm Malenge, 530 portion 0 in Umzimkhulu.	Proposed Vodacom Tower or telecommunication base station, development situated outside the area of a scheme.	The applicant has submitted application to the municipality, there is an outstanding information that is copy of title deed and lease agreement.
Ward 7 – Farm Umfulamhle Maduna, 523 portion 0 in Umzimkhulu	Proposed Vodacom Tower or telecommunication base station, development situated outside the area of a scheme.	The applicant has submitted application to the municipality, there is an outstanding information that is copy of title deed and lease agreement.
Ward 21 – Gudlintaba Cabane, 513 portion 0 in Umzimkhulu	Proposed Vodacom Tower or telecommunication base station, development situated outside the area of a scheme.	The applicant has submitted application to the municipality, there is an outstanding information that is copy of title deed and lease agreement. There is an ownership challenge with regards to this site. Therefore, a lease agreement cannot be finalised as yet. The subject property is no longer vested with the Department of Rural Development and Land Reform because there is a public facility within the vicinity
Ward 5 – Tonjeni, 18560 portion 0, in Umzimkhulu	Proposed Vodacom Tower or telecommunication base station, development situated outside the area of a scheme.	The applicant has submitted application to the municipality, there is an outstanding information that is copy of title deed and lease agreement. This site is vested with the KZN Department of Public Works. The applicant is in the process of engaging them with regards to the leases.
Erf 390 White City, Umzimkhulu	Consent use application. This application is ensure that the existing tavern adheres to the provisions outlined by Umzimkhulu scheme clauses, and adheres to all legal provisions.	The outstanding information is the comments from relevant departments.
Erven 1984 & 1985 Umzimkhulu	Consolidation of erven 1984 & 1985 Umzimkhulu to form proposed erf 2462 Umzimkhulu. The application is for the proposed new Umzimkhulu municipal offices.	The outstanding information is the comments from relevant departments.
Subdivision of portion 14 of the farm Hopewell no.18228, Umzimkhulu	Subdivision of portion 14 of the farm Hopewell no.18228 into proposed portion 22 and remainder of the farm Hopewell no.18228. This application is for the proposed sport field.	The outstanding information is the comments from relevant departments.
Subdivision of the farm Umfulamhle no.523, Umzimkhulu	Subdivision of the farm Umfulamhle no.523 into proposed portion 8 and remainder of the farm Umfulamhle no.523. This application is for the proposed sport field.	The outstanding information is the comments from relevant departments.

Subdivision of portion 5 of the farm Gugwini 21 no.532, Umzimkhulu	Subdivision of portion 5 of the farm Gugwini 21 no.532 into proposed portion 6 and remainder of the farm Gugwini 21 no.532. This application is for the proposed sport field.	The outstanding information is the comments from relevant departments.
Erf 195 White City Umzimkhulu	Application for the proposed special consent, to permit medium Density housing and relaxation of building line and side space, on Erf 195 Umzimkhulu.	The applicant has submitted the application and the department is busy scrutinizing it and awaiting comments from relevant department.
Erf 1352 New City Umzimkhulu	Application for the proposed rezoning from Residential only detached to residential only medium density and special consent to permit a shop. This application is for proposed bottle store	The applicant has submitted the application and the department is busy scrutinizing it and awaiting comments from relevant department.

RECOMMENDATIONS

That the report on development applications received in Umzimkhulu for noting

STRATEGIC PLANNING, HOUSING & LED DEPARTMENT: BUILDING UNIT REPORT

1. SUBMITTED BUILDING PLANS & APPROVED BUILDING PLANS

PURPOSE

To report progress on the submitted building plans & approved building plans for the month of May 2019 for noting by Standing Committee, EXCO and Council.

BACKGROUND AND REASONING

In terms of the National Building Regulations and Building Standard Act "No person shall without the prior approval in writing of the local authority in question, erect any building in respect of which plans and specifications are to be drawn and submitted in terms of this Act and if a local authority, having considered a recommendation referred to, is satisfied that the application in question complies with the requirements of the Act and any other applicable law, shall grant its approval in respect thereof.

Building Control Section is mandated by council to enforce the National Building Regulations Act 103 of 1977 as amended through the following aspects plan submission, plan building plan submitted for the month of June 2019.

Building plans submitted: Residential plan and commercial for the month of June 2019.

REF. NO	CLIENT NAME	SUBMISSION DATE	ERF. / FARM NO.	PROPOSED AREA	DESCRIPTION	SUBMISSION FEE	BUILDING VALUE
19/2019	N. Mavundla	30/05/2019	Farm Ntsikeni 18554 ES	Proposed telecommunication	Rural area	R 2 258.00	R 216 000.00
20/2019	Tlalifo Godo	20/06/2019	Erf 2458	Proposed storm water pipes	Commercial	-	R 2 300 000.00
21/2019	N.C. Ntinzi	20/06/2019	Erf 829	Proposed additions & alterations	Residential	R 2 258.00	R 217 500.00

22/2019	S.Malanda	21/06/2019	Erf 156 ebuta farm	Proposed renting flat	Residential	R 6 525.00	R 728 295.00
TOTAL AMOUNT						R 11 041.00	R 3 461 795.00

No building plans approved in the month of June 2019.

Building plans return back for amendments for the month of June 2019:

REF. NO	CLIENT NAME	RETURNED DATE	ERF. NO.	PROPOSED AREA	DESCRIPTION	SUBMISSION FEE	BUILDING VALUE	APPROVAL DATE
22/2019	S.Malanda	24/06/2019	Erf 156 ebuta farm	Proposed renting flat	Residential	R 6 525.00	R728 295.00	-
64/2018	GL Mjoli	23/06/2018	Erf 261	Proposed outside building	Residential	R1 254.00	R112 500 .00	-
14/2019	L. Mkhize	24/06/2019	Erf 191, White City	Proposed out building	Residential	R 4 768.00	R535 050.00	-
TOTAL AMOUNT						R 12 547.00	R1 375 845.00	

FINANCIAL IMPLICATIONS

Total amount or revenue generated is = R 11 041.00

RECOMMENDATIONS

That the progress report on the submitted building plans for the month of June 2019 be noted by Standing Committee, EXCO and Council.

2. NOTICES ISSUED FOR ILLEGAL LAND USE AND BUILDING WORK FOR THE MONTH OF JUNE 2019.

PURPOSE

To report progress on the contravention notices issued for illegal land use for the month of June 2019.

BACKGROUND AND REASONING

UMzimkhulu Local Municipality is faced with the continuous proliferation of informal settlements and land invasion, particularly on the periphery of the urban areas. Most of these informal settlements have developed through the invasion of state owned land which makes service delivery by the municipality difficult.

Building Control Section is mandated by council to enforce the National Building Regulations Act 103 of 1977 through the following aspects plan submission, plan processing, referred plans, approved plans and archiving of original plans.

CONTRAVENTION NOTICES ISSUED IN THE MONTH OF JUNE 2019:

OWNERS DETAILS	ERF.NO FARM NO	ADDRESS	CONTRAVENTION	PROBITION NOTICE DATE	CONTRAVE NTION NOTICE DATE	NOTICE PERIOD DAYS	NBR AND BY-LAWS	COMMENTS AND STATUS
Mr Javet	Portion 4 of Farm Ebuta 18224	Farm ebuta 18224, UMzimkhulu	Illegal fence with corrugated sheet without any consent from the municipality	04/06/2019	-	Immediate effect	The Municipality must enforce the NBR Act 103 of 1977, and municipal by-laws.	The municipality to remove the illegal fence
Dr Mankahla	Portion 18233	Farm Clydesdale No 18233	Final notice for Illegal building a structure without an approved building plans.	24/06/2019	01/06/2019	7 days	The Municipality must enforce the NBR Act 103 of 1977, and municipal by-laws.	In terms of section 4(1) of the act: the building plan has not been submitted but the Architecture has come to municipal office to enquire about the process of submitting the building plans.
Mr Javet	Portion 4 of Farm Ebuta 18224	Farm ebuta 18224, UMzimkhulu	Illegal fence with corrugated sheet without any consent from the municipality	24/06/2019	-	Immediate effect	The Municipality must enforce the and municipal by-laws.	The municipality to remove the illegal fence

RECOMMENDATIONS

That the progress report on the notices issued for illegal land use and building work for the month of June 2019 to be noted by Standing committee, EXCO and council.

