



# **COUNCIL QUARTELY REPORT**

**4<sup>TH</sup> QAURTER**

**2018/2019 FINANCIAL YEAR**

MFMA Sect. 71

April 2019

Auditor General's report indicated two specific matters of concern which the council had to focus on in addressing them. It was local content pertaining to projects with steel and compliance issue on the publication of the oversight report. Hence the council was embarking on the development of the action plan to precisely turn around the situation.

As the council adopted the oversight report, the compliance issues have been adequately addressed. The oversight report was advertised as per the Systems Act sec. 21A and MFMA sec.129 (3).

In terms of the Local content, the Infrastructure department and SCM are continuously attending to it and eventually the contractors are expected to comply.

The MIG expenditure is not going according to the plan. The reasons for such threatening situation is poised by the contractors which are failing to perform. The meetings are held infinitely to avoid roll overs but they are struggling to jack up performance in order to make necessary claims. However, we are collaborating with relevant participants to encourage them to improve where they are lacking.

IDP/Budget 2019/2020 road shows went smoothly and our people were very emphatic on road maintenance in particular. This is an area which requires our concerted efforts because it is quite difficult to deal with it. Notwithstanding our efforts as the municipality but it shows us that the municipality does not have enough resources to cope with the magnitude of our infrastructure. Therefore, DoT has a pivotal role to play in assisting us.

## GOOD GOVERNANCE REPORT

### INTERNAL AUDIT & RISK MANAGEMENT

#### Purpose

To present to the committee the progress on the implementation risk and internal audit assurance services of UMzimkhulu Municipality as at the end of 31 March 2019

#### Risk Management

##### Background

In terms of section 166 of the Municipal Finance Management Act of 2003, the audit committee is an independent advisory body which must—

- (a) Advise the municipal council, the political office-bearers, the accounting officer and the management staff of the municipality, or the board of directors, the accounting officer and the management staff of the municipal entity, on matters relating to—
  - (ii) Risk management;
  - (vii) Compliance with this Act, the annual Division of Revenue Act and any other applicable legislation;

#### Status

##### 2019/2020 Risk Assessments

In terms of **2018/2019 Umzimkhulu Risk Management Policy**, Once a year, the Municipality will undertake a thorough reassessment of its risks at all levels (Strategic and Operational), and it defines **a risk assessment** as the process by which the risks to be managed in an organization are identified. Comprehensive identification using a well-structured systematic process is critical, because risks not identified are never further analyzed and potentially are not managed

#### Status

##### 2018/2019 Risk Assessment Workshops

Department	Date	Venue	Status
Fraud Risk Assessment Workshop	28 February- 01 March	ULM	Implemented
Training of Risk Champions	29 March 2019	ULM	Implemented
Strategic Risk Assessment	23 April 2019	ULM	Not yet due
Operational Risk Assessments	May, exact To be confirmed	ULM	Not yet due

#### Internal Audit

##### Background

In terms of section 165 (2b) of the Municipal Financial Management Act, No 56 of 2003 as amended, the internal audit of the municipality must advise the accounting officer and report the core function to the audit committee on the implementation of the internal audit plan.

Furthermore, In terms of section 45 of Municipal Systems Act, 2000 the results of performance measurements in terms of section 41 (1) (c) must be audited, as part of the municipality's internal auditing processes.

**Progress on the implementation of risk based internal audit plan**

UMZIMKHULU LOCAL MUNICIPALITY					
INTERNAL AUDIT UNIT: ASSURANCE SERVICES					
PROGRESS ON THE IMPLEMENTATION OF INTERNAL AUDIT RISK - BASED ANNUAL PLAN					
Department	Project name	Project Number	Type of Audit	Time Frame	Status
<b>Quarter One</b>					
Office of the Municipal Manager	Audit of Annual Performance Report	IA/01/2018/19	Audit of Performance Information	01-27 August 2018	Completed and Submitted to Audit Committee
Budget and Treasury Office	Review of Annual Financial Statements	IA/02/2018/19	Assurance and compliance Audit	2 August 2017 – 27 August 2018	Completed and Submitted to Audit Committee
Strategic Planning, Office of the MM and BTO	Audit on Alignment of Strategic Documents	IA/03/2018/19	Assurance and compliance audit	29 August 2018 - 28 September 2018	Completed and Submitted to Audit Committee
<b>Quarter Two</b>					
Community and Social Services	Audit on Community Services	IA/04/2018/19	Assurance and compliance audit	01 October- 30 November 2018	Completed and Submitted to Audit Committee
Office of the Municipal Manager	Audit of quarter one performance information	IA/05/2018/19	Audit of Performance Information	01 October to 30 November 2018	Completed and Submitted to Audit Committee
Infrastructure and Engineering	Audit on Infrastructure and Engineering	IA/06/2018/19	Assurance and compliance audit	October to 30 November 2018	Completed and Submitted to Audit Committee
Strategic Planning, Housing, Tourism and LED	Follow Up on Strategic Planning	IA/07/2018/19	Assurance and compliance audit	01-15 Dec 2018	Completed and Submitted to Audit Committee
<b>Quarter Three</b>					
Office of the Municipal Manager	Audit of quarter Two performance information	IA/08/2018/19	Assurance and compliance audit	14– 30 January 2019	Completed and Submitted to Audit Committee
Corporate Services Department	Audit on Corporate Services	IA/09/2018/19	Assurance, compliance,	01 February to 31 March 2019	In progress, system documentation

Corporate Service	Audit on ICT Management	IA/10/2018/19	Assurance, compliance and follow-up	01 February to 31 March 2019	Waiting SCM Processes
Budget and Treasury	Audit of interim Financial Statements( 6 Months)	IA/11/2018/19	Assurance, compliance,	01 February to 30 April 2019	In progress, Audit Programs and working papers preparations

## Oversight Report

The Municipal Finance Management Act (MFMA) read together with MFMA Circular no 32 and 63 assigns specific oversight responsibilities to Council with regard to the Annual Report and the preparation of an OVERSIGHT Report.

Given the processes required by Council to effectively undertake its oversight role, the establishment of a Municipal Public Accounts Committee of Council in terms of section 79 of the Local Municipality: Structures Act provided the appropriate mechanism in which Council fulfilled its oversight responsibilities

## Annual report hearing

Municipal Public Account Committee (MPAC) held Public hearing on the **08 March 2019**, where Members of the Public, Stakeholders and Media were interacting with 2017/2018 Annual Report.

MPAC have prepared 2017/2018 Oversight Report that was adopted by council on the **29 March 2019** and the

- Oversight report is placed at all municipality buildings and was uploaded on the municipal website within 7 days
- notice were advertised on municipal website and local newspapers i.e. Langa and Fever Newspapers within 7 days

## Conclusion

To note the progress on the implementation of Internal Audit and Risk Management assurance services

## PERFORMANCE MONITORING & EVALUATION REPORT

Implementation of the Organisational Performance Management System (OPMS)

### Purpose:

Status quo report on key issues/activities relating to the Performance, Monitoring and Evaluation unit as at April 2019.

### Background and rationale:

Effective service delivery relies upon the Integrated Development Plan (IDP), effective utilization of all resources and the Organisational Performance Management System (OPMS) being closely integrated across all functions at both organisational and individual level.

A municipality's Organisational Performance Management System is the primary mechanism to monitor, review, and improve the implementation of its IDP and to also gauge the progress made in achieving the objectives set out in the IDP. The legislation that governs OPMS in local government includes; Municipal Systems Act (**MSA**), Municipal Planning and Performance Management Regulations (**MPPMR**), the Municipal Finance Management Act (**MFMA**),

the Municipal Performance Regulations for Municipal Managers and Managers directly accountable to the Municipal Manager (**MPRMM**), and the Framework for Programme Performance Information issued by National Treasury (**FPPI**).

## **STATUS REGARDING THE IMPLEMENTATION OF THE OPMS**

### **Back to Basics.**

The municipality is currently finalizing compiling its third quarter Back to Basics information (January 2019 – March 2019) for Provincial CoGTA. We plan to submit this information on/before 19 April 2019.

The municipality is currently up to date regarding the submission of these compliance reports.

### **2018/2019 Mid-term Audit - AG.**

Auditor General is currently on site to audit our mid-term performance results. We have submitted all the information that was requested, and to date there were no issues that were raised.

This audit is mainly to assist the municipality to better prepare for the year end performance audit as it is more of an advisory audit and not to issue an opinion.

### **2017/2018 Annual Report (final)**

All Annual report compliance processes have now been completed, the document is currently undergoing a final editing process by management.

We plan to have a final printed version for distribution on/before 25 April 2019.

### **Rea Performance management system**

HTB consulting, the service provider appointed to assist in the implementation of a computerized performance management system is currently finalizing correcting minor errors that were picked up during both Q1 and Q2 performance assessments.

The municipality plans to do a dry rerun of these assessments to make sure that all errors are corrected when we conduct Q3 performance assessments.

### **Action Plan**

Corrective actions for Indicators that were not achieved (Basic services).

<b>UMZIMKHULU LOCAL MUNICIPALITY {2018/2019 Performance Action Plan}</b>					
<b>No.</b>	<b>Target</b>	<b>Progress achieved (Dec2018)</b>	<b>Responsibility</b>	<b>Revised date</b>	<b>Progress</b>
IDP/SDBI P 1	100% completion on construction of Tshaka Access Road as per project plan 4KMs (300 28I 45II S; 290 48I 16II E)	The current progress is 92% complete	<b>Infrastr./ MM</b>	Q3	The target was based on the original 4km of road measured during project registration back in 2014, due to further developments at Tshaka

					village, a need for an additional 1.3km of road was raised by the community and approved by Council. The extent of road ended up being 5.3km as such the project completion date was revised to 06 March 2019.
IDP/SDBI P 2	60% completion on construction of Thonjeni Access Road as per project plan 7.8 KMs (300 06I 53II S; 290 53I 32II E)	The current progress is 47% complete,	<b>Infrastr./ MM</b>	Q3	The Contractor is behind schedule, the main contributing factor is the EIA authorization still outstanding as such construction on site cannot be carried out as effect as initially planned since there are restricted sections of the works that cannot be touched until approval.
IDP/SDBI P 4	100% completion on construction of Chamto Access Road as per project plan 4.9KMs (300 24I 21II S; 280 47I 18II E)	The current progress is 97% complete,	<b>Infrastr./ MM</b>	Q3	The target was based on the original 4.9km of road measured during project registration, due to further developments at Chamto village, a need for an additional 0.8km of road was raised by the community and approved by Council. The extent of road ended up being 5.7km as such the project completion date was revised to 06 February 2019.
IDP/SDBI P 5	80% completion on construction of Qondeni Access Road 3.5 KMs (300 21I 30II S; 290 54I 20II E)	The current progress is 63% complete,	<b>Infrastr./ MM</b>	Q3	The main contributing factor is the EIA authorisation still outstanding as such construction on site cannot be carried out as effect as initially planned as there are restricted sections of the works that cannot be touched until receipt of approval. The Contractor is off site awaiting approval

					following completion of all non-listed activities.
IDP/SDBI P 10	Fencing of Umzimkhulu Landfill site as per project plan (30°17'18.2" S 29°55'40.63"E)	Appointment of contractor			Project withdrawn by Council
IDP/SDBI P 11	1 Community Hall developed (Ward 16 - Umzimkhulu Memorial Hall)	85% Completion			The project is on hold pending the Public Protector investigation.
IDP/SDBI P 12	100% completion of Traffic Offices (Testing Ground) as per project plan	The current progress is 74% complete,	<b>Infrastr./ MM</b>	Q3	The issue of this project was regarded an emergency due to contractor termination and quick replacement demands, however, SCM processes took longer than anticipated, advert was issued on 16/03/2018 and the Contractor was appointed on 14/08/2018. The project targets had to be revised accordingly as such the completion date now falls onto Q3, this will be adjusted during the mid-year SDBIP adjustments
IDP/SDBI P 13	100% completion of Fencing of Cemetery site ward 16 as per project plan	The current progress is 76% complete,	<b>Infrastr./ MM</b>	Q3	The Contractor was appointed on time (17/01/2018) to fully meet the target which was based on the anticipation to receive EIA approval by June 2018, however, it was received in September 2018 thus causing a 3 months shift in our targets, the completion date now falls onto quarter 3, the target is subject to revision during mid-year budget adjustment.
IDP/SDBI	85% completion of	Progress to date	<b>Infrastr./ MM</b>	Q3	The WULA delay



P 14	SMME Facility developed (Ward 16 - Umzimkhulu SMME Facility phase 2) as per project plan	is 58% completion,			resulted to the Contractor not working to full capacity and ended up pulling out for one month, Council has approved extension of time to end April 2019.
IDP/SDBI P 17	100% completion of connecting households to National electricity grid ( Delamzi 400; Pholanyoni 90)	99% complete.	<b>Infrastr./ MM</b>	Q3	All houses were energised on 21st December 2018. We are waiting for Eskom to sign the hand-over certificate.
IDP/SDBI P 31	Service provider appointed for Maintenance of Ntsikeni Sportsfield (Ward 03)	Specification sat on 14th Nov and advert issued on 12th Dec. Still waiting for SCM to appoint Service Provider.	<b>Infrastr./ MM</b>	Q3	
IDP/SDBI P 33	Service provider appointed for Maintenance of Zwelinzima sportsfield (Ward 10)	Specification sat on 14th Nov and advert issued on 12th Dec. Still waiting for SCM to appoint Service Provider.	<b>Infrastr./ MM</b>	Q3	
IDP/SDBI P 42	100 trees planted as per the Greening plan	The quotations exceeded allocated budget. Shall be budgeted for during budget adjustment in Q3.	<b>Infrastr./ MM</b>	Q3	

#### Compliance / Key Deadlines during March 2019.

DATE	ACTIVITIES / ACTION	TARGET DATE
March 2019		
	Submission of revised 2018/19 SDBIP	Achieved
	Draft scorecard for inclusion into the IDP (2018/2019 financial year)	Achieved

**Recommendation:**

- That the content of this report be noted.

**PUBLIC PARTICIPATION REPORT****Introduction****THE FOLLOWING ARE PROGRESS REPORTS FROM WARDS:****Youth Sector**

DATE	WARD	ISSUE RAISED
06/03/2019	05	The sector had a meeting where they proposed that there should be games for the youth so that they do not turn to drugs in order to keep them busy and also there is Ms Nwabisa Chiya who visited t. Michael school and Dumakude S.S.S to teach them about gender based violence.
08/03/2019	06	The youth of the ward plays soccer on weekends in order to do away from crime.
29/03/2019	07	On the 28 <sup>th</sup> f march 2019 there was sub-committee meeting at Nguse J.S.S
16/03/2019	08	At Singisi village there was a programme of circumcising young males.
18/03/2019	11	The sector facilitated ten food parcels for the less fortunate people of Ibisi village.
13/03/2019	13	Ward 13 reported that on the 03 <sup>rd</sup> of March 2019 they hosted a youth program. And they further reported that at Mfundweni community hall there was an awareness campaign to encourage youth girls to keep their Virginity Until Married to prevent early Pregnancy, STD and HIV and AIDS.
18/03/2019	14	This ward reported that on the 09 <sup>th</sup> March 2109 there was a soccer tournament of all ward 14 villages to play for a soccer jersey for encouraging youth to not be involved in drugs.
20/03/2019	15	On the 16 <sup>th</sup> of march 2019 kwaBombo hall there was a youth event where they were singing, the soccer team that plays for Castle appreciates the municipality foe cutting grass in the sport field and the ward councillor gave them soccer kit to encourage them.
15-03-2019	19	This sector reported that the youth from Mountain Village is getting out of hand as they embarked on an illegal strike.
24/03/2019	20	This sector reported that they highly appreciate projects to the ward that increase job opportunities for the youth.
05/03/2019	21	At Engqokozweni village there is a group of youth who is singing and they will be going to Durban to participate. The youth appreciated forms from military force there were issued to them that were given to people between the ages of 18 to 22.
17/03/2019	22	The sector appreciates the soccerfield at eMatsheni village.

**Women**

DATE	WARDS NO	ISSUE RAISED
06/03/2019	05	The sector had a meeting where they proposed that young girls should be tested their virginity in order to avoid being intimate at an early age and those who are no more virgins be introduced to family planning in order to avoid having babies at an early age.
17/03/2019	12	Ward 12 reported that on the 6 <sup>th</sup> of march 2019 women had a meeting which the purpose was to employments of the community to Rietvlei hospital.
13/03/2019	13	This sector reported that ward 13 women highly support CPF and one garden one home.
18/03/2019	14	Ward 14 reported that on the 22 <sup>nd</sup> February 2019 Grand mothers were invited to Ward 13 hall for 90 years an above celebration.