3. MATTERS HANDLED BY MATTHEW FRANCIS ATTORNEYS ON ILLEGAL LAND USE AND BUILDING WORK FOR THE MONTH OF JUNE 2019.

PURPOSE

To report progress on the matters handled by Matthew Francis Attorneys on illegal land use and building work for the month of June 2019 for noting by Standing committee, EXCO & Council.

BACKGROUND AND REASONING

In terms of the National Building Regulations and Building Standard Act "No person shall without the prior approval in writing of the local authority in question, erect any building in respect of which plans and specifications are to be drawn and submitted in terms of this Act and if a local authority, having considered a recommendation referred to, is satisfied that the application in question complies with the requirements of this Act and any other applicable law, shall grant its approval in respect thereof.

Matters:

On the 24th of February 2019 the municipal official from building unit had identified an illegal structure on municipal land erf 1317, erf 1318, 1337 & 1338 at Clydesdale contravention by Mr Nkabane. The notice was served and Mr Nkabane refused to take the notice. The matter was therefore forwarded to Matthew Francis Attorney requesting demolition order for the offending structure on municipal land. The demolition order has been submitted to Mr Nkabane by the sheriff on the 26th of June 2019.

RECOMMENDATIONS

That the progress report on the notices issued for illegal land use and building work for the month of March 2019 to be noted by Standing committee, EXCO and council.

4. CONSTRUCTION OF TVET COLLEGE.

PURPOSE

To report construction progress of UMzimkhulu TVET College for noting by.

BACKGROUND AND REASONING

Building Control Section is mandated by council to enforce the National Building Regulations Act 103 of 1977 as amended through the following aspects plan submission, plan approved for the month of June 2019.

As per the building inspection that was conducted by uMzimkhulu building inspectors on construction progress at TVET College.

The following were inspected:

- **Block M:**
 - The structure is completed (brick work & roof)
 - Mechanical incomplete
 - Electricity incomplete
 - Plumbing only internal fittings are outstanding
 - Internal fittings are outstanding
- The overall work progress estimate for block M is 90% completion.

- **Block T: Guard house**
 - The structure is completed (brick work & roof)
 - Paving incomplete
 - Plumbing incomplete
 - Internal fittings outstanding
 - Boom gate & electric sliding gate outstanding
 - Overall work progress estimate for block T is 82%
- **Block X: Computer lab & Classrooms**
 - Structural steel work completed
 - Ground floor brick work completed
 - 1ST Floor decking & concrete floor completed
 - Currently busy with brick work on 1st Floor
 - Overall work progress estimate for block X is 45%.
- **Block H: Mechanical workshop**
 - They are currently busy with the foundation setting out, the block was delayed due to Eskom underground power lines, the construction is ongoing.
 - Estimated work progress is 30%
- **External works (estimates)**
 - Fence 90%
 - Roads & paving 80%
 - Storm water 90%
 - Sewer lines 90% (busy with main holes)
 - Fire line 80%

RECOMMENDATIONS

That the progress report on the construction progress of TVET College be noted by Standing committee, EXCO and council.

STRATEGIC PLANNING, HOUSING & LED DEPARTMENT: HOUSING UNIT REPORT

1. UMZIMKHULU HOUSING PROJECTS.

PURPOSE

To present the progress report on the urban and rural housing projects of UMzimkhulu LM to be noted by the Standing Committee, EXCO and Council.

BACKGROUND AND REASONING

The municipality and department of human settlement are busy implementing the six blocked housing projects and below is the progress for each

RIVERSIDE PHASE 1 EXPROPRIATION

With regards to the funding application for expropriation of title deeds in Riverside, all other committees within the department that are involved for approving funding applications, have recommended this application for approval by the MEC. The department is anticipating final approval by the MEC.

IBISI HOUSING PROJECT

PROGRESS SUMMARY		
MILE STONE	111 NEW HOUSES	501 REHAB HOUSES
SLABS	61	
WALL PLATES	56	305
ROOFS	56	295
COMPLETIONS	56	288

The IA has submitted an action plan to the department to try and resolve the issue of missing beneficiaries. The municipality awaits department to scrutinise the submitted document and advise accordingly.

Furthermore, a submission of paper trail has been made by the IA to Harry Gwala District Municipality to ascertain all agreements and work that have been undertaken in connection with functionality of the WWTW. The district has informed that they are currently scrutinising the information and will communicate to all stakeholders once this process has been completed.

CHALLENGES

There are 5 sites with graves, 3 encroached sites and 1 site encroaching to the tribal land.

EXT 5 & 6 HOUSING PROJCT

PROGRESS SUMMARY	
MILE STONE	639 REHAB HOUSES
WALL PLATES	43
ROOFS	26
COMPLETIONS	15

On the 20th of June 2019, there was meeting held by all stakeholders regarding issues that hinder the development programme. Since it is indeterminable whether any funds were allocated for temp camps ablution facilities in the previous contract, for the sake progress, STEDONE Developments indicated that the company will renovate the required temporary camps and provide ablution facilities meanwhile the department is investigating previous funding allocations.

CLYDESDALE HOUSING PROJECT

The contract for rehabilitation of houses in Clydesdale has been signed. An inception meeting between all stakeholders is scheduled to take place on the 3rd July 2019 to agree on the plan of action.

RURAL VILLAGES HOUSING PROJECTS

On the meeting of the 20th June 2019 the department indicated that they are still sorting internal processes to unlock the project. The planning unit within the department has to facilitate execution of feasibility studies as these were initially not considered when the project was initiated.

The alternative option which the department had recommended to tackle the project as OSS seemed to have limitations in that, the project is very old and there is a possibility that individuals that were affected have already built the houses on their own. This then would limit likelihood of these individuals to qualify for OSS assistance.

RECOMMENDATIONS

That the progress report on UMzimkhulu Urban and Rural housing projects be noted by Standing Committee, EXCO and Council.

2. IBISI HOUSING PROJECT, SKILLS DEVELOPMENT PROGRAMME.

PURPOSE

To present the progress report on the urban and rural housing projects of UMzimkhulu LM to be noted by the Standing Committee, EXCO and Council.

BACKGROUND AND REASONING

The department advised that funds have been allocated and the matter has since been escalated to Capacity Building within the department to initiate processes of procuring a mentor.

The unit has submitted or requested for a mentorship and stipends for 26 learners at Ibisi and awaits approval of the submission. Also, the department has advised that the programme will no longer comprise of 30 learners but 26. The reasoning behind is that 4 learners have received enough time on mentorship with a qualified mentor which is Amakhoba. NHBRC and the mentor are currently finalizing the results and certification of the 4 learners.

RECOMMENDATIONS

That the progress report on IBisi Skills Development Programme be noted by Standing Committee, EXCO and Council.

3. TITLE DEED RESTORATION PROGRAMME

PURPOSE

To present the report on Title Deed Restoration Programme for Umzimkhulu housing projects to be noted by the Standing Committee, EXCO and Council.

BACKGROUND AND REASONING

The key component of Human Settlements Programme is that title deeds should be provided to secure tenure and clear property rights. However due to disparities which have been acquired during the apartheid era, many Municipalities (including Umzimkhulu LM) had been left incapable/ not equipped to assume ownership and administration responsibility for housing asset. The lack of necessary skills has caused delay of transfer in which this has led into beneficiaries occupying their houses without receiving the rightful ownership.