23/03/2019	17	The sector helped out a woman from Clydesdale who is living with an orphan child with her grant application.
06/03/2019	18	The sector is still doing very well even though the group of women building bricks need working resources and also the sector visited the woman who was being abused by her children and sat down with the kids and they have promised to change.
18/03/2019	20	Ward 20 reported that there are in progress with Women Event preparation to the ward.
05/03/2019	21	At eMaus village there is a group of women who have started a farming project and sell their produce in order to make money. Life Line is working together with a company called ISEF to lend out money to developing businesses in the ward.
17/03/2019	22	The sector appreciates the call they received regarding fencing of maize fields.

#### Man

DATE	WARDS NO	ISSUE RAISED
13/03/2019	04	Ward 04 reported that they had a meeting regarding ID.
06/03/2019	05	The sector had a meeting where they suggested to provide clinic and schools in the ward with vegetables.
29/03/2019	07	The sector is encouraging youth to get circumcised
16/03/2019	08	Men from Ngunjini village are trying to fix Deeping tank for their cattles because it is dying due to tics.
17/03/2019	12	Man's sector reported that EMbuzweni Man's appreciate water tenks they received from Harry Gwala.
13/03/2019	13	Ward 13 Men sector appreciate Men forum to equip them about gender violence and Women and Children abuses.
18/03/2019	14	This sector appreciate the meeting was held at Ceceni Dip Tank which was for Feed Lost ST Paul to address the community on how they can invest with their calf's.
20/03/2019	15	Ward 15 reported that they requested Harry Gwala District to assist them by procuring water, and now they are appreciating the water they received on the 14-03-2019.
23/03/2019	17	The sector helped out children who are not receiving grant from SASSA.
05/03/2019	21	The men sector appreciates that during Deeping days they have access to water.

#### Traditional Leaders

DATE	WARDS NO	ISSUE RAISED
06/03/2019	01	The sector appreciates the ongoing development in the ward and service delivery.
13/03/2019	04	This sector reported that Virginitiy testing is in progress and it going well.
06/03/2019	05	There was a ceremony at headquarterd where the new headman was being appointed.
29/03/2019	07	Sub committee sat on the 28 <sup>th</sup> of march 2019.
13/03/2019	10	At the Great House there was a virginitiy testing preparing the maidens to go to UMzimkhulu on the 23 <sup>rd</sup> of March 2019.
18/03/2019	11	The sector assisted SASSA officials with food relief beneficiary documentation.
13/03/2019	13	Ward 13 reported that headquarterd are encouraging the community to go and vote in numbers.
20/03/2019	15	This sector reported that headquarterd will give Nompumelelo S.S a Sheep for a good pass rate last year.
06/03/2019	18	No cases have been reported for now, the maidens are still being tested. The sector appreciates the municipality for helping out people with no means of burying

		their loved ones.
18/03/2019	20	This sector reported that on the 19 <sup>th</sup> March 2019 there was a year plan Meeting at Gugwini Village.
05/03/2019	21	There will be umhlonyana on the 25 <sup>th</sup> of march 2019 at eDumisa and there was a wedding on the 03 <sup>rd</sup> of march 2019 at eMaus which was a great success.

#### Health, Welfare and Traditional Healers

DATE	WARD NO	ISSUE RAISED
06/03/2019	01	The sector appreciate electricity in the ward.
08/03/2019	06	There will be TB awareness campaign during the month of march even though date has not been confirmed yet and CWP reported that some of the people's things have been approved.
13/03/2019	13	Ward 13 reported that Department of Health Program is still on progress.
18/03/2019	14	The sector reported that they have a program to bring closer the medication for the community.
20/03/2019	15	The sector reported that Health department in in progress with children vaccination in the ward.
06/03/2019	18	The mobile clinic is still visiting all villages who are far from the clinic monthly, the CCGs are still helping elderly people in the ward and CCMD is still continuing to those taking pills medication.
05/03/2019	21	The programme of checking road to health cards in the ward is still in progress for children between the ages of 05 to 15 years. The department of health has hired fifteen people who will do door to door checking people their HIV/AIDS status and also care givers to check immunisation cards for children in the ward.

#### Disability

DATE	WARDS NO	ISSUE RAISED
06/03/2019	01	The sector appreciates hiring of disabled people by CWP programme.
06/03/2019	03	Ward 03 appreciate the assistance they received form the doctor for Disabled people to receive disability grant.
26/03/2019	07	The sector submitted list of disabled people who need employment opportunities.
17/03/2019	12	This sector reported that IEC promised to employ disabled people for election processes.
18/03/2019	14	This sector reported that they appreciate that IEC promises to employ disabled people for election processes.
20/03/2019	15	Ward 15 reported that two disabled children form Sosibo and Mankanku families did received schools.
23/03/2019	17	The sector helped out a disabled kid who did not have electricity in her home she now has the electricity and she is appreciative.
17/02/2019	22	The sector appreciate working relationship between the community and the social worker Mr. Mkhulisi.

#### Council of Churches

DATE	WARDS NO	ISSUE RAISED
06/03/2019	01	The sector appreciates development in all the churches in the ward.
06/03/2019	03	Ward 03 religion sector appreciate the assistance that Wesile Church is giving the needy families.
06/03/2019	04	The sector reported that the Churches are still in progress with preparations for IPhasika.

06/03/2019	05	The Antioch church has bought furniture for the church and during Passover service they will be handing out food parcels to less privilege children.
13/03/2019	10	The pastors in the ward will be building houses for orphans through funding they received from whites from overseas.
18/03/2019	14	The sector reported that the Churches are still in progress with preparations for IPhasika.
18/03/2019	20	This sector reported that on the 25-03-2019 there was a meeting regarding the House Visit for IPhasik.

#### Safety and Security

DATE	WARD	ISSUE RAISED
06/03/2019	04	This sector reported that there in progress with dealing with the schools that have children coming with weapons to school.
08/03/2019	06	On the 04 <sup>th</sup> of march 2019 a car that was stealing livestock was caught and luckily all the livestock was recovered it is believed that the car is from Bombo village.
29/	07	The sector has discussed the strategy and tactics to reduce high rate of substance abuse at ward
13/03/2019	10	Children from Zweliphansi village who were caught selling dagga were arrested.
13/03/2019	13	On the 25 <sup>th</sup> of February 2019 there was strike at UMzimkhulu which led to destroying of shops and banks also leading to six people being shot and two people dying however the case is still being investigated.
18/03/2019	14	The sector reported that the CPF is Functioning very well in the ward.
23/03/2019	17	The sector was visiting schools where they were raising awareness against drug use in schools.
05/03/2019	20	Ward 20 appreciate the CPF functionality and appreciates IBisi polices.
17/03/2019	22	The sector appreciates the meetings they hold with SAPS from Ibisi police station and also they appreciate the responsiveness of the SAPS whenever needed.

#### Business and Transport

DATE	WARDS NO	ISSUE RAISED
06/03/2019	01	The sector appreciates the ongoing development and service delivery in the ward.
06/03/2019	04	Ward 20 B&T Sector appreciate the training they received form the department which was on the 7&8 March 2019.
08/03/2019	06	In April Zibambeke road maintenance will be visiting all the wards to fill in the vacant posts. Small businessmen are encouraged to register their business so that they can be put in the municipality database.
29/03/2019	07	The sector has received the progress report of rank construction project at UMzimkhulu town and the sector has submitted the list of people who need job opportunities.
13/03/2019	13	On the 12 <sup>th</sup> of march 2019 there was a meeting with the department of transport and the special road committee of road P417 where the department promised to build the road soon.
18/03/2019	14	Ward 14 appreciate the Maintenance done at P417 road.
20/03/2019	15	Ward 15 Business sector reported that ward 15 businesses and tuckshops are all functioning well.
06/03/2019	18	Zibambeke programme will be hiring in April, department of transport has reported that the bridges sketches are now available even though they are still not certain as to where they will start constructing.
05/03/2019	20	Ward 20 B&T Sector appreciate the training they received form the department which

		was on the 7&8 March 2019.
17/03/2019	22	The sector appreciate the patching of potholes in the road P417.

#### NGO's

DATE	WARDS NO	ISSUE RAISED
29/03/2019	07	The sector has received a plan of activities the NGOs intend to do in the developing communities.
17/03/2019	12	This sector reported that DSD promised to provide them with 5 food parcels.
13/03/2019	13	In ward 13 there are three poverty alleviation programmes.
20/03/2019	15	This sector reported that CWP from Summerfield has harvest it potatoes and there are selling it with R40.

#### REQUESTS FROM WARDS

##### Youth Sector

DATE	WARDS NO	ISSUE RAISED
14/03/2019	02	This ward request skills development and trainings.
06/03/2019	03	Ward 3 youth request Soccer Poles for their ground and soccer kit.
08/03/2019	06	In the ward there is still an issue of break ins and stealing of goods which end up not being recovered it is believed that the perpetrators are the young males in the ward who are believed to be drugs users.
29/03/2019	07	The sector request municipality to fast track the construction of the ward sport field.
16/03/2019	08	At Pholanyoni village the youth is requesting football field where they can spend most of their time rather than resorting to criminal activities.
13/03/2019	10	The youth is concerned about the issue of IDs since most of them do not appear under their parents at department of Home affairs and the sad part is most of them are doing grade 12.
17/03/2019	22	The sector request job opportunities especially for the youth in the ward.

##### Women

DATE	WARDS NO	ISSUE RAISED
06/03/2019	01	The women sector request launching of a women structure in the ward. There is a group of women at Delamzi village who are sewing they request sewing training so they can have enough knowledge and also the sector request awareness campaign against abuse directed to either women or men.
14/03/2019	02	Women from ward 02 request job opportunities.
06/03/2019	03	Ward 03 women reported that Fukamela Co-op requests Water Tanks, seeds and Manyol.
06/03/2019	04	The Women from ward 04 request awareness campaign for women on how to behave their self.
08/03/2019	06	The support group from Mafabela and Makholweni village request fencing wire and water tank.
13/03/2019	10	The women sector is requesting transport for school children because they walk in the forests when going to and from school putting their lives at risk.
13/03/2019	13	The sector request seedlings and also they request sewing machine.
20/03/2019	15	Ward 15 women from Gcebeni Village request training on how to grow poultry.

##### Man

DATE	WARDS NO	ISSUE RAISED
14/03/2019	02	Men from ward 02 request requests assistance from the municipality they ward to

		start a block yard.
06/03/2019	03	Ward 03 man's request a rebuilt of Animal auction station at Malenge Village.
06/03/2019	04	This sector reported that Man for ward 4 request assistance with the department of Home affairs regarding ID's.
06/03/2019	05	Mr. Keswa request help with supermarkets he can provide them with spinach.
13/03/2019	10	Men from ward 10 are raising the issue of the livestock being stolen so they are requesting SAPS to intervene.
06/03/2019	18	The sector request department of agriculture to visit them since they have reported before that their livestock is dying and they do not know what to do.
05/03/2019	21	The men sector request job opportunities.
17/03/2019	22	The sector request awareness campaign against domestic violence.

#### Traditional Leaders

DATE	WARDS NO	ISSUE RAISED
06/03/2019	01	COGTA is request list of young maidens and young males so it can form a structure that will dal closely with issues affecting this group of people.
06/03/2019	05	At kwaGinjendlini village they are requesting water and toilets.
13/03/2019	13	The sector request fencing of R56 road.
17/03/2019	22	The sector request department of COGTA to intervene on the issue of traditional authority in the ward.

#### Health, Welfare, DSD and home affairs

DATE	WARDS NO	ISSUE RAISED
06/03/2019	01	There is man whose surname is Didi he is requesting food parcels and job since he is staying with his mother and grandmother who rely on him for survival and Mr. Mpucuko Mtolo is requesting the department of health to help him with a child he is living with which needs rehab since the child has been taking drugs and now the kid wants to stop.
06/03/2019	03	Ward 03 request the dates of Home affairs visit for ID's.
06/03/2019	05	The sector is requesting food parcels from DSD and also they are requesting department of home affairs to resolve the matter of IDs and birth certificates.
08/03/2019	06	At Magcakini clinic there was a break-in and a hard drive was stolen the sector request SAPS to intervene on the matter.
13/03/2019	10	At Manqorholweni village there are people who has defaulted their medication because they do not have food sine they are not working.
13/03/2019	13	The CCGs request changing area for the kids at clinics.
17/03/2019	22	The sector request the hospital to issue out nurses that will accompany the mobile clinic and also relevant medication be made available.

#### Disability

DATE	WARDS NO	ISSUE RAISED
06/03/2019	01	The sector is requesting learnerships for disabled people in the ward, and the sector is requesting access roads since most of them are using wheelchairs.
14/03/2019	02	
06/03/2019	03	This ward appreciate the assistance that was given to disabled people to get disability grant.
06/03/2019	04	Ward 04 request Gift Nzimande (Disability Coordinator) to visit Emkangala Village.
16/03/2019	08	Ms. Ncumisa Dlamini who has an artificial leg is not receiving disability grant she is

		requesting SASSA together with department of home affairs to help her since her mother does not have ID.
13/03/2019	10	There is a granny from kaNjunga who is using a wheelchair is requesting to be constructed a house.
13/03/2019	13	The sector request job opportunities for disabled people.
20/03/2019	15	This sector reported that they need Pampers for disabled peoples

#### Council of Churches

DATE	WARDS NO	ISSUE RAISED
06/03/2019	01	The sector is requesting tables and chairs, at Roma church at Ziqalabeni village they are requesting electricity.
16/03/2019	08	The sector is planning to have prayer session so the sector is requesting catering and gifts from the municipality and at Ngwinjini village the sector have constructed the church they are now request eighty chairs and other furniture for the church.
13/03/2019	13	The sector request toilets, water, electricity and access roads to the church sites.
06/03/2019	18	The sector request construction of the road L2306 which is damaged and also they request to hold prayer session as the elections are approaching.
05/03/2019	21	Emaus they are requesting a container where they can do their church service since they normally use school, they don't have a place for church service.

#### Safety and Security

DATE	WARDS NO	ISSUE RAISED
06/03/2019	01	The sector is requesting launching of CPF structures, they also request that taverns be closed atleast as early as seven in order to prevent putting people's lives at danger and they plea SAPS to closely look at the matter of disappearing livestock.
16/03/2019	08	The sector requests SAPS to deal with taverns owners who do not have trading licenses because they seem not to know when they must open or close their taverns.
05/03/2019	21	At Emaus there was a child who was shot dead and since from then there was no arrest, the community future requested SAPS to intervene on the matter.
17/03/2019	22	The sector request forensic department from Kokstad to respond quickly whenever they are needed.

#### Business and Transport.

DATE	WARDS NO	ISSUES RAISED
06/03/2019	01	At eMangeni phezu they are requesting water and at eMangeni ezansi they are requesting water tank, drainage system and cleaning of pipes.
14/03/2019	02	
06/03/2019	03	Ward 03 reported that they requests road maintenance for Malenge, Bomvini and Ntsikeni.
06/03/2019	04	The sector request skills development and workshop.
06/03/2019	05	The sector request department of transport to construct bridge for children who crosses river from and to school.
18/03/2019	11	Esihlontweni community is requesting toilets.
18/03/2019	14	Ward 14 request road maintenance of Road D2419 at EMantuzeleni village and further reported that Msudukeni School request an Up pole electricity light for children going to study.
20/03/2019	15	This sector request assistance form the municipality regarding the Tavern's that closes at 02:00AM.
06/03/2019	18	The sector reported that those in poultry farming request to change service provider



		for Chicks.
--	--	-------------

#### NGO's

DATE	WARDS NO	ISSUE RAISED
06/03/2019	03	Ward 03 request the dates of Home affairs visit for ID's.
06/03/2019	04	The sector request they request awareness campaign for the community to be aware with the important of treatments.
16/03/2019	08	The sector request department of home affairs to visit ward 08 because there is a big number of youth people without identity documents.
13/03/2019	10	Mr. Ndzimande who has a co-op is requesting to be provided with water tank since his plantation needs water and that forces him to hire boys to help him fetch water from the stream.
18/03/2019	11	Esihlontlweni residents are still awaiting road maintenance.
18/03/2019	14	This sector reported that Zotha Mzizi ID No: 940924 6272 086 Cell No: 078 027 9482 is an Orphan living in a bad condition alone with no food they request assistance.
20/03/2019	15	Ward 15 request assistance to the Municipality with job opportunities for those people which were CWP's and EPWP's whom the contracts will be ended.
05/03/2019	21	At Emnyembe there is an old lady who is requesting to be assisted with an ID of her grandchild since at home affairs it appears that she has two surnames and the child does not have parents.