The Department of Human Settlements together with Umzimkhulu Municipality has embarked on Title Deed Restoration Programme which is aimed at eradicating the registration backlog in both Pre- 1994 and Post- 1994 Projects. In facilitating implementation of the programme, the DoHS has appointed service providers for the purpose of undertaking social facilitation in the following projects:

POST-1994			
SERVICE PROVIDER	PROJECT NAME	REGISTER BACKLOG	REGISTERED
Early Moon Trading	Ibisi Post 1994	25	0
Early Moon Trading	Ibisi Pre 1994	319	0
Ganwa Consulting & Development	Ext 5&6	398	0
Early Moon Trading	Riverside- P1	27	0
Early Moon Trading	Clydesdale	151	0
Early Moon Trading	Riverside- P2	500	0

PROGRESS TO DATE

Since the social facilitation has been completed, there are a number of beneficiaries that could not be located. The municipality has since initiated a Public Notice to call forward all the missing beneficiaries before the end of 19th July 2019. Furthermore, the municipality is currently in the process of establishing a dispute resolution committee to resolve all issues pertaining to disputed houses. In cases where, missing beneficiaries have not been found, the matter will be dealt with using of regularization process of qualifying individuals that are currently occupying the houses and this process will also be informed by the disputed resolution committee.

RECOMMENDATIONS

That the progress report on Title Deed Restoration Programme be noted by Standing Committee, EXCO and Council.

4. LAND TITTLE ADJUSTMENT PROGRAMME

PURPOSE

To present the report on Land Tittle Adjustment Programme for Umzimkhulu housing projects to be noted by the Standing Committee, EXCO and Council.

BACKGROUND AND REASONING

Department of Rural Development and Land Reform had embarked on process to regulate the allocation or devolution of certain land or particularly farms, in respect of which one or more persons claim ownership, but do not have registered title deeds in respect thereof; and to provide for related matters.

PROGRESS TO DATE

On the 24th June 2019, the municipality received a correspondence from the department indicating that they have included the next phase of the project involving the proposed subdivisions and conveyancing as per the cost estimates submitted by the commissioner, in the amended budget submission. Once this is approved and the funds have been appropriated the project will be able to continue.

RECOMMENDATIONS

That the progress report on Land Tittle Adjustment Programme for Umzimkhulu housing projects be noted by Standing Committee, EXCO and Council.

5. OPERATION SUKUMA SAKHE HOUSING PROJECT.

PURPOSE

To provide a progress report for Operation Sukuma Sakhe housing projects for noting by Standing Committee, EXCO and Council.

BACKGROUND & REASONING

The Department of Rural Development and Land Reform assisted the municipality in acquiring Developmental Right Agreement and subsequently were signed by the municipality and the department in order to continue with the OSS Programme.

Appointments were issued by the Department of Human Settlement which authorises the contractor Isibani Sezwe Construction, Bathombe Construction and Chushisanani construction to commence with the construction.

PROGRESS TO DATE

Isibanisezwe contraction – ward 6:

MILE STONE	PROGRAMME	ACTUAL	DEFERENCE
APPROVED BENEFICIARY	40	40	0
SLABS	40	3	23
WALL PLATES	40	0	23
ROOF	40	0	28
COMPLETION	40	12	28

The IA has completed construction of 12 houses and all houses have received approval from the NHBRC. Currently, there is no work that is being done on site due payment issues between the IA and the department.

On the 20th June 2019, the department informed the municipality that internal processes are underway to successfully have a contract in place to initiate the 54 newly approved OSS houses. Once the contract is in place, all necessary procedures pertaining to commencement of the project will then follow. Currently, the municipality awaits department to finalise the contract.

The 54 houses will be divided as follows:

- Ward 21 : 10
- Ward 19 : 42
- Ward 17 : 1
- Ward 3 : 1

RECOMMENDATIONS

That the progress report on Operation Sukuma Sakhe housing projects be noted by Standing Committee, EXCO and Council.

STRATEGIC PLANNING, HOUSING & LED DEPARTMENT: GIS UNIT REPORT.

1. GEOGRAPHIC INFORMATION SYSTEMS PROGRESS REPORT

PURPOSE

To report progress on the geographic information systems for noting

BACKGROUND & REASONING

The following represents progress that has been achieved within the GIS Unit:

NAME OF PROJECT	BACKGROUND
Implementation of General Valuation Roll	There has been no GIS input this month.
IDP/SDF	The final SDF document was submitted to the IDP manager along with the GIS shapefiles as well as hardcopy maps. The GIS unit along with the Planning unit filled in an SDF template from COGTA.
Housing Projects	The GIS unit provided the Housing unit with maps for the Housing Sector Plan as well as the updated demographics section. The GIS unit provided the Housing unit with maps of the villages of specific wards.
GIS DATA	The GIS unit received numerous GIS datasets (AMAFA, SG Cadastre, MIG projects, Floodlines, Land cover from COGTA.
GIS Hardware	The process of acquiring a new plotter failed. Instead of a re-advertisement, the municipality is using Regulation 32 of the Municipal Finance Management Act, 2003, Municipal Supply Chain Management Regulations to procure the plotter. The municipality has written a letter to Alfred Duma Municipality to request their assistance since they have recently procured a plotter machine. The documents arrived and they were attached to a letter that was written to Treasury. The process has been declined by Treasury due to procurement validity concerns.
GIS Software	The GIS software maintenance has been paid for. The SLA has been received and signed by the MM. it has since been returned to ESRI. The GIS unit has engaged IT on procuring an ArcGIS Server license through their contract for software required by the municipality. The quotations received were too expensive and disqualified the municipality from the SITA discounts with ESRI because of the use of third party agents. Instead the municipality has written a letter to SITA requesting them to procure the software on the behalf of the municipality. SITA is busy with the process. Some of the folders on the server are corrupt and thus cannot be opened. This has been communicated with IT. The GIS unit is identifying the affected folders.
GIS STRATEGY	ESRI has been appointed as the service provider to conduct the GIS strategy. The project charter has been received and will be added as an annexure to the SLA. ESRI has raised queries with the SLA regarding Special Conditions of Contract (omitted), typing errors on the project amounts and a request for the tender document. A wish list has been developed and circulated so that people can note down their

	<p>aspirations and wishes on what/how GIS can do for them.</p> <p>The outstanding questionnaire sections from Finance have been received and submitted to ESRI.</p>
Building Plans Information Management System	<p>A service provider has been appointed for the BPIMS. The SLA was delivered to the service provider for signing.</p> <p>The monthly report for the project has not been compiled by COGTA as yet for signing by the MM.</p> <p>Phase 1 of the project has been completed i.e. installation of the system. The server environments were set up by IT.</p> <p>Phase 2 consisted of the customisation process. On 12 June this process was conducted whereby the municipality travelled to Pietermaritzburg to make inputs as to how the system must be customised to the needs of the municipality. The GIS unit forwarded all outstanding information requested by the service provider i.e. checklists, application forms, application registers, municipal logo, letterhead, title deed search criteria.</p> <p>Invoices for Phase 1 and 2 have been received.</p> <p>Additional users were submitted (Viwe, Lizo, Nomasonto). User request form for a new email address was submitted to IT.</p>
GIS TASKS & DUTIES	<p>The GIS unit has attended to data and map requests internally and externally. External clients are being charged for their maps and are duly paying for them. The unit also attended to various tasks and queries.</p> <p>The GIS unit generated maps of Erf 175 and Farm 173 Rietvlei as part of the land requests to DRDLR.</p> <p>The GIS unit participated in the Tourism Festival meeting with the sponsors. Emphasis was made on using social media to advertise the event. Sponsors also spoke of the returns on the investment in participating in the event.</p> <p>The GIS unit met with Zama, Zingisa and Mpumelelo to discuss the Umzimkhulu Forest Projects. The owners will be contacted so that they can come and identify their plantations in order to obtain the exact property descriptions and other associated information. Maps of the projects were generated.</p> <p>On the 31st of May the GIS unit attended a meeting with COGTA (DIS) as well as other GIS practitioners from HGDM and its family for Phase 2 of the Municipal GIS Functionality meeting. The purpose of the meeting was to discuss initiatives by COGTA to assist LMs with regards to GIS services that they can offer to LMs, projects that GIS practitioners can undertake in their LMs and finally the formulation of a District GIS Forum. The ToR were received and endorsed by the HOD. As an outcome from the meeting the GIS unit forwarded COGTA GIS shapefiles of the Umzimkhulu Cemetery as well as the villages. An outcome from some of the projects that COGTA is bringing to the attention of the GIS is the mapping of Indigent register. The register has been received from Finance as well as ESKOM; it just needs to be cleaned and converted to spatial information now.</p> <p>On the 24th - 26th of June GIS unit attended the customer care workshop.</p>