#### COMMUNITY MEETING

DATE	WARDS NO	VENUE	PURPOSE OF THE MEETING
13/03/2019	3	Ntsikeni community hall	The purpose of the meeting was to report back to Ntsikeni community about service delivery.
02/03/2019	9	KwaSibonda	The purpose of the meeting was to report back from MEC's response through strike.
17/03/2019	12	Nxaphanxapheni Village	The purpose was to give the report back to Nxaphanxapheni Village about it service delivery.
08/03/2019	19	Mountain Village	The purpose was to give the report back to the Community about it service delivery.
18/03/2019	20	Highlands	The purpose of the meeting was to explain as to why the community was not informed about the new contractor.

#### WARD COMMITTEE MEETINGS VISIT FOR MARCH 2019

SCHEDULED DATE	SCHEDULED TIME	WARD NUMBER	SEATED YES/NO	COMMENTS
13/03/2019	10H00	04	Yes	The ward committee is requesting stationery and training.
15/03/2019	14H00	19	Yes	The ward committee is requesting stationery and training

#### CONCLUSION

The following wards did not submit their monthly report at all ward 09. Ward failed to hold their community meetings this month 02, 06, 08, 10, 11, 14, 16, 17, 18, and 22. On the 29<sup>th</sup> of March 2019 the office conducted a ward committee workshop which was a huge success. The office has submitted an updated ward committees' database to the IT office, the office is in the process of providing the ward committees with new cell phones. The office is in process giving the ward committees who did not submit their sectoral reports a written warning and those who did not submit for three consecutive months there will be removed from the municipal payroll.

#### COMMUNICATIONS UNIT REPORT

## **Background**

To design and implement communication initiatives by sharing communication successes, challenges, proposals and recommendations collectively in order for the municipality to grow to another level. Furthermore to invite clarities and contributions from the relevant stake holders so that we can unitedly achieve the objectives of this sphere of governance and ultimately of the county. It also to create an enabling environment for all role players. Item:

- 1) **INDIGENT BENEFICIATION.**
- 2) **THUMA MINA PROJECT VISIT.**
- 3) **NEWS LETTER, ANNUAL REPORT AND AUDIO & VISUAL.**
- 4) **MUNICIPAL EVENTS COMMITTEE – MECC.**
- 5) **SOCIAL MEDIA SCANNING.**
- 6) **AWARENESS ON FIRE DRILL**

### **INDIGENT BENEFICIATION.**

Indigent beneficiation is part of service delivery therefore any success on that regard needs to be popularized and shared with the entire community of Umzimkhulu and Local Stakeholders. As a unit in collaboration with the relevant department, we will soon circulate a detailed statistics for best public participation.

**Recommendation:** This item is for noting.

### **THUMA MINA PROJECT VISIT.**

Due to the fact that the initial itinerary was disrupted by unforeseen circumstances, this calls for the municipality to do to the drawing board. It also constitute that this visit be implemented after the Easter Holidays.

**Recommendation:** This item is for noting.

### **NEWSLETTER, ANNUAL REPORT AND AUDIO & VISUAL**

For an ideal implementation of these projects, a 3yr contract for both Newsletter & Annual Report together with Audio & Visual is soon to be advertised in line with the operational plan. Processes are at the advance stage.

**Recommendation:** The item is for noting.

### **MUNICIPAL EVENTS CO-ORDINATING COMMITTEE - MECC**

For a better co-ordination of municipal events, all annual municipal events are due for preparatory meeting. For this exercise to be fruitful, departmental approved events have to be submitted to the Communications Unit under the auspices of respective HODs therefore MANCO intervention is requested.

**Recommendation:** The item is for noting

### **SOCIAL MEDIA SCANNING**

Our communities are proving to have trust on our social media handle, especially facebook. While media scanning was conducted series of infrastructural service delivery reports had been raised by communities, pictures had been posted too. Engagement with both Planning and Infrastructure Unit had been held with the view to cascade the message and facts finding response.

**Recommendation:** This item is for noting.

### **AWARENESS ON FIRE DRILL**

The recent fire drill conducted revealed that our personnel still need to be educated about fire drill, its intention and background. As a unit, we have communicated with the user unit on this regard with the view to improve participation.

**Recommendation:** This item is for noting.

## **CORPORATE SERVICES DEPARTMENT**

### **2. 2019/2020 SALARY WAGE AGREEMENT**

#### **BACKGROUND**

The parties, SALGA, IMATU and SAMWU, at the executive committee meeting held on the 19<sup>th</sup> of March 2019, agreed that the salary and wage increases for the 2019/2020 financial year as the salary and Wage Collective Agreement dated 15<sup>th</sup> of August 2018 shall be as follows:

- The salary and wage increase shall be six comma five percent (6.5%) with effect from 01<sup>st</sup> of July 2019
- The minimum wage shall increase by the same rate of 6.5% from R7 360.86 to R7 839.31 with effect from the 01<sup>st</sup> of July 2019.
- The flat rate Home Owners Allowance shall increase by the same rate of 6.5% from R852.37 to R907.77 with effect from the 01<sup>st</sup> of July 2019.
- The gap market employees/non –pensionable allowance shall increase by the same rate of 6.5% from R350 to R372.75 with effect from the 01<sup>st</sup> of July 2019.
- In respect of medical aid, the maximum contribution rate to an employee's accredited medical scheme shall increase by the same rate of 6.5% from R4 218.17 to R4 492.35 with effect from the 01<sup>st</sup> of July 2019.

In the event that the Municipality cannot afford the increases as stipulated, the municipality are advised to apply for exemption in terms of the clause 11.1 of the Salary and Wage Collective Agreement. All applications for exemptions shall be done in writing on the appropriate form that can be obtained from the SALGBC setting out the relevant information as per clause 11.1.2 and applications should be forwarded to the national and local offices of IMATU and SAMWU.

Salga has requested all municipalities to adhere and implement the above mentioned increases and that the circular 1/2019 of the salary and wage increase for the period 01 July 2019 to 30 June 2020 be published on all notice boards.

SALGA will be updating the salary scales in terms of Task and the SALGA scales and these will be available as from the 15<sup>th</sup> of April 2019.

#### **LEGISLATIVE MANDATE**

Salary and Wage Agreement

#### **FINANCIAL IMPLICATIONS**

6.5 % increase of salaries and wages of the SALGBC employees.

#### **RECOMMENDATION:**

(a) To endorse the implementation of the salary increases of 2019/2020 as of the 01<sup>st</sup> of July 2019.

### **3. RECRUITMENT**

#### **BACKGROUND**

To achieve IDP objectives, the Municipality must attract highly motivated individuals that want to work as team and share in the commitment, responsibility, risk taking and discipline required to achieve the Municipality's vision and mission.

Part of attracting these special individuals will be to build culture that promotes both uniqueness and a bias for action. The following positions were advertised and the closing date was the 29<sup>th</sup> of March 2019,

- Secretary to the Mayor
- Auxiliary Officer in Electricity unit
- Assistant Technical Officer
- Records Management Officer

The shortlisting is scheduled for the 29<sup>th</sup> of April 2019.

### **FINANCIAL IMPLICATIONS**

To utilize the personnel budget to cater for the above mentioned positions.

### **RECOMMENDATION:**

(a) To note the recruitment report.

### **EXPIRY OF EMPLOYMENT CONTRACT**

### **BACKGROUND**

In terms of the Local Government: Regulations on the Appointment and Conditions of Employment of Senior Managers: Chapter 3, Regulation 7 provides that:-

When the post of a senior manager becomes vacant ,or is due to become vacant ,the mayor in the case of a municipal manager ,or a municipal manager, in the case of a manager directly accountable to the municipal manager ,must upon receipt of official notification that the post of a senior manager will become vacant ,obtain from the municipal council for the filling of such post as soon as it is reasonably possible to do so.

Mrs T.J Ngcemu was appointed by Umzimkhulu Municipality as the Chief Financial Officer on a five year contract and the employment contract of the Chief Financial Officer ,Ms T.J Ngcemu will be expiring on the 30<sup>th</sup> June 2019.

### **LEGISLATIVE MANDATE**

Local Government: Regulations on the Appointment and Conditions of Employment of Senior Managers

### **FINANCIAL IMPLICATIONS:**

To use personnel costs to cater for the appointment of Chief Financial Officer

### **RECOMMENDATION:**

[a] To renew the employment contract of the Chief Financial Officer for a period of five (5) years depending on the engagement with Cogta and that the Regulations and conditions of Senior Managers be observed.

## **4. SOUTH AFRICAN MUNICIPAL WORKERS UNION NATIONAL PROVIDENT FUND**

As previously reported that SAMWU National Provident fund have appealed the High Court judgment regarding the transfer of employees from SAMWU National Provident Fund to Employees Pension fund.

The Supreme Court has handed down the judgment and a cost order was made against the Municipality and that the Supreme Court has provided replacement order to replace the High Court order which was previously handed down in the Municipality favour and that the Municipality must also bear the costs of the High Court application.

We have therefore instructed our Municipal attorneys to apply for leave of appeal against the Supreme Court of Appeal's judgment and that the matter be referred to the Constitutional Court since,

- (a) There was no existing collective agreement with regard to the issue of Pension Fund.
- (b) The Pension Fund Act of 1956 does not state that transfer of business from one fund to another is prohibited, transfer of business is not even mentioned in the Act.
- (c) The Constitution of the Republic of South Africa Chapter 2, paragraph 18 says, "Everyone has the right to freedom of association".

#### **RECOMMENDATION:**

- (a) To note the report.

### **5. REGISTRY MANAGEMENT REPORT**

#### **BACKGROUND**

#### **OFF-SITE STORAGE.**

The services with Document Warehouse is still continuing as usual, we still awaiting for Supply Chain processes to be finalized and a service provider be appointed.

#### **ELETRONIC DOCUMENT MANAGEMENT SYSTEM**

The system is working although sometimes we always have the problem of it not working properly because of the network problems that are IT related.

Still we have the challenge of not being able to retrieve the information when needed because the retrieving part has not been finalized and that make us not being able retrieve documents in time. Also we not getting enough support from Metro file relating to the system it takes time for them to assist and sometimes they cannot be reached.

#### **RETENTION PERIOD FOR DOCUMENTS**

We have records that are due for disposal, so we are recommending that departments work with us to determine the retention period for those records in order for us to comply with the act and also reduce the expenditure that we incur for offsite storage.

#### **COLLECTION OF MAIL FROM THE POST OFFICE**

Collection of the mail is still going well and it is collected 3 times a week i.e. Monday, Wednesday and Friday. We have three signatories for the opening of the mail before we distribute it i.e. Mr N Mjilo (Opened by) Miss N. Mabuntane (Witness) and Mr G Mngqundaniso (Checked by).

#### **LEGISLATIVE MANDATE**

#### **RECOMMENDATION:**

- (a) To note the report.

### **6. COUNCIL SUPPORT REPORT**

## **Background**

Umzimkhulu Municipality has established various committees that have a number of different responsibilities that include making the laws and policies, providing financial oversight, planning the budget, it is also responsible for ensuring that the municipal administration fulfils its duties to the community.

The composition of each committee has been determined through review of the mission statement and appropriate governing bylaws, administration regulations or board governance policies.

In the month of March 2019 Standing Committees, Executive Committee, and Council meetings were co - ordinated and attended by Councilors.

The resolution register is being updated regularly.

## **RECOMMENDATION:**

To note the report.

## **7. CUSTOMER CARE UNIT REPORT**

### **BACKGROUND**

The customer care office received 6 complaints during the period of April 2019. All queries are reported in the office and also submitted via suggestion box, face to face communication, via telephone calls and are all recorded on the query register. Queries are categorized into five i.e. **compliments, reported queries, resolved queries, queries related to misbehavior of staff and unattended queries.**

### **COMPLAINTS RECEIVED**

#### **1. Complaint**

On the 22<sup>nd</sup> of March 2019 Cingeni Zwezwe from Ntlambamasoka location in ward 19 logged her complaint, stating that they were promised RDP houses but up to now nothing has been done and she was advised to report the matter to the Ward Councillor.

#### **2. Complaint**

On the 13<sup>th</sup> of March 2019 an anonymous caller from Majaridin location in ward 16 logged his complaint stating that the van rank toilets are not enough to handle Umzimkhulu communities and further urged the Municipality to construct new toilets in town and the matter was referred to Infrastructure Department.

#### **3. Complaint**

On the 27 of March 2019 Mvuyisi from Ntlambamasoka location came in to complain that he did not receive his stipend/payment as he was appointed by Umzimkhulu Municipality as a casual to look after the construction machinery, the matter was reported to Mr Gumede Infrastructure Technician.

#### **4. Complaint**

On the 29<sup>th</sup> of March 2019 Mr. Ntunzela from Extension 8 in ward 16 came in to complain about the water that is coming from the Harry Gwala water works to his yard and he was advised to report the matter to Harry Gwala District Municipality.

#### **5. Complaint**

On the 29 of March 2019 Court Manager phoned to complain about sewer that is leaking next to magistrate offices and she was advised to report the matter to Harry Gwala District Municipality

## **6. Complaint**

On the 01<sup>st</sup> of April 2019 Mrs. Tuswa and Mrs. Sibhayi from Ibisi Ward 11 came in to complain, that the Municipality is no longer providing them with refuse bags and the matter was referred to Waste Management Officer.

### **Financial Implications**

To utilize cleaning services vote to cater for supply of cleaning material.

### **Recommendation:**

(a) To note the report.

## **7. HUMAN RESOURCES REPORT**

### **IN-SERVICE TRAINEE APPOINTMENTS**

- **Khangelani Moses Mthembu** has been appointed as a Communications Trainee for a period of six months with effect from 01<sup>st</sup> of April 2019.
- **Aviwe Jaji** has been appointed as an Art and Culture Trainee for a period of six months with effect from 01<sup>st</sup> of April 2019.
- **Everista Mtshali** has been appointed as a Customer Care trainee for a period of six months with effect from 01<sup>st</sup> of April 2019.
- **Omega Nomanene Ngwane** has been appointed as a Human Resource Trainee for a period of three months with effect from 01<sup>st</sup> of April 2019.

### **EXTENSION OF CONTRACT**

- **Lulama Sibutha (Finance Trainee)** her contract has been extended for a period of three Months with effect from 01<sup>st</sup> of April 2019.
- **Andile Tobela (LED Trainee)** his contract has been extended for a period of six Months with effect from 01<sup>st</sup> of April 2019.

### **WORKMAN'S COMPENSATION**

The return of earnings were submitted to department of labour, the invoice was received and the amount of **R357,052.13** has since been paid to Department of Labour as per their invoice.

### **CAPACITY BUILDING WITH OTHER CATEGORIES OF STAFF**

**The budget adjustment has been implemented. Majority of staff have been issued with commitment letters to pay tuition fees at a later stage for the current 2018 / 2019 financial year.**

The WSP is almost by now more than 60 % complete and hope to finish by tomorrow. LGSETA has once again circulated new template to be completed this financial year. As the UMzimkhulu Municipality surely we will once

again comply with submission of credible WSP. This will help so that even if we evaluated in terms of the quality of the WSP we meet the expected criteria.

Office of the People Living with disability and some of the front line staff attended sign language training coordinated by Customer Care Unit. Through the interaction with employees attended such training all expressed value for money in terms of information acquired in the training.

The Sign Language will continue to be provided to other employees directly interacting with members of the public such as Traffic Officers, etc.

It is also imperative to state that currently we have already exhausted all our budget for human capital development for 2018 / 2019 financial year. Funds will only be available at least by the second week of August 2019.

Currently all enrolment were made through the commitment letter from the municipality for any employee intend to register for a formal training.

### **OCCUPATIONAL HEALTH AND SAFETY.**

The servicing of the all Fire Extinguishers request has been sent to Finance. This is the service which commissioned immediately after the service date arrived.

The inspection was conducted on the following areas on the **20 February 2019**.

➤ **Gateway building,**

- The whole roof have leaks of water,

Internal Audit Office, Reception Area, Reception Area have serious leaks which must be urgently attended. Last time we checked with Infrastructure the process was on the design stage

➤ **New Traffic Office,**

- Cameras not placed in the Security Site,
- Roof drainage within the new building seems to be has some blockages,

➤ **Main Building,**

- The building seriously require urgent maintenance,
- Ceiling board requires urgent repair (in particular Finance Department),
- Emergency exit door should be provided for the Finance Department,
- Many files are kept at the offices in such tendency provide serious fire risk,

### **HUMAN RESOURCE – EMPLOYMENT EQUITY MATTERS UPDATE**

UMzimkhulu municipality is herewith regarded as the designated employer in terms of the Employment Equity Act of 1998. The employment equity status by the municipality so far is that we do comply with matters of employment equity.

The request that has been very persistent with the Unit of People living with disability and Employment Equity Committee is now being implemented. Infrastructure is now putting tender to the escalator that will take any individual living with disability to the Office of The MM or Office of The Mayor.

The critical area is to provide conducive pave way to all our park homes so that people living with disability should be able to access such facilities. It will also be commissioned with department of Infrastructure.