FINANCIAL IMPLICATIONS

R200 000 ArcGIS Server

R200 000 Plotter

R494 000 GIS Strategy

R496 000 Building Plans Information Management System

RECOMMENDATIONS

That the progress report on the geographic information system be noted by EXCO/Council.

LED PROJECTS PROGRESS REPORT

Purpose

To present the progress on projects within UMzimkhulu Local Municipality.

Background

This report provides progress on projects based in UMzimkhulu.

Project Name	Background And Progress	Interventions Required
1. LED Project monitoring.	<ul style="list-style-type: none"> The LED unit had a site visit at Senzakahle Farming & Multi-Purpose Co-op at Clydesdale on the 24th June 2019. The aim was to confirm the existence of the projects as they should be funded by the Municipality in 2019/2020 financial year as per IDP. The project is running producing vegetables (spinach, cabbage, garlic and potatoes) and broiler chickens from the homes of 2 project members. Cooperative members indicated that they would like to priorities the construction of chicken house so as to comply with health requirements thus allowing them to reach wider markets. The coop has been granted 12.5ha for crop production and 0.7ha for the chicken house. A site visit was also conducted to Simunye project for confirmation of existence and the needs of the project. The project started off with 23 members and is now down to 5 members. The business is not registered the main product is shoes and bags they want now to diversify and add production of school and church uniforms hence they are requesting to be assisted with sewing machines. The LED unit together with Building unit had a site handing over at Kromhoek (ward 15). The site has been handed over to the appointed service provider on the 7th June 2019 for supply and deliver of baking Container with equipment for Bakery enterprise. A project site mentoring visit was conducted at Upper Eastlands Agricultural Co-op (ward 22) and Masenginyathi Primary co-op (ward 11). The aim was to monitor the progress made by the projects as the projects were funded by the municipality. The Upper Eastlands Agricultural project was funded by the municipality with Day old Chicks and poultry feed in 2017/18 financial year. They are currently doing well with poultry production and also producing grain crops in an area of 300 hectares of erable land. One of the challenges facing the project is the dilapidating state of fencing material for crop production as they are currently producing dry beans and maize. Masenginyathi has been funded with Bee hives and protective clothing in 2018/2019 financial year for their Honey production project. The project is currently producing well and is about to start harvesting for the current winter season. 	<ul style="list-style-type: none"> The report is submitted for information and noting.
2. LED Awareness campaign	<ul style="list-style-type: none"> The LED unit held an awareness campaign at Ndawana community hall (ward 01) on the 13th of March 2019. The aim was to equip community with knowledge and create awareness about the municipality LED programmes as well as job opportunities that emanates among those programmes. The event has been a success and the municipality hosted the awareness campaign in partnership with other stakeholders:EDTEA, Department of Social Development, Working on fire and SEDA 	<ul style="list-style-type: none"> The report is submitted for information and noting.
3. LED Projects	<ul style="list-style-type: none"> The appointed service provider (Mzomtsha Trading) has completed the construction of a slab for Emasisweni 	<ul style="list-style-type: none"> The report is

Funded for 2018/2019 Financial year	bakery project at Kromhoek (ward 15). The concrete slab will dry out for a period of 15 days before the arrival of a Baking container.	submitted for information and noting.
4. EPIP Meeting	<ul style="list-style-type: none"> The Environmental protection and Infrastructure programmes meeting was held on the 13 June 2019 in Durban. The aim of the meeting was to outline the planning, implementation and procurement processes for funded projects. EPIP programmes focus on infrastructure related projects that contribute towards the environmental protection, conservation and sustainability, whilst creating work opportunities, and providing skills development to enable beneficiaries to secure permanent employment. In Umzimkhulu local municipality the programme funded the development of business plan for Aloe ferox processing project at ward 02 and 05. 	<ul style="list-style-type: none"> The report is submitted for information and noting.
5. Umzimkhulu Forests Small Growers meeting	<ul style="list-style-type: none"> A forestry stakeholders meeting was held at the council chamber on the 5th June 2019. The aim of the meeting was to establish a working relationship between the sector (specifically the small growers) and the municipality through its LED unit. It was agreed the municipality will assist with the mapping of all farms as well as confirming land ownership as per government records. A follow up meeting was scheduled for the 10th July 2019. 	<ul style="list-style-type: none"> The report is submitted for noting
5. Business license and business regulations	<ul style="list-style-type: none"> The office has not received new applications in June 2019, renewed one license for: Thandi's tavern (Ibisi) The revenue that the office has generated for formal and informal licenses 2018/19 is R61 105.20, cannot tabulate the fees paid for formal and informal because of the system they are using at finance department, combines both formal business licenses and informal trading permits. 	<ul style="list-style-type: none"> The report is submitted for information and noting.
6. Informal Traders Permit Renewal.	<ul style="list-style-type: none"> In the Strategic planning it was indicated that the time for permit renewal will be in line with the Municipal financial year. The process of Informal trading permit renewal is still on progress until the 31 July 2019, after the process is completed, the office will then open for new applications according to the spaces that will be available. The traders will be notified through their structures and notices around town to come and apply for trading permits. The office issued 10 temporary permits to street barbers as per management approval, 7 for foreign nationals. 	The report is submitted for information and noting.
7.Expanded Public Works Programme	<ul style="list-style-type: none"> The EPWP programme for 2018/19 has now come to an end this month of June 2019, the programme has started in July 2018 and the total budget spent is R412, 800.00. 	The report is submitted for

		<ul style="list-style-type: none">The EPWP LED budget for 2019/20 is R419.392.00 including the UIF.The projects that will be benefitting in 2019/20 are the following. <ol style="list-style-type: none">Ithandanani poultry project ward 02.Masakhane baking project ward 13.Emasisweni baking project ward 15 and.Siyakha Agricultural project ward 03 <p>The programme will be commencing in July 2019.</p>	information and noting.																																																												
8.Small support Partnership	Farmer LIMA	<p>Input linkages</p> <table><tr><th>INPUT</th><th></th><th>QUANTITY</th><th>SUPPLIERS DETAILS</th><th>VALUE OF INPUTS</th><th>WARD/ VILLAGE</th></tr><tr><td>Poultry feed</td><td></td><td>8 x 50kg</td><td>AFGRI</td><td>R1777.00</td><td>Bombo, Kromhoek (ward 15)</td></tr><tr><td>Poultry feed</td><td></td><td>5x 50 kg</td><td>Meadow</td><td>R1548.00</td><td>Makhanya (ward 21)</td></tr><tr><td>Wood shavings</td><td></td><td>20 x 50kg</td><td>Kwa Dayi Saw mills</td><td>R200.00</td><td>Makhanya (ward 21)</td></tr><tr><td>Seedlings (cabbage)</td><td></td><td>1250</td><td>Sutherland seedlings</td><td>R 512.50</td><td>Nongingqa (ward 4)</td></tr><tr><td>Total</td><td></td><td></td><td></td><td>R 4037.50</td><td></td></tr></table> <p>Market linkages:</p> <ul style="list-style-type: none">Market Linkages <table><tr><th></th><th>Product</th><th>Quantity</th><th>Market accessed</th><th>Value of sales</th><th></th></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> <p>Partners developed</p> <table><tr><th>Name of farmer /department /organization</th><th>Contact person</th><th>Purpose of interaction</th></tr><tr><td>uMzimkhulu L.M</td><td>Mr Z. Masiza</td><td>Farmer Support</td></tr></table>	INPUT		QUANTITY	SUPPLIERS DETAILS	VALUE OF INPUTS	WARD/ VILLAGE	Poultry feed		8 x 50kg	AFGRI	R1777.00	Bombo, Kromhoek (ward 15)	Poultry feed		5x 50 kg	Meadow	R1548.00	Makhanya (ward 21)	Wood shavings		20 x 50kg	Kwa Dayi Saw mills	R200.00	Makhanya (ward 21)	Seedlings (cabbage)		1250	Sutherland seedlings	R 512.50	Nongingqa (ward 4)	Total				R 4037.50			Product	Quantity	Market accessed	Value of sales														Name of farmer /department /organization	Contact person	Purpose of interaction	uMzimkhulu L.M	Mr Z. Masiza	Farmer Support	<ul style="list-style-type: none">The report is for information and noting.
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Training conducted this month:

Type of training	Number of beneficiaries	Village name	Ward
Crop production training	8	Lourdes	Ward 06
Crop production training	04	Ngwaqa	Ward 02
Crop production training	2	Corinth	Ward 02
Crop production training	9	Gugwini	Ward 14
Broiler production training	1	Emmaus	Ward 21
Broiler production training	1	Machunwini	Ward 12

Training conducted

- Crop production training was provided at Lourdes (ward 6), Ngwaqa (ward 2), Corinth (ward 2), Gugwini (ward 14) and Emmaus (ward 21). The training covered the different types of varieties for different planting season, crop rotation, soil preparation, how to plant and take care of young crops, different types of disease and pests and how to control them.
- Poultry training was provided at Emmaus (ward 21) and Machunwini (ward 12). The training covered site selection, different types of poultry structures, preparation of chicken house before arrival of chicks, daily activities for broiler enterprise, health and different types of diseases.

What worked out well this month

- New farmers were registered and GPS Coordinates were also taken at Machunwini (ward 12), Makhanya (ward 21), Corinth (ward 2), Emmaus (ward 21), Mhlangeni (ward 12) and Ntsikeni (ward 3). Assisting poultry farmers with poultry feed and wood shavings at Makhanya (ward 21), Njunga (ward 10), Kromhoek (ward 15), and Mvubukazi (ward 19). Crop production farmers have been assisted with seedlings at Nongingqa (ward 4) and Marhewini (ward 4). Assessment of farmers has been done at Njunga (ward 10), Kromhoek (ward 15), Corinth (ward 2), Bombo (ward 15), Makhanya (ward 22), and Mvubukazi (ward 19).

	<u>Plans for next month.</u> <ul style="list-style-type: none"> • Soil sample collection • Registration and assessment of farmers • Conduct necessary training 	
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9.Tourism Aloe Festival 2019	<ul style="list-style-type: none"> • The tourism aloe festival it's an annually steam train ride , taking place from the last weekend of June(29/06/2019 up to the (31st of July 2019) • The festival weekend is on the 06th & 07th of July at the Creighton Country Club. • The following three uMzimkhulu co-ops will be exhibiting on the aloe festival: Ncama Carpentries, Gogo original (craft& bead work) Mankunku fine and visual arts. • The Riverside cultural group will be performing at the Riverside railway station. • As the municipality, we will attend on the day of the main event, 06 & 07 of July. 	This report is for noting
9.Dundee July Selection Programme	<ul style="list-style-type: none"> • The municipality together DSR(Department of Sport and Recreation) hosted a district horse riding selection in preparation of Dundee July on the 23rd of June at Entlabeni (eKoki) • This selection covers all the grades, from grade 07 up to grade 01, uMzimkhulu will be participating in all these grades including grade 02 international. • The total number of horses selected from NMZ to participate in Dundee July is 16. • The Dundee July event is scheduled to take place on the weekend of the 20th of July 2019 at Dundee. 	This is for noting
10. CTO and LTF Meeting	<ul style="list-style-type: none"> • The CTO & LTF meeting took place as planned on the 19th of June 2019 at Lalakhona Lodge. • The purpose of this meeting is to engage with the tourism stakeholders as far as uMzimkhulu tourism is concern, deliberating on the upcoming programmes/event. The challenges facing the tourism industry and intervention required. • Some of the challenges identified was the issue of safety and security, especially in the areas around town due to high rate of crime. • The establishment owners agreed to have a special meeting with SAPS around this issue. • The revival of uMzimkhulu Crafters association structure. 	This report is for noting.
11. uMzimkhulu Tourism festival 2019	<ul style="list-style-type: none"> • In line with the LED & Tourism strategy as well as the Municipality's Services Delivery and implementation plan (SDBIP), the municipality had identified a need to host tourism events that will amongst other things act as a catalyst in the promotion of the area in terms of tourism and investments, by attracting tourists and generate economic spin-offs. The Tourism Festival is one of these events that seeks to address this. 	This report is for noting

	<ul style="list-style-type: none"> The progress of the work done in preparation for this event will be given as per the action plan of the event. 	
12.Riverside Rail tourism	<ul style="list-style-type: none"> To create conducive environment and be able to improve railway tourism, the municipality planned to revamp the Riverside railway station in phases. With the assistance of Infrastructure department (engineering unit) site visits has been conducted and BOQs were done. Phase one was to rehabilitate the water tower. Starting by developing TORs for the project in the first quarter as per the operational plan. As per the finance department, we can't go on reviving the existing water tower because it's not in the municipality asset registry. According to finance, it doesn't belong to the municipality. As the LED unit, would like to re-direct this budget to another Led project with the assistance of finance. 	This report is for noting
13. UMzimkhulu Gallery Exhibition-Apology	<ul style="list-style-type: none"> The municipality hosted a gallery exhibition on the 29th of May 2019 at the Gateway Tourism Centre, for the purpose of showcasing the different types of artist production. It seems there was a communication breakdown, when it comes to invite the LED standing committee members as they were unaware about the event. All the council invitations were sent through the office of the speaker as a normal procedure 	<p>The unit is conveying a sincerely apology to the committee members.</p> <p>The unit has resolved to invite the committee direct by sending individual invites and calling them, whenever there is any event/ programme</p>

STRATEGIC PLANNING, HOUSING & LED DEPARTMENT: STRATEGIC

REVIEW OF THE INTEGRATED DEVELOPMENT PLAN FOR UMZIMKHULU MUNICIPALITY FOR 2020/2021 FY.

PURPOSE

To present the progress report on the Draft Integrated Development Plan (IDP) Process Plan, Spatial Development Framework (SDF), Performance Management System (PMS) and Budget Process Plan for noting by Standing Committee, EXCO & council.

To request the Standing Committee to recommend to EXCO and Council for the approval and adoption of the Draft IDP, SDF, PMS and Budget Process Plan.

To request Council to adopt the draft IDP, SDF, PMS & Budget Process Plan for the 2020/2021 IDP.

BACKGROUND.

Section 28 of the Local Government Municipal Systems Act (Act No. 32 of 2000), requires that (1) "Each municipal Council, within a prescribed period after the start of its elected term must adopt a process set out in writing to guide the planning, drafting, adoption and review of its integrated development plan."

It is in light of the above prescript that the Umzimkhulu Local Municipality has developed a Draft IDP, SDF, PMS and Budget Process Plan for 2020/2021 IDP. The process plan was developed together with the office of the Municipal Manager, the Budget & Treasury Office and that of the Manager Strategic Planning, Housing, LED and Tourism Department.