### **RECOMMENDATIONS:**

[a]To note the report.



## **8. INFORMATION TECHNOLOGY REPORT**

### ***PERFORMANCE OF IT AGAINST AGREED SERVICE LEVELS***

#### **Background**

ICT Section is the innovative and strategic resource that continuously enhances service delivery using information, computing telecommunications and networks. The section is dedicated to ensuring that the systems function are optimally at all times. The section is also responsible for protecting municipal data whilst ensuring that its investment decisions are aligned to municipality's service delivery objectives at all times.

#### **USER ACCOUNT MANAGEMENT**

- a) **New users-** no new users that have been added on municipal network
- b) **Terminations/Suspensions.** Following users have been disabled on municipal network

NAME & SURNAME	POSITION	DEPARTMENT	TERMINATION DATE
N/A	N/A	N/A	N/A

#### **SECURITY MANAGEMENT**

##### **A. Munsoft Logs**

- There were no new Operator added on the system during March 2019
- We have at least **05** operators who were blocked on Munsoft by end of March 2019
- There were **18** Password reset made on the System by end of March 2019 compared to last months 09 password resets.

**System generated reports are available on the files .**

#### **Recommendation/comments**

This month users being blocked and reset have decreased showing an improvement to user management. Although we still have to continue improving on user awareness on how to manage user accounts.

We have a concern on password sharing amongst the finicail system users within the BTO department, whereby a users will be on leave and then there will be quest to login on that user account without any evidence for approval of such activate, this is a risk which we see as a concern.

##### **B. VIP Logs**

Sage VIP is a system used for payroll, it currently consists of the following users:

- Nokuthula Nduku
- Happiness Sibutha
- Nomhle Ndlovu
- Sithululie Damoyi
- Thozama Ntongana
- Lizo Mtshengu
- Nwabisa Mpompi

The users listed above have certain access on the system and are quarterly reviewed so as to make sure that they perform duties within their scope in the system

- There were no new users added in to the system on March 2019.
- There was only one **Access Violation** detected on the System for March 2019 compared to last months we had zero.
- There were Password Reset done for this month compared to none for the previous month.
- There were no user(s) terminated from the system this month

### C. Firewall

Top two risky user are keswaa and Mthembuk. We are monitoring the web behaviour of these users as they are still 20% of threat score.

Top two internet users' msanin and nkonyanen. These are first seen to be top users with, reaching 4.9 GB in 12 days, we are monitoring any authorised internet usage on these users.

Top three denied application, facebook youtube video streaming and google plus website. These shows that most users are always trying to stream online videos which impacts our internet traffic to be very slow.

We have identified that we have to monitor and restrict the following application from being used in our network as they have a high security risk proxysite.Com, ultrasurf and TOR proxy.

They were 842 intrusion attacks that were block by the firewall the risk level was reported to be moderate.

### D. Antivirus

Antivirus is updating well on majority of computers and cleaning threats only a few computers are constantly having similar threats mostly caused by external storage devices and browsing sites.

Summary of ESET antivirus report 78 % updated with green status which is a decline and 27 % is on run system update and on critical state

### Challenges

The 15% challenge is due to computers that do not connect frequently to the internet which causes the antivirus not to update database signature.

### Rectification /comments

When monitor our antivirus console for any alerts, we then run manual updates on computer that outdated. And also contact the user to assist with establishing connection and updating antivirus.

### E. PATCH MANAGEMENT

#### Method

During the month of March, we have approved and applied those approved patches according to two different types of policies i.e. Server default policy and workstation default policy which are both aligned with our patch management policy.

## Installation results for applying Patch Management policy Server Default Policy

Generated on 03-04-2019 09:10

Start Date 10-03-2019

End Date 11-04-2019

### Summary

	Success	Failure
HYPERV-HOST1	4	9
HYPERV-HOST2	0	1
UMZI-HQ-AMXBMP	4	0
UMZI-HQ-DC02	4	15
UMZI-HQ-DC03	3	14
UMZI-HQ-DEBTAC	10	31
UMZI-HQ-EDMS	0	24
UMZI-HQ-EX01	5	27
UMZI-HQ-GIS	1	10

As we can see that on the above report that in all the listed servers we are having a success rate of about 99% for each server. Even though that those updates that failed were very old updates.

### Challenge(s)

Most of the computers are not appearing because there is a problem with the sysaid agent on the user's computers, but we are still trying to get to each and every PC in order to fix this issue.

## CAPACITY MANAGEMENT















### MONITOR SERVER CONSUMPTION/PERFORMANCE

#### Background

This report provides an overview of your virtual environment current health state that includes most common alarms and most affected.

For this month we couldn't have or generate the reports from the system because we were having challenges with the system (Veeam Monitor), so while we are still trying to get the solution in order to fix the issue. We had to try and get the reports manual going through each server and look at the stats.

#### Virtual Machines

  				UMZI-HQ-DEBTPAC	\		
Alert	Last update	Test type	Description				
	4/15/19 4:09 AM	Performance	Memory in use-RAM ratio: 86%, Warning threshold: 80%, Warning notification: RDS alert, Error threshold: 90%, Notification: RDS alert				
	4/15/19 4:09 AM	Ports	Ping, Notification: RDS alert				
	4/15/19 4:09 AM	Performance	CPU usage: 35%, Warning threshold: 80%, Warning notification: RDS alert, Error threshold: 90%, Notification: RDS alert				
	4/15/19 4:09 AM	Performance	HD usage: 31%, Warning threshold: 70%, Warning notification: RDS alert, Error threshold: 90%, Notification: RDS alert				
  				UMZI-HQ-EX01	\		
Alert	Last update	Test type	Description				
	4/15/19 4:07 AM	Performance	HD usage: 90%, Warning threshold: 70%, Warning notification: RDS alert, Error threshold: 90%, Notification: RDS alert				
	4/15/19 4:07 AM	Performance	Memory in use-RAM ratio: 67%, Warning threshold: 80%, Warning notification: RDS alert, Error threshold: 90%, Notification: RDS alert				
	4/15/19 4:09 AM	Ports	Ping, Notification: RDS alert				
	4/15/19 4:07 AM	Performance	CPU usage: 15%, Warning threshold: 80%, Warning notification: RDS alert, Error threshold: 90%, Notification: RDS alert				

### Administrator's comments

Trough sysaid monitoring we have managed to pick up some warnings that on two of our virtual machines.  
 Debtack server memory utilization is above 75% threshold.  
 Mail server (exchange server) disk utilization is at 90%

### Solution

Because we have managed to free up some resources on both of our hosts, so we have to increase both memory (RAM) on Debt pack and Disk space on Exchange Server.

## MONITOR NETWORK CONSUMPTION/PERFORMANCE

### Background

We are running on Telkom MetroLAN which is connecting our LAN sites with fibre link of 10mbps. The main building has 50mbps that linking all the sites and our internet breakout line is 30mbps upload and download.

### Challenges

Our network speeds have improved but the only issue now is how to monitor and do maintenance on the provided metrolan. We are using solar winds to monitor network activities within our domain so we can control network traffic.

### Recommendation\comments

We have sent our network administrator for training on Cisco certified network associate which will equip him with necessary skill set to be able to manage and monitor the Metro LAN cisco routes for better network performance.

## BACKUPS AND RESTORE

This report defines the backup policy for all data within the organisation. The data typically includes that which resides on servers, desktops, laptops & other storage or processing devices that is critical to the operation of the organisation. Data backup is critical to ensure the continued operation of a business in the event of equipment failure, natural disasters or intentional destruction.

Backups were monitored during the third quarter and there were accounts that did not backup due to the network connection issues and account creation failure so we had to initiate manually backup.

### **Challenges**

We do encounter challenges with insuring that backups are up to date, one of most common challenges with backups is network connection. In order for successfully backup the user computer must be connected to the internet every day at 10am, where then the backup application installed will pull the updated data or new data. Not so common challenge is the allocated backup space for each individual in which some cases we unable to run backup due to exceeded backup allocation.

We are requesting all staff to work closely with IT unit in managing and monitor user data backups by always ensuring that their computers are connected to internet on daily basis when at work before 10am and also if they receive communication from IT requesting to give support if backups are running to ensure that such is done and verify that information being backed up is relevant and correct. This will assist in recovering all important data lost.

### **CELL PHONE CONTRACT ADMINISTRATION**

#### **REPAIRS**

N.Tyekela: 357359/05/535147/1 – insurance declined however the user is willing to pay – still with Vodacom and we have sent the quotation to the user.

**Maliwa B** – Vodacom Repairs, waiting the payment

#### **LOST/ STOLEN**

**Cllr D Mzizi** – Lost phone, claim declined

**Cllr J Msiya**- Lost phone, claim approved

**Mr L Mayekiso**- Lost phone, Claim declined

#### **INSURANCE CLAIMS**

**Cllr D Mzizi**- Lost phone, cellsure insurance approved for Samsung S9 excess R2073.73 and the new insurance (Finrite) decline due to IMEI not use with the insured sim card

**Cllr J Msiya**- Lost phone, insurance approved, the excess amount fee of is R1489.14, waiting for the payment

**Mr L Mayekiso**- Lost phone, claim declined due to IMEI not used with the insured sim card

### **MANAGING 3RD VENDORS**

#### **a) Performance report on support contractors**

<b>Service Provider</b>	<b>Exceptions for current reporting period</b>
<ul style="list-style-type: none"><li>• <b>ITNA/MUNSOFT</b></li></ul>	<ul style="list-style-type: none"><li>• <b>All backups are running as planned expect for computers not connecting on the network. Manual backup is initiated for all failed backup.</b></li></ul>
<ul style="list-style-type: none"><li>• <b>SAGE</b></li></ul>	<ul style="list-style-type: none"><li>• <b>No exception reported during this month</b></li></ul>
<ul style="list-style-type: none"><li>• <b>Nashua</b></li></ul>	<ul style="list-style-type: none"><li>• <b>Nashua has returned Makhosini machine and will be retrieving the loan machine</b></li></ul>

• Telkom	• Telkom has collected their VPNs router. The only router that was not collected left is for Vsat at pound site and Ibisi hall, which are charged at R35000 monthly
----------	---

## INCIDENT MANAGEMENT

We are attending to all logged faults and incidents that are reported via telephone and captured on SysAid. we currently do not have any pending faults. What is currently pending are requests made that require procurement or making order from Telkom in which we have initiated such request.

### Challenges

Our common challenges on incident management is users/staff refusing to follow IT helpdesk procedure in order to get support from IT unit. The issue then is that IT supervisor is unable to track and follow on unresolved incidents which then creates a perception that IT unit is not capacitated to support organization IT needs. And also we are not able to analysis what are common or major IT related needs for the organization

IT unit will continue to emphasis on the use of IT helpdesk procedure in request of any IT related support in order to fast track and give report on all services rendered by IT unit

## INFORMATION TECHNOLOGY PROJECTS

The following listed items are services and goods planned or being procured for IT usage during 2018-2019 financial year.

ITEM NAME	SPECIFICATION
TENDERS	
ITEM NAME	STATUS
Server infrastructure upgrade	The project is on re advert and is closing on the 8 <sup>th</sup> of March 2019, now appointment is estimated sometime in June.
License procurement	We have requested 30 more backup license for desktop and laptops users, in order to backup all municipal data
Environmental control	We have added fire suppression project under operation plan/Scorecard and we will allocate budget accordingly.

### 1. TESTING THE DISASTER RECOVERY PLAN

Step	Team	Action	Results/Comments/Time
1	IT recovery team	Recovery control meeting	IT unit will be testing the restore and recovery of IT related functions
2	Hardware leader (Gcobani)	Recovery of hardware - Time around time to acquire new servers through our insurance company	Insurance company turnaround time has been estimated to be one month after insurance assessor has done an investigation and then authorize the claim for paying out at cost price of insured ICT equipment which include our servers.

		- Turnaround time to configure and install uMzimkhulu failover cluster	Currently we have an option to use Munsoft SLA to request for assistance to reconfigure Umzimkhulu virtual environment which can be done within 3 to 5 hours on receiving the new servers
3	Applications leader(Lizo)	Recovery of Applications Application to be tested for data restore.	Restoring Umzimkhulu infrastructure turnaround time for all applications on our environment will take two days.
		-Munsoft	In case of a disaster we will connect to a VPN session directly to munsoft offices where we will be able to access our financial information. Setting up and connect to munsoft network it is estimated to take 2hours. Therefore all transactions on munsoft can be continued to done after two hours
		-VIP	VIP data was restored from offsite backup which took 40 minutes and Mr Damoyi was able to login and confirm information to be relevant and up to date.
		Debt pack	Total Database restore is estimated to take 8hours and then reinstalling debt pack system ,with and estimated time of up to 2 hours therefore debt pack to be fully functional after a disaster it will take one day after receiving and setting up physical server
4	Network Leader (Khaya)	Restoration of network -Estimated turnaround time to recovery router through Telkom	To recover network router for Metrolan it would take two weeks to be delivered by Telkom. Vsat is very slow to recover backups from data centre in Centurion due to internet speeds
		-alternative network connection,(Vodacom data lines, other Telkom connection lines)	We currently have a contract with Vodacom to supply with data lines and cellphone lines. Therefore our alternative connection to internet will be the use of Vodacom data lines
5	Software/Data leader (Siphokazi)	Restoration of user data and installation of software on user PC	Retrieving of data from offsite backup was estimated at 2hours from work folder of 10 GB per user.

## RECOMMENDATION

After conducting our DRP/BCP test we determined that our huge concern is the turnaround time to replace the damaged servers which is currently estimated at one month. This resultant is not adequate as we rely on our server infrastructure to be able to have all our systems functioning this includes, (Munsoft, VIP, debtpack, emails Etc) without any of our systems fully functionally the municipality will not be able to recovery from disaster event.

We therefore recommend that our insurance company must be able to insure our critical equipment in a manner that will be able to recover our equipment within at least 5days that includes delivery of such equipment to the new site.

## FINANCIAL IMPLICATIONS

To utilize ICT funds to cater for ICT projects

## **RECOMMENDATION:**

[a]To the report.

## **COMMUNITY AND SOCIAL SERVICES DEPARTMENT**

The Disaster Management Act, 52 of 2002, states that the entity should provide an integrated and co-ordinated Disaster Policy that focuses on preventing or reducing the risk of disasters, mitigating the severity of disasters, emergency preparedness, rapid and effective response to disaster and post-disaster recovery.

## **PURPOSE**

The purpose is to report on incidents that UMzimbhulu Disaster Management Team responded to in March 2019.

- 1 Ward was affected by strong winds in March 2019.
- UMzimbhulu DM team conducted assessments in the affected ward and provided social relief.

## **DISCUSSION**

The location of incidents was as follows:

- Ward 04 (Nkangala Location)
- Ward 04 (Nkangala Location)

WARD	DAMAGED HOUSES	HOMELESS	INJURIES	FATALITIES	NO OF PEOPLE AFFECTED
4	3	NONE	NONE	NONE	3
4	1	NONE	NONE	NONE	7
					10

## **FINANCIAL IMPLICATIONS**

The municipality provided social relief.

## **RECOMMENDATIONS**

To note the operations of the Disaster Management Team.

## **OPERATION SUKUMA SAKHE**

## **BACKGROUND**

UMzimbhulu Local Municipality is situated in the Province of Kwa-Zulu under the district of Harry Gwala. Furthermore, UMzimbhulu Local Municipality consists of 22 wards and is the most populous municipality in the district, hence it mostly affected by social ills. Sukuma Sakhe plays a vital role in curbing various social ills that are facing the communities and ensuring that necessary and appropriate interventions take place where required.

## **Interventions provided by ULM OSS**



The office of ULM OSS assisted 5 wards (6, 13, 15, 16 & 21) with food parcels and also assisted the youth of UMzimkhulu with the applications for various job opportunities and skills development opportunities.

Submission of war room minutes/ Reports

TOTAL NO. OF WARDS:	Wards Submitted	Wards that did not submit
22	1, 3, 4, 5, 6, 8, 10, 12, 13, 14, 15, 16, 17, 18, 20 & 21	2, 9, 11, 19 & 22

#### WARD 1

Date : 06 March 2019

Venue : Ndawana Community Centre

Issues raised by community

- Water and sanitation
- RDP houses
- Identity Documents and birth certificates
- Electricity
- Computers for Ndawana Senior Secondary School

Report from different sectors / government departments

Women:

- Women need someone who will teach them sewing skills.
- They also requested for the nomination of women's forum.
- Request for awareness campaign which will combine women and men because men can't tell people that their wives are abusive.

Health:

- There's an issue of Skebhe Didi who is unemployed staying with sick people (grandmother and mother). Therefore, the community request for food parcel or a job for this person.
- There's a disabled orphan who is staying with Mr. Mpucuko Mtolo. There are suspicions that he was using drugs where he was living before. Therefore, the community request for someone who can help him quit this behavior.