The Draft IDP, SDF, PMS and Budget Process Plan will be submitted to the Department of Cooperative Governance & Traditional Affairs on the 30th of July 2019 as per the IDP Management Plan of the Department of Corporate Governance and Traditional Affairs. The Draft IDP, SDF, PMS and Budget Process Plan will be advertised on local Newspapers and Municipal website as per the requirements of chapter 4 of the Local Government Municipal Systems Act (Act No. 32 of 2000) requesting comments.

Subsequently the municipality will be presenting the Draft IDP, Budget & PMS Process Plan to the IDP & Budget Steering Committee.

STAFF IMPLICATIONS

There are no staff implications for this report.

FINANCIAL IMPLICATIONS

There are no financial implications for the report.

ANNEXURES

Annexure A: Draft IDP, SDF, PMS and Budget Process Plan for 20/202 IDP.

RECOMMENDATIONS

That the progress report on the Draft IDP, SDF, PMS and Budget process plan be noted by Standing Committee, EXCO and Council.

That the progress report on the Draft IDP, SDF PMS and Budget process plan be adopted by Standing Committee, EXCO and Council.

CORPORATE SERVICES DEPARTMENT

EXPIRY OF EMPLOYMENT CONTRACT OF 4 VIP PROTECTION OFFICERS

BACKGROUND

The Municipality appointed 4 VIP Protection Officers for Cllr Jabulile Msiya and Cllr Nontsikelelo Mafa on a six months contract which is coming to an end on the 31st of July 2019.

Since we have not received the response from the Commissioner (SAPS) we are proposing that their contract be extended by six months.

FINANCIAL IMPLICATIONS

None

RECOMMENDATION:

[a] To endorse the extension of contract of 4 VIP Protection Officers for a period of 6 months.

1. INFRASTRUCTURE AND ENGINEERING DEPARTMENT

EIA APPROVALS

The 10 MIG projects for 2019/2020 financial year that were submitted to the Department of Economic Development Tourism and Environmental Affairs for EIA enquiries have all been exempted from neither full or basic EIA, as such Construction will run smoothly if Service Providers perform to the set targets.

The EIA screening reports for the proposed Harry Gwala Multipurpose Sports Centre has been lodged based on the new site, a site visit with DEDTEA was conducted on 20 May 2019, submission of the screening report has been done and we await the response from DEDTEA then we shall take the necessary action based on their recommendations.

PROJECT REGISTRATIONS

Registration of the additional R12million MIG ring-fenced grant allocated towards the Harry Gwala Multi-purpose Sports Centre still remains outstanding. All processes have been done on our side and in liaison with CoGTA they have advised that the MBPAC is scheduled for the week ending 07 June 2019. The greatest concern is that implementation depends on the final receipt of all necessary wayleaves approval letters, a process that is likely to take not less than 6 months for some such as relocation of Eskom poles and EIA authorization.

The registration process for 2020/2021/2022 MIG projects shall begin in June 2019. The entire process runs until 30 September 2019 which is the deadline to upload projects onto the MIG-MIS. Appointments with the respective communities through Ward Councilors will be scheduled for 10 - 21 June 2019 (2weeks).

PROCUREMENT ISSUES

The following projects are on tender phase:

No.	Project Name	Briefing date	Tender Closing date	Time elapsed since closing date	Date of Appointment

1 .	Access Road to New Landfill site	09 Apr 2019	26 Apr 2019	5 weeks	-
2 .	Pool of Professional Service Providers	25 Mar 2019	18 Apr 2019	6 weeks	-
3 .	Construction of Ward 07 Sports field	29 Apr 2019	17 May 2019	2 weeks	-
4 .	Construction of Ward 14 Sports field	29 Apr 2019	17 May 2019	2 weeks	-
5 .	Construction of Ward 17 Sports field	29 Apr 2019	17 May 2019	2 weeks	-
6 .	Construction of SMME Hub Phase 2	30 Apr 2019	24 May 2019	1 week	-
7 .	Surfacing of Umzimkhulu Township Roads – Ward 16 Phase 4	30 Apr 2019	31 May 2019	-	-

RECOMMENDATIONS

- Approve for the relocation of the project from Clydesdale to site description “Remainder of the Farm Bezweni No. 18223” in Ward 19.
 - Advice whether the construction of Access Road to new Landfill site shall proceed as planned or deferred to the outer years once situation has come to an ease and consensus reached with the Clydesdale community.

CONSTRUCTION OF SMME FACILITY – Development of Umzimkhulu SMME Facility Phase 2 Ward 16 (COGTA - Small Town Rehabilitation Programme)

Purpose of the Report

The purpose of this report is to give progress on the Construction of SMME Facility Phase 2 which is funded by CoGTA under Small Town Rehabilitation Programme.

Progress to Date

- Roof sheeting at 100%
- Plastering on walls 100% complete
- Painting completed
- Installation of shelves internally in progress
- Monthly environmental audit report received from the consultant – no matters have been raised as compliance is 100%.
- Kerbing on access road 100% complete
- Commercial G2 material processed as second layer on the access road – 100% complete
- Tar surfacing at 100%.
- Conservancy tanks installation at 90% ready for back filling.
- Overall progress is sitting at 78%

Financial Implications/breakdown

The table below shows the budget allocation and phases for Direct and Indirect Cost for approval.

Project Name	Approved	ULM	Total	Expenditure	Balance
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	Budget by COGTA	Counter fund	Contract Value	To date	
Development of Umzimkhulu SMME Facility	R 18 000 000.00	R 9 535 230.70	R 27 535 230.70	R 21 204 715.61	R 6 330 515.61

RECOMMENDATIONS

CONSTRUCTION OF SMME FACILITY – Development of Umzimkhulu SMME Facility Phase 2 Ward 16 (COGTA - Small Town Rehabilitation Programme)

Purpose of the Report

The purpose of this report is to give progress on the Construction of SMME Facility Phase 2 which is funded by CoGTA under Small Town Rehabilitation Programme.

Discussion

On the 23rd May 2019, we received an invitation from CoGTA Small Town Rehabilitation Program to submit proposal/applications for funding of projects under the program. The submission window was closing on the 27th May 2019. The proposed projects to be submitted are as follows

- Development of SMME Facility Phase 3.
- Development of Riverside Taxi Rank

The projects are in the 5 year plan for the Municipal IDP, however it is proposed that they are included in the IDP should funding be secured for the projects.

Recommendations:

Approve submission of the proposed projects to CoGTA for funding application

Development of SMME Facility Phase 3.

Development of Riverside Taxi Rank.

RURAL ELECTRIFICATION WARD 1 - DELAMZI & PHOLANYONI ELECTRIFICATION – Imbawula Technical Services

DELAMUZI/Pholanyoni

- Project construction is complete. All customers have been energized.
- Consultant to present close-out report to Management on the 05th June 2019. **Overall progress is 100%.**

Mankofu additional scope

- Construction is at 100%. All customers have been energized.

Outstanding Works

- The closeout report has been submitted, presentation of the close-out report to the Infrastructure and Engineering Manager will be held on the 05th June 2019. **Overall progress is 100%.**

Lukhasini, Lucingweni, Goso and Khayeka phase 2 Electrification

- **Khayeka Village:** the construction is complete and energized. The contractor is commissioning the customers.
- **Lucingweni Village:** the contractor is currently stringing two outstanding transformer zones.
- **Lukhasini Village:** construction is almost complete, finalizing services connection.
- **Goso Village:** construction is complete, the remaining scope is the wiring of two transformer structures. **Overall progress is 90%.**

2019/20 Projects – Ward 4, 9, 13, 14 & 18 In-fills

- Specification meeting sat on the 12th March 2019 and advert for appointment of Implementing Agent (IA) was issued on the 5th April 2019.
- Briefing was held on the 15th May 2019 and tender closed on the 10th May 2019, waiting for appointment of IA.
- There has been a recommendation from Department of energy to reduce the number of In-fills connection applied for; to be within the available allocation of R13m.