Religion:

- Churches requested for electricity, toilets and furniture.

Disability:

- They raised a word of appreciation about people who got hired on CWP.
- There are educated people who need to be considered whenever there are learnerships.
- There's a request of receiving social grant at community halls.
- There's also a request for a mobile Post Office which will visit villages and tell them about their procedures.
- Request for access road at Ziqalabeni.

Business:

- Mangeni community requested for water and a huge water tank.

Safety and Security:

- The community requested for SAPS to work hand in hand with communities because stealing of livestock is in high levels.
- There are villages which still need CPF.
- There's a request for CPF stipend.

Service delivery update from Ward Councilor

- There's a water pipe which needs to be fixed.
- Sanitation for Delamzi and Mangeni are on the way.
- RPD houses are built according to the zones.

#### WARD 03

Date : 27 March 2019

Venue : Ntsikeni Community Hall

Report from community

- Nombuso Mbewana doesn't have an ID, she can't even get hired because of this matter.
- Nomthetho Zincume requested for Home Affairs to visit so that they will help with birth certificates and IDs.
- Norah Rhadebe raised the issue of her child who is sharing ID number with someone from Harding.
- Nora Jili raised the name of Mkhululi Jili who is an orphan and financially struggling.
- Else Tesema raised the issue of her grandchild who is struggling to get a birth certificate because at Home Affairs they want a marriage certificate in order to help her. She further stated that the father of the child is a foreigner and his whereabouts is unknown.
- Skhewini community is complaining about their request which is not taken into consideration, they requested for fencing of arable lands but they don't get any response.

Report from different sectors

Women:

- Mrs. Ngcaweni is happy about Malenge's Co-op because many people will benefit from it.
- There are women who are trying to start a project at Ntsikeni.
- There's a shortage of water taps at Skhewini, Matshitshi and Deda Location, therefore the residents requested for the addition of them.
- There are villages that are struggling to get water because of a water engine which still has a problem.

LED:

- Thembakazi Tshambule stated that there are access roads which will be done by Department of Transport to the voting stations. Other roads will be done by the district at Ntsikeni, Mncweba and Bomvini.
- Malenge and Nozingili residents requested for access road and a bridge. The bridge is requested for Nozingili Location, the current one has been destroyed by the rainfalls.

Health:

- Hospitals should send their staffs to villages so that they will help dealing with TB, said Mrs. Phophoyi.
- There are many people who will not vote because of not having IDs, others are having problems which Home Affairs is failing to solve them.

Service delivery update from Ward Councilor

- Water project at Mncweba and Bomvini location is in progress.
- There are access roads which will be done by Department of Transport and the district municipality.
- Stadium is not yet complete.
- The ward has been promised with 81 toilets which will be taken to Ntsikeni Village.
- SASSA has distributed 44 food parcels to needy people.

#### WARD 4

Date : 13 March 2019

Venue : Marhewini Pre-school

Report from community

- The community requested to do Identity Documents in their ward. Home Affairs is requested to visit the ward because many people are financially struggling, they don't have enough money to go to town.
- There are children who don't appear under their parents' names.
- CPF is requested to work together with safety and security members.
- Community request Public Works to cut grass in a playground.

#### WARD 5

Date : 14 March 2019

Venue : St Michael Hall

##### Report from community

- There's an issue of children whose birth certificates reflect opposite gender.
- Thembakazi Xaba from Sidadeni lost her ID, when she tries to redo it at Home Affairs they tell her that there's someone with similar ID number at Malenge Location; so, she must find that person so that she will be able to redo it.
- Mr. Bhekokwakhe Mbiko from Antioch has two children who passed grade 12, he is willing to take them to university or college but he is unemployed. His children need financial assistance so that they will further their studies.
- Zilungile Ndzimbovu (1964) from Sidadeni requested for any type of job.
- Zibonele Dutywa (1978) requested for a job, he is staying alone and don't have anyone who is assisting him financially.
- The community stated that the road P749 needs gravelling.
- Syria School needs to be built because it is not in a good condition.

##### Report from CCGs

- Funani Jili (CCG at Ndabayilali) requested for the distribution of food parcels to the needy people to be done monthly because there are also those who are taking treatment. She also raised the name of Mthembu Nombuyiselo who is staying in a house which is in a very bad condition.
- CCG at Thonjeni (Gebashe) raised the issue of Mazulu Sphengana who is staying with a grandchild who doesn't have a birth certificate, her or his mother left with it and she doesn't want to bring it back, as a result the child is not receiving a social grant.
- There are people who don't have Identity Documents in this ward.
- DSD CCG at Lukhanyeni raised the issue of a child who is supposed to receive a foster care grant but they can't find the death certificates of her parents.
- There are children who are staying with their grandmother, their mother left with their SASSA card so the grandmother is struggling when it comes to do all the needs of the children.
- There's an old woman who requested to be taken to old-age home because she is too old. She can't do even a single work on her own. It's a child from Lukhanyeni who is taking care of her.

##### Report from government departments

##### Department Of Agriculture:

- Mr. Charles stated that there are learnerships posts in the department, qualifying people should apply.

##### Report from Ward Councilor

- Thonjeni Access Road is in progress.
- There's an issue of water backlogs at Thonjeni, Ngwangwane and Sidadeni Location since 2015 until now.
- There will be road maintenance which will be done by Department of Transport to the villages.
- The installation of solar system is in progress although it's too slow.
- SASSA distributed food parcels to needy people on the 28<sup>th</sup> of March 2019.

#### WARD 6

Date : 08 March 2019

Venue : Mthetheleli Ndlangisa Community Hall

#### Report from community

- Nkabane S. with ID number 000818 1056 089 from Mafabela who is disabled needs to be assisted with new crutches as the older ones are broken.
- Nosikhuselo Ngubo from Mafabela who was born in 1977 requested for a water tank. The river is too far as she has a disabled child to take care of.
- Bongeka Dlamini who was born in 1978 from Mafabela doesn't have an Identity Document. She has been trying several times to do it but at Home Affairs they keep on telling her that she has to bring a letter from school so that she will be able to do an ID. This has affected even her children because without her having an ID means that even children will not have birth certificates.
- Support groups from Makholweni and Mafabela need to be assisted with fencing.
- Mjoli Reginald Mgonothi who was born on 1960 from St Paul needs to be assisted with RDP house as he is staying in a house which is in a very bad condition.
- Mtolo Tshibilika from St Paul doesn't have a birth certificate and the bad thing is that it's needed at school for registration. Community requested an immediate intervention to be done by Home Affairs.
- Community request RDP house for Mathobela P. Sibeni who is residing at Magcakini Location. Her house is not in a good condition.
- Sibongo Nguse who was born on 1948 is having a sight problem and her wife is mentally challenged. He then requested for a water tank for the mentioned reasons. He is residing at Magcakini Location.

#### Report from water monitors

- Mbovu Siyabonga (water monitor at Diphini Village) stated that the water engine is not functioning well, as a result people don't receive water at all but the issue has been submitted to the relevant department.
- Biyase Andile (water monitor at Vuka Location) stated that water engine at Vuka is also having a problem.
- Masiza Dzanibe (water monitor at Ndzombane) raised the issue of water engine which is damaged in diesel filter.

#### Service delivery update from Ward Councilor

- Vuka community must be patient about the matter of electricity installation whilst the contractor is still busy with ward 4. Ward 4 and ward 6 are having one contractor that is dealing with electricity.
- There are eleven people who need to be assisted with food parcels whose names are as follows:-

SURNAME	NAME	ID NUMBER
Chiya	Nosisa Innocentia	750121 0719 084
Gebashe	Phumzile	830129 0445 083
Mkhulisi	Daliwonga	690802 5812 080
Sibeni	Mthetheleli	880505 6581 089
Chemane	Sibongile	680525 1022 089
Mabuntane	Zanoxolo Blessing	910723 5590 084
Mjoli	Reginald Mgonothi	600312 5162 089
Sibeni	Mathobela P.	661216 6328 984
Mntungwa	Ntomboxolo	900220 1013 080
Dlamini	Zoliswa	911028 1002 087
Langa	Nikeziwe	940924 1657 083

#### WARD 8

Date : 27 March 2019

Venue : Emaromini Hall

#### Report from community

- There's an issue of children who don't have birth certificates, they can't be promoted to the next class because of this issue. Home Affairs was requested to intervene to the issue of IDs and birth certificates.

- There will be an installation of electricity at Ngunjini Village.
- People are complaining about the hiring method that is used at Ngunjini Location.
- Residents stated that they have fear of doing the check-ups at clinic because nurses discuss their status with other community members.
- There's a problem of water engine at Senti Location.
- Khwashube residents request for access road which will pass at the grave yard.
- Khwashube location is having water challenge. People obtain water from the forest and it's not safe especially when you are alone.
- There's a disabled boy from Dresini who needs a wheelchair.
- There's also another person from Ngunjini who needs crutches or wheelchair.
- Jobe requested for any appearing job.

#### WARD 10

Date : 13 March 2019

Venue : Sisonke Community Hall

#### Report from different sectors / government departments

##### Youth:

- Youth of the ward requested to be hired when there's a job opportunity.
- There are 4 people who don't have Identity Documents, they have been trying for several times to do IDs but the problem is that they don't appear under the names of their parents and they are doing grade 12 this year.

##### Women:

- They need a transport which will take children to school because there's high rate of crime.
- Gaybrook community doesn't receive water because of a burst pipe.
- There's a request for a tap at Readsdales (komkhulu).

##### Faith:

- Priests from overseas stated that they will help orphans by building them houses.

##### NGOs:

- Mr. Ndzimande requested to connect water pipe from the community because he is having a Co-op at Ncambele.
- There's an old woman who needs to be assisted with RDP house, she is staying alone and the situation of her house is very bad.

#### WARD 12

Date : 13 March 2019

Venue : Madlala Ntsephe Hall

#### Report from community

- 45 people in the ward were hired by CWP and they have already started working.
- Nxapha-Nxapheni residents need to be assisted with fencing of arable land.
- Traditional healers have found a training place but they have not yet started.
- DSD requested for names of needy people who will receive food parcels.
- The youth is encouraged to register at UMzimkhulu TVET College.
- There's a disabled lady whose SASSA card is with another person who is not staying with her. That person doesn't give her the money, so, the lady is struggling but she is receiving the support grant.

#### WARD 13

Date : 13 March 2019

Venue : Mfundweni Hall

Report from community

- Department of Agriculture has promised to plough and plant beans in all well fenced projects in the entire ward.
- Department of Health (CCGs) from KZN Province has started its door-to-door campaign to check people whether they do clinic services /treatment or not.

Report from government departments

Department Of Social Development: Simamane Z.

- Section 176 forms must be renewed yearly.
- Thirty forms are available in Ward Committees.

Department Of Health: Zodwa Mjoli (CCG)

- Transport is always available to vulnerable people who need to travel to get health services.

IEC Educators: Dlamini Mduduzi and Diani Andiswa

- IEC Offices are always open at UMzimkhulu for application of special votes until 18 April 2019. Their date of vote is on the 6<sup>th</sup> or 7<sup>th</sup> of May 2019.

Report from Ward Councilor

- Blading of access roads in villages has been planned.
- Electricity infills phase two has been planned.
- Teekloof water scheme will be started soon.
- Ward 13 sport field is in progress.
- Sanitation project is in progress.
- Renovation of ward 13 hall is in progress.

**OPERATION SUKUMA SAKHE INVOLVEMENT (ACTIVITIES, MEETINGS ATTENDED, REPORTS TABLED)**

Date of meeting	OSS	Report tabled by member	List activities that member was involved in	Responsibility
13/03/2019		Ntsikelelo Shazi lost his ID	Ward committee member	Home Affairs
13/03/2019		Youth unemployment	Youth sector	ULM
13/03/2019		Application of foster grant for a 19 year old orphan	CCG (Department of Health)	DSD
13/03/2019		Crime statistics at Kokshill location	Kokshill CPF SOB Forum coordinator	SAPS

**COMPLAINTS/ ISSUES RAISED/REQUESTS FROM THE COMMUNITY**

- Youth unemployment (Siphehile Mjoli).
- Food parcels request (Thembelani Sondzaba, Willis Mbele, Siphehile Mjoli, and Keke Thobela).
- Mr. Langa thanked Department of Agriculture for the support.
- Mrs. Mthembu thanked Department of Social Development for food parcels.

**WARD 14**

Date : 12 March 2019

Venue : Gugwini Community Hall

Report from different sectors / government departments

Department of Social Development:

- Mrs. Jali (official) stated that the process of distributing food parcels was on pause since August until February. The department currently is in a process of distributing food parcels to this ward at Ndlovini Location.

CCGs:

- There's an issue of Lizotha Mzizi (1994) who is an orphan and staying alone. He is living under a very bad condition. His house has been destroyed by the storms. He can be contacted on 078 027 9482.
- Ncamsile Sosibo from Nkapha Village doesn't have an ID even her child doesn't have a birth certificate. She has been trying for several times to do it but she's not succeeding.

WARD 15

Date : 20 March 2019

Venue : Bombo Community Hall

Report from community

- People who will need special vote were asked to come forward.
- CCGs were asked to do WAC so that they will work hand in hand.
- Deepkloof community requested for a CCG because they don't have it in their location.
- People who will receive food parcels are as follows:

<b>SURNAME</b>	<b>NAME</b>	<b>LOCATION</b>
Cele	Nombulelo	Gcebeni
Mbhentse	Khonjiwe	Iron Letch
Ngubo	Cynthia	Diepkloof
Dlamini	Bazamile	Summerfield
Mbongozi	Ntombentle	Vukuzimele
Mazongolo	Nontsikelelo	Thorn bush
Mkhulisi	Wele	Long Kloof
Radebe	Elizabeth	Mastela
Chiya	Babalwa	Phuma-muncu
Chemane	Lindile	Lugawini

Report from Ward Councilor

- Communities should be patient on the pending services.
- People should stop striking because it's destroying what communities already have.
- The youth raised 459 people who are unemployed on their meeting, others do have grade 12 whilst others don't.
- There are houses which were destroyed by the storms and the councilor has submitted the report to the relevant office but they didn't get any response.
- DSD requested for 10 people who will receive food parcels on the OSS Cabinet day.

#### WARD 16

Date : 20 March 2019

Venue : Mzwandile Mhlawuli Hall

##### Report from community

- Senior citizens of ward 16 are concerned about the rejection they get from people. They stated that they do see programs happening left, right and centre but they are not the part of those projects. They further stated that as elders they have their own challenges and no one understands that's why they decided to come forward and appeal to the leaders to accommodate them in their programs. The other thing is that they would like to launch the senior citizens club.
- All CCGs are continuing with their household visits and last week they visited 33 households and they collected medication for 11 people.
- The patrols are continuing in town and crime is also a concern since the criminals return to villages.
- CWP workers have cleaned the hall and they have started with art craft project where they make necklaces with papers.

#### WARD 17

Date : 15 March 2019

Venue : Clydesdale Hall

##### Report from community

- The entire ward is not satisfied about people who are hired as general workers at the Clinic, most of them are coming from other wards. People of the ward are rejected. Therefore, the community request for this matter not to happen again.
- The above mentioned matter was not happening for the first time, when there was an electricity construction the ward 20 Councilor fired ward 17 people and replaced them with people of his ward.
- There's a leaking water tank at Clydesdale.

##### Report from different sectors / government departments

##### Department of Health:

- In February there was a campaign of vaccinating children in their villages especially those who do not follow vaccination procedure properly.
- All children who don't have clinic cards will get them by the end of March.
- People are encouraged to visit clinic on their dates.

##### Department of Agriculture:

- The department has cultivated at Dayi Location and donated with seeds at Vulekani Special School.

##### CWP:

- There's an issue of children who are being abused sexually and they are the siblings. Their mother is hiding the truth when she is being investigated. This issue has been reported to Social Workers and the children are at COWEB currently.

##### CCGs:

- There's a family (Sosibo) that is staying in a home which is in a very bad condition, electric cables are connected in an unsuitable manner, so children are not safe. Paying a visit to this family would be helpful.
- Menziwa Nolvuyoyi's new born doesn't have clothes. She used her jacket to cover the child whilst she was being discharged from hospital. Nolvuyoyi is staying at Koki Location.

#### WARD 18

Date : 06 March 2019

Venue : Zintwala Community Hall

Report From different sectors



General Development (CDW):

- Home Affairs will visit the ward to sort out the issue of Identity Documents but the date is not yet announced.

Religion:

- The United Christian Church (kwaBase) requested the maintenance of road L2306. It is in a very bad condition, they can't even deliver the church material.
- St John's Apostolic Faith Mission stated that they requested for the maintenance of access road long time ago but they didn't receive any response until now and it will be worst on Good Friday people will not be able to reach church on time.

Men's Sector:

- Men of the ward are complaining about the empty promises of Department of Agriculture. They highly request an immediate intervention from the department because their livestock is starving.

Women's Sector:

- The women who are in the project of building blocks are still waiting for the response on their request of equipment.

Traditional Leader:

- The ward raised a word of appreciation about the food parcels which are distributed by the local municipality to needy families for funeral arrangements.

Business sector:

- Department of Transport stated that there are bridges which will be built but they are not yet identified.
- Zibambele will hire people in April who will work on access roads.

Health and DSD:

- There are people who still have the problem of Identity Documents.

Service delivery updates:

- SASSA will visit the ward to check people who will receive food parcels. There are also those who were supposed to receive food parcels but the department didn't approve them.
- There are people who didn't get toilets at Ntlangwini Location, they are still waiting.

WARD 20

Date : 05 March 2019

Venue : Washbank Community Hall

Report from community

- Maqhawe is staying with an old woman who has a problem of a blurry photo of Identity Document. She has been trying for several times to redo it but she is not succeeding.
- Mrs. Ngwane raised the issue of a child who doesn't have an ID. His or her mother passed on and she or he is currently in grade 11.
- Jwara Madoda is looking for his relatives, he is in hospital.
- There's water crisis at Madakeni Location.
- Skumani residents requested for water.

WARD 21

Date : 29 March 2019

Venue : Myembe Village

Report from community

- Water monitor clearly explained that water is for community not only for water monitor so people should take part when there's a problem.
- There are people who don't receive water but the problem has not yet been reported.
- Many villages in this ward still need access roads
- The new water engine has arrived but there's a problem of taps.
- The guy from Zulu family who is a Maskandi musician requested assistance.

Report from Ward Councilor

- The new water engine has arrived and it can be used anytime.
- There are 81 toilets which will be taken to Myembe Village.
- There will be an installation of electricity in the entire ward from 2020 – 2021.

## **FINACIAL IMPLICATIONS**

The ULM provided social relief to needy families.

## **RECOMMENDATIONS**

To note the operations of the OSS Unit.

## **SUBJECT: MAIDENS MORAL REGENERATION PROGRAMME**

### **BACKGROUND**

UMzimkhulu Municipality recently held a Maidens Moral Regeneration Programme which was aimed at encouraging and promoting moral regeneration practices amongst local maidens who are still undergoing an upbringing of a girl child initiation school. The Programme was held at Clydesdale Community Hall on 22&23 March 2019.

The purpose of the workshop was to encourage and empower our girls about their morals and values and also what it means to be a young woman in this day and age. We then had an evening camp where maidens from all over UMzimkhulu gathered at Clydesdale Community Hall for a workshop by Onomehlo and Mrs Jaca, Chairperson of the Matrons led the evening workshop.

The next morning we had different speakers ranging from matrons, young women, political leadership, the likes of MEC Michael Mabuyakhulu. The programme was indeed a success.

## **FINANCIAL IMPLICATIONS**

The municipality covered all logistic costs

## **RECOMMENDATIONS**

To note the activities of the Arts and Culture Unit.

## **TRAFFIC**

### **BACKGROUND**

- Scholar patrols were conducted along R56 schools at Clydesdale, Ethembeni and Mlozane JSS. The School Principals appreciated the initiative and the removal of speed humps by the Department of Transport.
- On 3 March 2019 Harry Gwala District marathon was escorted working closely with SAPS, RTI, and all other relevant stakeholders.
- Stray animals were impounded along R56 working closely with Pound Rangers to reduce accidents caused by stray animals.

- Enforcement of livestock permits is taking place in town to control illegal trading.
- Local roadblocks and speed timing were conducted as per Operational plan.
- Cluster meetings were attended to discuss law enforcement issues during community protests and court cases appearance.
- Section 341 fines were issued during operations and goods were confiscated for trading without permits.
- In March 2019 inspection was conducted by Provincial Officials to check our new driving license testing centre compliance.
- Upon the inspection it was found that our centre does not meet the minimum requirements of health and safety because of insufficient water from the toilets.
- The construction of the yard test is in progress in order to upgrade our centre to grade B.
- All classes were conducted and learners' licenses were issued to the successful applicants.
- Registration of examiner for Mr Sihlezana is in progress at the Traffic Training College.
- Traffic Officer, Mr Chiya was accepted at Traffic Training College to attend examiners course.
- The procurement of fire-arms for four additional VIP Guards is in progress.

## **REGISTERING AND LICENCING AUTHORITY AND DLTC**

### **BACKGROUND**

Motor Licensing Section deals with licensing and registration of motor vehicles onto the eNatis system. The DLTC Section deals with renewals of licenses and PrDPs as well as learner's licenses.

### **REVENUE**

Revenue collected for the day is banked the next day.

#### **Motor Licensing**

The total revenue collected for Motor Licensing was R711 678.15 including the 8.55% that belongs to the Municipality.

#### **DLTC**

The total revenue collected for DLTC was R69 420.00.

### **BANKED**

#### **Motor Licensing**

The amount banked to the Department of Transport was R654 240.15 and the amount banked to the Municipality was R57 438.00.

#### **DLTC**

The amount banked to the DLCA Company was R9 638.00 and the amount banked to the Municipality was R69 420.00.

### **FINANCIAL IMPLICATIONS**

The total revenue generated for the municipality was R126 888.00.

### **RECOMMENDATIONS**

To note the operations of the Traffic Department.

## **ANIMAL POUND**

### **PURPOSE**

To report about the current status and operations of the Pound.

### **BACKGROUND AND REASONING**

The Pound Master, Rangers and Traffic Officers impounded animals as they were conducting by-law enforcement in respective areas as follows:

04 March 2019

- 4 cows from Thembeni. Released 4 cow on the 4<sup>th</sup> of March 2019. Total cost R720.
- 6 cows from Mfundweni. Released 6 cows on the 11<sup>th</sup>/ 12<sup>th</sup> of March 2019. Total cost R3330.

21 March 2019

- 15 cows from KwaMabolidi. 15 cows released on the 23<sup>rd</sup>/ 25<sup>th</sup> of March 2019. Total cost R4900.

22 March 2019

- 3 cows from Thembeni. 3 cows released on the 22<sup>nd</sup> of March 2019. Total cost R540.
- 4 cows+ 3 calves from Koki. Released 4 cows + 3 Calves on the 23<sup>rd</sup>/28<sup>th</sup> of March. 2019 total R2000.

25 March 2019

- 2 cows from Border not yet released.

26 March 2019

- 7 Cows from Sisulu. 7 cows released on the 26<sup>th</sup> of March 2019. Total R1260.

28 February 2019

- 12 cows from Mabolidi not yet released.

29 March 2019

- 2 cows from Grange Farm. Released 2 cows on the 1<sup>st</sup> of April 2019. Total cost R460.

### **FINANCIAL IMPLICATIONS**

Total charges collected were R13 210.00.

### **RECOMMENDATIONS**

To note the Pound operations.

### **POST MATRIC EXCELLENCE AWARDS REPORT**

- UMzimbhulu Municipality in partnership with Department of Education hosted a successful Matric Awards ceremony on the 13<sup>th</sup> March.
- The day was characterized by different schools, learners and educators winning cash prizes on different categories for their respective achievements for 2018 Matric Class.
- The welcoming was done by Councilor Msiya on the day who welcomed everyone and appreciated the Municipality for having this contribution towards Education in UMzimbhulu.
- The Matric Excellence Awards was hosted under the theme "Celebrating Excellence towards Quality Education".

- Municipal Manager of UMzinkhulu Municipality, Mr. Sikhosana spoke at length about how events of this magnitude motivate Learners and Educators alike to have a healthy competition amongst themselves.
- The Chief Education Specialist of UMzinkhulu, Ms Mpofana Ndlovu thanked the Municipality for continuing to host these awards which she said it's going to go a very long way in encouraging everyone in the Education System to do well.
- She gave a detailed report on how their respective Circuits under different Education Specialists have performed in the year 2018.
- Councilor Mancini did the introduction of the speaker of the day Honourable Mayor, Councilor Mpabanga.
- The Honourable Mayor started by appreciating the slight improvement that UMzinkhulu Circuit has recorded in the 2018 Matric pass rate.
- He assured the audience that UMzinkhulu Municipality will do everything in its power to assist in improving the Education in UMzinkhulu as Education is one of the apex priorities of National Government.
- The vote of thanks was done by Ntsikeni Senior Secondary School Principal, Mr. Mpompi whose school won the Mayoral School Award for two years consecutively.
- He thanked the Municipality for continuing to encourage them to work harder by hosting such a prestigious event and promise that he and his School Management team will continue to strive to obtain 100 percent matric pass rate every year.

## **FINANCIAL IMPLICATIONS**

The ULM covered all logistic costs.

## **RECOMMENDATIONS**

To note the activities of the SPU.

## **KHUTHELE SOCCER TOURNAMENT REPORT**

### **BACKGROUND**

- The Khuthele Soccer tournament was hosted in UMzinkhulu last year in June. It was organized by Manqoba Mngqithi Foundation with the aim of exposing young talent to professional football teams.
- The Manqoba Mngqithi Foundation had promised that the winner of the tournament will be given an opportunity to play against one of the Premier Soccer League teams this year.
- The God Fellas Football Club was the last year's run up during the tournament but because they had youth in their team were the one that were going to represent UMzinkhulu against a Premier Soccer League team.
- God Fellas Football Club was at Moses Mabhida Stadium on 9 March representing UMzinkhulu against AmaZulu Football Club who are playing in the Multi Diski Choice under Premier Soccer League.
- The team lost to AmaZulu Team with a score margin of 4-2 but they got the rare opportunity to rub shoulders with the Professional Soccer Players and experience gained by the young players is immense.
- UMzinkhulu Municipality managed to organize transport for God Fellas Football Club on the day as part of promoting sport development.

## **FINANCIAL IMPLICATIONS**

The ULM provided transport to the God Fellas Football Club.

## **RECOMMENDATIONS**

To note the activities of the SPU.

## **STRATEGIC PLANNING, HOUSING, LED & TOURISM DEPARTMENT:**

### **PLANNING UNIT REPORT FOR THE MONTH OF MARCH 2019.**

#### **1. REVIEW OF THE INTEGRATED DEVELOPMENT PLAN FOR 2018/2019 FY.**

##### **PURPOSE**

To present the progress report on the development of the 2019/2020 IDP for noting by Standing Committee, EXCO and Council.

##### **BACKGROUND.**

The municipality submitted a draft IDP 2019/2020 to the Department of Corporate Governance & Traditional Affairs after having approved by council. The draft IDP 2019/2020 has been advertised on local Newspapers as per the requirements of the chapter 4 of the Local Government Municipal Systems Act 32 of 2000.

The Local Government Municipal Systems Act 32 of 2000 and the Municipal Finance Management Act 56 of 2003 requires that the honorable mayor publicly table the IDP & budget to the community. The municipality will be conducting the IDP & Budget outreach on the 14<sup>th</sup> to the 18<sup>th</sup> of April 2019 to all municipal wards.

All logistical arrangements toward the planning of the IDP & Budget Outreach are going accordingly.

As part of finalizing the IDP 2019/2020 the municipality will be hosting the IDP Representative forum in April 2019, once the outreach has been completed.

##### **RECOMMENDATIONS**

That the progress report on the 2019/2020 IDP be noted by Standing Committee, EXCO & Council.

#### **2. RHINO ENCROACHMENT ON MUNICIPAL LAND**

##### **PURPOSE**

To present a report on encroachment done by Rhino Store on Municipal land for noting by Standing Committee, EXCO & council.

##### **BACKGROUND AND REASONING**

The area that is currently being utilized by Rhino store falls under the Remainder of erf 152 Umzimkhulu which is under the ownership of Umzimkhulu. Operations for Rhino are meant to be utilizing property erf 735 as per agreement between the municipality and developer. It should be noted that these operations taking place on municipal land by Rhino store have been happening for years now since it is only now that the encroachment is brought to municipality's attention.

##### **ANNEXURES**

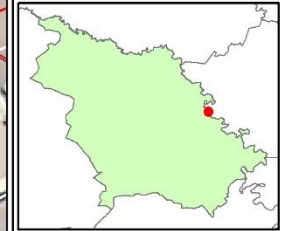
Annexure 1 : Erf 735 Map

##### **RECOMMENDATIONS**

The progress report on encroachment done by Rhino Store on Municipal land be approved by Standing Committee, EXCO & council with the following recommendations:

The area currently being used for loading bay by Rhino store be leased to Rhino store as per current market value. Lease agreement be entered into between the municipality and Developer with regards to piece of land to be utilized as loading zone.

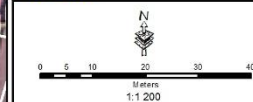




**ERF 735  
UMZIMKHULU  
UMZIMKHULU LM**

## Legend

-  Social Facilities
-  Erf 735
-  reg Cadastre
-  Wards



Date: 2018/09/25

**DISCLAIMER:**  
Umzimkhulu Municipality makes no warranty, representation, or guarantee of any kind regarding either any maps or other information provided herein or the sources of such maps or other information. Umzimkhulu Municipality specifically disclaims all representations or warranties, expressed or implied, including, without limitation, the implied warranties of merchantability and fitness for a particular purpose.



SIDES Metres		ANGLES OF DIRECTION	CO-ORDINATES Y System L029° X		S. G. No.
		Constants	+	0, 00	+3300 000, 00
AB	46, 50	290 26 00	A	- 90 474, 15	+ 48 925, 48
BC	96, 46	38 51 30	B	- 90 517, 72	+ 48 941, 71
CD	50, 11	31 11 10	C	- 90 457, 20	+ 49 016, 82
DE	70, 89	128 38 20	D	- 90 431, 26	+ 49 059, 69
EF	60, 79	235 21 40	E	- 90 375, 89	+ 49 015, 42
FA	73, 46	221 03 10	F	- 90 425, 90	+ 48 980, 87
		210/2930	▲	- 88 866, 52	+ 50 236, 85
		79/2930	▲	- 96 058, 74	+ 48 684, 43

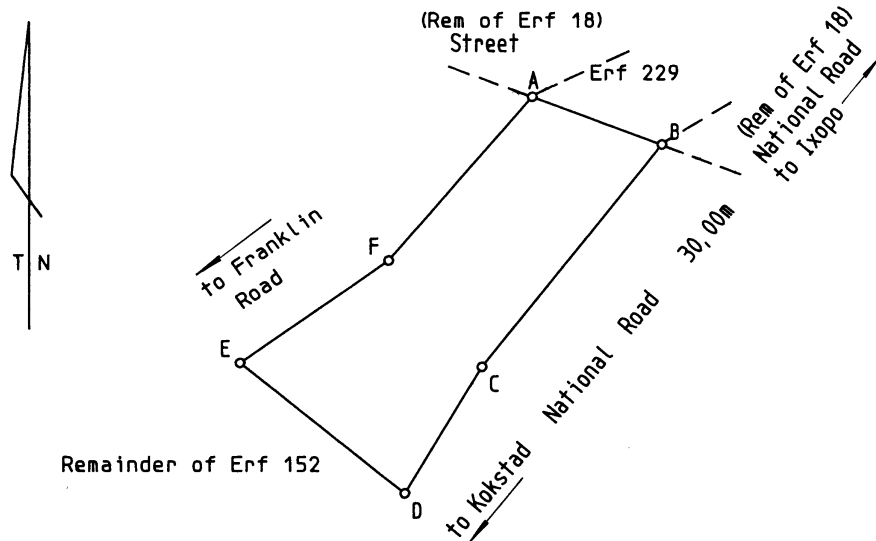
Approved

*[Signature]*  
for Surveyor-  
General

31-07-95

#### Description of Beacons

A, B, C, D, E, F : 12mm Iron Peg



Scale 1:2000

The figure represents 7063 square metres of land being

ERF 735 (PORTION OF ERF 152) UMZIMKULU

Reg. Div.  
**ES**

Situate in the Municipality and Administrative District of Umzimkulu  
Transkei

Surveyed in July 1994 and June 1995

by me

*[Signature]*  
D.T. Button

Registration No. PLS 0083 Professional Land Surveyor

This diagram  
relates to  
No.

Registrar of Deeds

The original diagram is

4202/1940

Transfer

Plan 237 LD

File No. 13/3/025

S. R. No. 35/1995 E

Comp. 3029 BD 4-3

ESNP-41-3

**B**

### 3. LAND REQUESTS SUBMITTED FOR UTILISING VACANT LAND WITHIN IBISI.

#### PURPOSE

To report on the submitted land requests to utilize vacant land within Ibisi area for noting by Standing Committee, EXCO and Council.

#### BACKGROUND AND REASONING

In terms of the Spatial Planning and Land Use Management Act, 2013 "All land development applications must be submitted to the municipality as the authority of first instance".