RECOMMENDATIONS

Advise whether to re-prioritize projects to fit within available budget and schedule the other projects for next financial year; this would mean to start with Mathathane Ward 09 as first priority since it was supposed to be included during the 2018/19.

REQUEST FOR INTERNAL LOAN

Purpose of the Report

The purpose of this report is to seek approval of Council to use internal funds to pay for electricity projects during the month of June 2019.

The affected projects are as follows:

- Kiliva, Nkofeni & Bondrand rural electrification
- Delamuzi Pholanyoni & Mankofu rural electrification
- Lukhasini Lucingweni & Goso rural electrification

Discussion

The above projects are currently have been implemented through our Schedule B rural electrification Grant from the Department of Energy. Two projects have been completed and the other one is on final stages.

The Department of Energy can only do their transfers during the month of July ie beginning of financial year and due to good performance of the Contractor, Lucingweni Lukhasini & Goso project was projected to complete by end August. We have since exhausted the grant funds for the current financial year while we still have to honor our creditors for work done. Based on this, we request an internal loan to pay for these invoices during the month of June, and it shall be covered from the Grant when the allocation is transferred in July 2019.

Financial Implications

Below are the financial implications:

Project Name	Contractor	June projections
Kiliva, Nkofeni & Bondrand rural Electrification	Hamsa Consulting	R 128 803.58
Delamuzi, Pholanyoni & Mankofu rural Electrification	Imbawula Construction	R 680 000.00
Lucingweni, Lukhasini, Goso & Khayeka rural	VME Contractors	R 1 400 000.00

Electrification		
Totals		R 3 445 938 .28

The total amount of loan for the month of June = R 08 803.58

The funds shall be recovered from the Grant as soon as the Grant transfer is done in July 2019.

Recommendations

- Council approves an internal loan to fund the above projects which shall be payable from the Grant after transfer in July 2019.
- The loan amount is **R 3 445 938.28**.

2. STRATEGIC PLANNING, HOUSING, LED & TOURISM DEPARTMENT:

TOWNSHIP ESTABLISHMENT FOR ERF 152 (MANKOFU).

PURPOSE

To present a progress report on Township establishment for ERF 152 (Mankofu) for approval by Standing Committee, EXCO & council.

BACKGROUND AND REASONING

The projects aims to provide for ±200 units and originates from the high demand for housing in Umzimkhulu which calls for profound actions to be engaged in order to address the rising need and demand of housing. Hence this development of a properly planned and pegged township which the municipality had

projected to embark on in the year 2017/18. In 2017, the municipality appointed an Implementing Agent to conduct pre-feasibility studies and subsequently compile a report for submission to the Department of Human Settlements for approval by the MEC.

Following the scrutiny of the prefeasibility study and recommendations made by the municipality thereof. The Implementing Agent has amended the report and submitted same to the municipality. However, there still has been failure in obtaining a confirmation of bulk services from Harry Gwala District Municipality.

RECOMMENDATIONS

The report on Township establishment for ERF 152 (Mankofu) be approved by Standing Committee, EXCO & council based on these conditions:

The municipality to make a submission to Department of Human Settlements for purposes of registering the project on the DoHS system.

Confirmation of bulk services be obtained from Harry Gwala District Municipality for a complete submission as required by the department.

PRE-FEASIBILITY STUDY FOR RURAL HOUSING IN ZONE 1 UMZIMKHULU (WARD 1 AND 2).

PURPOSE

To present a progress report on appointment of Implementing Agent for Rural housing project (zone 1) for approval by Standing Committee, EXCO & council.

BACKGROUND AND REASONING

The project is scattered over Ward 1, 2, 3, & 4 and comprises of 2500 units. The main purpose of the project is to increase the provision and maximise the effectiveness of services and ultimately reduce housing backlog, especially within the rural component of the municipality, through: Properly planned area using applicable legislation for development outside scheme areas; Provide residential areas within the ULM; and to cater for rural housing demand within the municipality.

The project was scheduled to commence in the 2017/18 financial year using the funds that were transferred from the Eastern Cape in 2007 for prefeasibility (Stage 1 application). However, in the approach of enactment of the project, the municipality had appointed Implementing Agents in 2017 to conduct pre-feasibility studies (stage 1) but the implementation process could not be commenced due to receipt of a request from Department of Human Settlements for submission of Supply Chain Management documents by the Municipality for verification of the procurement process.

On the 15th of June 2018, the Municipality held a meeting with Department of Human Settlements wherein the department issued a directive that the Municipality must proceed with implementing the projects. However, with a condition that projects will no longer be on tripartite agreements but bilateral agreements. Therefore, the Municipality has signed a service level agreement with the IA, which the SLA shall act as a binding tool to legalise and mandate parties' on basic deliverables. DoHS will sign a bilateral agreement only with the Municipality. Again this implies that payments will have to be approved by the department and this will take place only upon approval of each stage of the projects.

On the 20th June 2018, the IA's were provided with the checklist to be followed in undertaking the prefeasibility studies and also timeframes were agreed upon between the municipality and the IA's as per the submitted inception reports from consultants.

Ward 1 & 2 (Umpisi Group):

Following the scrutiny of the prefeasibility study and recommendations made by the municipality thereof. The Implementing Agent has amended the report and submitted same to the municipality. However, there still has been failure in obtaining a confirmation of bulk services from Harry Gwala District Municipality.

RECOMMENDATIONS

The progress report on appointment of Implementing Agent for Rural Housing Projects (Zone 1) be approved by Standing Committee, EXCO & Council:

The Municipality to make a submission to Department of Human Settlements for purposes of registering the project on the DoHS system.

Confirmation of bulk services be obtained from Harry Gwala District Municipality for a complete submission as required by the department.

PRE-FEASIBILITY STUDY FOR RURAL HOUSING IN ZONE 1 UMZIMKHULU (WARD 3 AND 4).

PURPOSE

To present a progress report on appointment of Implementing Agent for Rural housing project (zone 1) for noting

BACKGROUND AND REASONING

The project is scattered over Ward 1, 2, 3, & 4 and comprises of 2500 units. The main purpose of the project is to increase the provision and maximise the effectiveness of services and ultimately reduce housing backlog, especially within the rural component of the municipality, through: Properly planned area using applicable legislation for development outside scheme areas; Provide residential areas within the ULM; and to cater for rural housing demand within the municipality.

The project was scheduled to commence in the 2017/18 financial year using the funds that were transferred from the Eastern Cape in 2007 for prefeasibility (Stage 1 application). However, in the approach of enactment of the project, the municipality had appointed Implementing Agents in 2017 to conduct prefeasibility studies (stage 1) but the implementation process could not be commenced due to receipt of a request from Department of Human Settlements for submission of Supply Chain Management documents by the Municipality for verification of the procurement process.

On the 15th of June 2018, the Municipality held a meeting with Department of Human Settlements wherein the department issued a directive that the Municipality must proceed with implementing the projects. However, with a condition that projects will no longer be on tripartite agreements but bilateral agreements. Therefore, the Municipality has signed a service level agreement with the IA, which the SLA shall act as a binding tool to legalise and mandate parties' on basic deliverables. DoHS will sign a bilateral agreement only with the Municipality. Again this implies that payments will have to be approved by the department and this will take place only upon approval of each stage of the projects.

On the 20th June 2018, the IA's were provided with the checklist to be followed in undertaking the prefeasibility studies and also timeframes were agreed upon between the municipality and the IA's as per the submitted inception reports from consultants.

Ward 3 & 4 (Siyeza Consulting Engineers):

Following the scrutiny of the prefeasibility study and recommendations made by the municipality thereof. The Implementing Agent has amended the report and submitted same to the municipality. Also confirmation of bulk services has been obtained from Harry Gwala District Municipality.