**Land requests submitted:** Received 2 land requests for business sites for the month of March 2019, the applicant.

CLIENT NAME	PROPOSED AREA	PROPOSED USE	RECOMMENDATION
Soil Tech	Ibisi (map attached)	The request for land by Soiltech is to utilize the identified piece of land for purposes of building blocks. Soil tech is a small business company that hopes to start operating on the piece of land for purposes of building blocks for community around Ibisi.	-No permanent structure may be erected - Lease agreement be entered into between the municipality and soiltech
Ibisi cultural Co-op	Ibisi	Land request has been forwarded to the municipality from Ibisi cultural co-op to utilize piece of land for Agricultural activities (farming and ploughing). The land they have identified is land that was previously utilized for farming in Ibisi (see attached map)	-No permanent structure may be erected - Lease agreement be entered into between the municipality and the co-op.

#### ANNEXURES

Annexure 1 : Soil Tech Land Request  
Annexure 2 : Ibisi Cultural Co-op

#### RECOMMENDATIONS

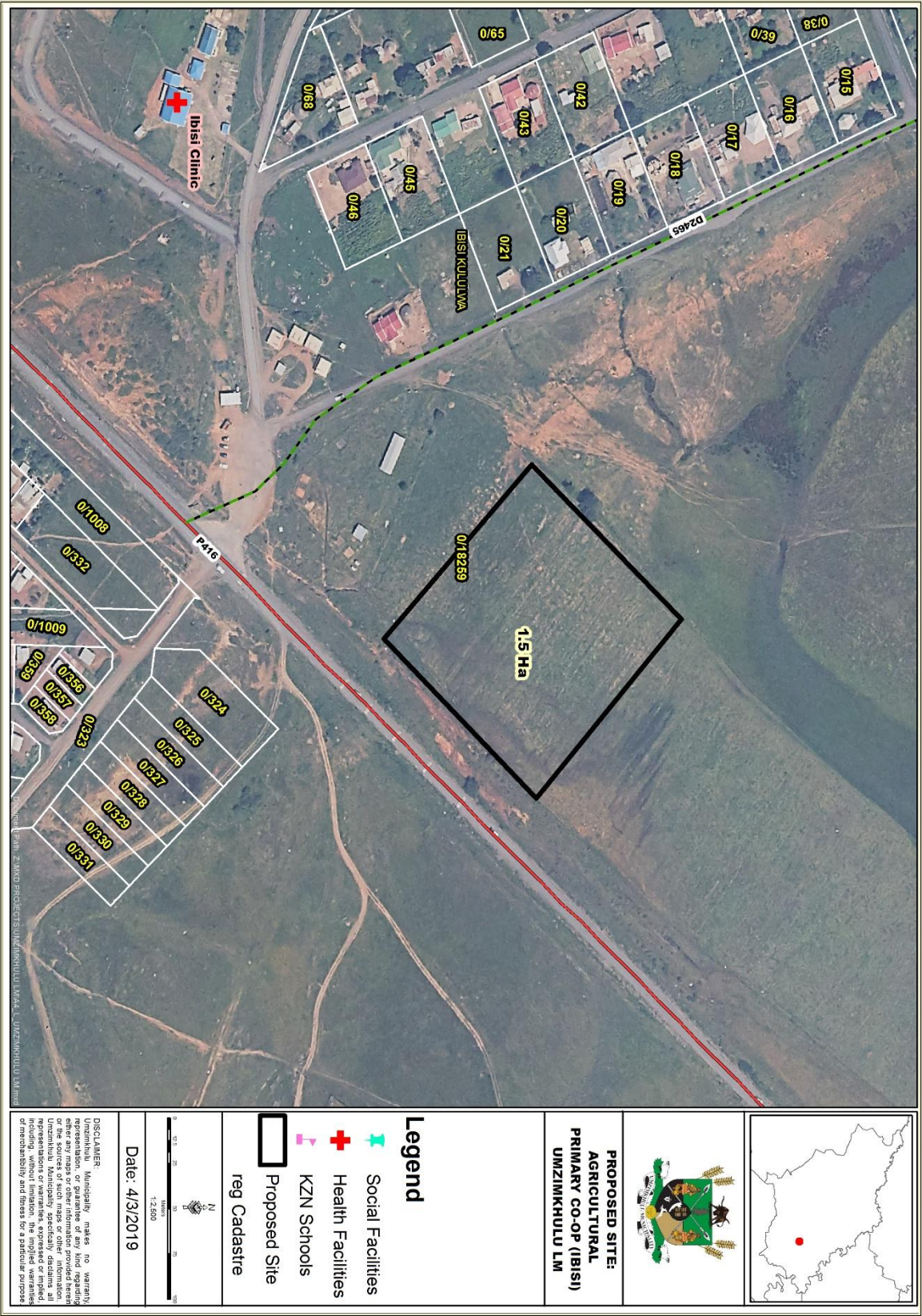
The progress report on land requests received to be considered by Standing Committee, EXCO & council.

## Annexure 1





Annexure 2



#### **4. TOWNSHIP ESTABLISHMENT FOR ERF 152 (MANKOFU).**

##### **PURPOSE**

To present a progress report on Township establishment for ERF 152 (Mankofu) for noting by Standing Committee, EXCO & council.

##### **BACKGROUND AND REASONING**

The draft prefeasibility has been finalised as it has been prepared by the IA. The municipality is finalising the assessment of the draft report so that it can be submitted to the DoHS for approval. After submission, the municipality will be waiting for feedback from the department so that the project can commence accordingly.

##### **RECOMMENDATIONS**

The progress report on Township establishment for ERF 152 (Mankofu) be noted by Standing Committee, EXCO & council.

#### **5. PRE-FEASIBILITY STUDY FOR RURAL HOUSING (ZONE- 1).**

##### **PURPOSE**

To present a progress report on appointment of Implementing Agent for Rural housing project (zone 1) for noting by Standing Committee, EXCO & council.

##### **BACKGROUND AND REASONING**

The IA's were provided with the checklist to be followed in undertaking the prefeasibility studies and also timeframes were agreed upon between the municipality and the IA's as per the submitted inception reports from consultants.

##### **Ward 1 & 2 (Umpisi Group):**

Draft prefeasibility report has been received from the IA however the findings upon assessment were that the report was incomplete. The preliminary planning report with the prefeasibility study was omitted therefore the municipality is still waiting for the report for final assessment. The confirmation of bulk services from the district has not yet been received from the district municipality. The IA is behind schedule according to the milestones due to the outstanding bulk confirmation. The report will be submitted regardless of pre submission so that the projects can be registered to Department of Human Settlements

##### **Ward 3 & 4 (Siyeza Consulting Engineers):**

The municipality has assessed the prefeasibility report however there were gaps identified in terms of prioritisation of villages where the district municipality did not confirm for all the villages in the wards. The sanitation report was vague and not enough details were provided. The implementing agent needs to rectify the report then the municipality will submit to Department of Human Settlements. The report will be submitted regardless of pre submission so that the projects can be registered to Department of Human Settlements. The confirmation of bulk services for this project has not yet been received from the district municipality.

##### **RECOMMENDATIONS**

The progress report on appointment of Implementing Agent for Rural Housing Projects (Zone 1) be noted by Standing Committee, EXCO & Council.

## **6. FORMALIZATION OF EXTENTION 9 & 10**

### **PURPOSE**

To present a progress report on appointment of Implementing Agent for Formalization of Extension 9 & 10 for noting by Standing Committee, EXCO & council.

### **BACKGROUND AND REASONING**

The draft prefeasibility report has been assessed by the municipality and the findings were that the report focused more on spatial constraints that shows that 300 units cannot be constructed at the area and does not provide any recommendations as to how the 300 units can be built in the area. The district municipality has not provided the confirmation of bulk services yet. The report will be submitted regardless of pre submission so that the projects can be registered to Department of Human Settlements

Project area:

### **RECOMMENDATIONS**

The progress report on appointment of Implementing Agent for Formalization of Extension 9 & 10 noted by Standing Committee, Exco & Council.

## **7. APPOINTMENT OF EIA: IBISI INFILL PLANNING & SURVEY**

### **PURPOSE**

To present a progress report on the appointment of EIA for Ibisi Infill planning & Survey in uMzimkhulu for noting by Standing committee, Exco & council.

### **BACKGROUND AND REASONING**

Since the Inception meeting took place on the 05<sup>th</sup> of March 2019, the consultant was briefed on project and programme for the project was presented to outline the expected milestones within the project. It was decided during the meeting that there will need to be meeting with ward councilor and Ibisi development committee to formally introduce service provider due to reasons that the consultant will have to do some fields work during the course of the project, the date is yet to be confirmed. Meanwhile, the municipality is making sure that all required data by service provider is being made available to inform scoping report to be submitted to EDTEA.

### **RECOMMENDATIONS**

To present a progress report on the Ibisi Infill planning (EIA) in uMzimkhulu for noting by Standing committee, EXCO & council.

## **8. RIETVLEI FORMALISATION**

### **PURPOSE**

To present a progress report on the Rietvlei Formalization in Umzimkhulu for noting by Standing committee, Exco council.

## **BACKGROUND AND REASONING**

The municipality has been trying for effortlessly trying to update from the DRDLR and countless attempts have been initiated by the municipality to try and have at least a temporal measure (consent) to allow the municipality to finalize the development application for formalization of Rietvlei but unfortunately those attempts have been unsuccessful. However, communication between the municipality and the department is ongoing in trying to resolve the issue of land around Rietvlei.

## **RECOMMENDATIONS**

To present a report on the Formalization of Rietvlei in Umzimkhulu for noting by Standing committee, EXCO and Council.

### **9. FORMALIZATION OF CLYDESDALE.**

#### **PURPOSE**

To present a progress report on Formalization of Clydesdale for noting by Standing Committee, EXCO & council.

#### **BACKGROUND AND REASONING**

##### **Clydesdale - Phase 1 (formalization)**

The municipality is finalising the municipal approval taken by the municipality in February 2015 so that they are in line with the SGO requirements and be in sync with the amended General plans for Clydesdale. Once amendments have been done re submission to SGO will be done so that the department can proceed with process of approving the General plans.

##### **Clydesdale - Phase 2**

Topographical surveys for development of Phase 2 Clydesdale has been finalised and draft layouts are being finalised by the land surveyor. SPLUMA application will has been submitted to relevant departments for comments (e.g. HGDM) following the finalisation of draft layout in line with uMzimkhulu SPLUMA bylaw. Once circulation process is finalised formal submission to the municipality will be done to be considered for approval.

#### **RECOMMENDATIONS**

To present a progress report on the Formalization of Clydesdale (Phase1 & 2) in UMzimkhulu for noting

### **10. UMZIMKHULU EXTENSION 5 (GP AMENDMENT)**

#### **PURPOSE**

To present a progress report on the Amendment of General Plan for Extension 5 in uMzimkhulu for noting by Standing committee, EXCO and Council.

#### **BACKGROUND AND REASONING**

The SPLUMA application for amendment of General Plan for extension 5 in uMzimkhulu is currently being finalized. Public notice was put out on the Fever Newspaper (closed on the 29<sup>th</sup> of November 2018) and community meeting took place on the 21<sup>st</sup> January 2019 as part of public participation. The municipality is still waiting for comments from HGDM regarding the bulk services comments before application is forwarded to MPT for consideration and approval.



## RECOMMENDATIONS

To present a progress report on the Amendment of General Plan for Extension 5 in UMzimkhulu for noting

### 10. REQUEST FOR DISPOSAL OF ERF 17 & ERF 225 IN UMZIMKHULU FOR URBAN AGRICULTURE.

#### PURPOSE

To present a progress report on request for disposal of Erf 17 & Erf 225 in uMzimkhulu which land identified for urban agriculture for noting by Standing Committee, EXCO & council.

#### BACKGROUND AND REASONING

Since resubmissions were made to the department for request of the above mentioned properties, the department has not responded in terms of progress, also as per the request sent simultaneously to the department to allow the municipality to take occupation of the site so that the plans to implement the urban agriculture projects can commence has also been not responded to. Communication between the municipality and the department is ongoing.

## RECOMMENDATIONS

To present a progress report on request for disposal of Erf 17 & Erf 225 in uMzimkhulu which land identified for urban agriculture for noting by Standing Committee, EXCO & council.

### 11. SPLUMA - DEVELOPMENT APPLICATIONS REPORTS

#### PURPOSE

To present a report on development applications received by the uMzimkhulu Municipality, for noting by Standing committee, Exco & council.

#### BACKGROUND AND REASONING

The following applications were received by the Department of Strategic Planning for development:

Property Description	Type of application	Status
Erf 2432 Mixed Use Development	Proposed permanent closure of public open space and rezoning of erf 2432 and a portion of the remainder of erf 152 UMzimkhulu from Active open space to mixed use development.	All the information has been submitted to the municipality. This application will be forwarded to MPT for consideration.
Erf 444 Ext 5 (Sisulu)	1). Proposed partial cancellation of a general plan S.G. No.26/1989u. 2). Proposed sub- division of Erf 444 Umzimkhulu 3). Proposed sub- division of erven 455, 488 & 510 Umzimkhulu 4). Resubmission of a revised general plan of Umzimkhulu extension no.5	This application will be forwarded to MPT for consideration once received comments from relevant departments.
Erf 152 Umzimkhulu	Subdivision of Erf 152 uMzimkhulu into proposed Erf 2461 (portion of Erf 152) uMzimkhulu, uMzimkhulu municipality	This application will be forwarded to MPT for consideration once received comments from relevant departments.

Erf 513 Ext 5 - Sisulu	A consent use on erf 513, extension 5 (sisulu). The proposed consent use application over 513 from Residential only detached to medium density residential so as to accommodate already existing residential structures and other future developments.	The outstanding information has not yet been submitted to the municipality.
Erf 1835 – DRC SSS- Umzimkhulu	Proposed special consent to erect a 45m lattice mast telecommunication tower	The application has been acknowledged by the municipality. This application is on advertisement for 30 days for public participation regarding the application and the closure will be on the 08 <sup>th</sup> APRIL 2019.
Erf 2458 - Umzimkhulu memorial Hall	Special Consent and relaxation of building lines	Public participation meeting for the development of Umzimkhulu memorial hall and relaxation of building line for erf 2458. No objections or comments has been received regarding this application. This application will be forwarded to the Municipal Planning Authorized officer (MPAO) for approval.
Erf 638 - Ext 4 – Majardine Umzimkhulu	Special Consent to permit Medium Density Housing and relaxation of Building lines and side spaces.	This application is on hold until the applicant finalise the planning issues on site. Once finalise everything it will be advertised.
Erf 699 – Ext 4 – Majardine - Umzimkhulu	Special Consent Application and Relaxation of side and rear space	The municipality awaiting for the applicant to advertise.

## RECOMMENDATIONS

That the report on development applications received in Umzimkhulu for noting by Standing committee & EXCO.

## BUILDING UNIT REPORT FOR THE MONTH OF MARCH 2019

### SUBMITTED BUILDING PLANS & APPROVED BUILDING PLANS FOR THE MONTH OF MARCH 2019.

## PURPOSE

To report progress on the submitted building plans & approved building plans for the month of March 2019 for noting by Standing Committee, EXCO and Council.

## BACKGROUND AND REASONING

In terms of the National Building Regulations and Building Standard Act “No person shall without the prior approval in writing of the local authority in question, erect any building in respect of which plans and specifications are to be drawn and submitted in terms of this Act and if a local authority, having considered a recommendation referred to, is satisfied that the application in question complies with the requirements of the Act and any other applicable law, shall grant its approval in respect thereof.

Building Control Section is mandated by council to enforce the National Building Regulations Act 103 of 1977 as amended through the following aspects plan submission, plan building plan submitted for the month of March 2019.

**Building plans submitted:** Residential plan and commercial for the month of March 2019.

REF. NO	CLIENT NAME	SUBMISSION DATE	ERF. / FARM NO.	PROPOSED AREA	DESCRIPTION	SUBMISSION FEE	BUILDING VALUE
07/2019	Jan Kritzinger	12/03/2019	ERF 44	Proposed as-built building	Commercial	-	R1 253 970.00
08/2019	S.T. Khathi	15/03/2019	ERF 339	Proposed outside building	Residential	R2 509.00	R255 000.00
09/2019	N Mateyisi	19/03/2019	Farm Singizi	Proposed as-built tavern	Rural area	R3 011.00	R315 000.00
<b>TOTAL AMOUNT</b>						<b>R5 520.00</b>	<b>R1 823 970.00</b>

**Approved building plans:** residential building plan approved for the month of March 2019.

REF. NO	CLIENT NAME	SUBMISSION DATE	ERF. NO	PROPOSED AREA	DESCRIPTION	SUBMISSION FEE	BUILDING VALUE	APPROVAL DATE
05/2019	J. Lingani (Goodman school)	06/02/2019	ERF 60	As-built drawing	Government	R6 023 .00	R681 000.00	26/03/2019
07/2019	Jan Kritzinger	12/03/2019	ERF 44	Proposed as-built building	Commercial	-	R1 253 970.00	26/03/2019
<b>TOTAL AMOUNT</b>						<b>R6 023.00</b>	<b>R1 934 970.00</b>	

## FINANCIAL IMPLICATIONS

Total amount or revenue generated is = R

## RECOMMENDATIONS

That the progress report on the submitted building plans for the month of March 2019 be noted by Standing Committee, EXCO and Council.