RECOMMENDATIONS

The progress report on appointment of Implementing Agent for Rural Housing Projects (Zone 1) be approved by Standing Committee, EXCO & Council with the following conditions:

The municipality to make a submission to Department of Human Settlements to obtain funding approval undertake Stage 1 of the project (feasibility studies).

FORMALIZATION OF EXTENTION 9 & 10

PURPOSE

To present a progress report on appointment of Implementing Agent for Formalization of Extension 9 & 10 for approval

BACKGROUND AND REASONING

The project is a slums clearance project entailed to upgrade informal settlements with a yield of developed sites amounting to a total of 300. The project aims to achieve better living conditions through provision of decent human settlements, secure tenures, as well as basic services. The Umzimkhulu Municipality initiated the In-situ Upgrading of Extension 9 & 10 housing project in Umzimkhulu in March 2017 in response to a housing need the community articulated through the Integrated Development Plan (IDP).

The project was scheduled to commence in the 2017/18 financial year using the funds that were transferred from the Eastern Cape in 2007 for prefeasibility (Stage 1 application). In the approach of enactment of the project, the municipality appointed an Implementing Agent in 2017 to conduct pre-feasibility studies (stage 1) however, the implementation process could not be commenced due to receipt of a request from Department of Human Settlements for submission of Supply Chain Management documents by the Municipality for verification of the procurement process.

On the 15th of June 2018, the Municipality held a meeting with Department of Human Settlements wherein the department issued a directive that the Municipality must proceed with implementing the projects. However, with a condition that projects will no longer be on tripartite agreements but bilateral agreements. Therefore, the Municipality has signed a service level agreement with the IA, which the SLA shall act as a binding tool to legalise and mandate

parties' on basic deliverables. DoHS will sign a bilateral agreement only with the Municipality. Again this implies that payments will have to be approved by the department and this will take place only upon approval of each stage of the projects.

On the 20th June 2018, the IA's were provided with the checklist to be followed in undertaking the prefeasibility studies and also timeframes were agreed upon between the municipality and the IA's as per the submitted inception reports from consultants.

Following the scrutiny of the prefeasibility study and recommendations made by the municipality thereof. The Implementing Agent has amended the report and submitted same to the municipality. However, there still has been failure in obtaining a confirmation of bulk services from Harry Gwala District Municipality.

RECOMMENDATIONS

The progress report on appointment of Implementing Agent for Formalization of Extension 9 & 10 approved by Standing Committee, Exco & Council Based on the following conditions:

The Municipality to make a submission to Department of Human Settlements for purposes of registering the project on the DoHS system.

Confirmation of bulk services be obtained from Harry Gwala District Municipality for a complete submission as required by the department.

3. BUDGET AND TREASURY OFFICE

WRITE OFFS INDIGENT ACCOUNTS AS AT END MAY 2019

Background

As per indigent policy: A debtor will be considered as **Indigent** if his or her total household income is less than **R3 400.00** per month or such amount determined annually during the budget process.

For the purpose of determining the total household income of all applicants, the combined or joint gross income of all occupants/residents/ dependants in such household shall be taken into account.

Financial implications

Indigent write offs amounts to **R144 598.25** as at end May 2019.

Recommendation

To write off indigent accounts debt amounting to **R144 598.25** as at end May 2019.

INVESTMENT RESOLUTION

BACKGROUND

The municipality realized some savings in the year 2018/2019 and municipalities are encouraged to diversify their investment to ensure that its liquidity and sustainability. Therefore the municipality would like to invest as follows;

R 40 million for 24 months

RECOMMENDATION

A request for an approval to invest the above amounts as per stipulated periods.

INDIGENT BENEFICIARIES LIST TO BE SUBMITTED TO ESKOM

Background

As per indigent policy: A debtor will be considered as **Indigent** if his or her or her/her total household income is less than **R 3.400** per month or such amount determined by annually during the budget process.

For the purpose of determining the total household income of all applicants, the combined or joint gross income of all occupants/residents/dependents in such household shall be taken into account.

Financial implications

Eskom will invoice the municipality on a monthly basis based on the KWH-UNITS provided to the households

Recommendation

Total number of applicants on rates and refuse indigent register is 200; Total number of applicants on electricity indigent register is 3502; to submit 2018-2019 indigent beneficiaries for electricity to Eskom in order for the consumers to be subsidized with 50 KWH-UNITS monthly per household

WRITE OFFS TO BE PROCESSED AFTER PERFORMING DATA CLEANSING DURING 2018-2019 FINANCIAL YEAR

Background

There is an ongoing data cleansing performed by revenue unit throughout the financial year, to ensure that billing performed is accurate. After analysis and verification were done, it resulted on the decision that the following properties qualify for write offs and credit notes.

Financial Implication

DATA CLEANSING WRITES OFF 2018-2019			
DUNT NO/ERF	AMOUNT	TOWN/AREA	COMMENT
9002736	R 2,891.28	IBISI AA	Property incorrectly billed for Ibisi RDP houses
9003088	R 3,026.66	IBISI AA	Property incorrectly billed for Ibisi RDP houses
9003351	R 173.80	IBISI AA	Property incorrectly billed for Ibisi RDP houses
888800015	R 27,477.28	CORRECTIONAL SERVICES	Account more than 3 years and skip waste was collected in 2016
1186	R 583.60	DOE, UMZIMKHULU JUNIOR SCHOOL	Rates billing of the property with the incorrect market value - that was changed by vlauer on supplementary roll
1161	R 45,417.02	DOE, UMZIMKHULU JUNIOR SCHOOL	Rates billing of the property with the incorrect market value - that was changed by vlauer on supplementary roll
11233	R 15,538.40	EXTENSION 6	Incorrectly billing for the wrong ERF that does not exist, the correct ERF IS 1331A and this property is being billed accordingly
11146	R 2,852.58	EXTENSION 6	Property that does not exist
3217	R 3,209.23	ISISULU	Sisulu property that is not subdivided
3200	R 3,146.66	ISISULU	Sisulu property that is not subdivided
8262	R 223,180.17	CORRECTIONAL SERVICES GARDEN	One site subdivided twice, National Public Works verified only one property
28366	R 17,232.87	IBISI	Ibisi high school is not registered at deeds therefore provincial public works is not liable for property rates
	R 344,729.55		

Recommendation

To write off an amount of R 344 944.35 that was billed on various properties, pertaining to different matters that have been identified while conducting data cleansing during 2018-2019 financial year.

RESOLUTION FOR OFFERING DISCOUNT DURING 2018-2019

Background

As per council resolution discount must be offered and cases differ from property to property, as it was a form of incentives granted to consumers.

Financial implication

The following discounts were offered

DISCOUNTS PROVIDED DURING 2018-2019			
10915/903	R	2,686.71	EXTENTION 8 Customer was offered a 25% discount as per Council resolution
377	R	2,764.61	WHITE CITY Customer was offered a 25% discount as per Council resolution
12333/1162	R	1,007.68	EXTENSION 6 Customer was offered a 25% discount as per Council resolution
10183/831	R	6,621.39	EXTENTION 8 Customer was offered a 25% discount as per Council resolution
869	R	984.86	EXTENTION 8 Customer was offered a 25% discount as per Council resolution
827	R	139.65	EXTENTION 8 Customer was offered a 25% discount as per Council resolution
14122/656	R	4,932.48	TOWN CBD Customer was offered a 40% discount as per Council resolution
827	R	292.46	EXTENTION 8 Customer was offered a 25% discount as per Council resolution
9000332	R	27,298.76	EBUTA FARM Customer was offered a 20% discount as per Council resolution
9000331	R	1,370.63	EBUTA FARM Customer was offered a 20% discount as per Council resolution
	R	48,099.23	

Recommendation

We recommend that **R 48,099.23** was written off as discounts offered to consumers