### 1. NOTICES ISSUED FOR ILLEGAL LAND USE AND BUILDING WORK FOR THE MONTH OF MARCH 2019

#### PURPOSE

To report progress on the contravention notices issued for illegal land use for the month of March 2019.

#### BACKGROUND AND REASONING

UMzimkhulu Local Municipality is faced with the continuous proliferation of informal settlements and land invasion, particularly on the periphery of the urban areas. Most of these informal settlements have developed through the invasion of state owned land which makes service delivery by the municipality difficult.

Building Control Section is mandated by council to enforce the National Building Regulations Act 103 of 1977 through the following aspects plan submission, plan processing, referred plans, approved plans and archiving of original plans.

#### CONTRAVENTION NOTICES ISSUED IN THE MONTH OF MARCH 2019:

OWNERS DETAILS	ERF.NO FARM NO	ADDRESS	CONTRAVENTION	PROBITION NOTICE DATE	CONTRAVENTION NOTICE DATE	NOTICE PERIOD DAYS	NBR AND BY-LAWS	COMMENTS AND STATUS

Mr Haniffi	Erf 63	UMzimkhulu CBD	Notice for Non-compliance of health and safety	14/03/2019	22/03/2019	7 days	The Municipality must enforce the health and safety by-laws for Private company.	The municipality issued the notice for non-compliance of health and safety.
Mr Mbabane	1317& 1318	Ext 5, Clydesdale uMzimkhulu	Illegally build a structure on municipal land	20/03/2019	-	Immediately	The municipality to enforce land invasion policy and other municipal by-laws.	The municipality to demolish the illegal structure on municipal land.
Unknown		Farm nyenyezi uMzimkhulu	Illegally fence on municipal land	20/03/2019	-	Immediately	The municipality to enforce land invasion policy and other municipal by-laws.	The municipality to demolish the illegal fence on municipal land.

## RECOMMENDATIONS

That the progress report on the notices issued for illegal land use and building work for the month of March 2019 to be noted by Standing committee, EXCO and council.

## 2. MATTERS HANDLED BY MATTHEW FRANCIS ATTORNEYS ON ILLEGAL LAND USE AND BUILDING WORK FOR THE MONTH OF MARCH 2019

### PURPOSE

To report progress on the matters handled by Matthew Francis Attorneys on illegal land use and building work for the month of March 2019  
For noting by Council.

### BACKGROUND AND REASONING

In terms of the National Building Regulations and Building Standard Act "No person shall without the prior approval in writing of the local authority in question, erect any building in respect of which plans and specifications are to be drawn and submitted in terms of this Act and if a local authority, having considered a recommendation referred to, is satisfied that the application in question complies with the requirements of this Act and any other applicable law, shall grant its approval in respect thereof.

#### Matters:

On the 24<sup>th</sup> of February 2019 the municipal official from building unit has identified an illegal structure on municipal land erf 1317 & erf 1318 at Clydesdale build by Mr Nkabane, the notice was served and Mr Nkabane refused to take the notice. The matter was therefore forwarded to Matthew Francis Attorney requesting demolition order for the offending structure on municipal land.

## RECOMMENDATIONS

That the progress report on the notices issued for illegal land use and building work for the month of March 2019 to be noted by Standing committee, EXCO and council.

## HOUSING UNIT REPORT FOR THE MONTH OF MARCH 2019

### 1. UMZIMKHULU HOUSING PROJECTS.

#### PURPOSE

To present the progress report on the urban and rural housing projects of UMzimkhulu LM to be noted by the Standing Committee, EXCO and Council.

#### BACKGROUND AND REASONING

The municipality and department of human settlement are busy implementing the six blocked housing projects and below is the progress for each

#### RIVERSIDE PHASE 1 EXPROPRIATION

On the 14<sup>th</sup> of March 2019, the Municipality officially introduced Early Moon Social Facilitator who will be verifying the information of people that were approved on HSS for same houses that need expropriation. Currently the social facilitator is on site and once all the information has been collected, the municipality will be able to distinguish the exact people to whom final transfers will be made. Furthermore, a quotation has been received from MFILAW to undertake all processes pertaining to the said expropriation. The Municipality is now finalising the report or rather application to be made to DOHS to authorize use of funds on the Municipal Housing Operating Account to reimburse work undertaken in seeing the project through.

#### IBISI HOUSING PROJECT

PROGRESS SUMMARY		
MILE STONE	111 NEW HOUSES	501 REHAB HOUSES
SLABS	61	
WALL PLATES	56	238
ROOFS	56	217
COMPLETIONS	56	206

The new CLO has been appointed and new members were added to the PSC in the community meeting held on 8 March 2019. It was resolved that the Municipality must intervene in terms of facilitating and ensuring that PSC meetings are held at least every month. The IA is currently collecting information of the 15 outstanding beneficiaries from the Pilot Project which the information will be submitted to DoHS for inclusion to the whole.

#### CHALLENGES

There are 5 sites with graves, 3 encroached sites and 1 site encroaching to the tribal land

## **EXT 5 & 6 HOUSING PROJCT**

<b>PROGRESS SUMMARY</b>	
<b>MILE STONE</b>	<b>639 REHAB HOUSES</b>
<b>WALL PLATES</b>	12
<b>ROOFS</b>	0
<b>COMPLETIONS</b>	0

On the 7<sup>th</sup> of March 2019 there was a technical meeting held wherein the IA informed that 25 temporal camps have been acquired through the assistance of the ward councilors. However, people cannot be moved to these camps as there still need to be a renovation of the camps to the permissible condition for people to reside. Also, the absence of sanitation facilities at the camps still needs to be addressed. The IA is currently preparing a report to the department to acquire funding to fix all the problems that have been established. Currently, refurbishments are taking place on houses whose owners have agreed to move to the available alternative places.

## **CLYDESDALE HOUSING PROJECT**

Following the information that municipality received on the 28<sup>th</sup> February 2019 which confirmed that the application for rehabilitation for top structure is being considered. The municipality received another correspondence on the 16<sup>th</sup> of March 2019 which served as the intention to cancel the tripartite agreement signed between the DoHS, ULM and Kantey & Templer on the 19<sup>th</sup> of January 2015. Further to this, Kantey & Templer has since disputed the said cancellation on the 18<sup>th</sup> of March 2019. The Municipality therefore, awaits final decision from the Department regarding this matter.

## **RURAL VILLAGES HOUSING PROJECTS**

Since the department advised that there are a number of issues that need to be resolved pertaining to this project and amongst such is the failure to meet planning requirements. The municipality has since requested a meeting with the department to find more explanation on the discovered challenges and craft solution thereof. The department is yet to confirm its availability for the requested meeting.

## **RECOMMENDATIONS**

That the progress report on UMzikhulu Urban and Rural housing projects be noted by Standing Committee, EXCO and Council.

### **2. IBISI HOUSING PROJECT, SKILLS DEVELOPMENT PROGRAMME.**

#### **PURPOSE**

To present the progress report on the urban and rural housing projects of UMzikhulu LM to be noted by the Standing Committee, EXCO and Council.

#### **BACKGROUND AND REASONING**

The Department of Human Settlements together with National Home Builders Regulation Council (NHBRC) have identified Umzikhulu LM's, Ibisi Housing Project for Skills Development Programme. The programme is a short skills learning intervention designed as an occupationally based, short term learning programme designed for school leavers

and unemployed youth from challenged backgrounds. The programme identified 30 youth from Ibisi to be trained in the skills such as civil engineering, building, quantity surveying & plumbing.

The municipality together with NHBRC and Human Settlements conducted a meeting with the community on the 10<sup>th</sup> of April 2018 to introduce & brief them (community) of the expectations of the project. Subsequently the youth submitted their CV's at Ibisi Community Hall on the 20<sup>th</sup> of April 2018 which was a closing the date for submission of CV's.

### **PROGRESS TO DATE**

Since the decision was taken between DoHS and NHBRC to release learners until the mentor is in place. DoHS has advised that the mentor will now be procured by their organisation and not NHBRC. Processes for procurement of the sought mentor will be executed in the next financial year which will kick-start from the 1<sup>st</sup> of April 2019. Currently the department is preparing documentation pertaining to contracting the mentor.

### **RECOMMENDATIONS**

That the progress report on IBisi Skills Development Programme be noted by Standing Committee, EXCO and Council.

## **3. TITLE DEED RESTORATION PROGRAMME**

### **PURPOSE**

To present the report on Title Deed Restoration Programme for Umzimkhulu housing projects to be noted by the Standing Committee, EXCO and Council.

### **BACKGROUND AND REASONING**

The key component of Human Settlements Programme is that title deeds should be provided to secure tenure and clear property rights. However due to disparities which have been acquired during the apartheid era, many Municipalities (including Umzimkhulu LM) had been left incapable/ not equipped to assume ownership and administration responsibility for housing asset. The lack of necessary skills has caused delay of transfer in which this has led into beneficiaries occupying their houses without receiving the rightful ownership.

The Department of Human Settlements together with Umzimkhulu Municipality has embarked on Title Deed Restoration Programme which is aimed at eradicating the registration backlog in both Pre- 1994 and Post- 1994 Projects. In facilitating implementation of the programme, the DoHS has appointed service providers for the purpose of undertaking social facilitation in the following projects:

<b>POST-1994</b>			
<b>SERVICE PROVIDER</b>	<b>PROJECT NAME</b>	<b>REGISTER BACKLOG</b>	<b>REGISTERED</b>
<b>Early Moon Trading</b>	Ibisi Post 1994	25	0
<b>Early Moon Trading</b>	Ibisi Pre 1994	319	0
<b>Ganwa Consulting &amp; Development</b>	Ext 5&6	398	0
<b>Early Moon Trading</b>	Riverside- P1	87	0
<b>Early Moon Trading</b>	Clydesdale	151	0
<b>Early Moon Trading</b>	Riverside- P2	489	0

### **PROGRESS TO DATE**

**IBISI**

### **Cater Msomi**

The service provider has submitted all 25 reports and 15 of them have gone for conveyancing. The remaining 10 reports will have to be decided on by the dispute committee which the Municipality still has to form.

### **Old Ibis**

The service provider has submitted 292 reports in total: 150 have gone for conveyancing and 76 will have to collect letters of authority from the court, 49 are missing beneficiaries, 17 have to be decided on by a dispute resolution committee.

### **EXT 5&6**

The Service Provider has submitted all 392 reports for verification. The Municipality has verified and submitted 138 reports to DoHS for conveyancing.

### **CLYDESDALE**

The Service Provider has submitted 31 reports which the Municipality has verified and recommended for amendment of the provided information.

### **RIVERSIDE- P1 & P2**

A community meeting took place on the 14<sup>th</sup> of March 2019 to introduce the Social Facilitator to the community for investigations to commence. The Social Facilitator is currently on site

### **RECOMMENDATIONS**

That the progress report on Title Deed Restoration Programme be noted by Standing Committee, EXCO and Council.

## **4. LAND TITTLE ADJUSTMENT PROGRAMME**

### **PURPOSE**

To present the report on Land Tittle Adjustment Programme for Umzimkhulu housing projects to be noted by the Standing Committee, EXCO and Council.

### **BACKGROUND AND REASONING**

Department of Rural Development and Land Reform had embarked on process to regulate the allocation or devolution of certain land or particularly farms, in respect of which one or more persons claim ownership, but do not have registered title deeds in respect thereof; and to provide for related matters.

### **PROGRESS TO DATE**

Since the department battled with challenges to make payments to the commissioner due to invoices submitted which were deemed as void. The department held a meeting on the 8<sup>th</sup> of March with the commissioner to explain and agree on the techniques that need to be followed to effect payments due to the commissioner. The department has recently advised that a proper invoice has been lodged and therefore payments will now take place. This occasion will then lead to the next step which is crafting of the new action plan by both parties and thus execution the plan thereafter. The action plan will be based on required subdivision and conveyancing of farms.



## RECOMMENDATIONS

That the progress report on Land Title Adjustment for Umzimkhulu housing projects be noted by Standing Committee, EXCO and Council.

### 5. OPERATION SUKUMA SAKHE HOUSING PROJECT.

#### PURPOSE

To provide a progress report for Operation Sukuma Sakhe housing projects for noting by Standing Committee, EXCO and Council.

#### BACKGROUND & REASONING

The Department of Rural Development and Land Reform assisted the municipality in acquiring Developmental Right Agreement and subsequently were signed by the municipality and the department in order to continue with the OSS Programme.

Appointments were issued by the Department of Human Settlement which authorises the contractor Isibani Sezwe Construction, Bathombe Construction and Chushisanani construction to commence with the construction.

#### PROGRESS TO DATE

Isibanisezwe contraction – ward 6:

MILE STONE	PROGRAMME	ACTUAL	DEFERENCE
APPROVED BENEFICIARY	40	40	0
SLABS	40	17	23
WALL PLATES	40	17	23
ROOF	40	12	28
COMPLETION	40	10	30

Since 10 houses have been claimed to have be completed, the IA has received approval of 7 houses and the outstanding 3 has been discovered to have snags which the IA is now addressing. Currently the IA is perfecting 1 house that will be used as a show house for the MEC's visit.

## RECOMMENDATIONS

That the progress report on operation Sukuma sakhe housing projects be noted by Standing Committee, EXCO and Council.

### GIS UNIT REPORT FOR THE MONTH OF MARCH 2019.

#### 1. GEOGRAPHIC INFORMATION SYSTEMS PROGRESS REPORT

#### PURPOSE

To report progress on the geographic information systems for noting

## BACKGROUND & REASONING

The following represents progress that has been achieved within the GIS Unit:

NAME OF PROJECT	BACKGROUND
<b>Implementation of General Valuation Roll</b>	Erf 68 Umzimkhulu is missing in the valuation roll.
<b>IDP/SDF</b>	<p>The GIS unit attended a STATSSA super-cross training.</p> <p>The GIS unit attended the HGDM IDP Rep Forum on 15 March at Creighton. The unit also received the list of projects from sector departments.</p> <p>The GIS unit attended to mapping requirements for the SDF and the IDP as well as the Disaster Management Plan.</p>
<b>Housing Projects</b>	The GIS unit generated nodal maps for the housing unit along with various maps concerning property queries.
<b>GIS DATA</b>	The GIS office received the list of projects from sector departments but none of these have spatial reference. The spatial data will have to be sourced from them separately.
<b>GIS Hardware</b>	<p>The large format scanner does not have an anti-virus and adobe reader. It also requires maintenance. This was shared with IT.</p> <p>The GIS unit is procuring services of service provider for the servicing of the large format scanner. The procurement process is still on-going.</p> <p>The process of acquiring a new plotter failed. Instead of a re-advertisement, the municipality is using Regulation 32 of the Municipal Finance Management Act, 2003, Municipal Supply Chain Management Regulations to procure the plotter. At present the municipality is engaging DRDLR.</p> <p>The GIS computer had to be rebooted in trying to update the system. Some data was lost. The GIS software had to be reinstalled.</p>
<b>GIS Software</b>	<p>The GIS software maintenance has been paid for. The only outstanding matter is the SLA as it needs to be renewed. The SLA has been received and will be signed once the MM is available.</p> <p>The GIS unit has engaged IT on procuring an ArcGIS Server license through their contract for software required by the municipality. The quotations received were too expensive and disqualified the municipality from the SITA discounts with ESRI because of the use of third party agents.</p> <p>Instead the unit will use the SITA route whereby SITA will procure the software on the behalf of the municipality.</p> <p>Some of the folders on the server are corrupt and thus cannot be opened. This has been communicated with IT. The GIS unit is identifying the affected folders.</p>
<b>GIS STRATEGY</b>	ESRI has been appointed as the service provider to conduct the GIS strategy. An introductory meeting has been held with them to introduce the team. An SLA has been drafted by our contracts manager; however we are still awaiting the project charter from the service provider that needs to be incorporated into the SLA.

	The project charter has been received and will be added as an annexure to the SLA.
<b>Building Information Management System</b>	<p>The BPIMS has been advertised; the briefing session has been held. The evaluation has been concluded. It included a demonstration of the system by the bidder (there was only one bid received). The tender is now sitting with the Bid Adjudication committee.</p> <p>The monthly report for the project has been compiled by COGTA and signed by the MM.</p> <p>The grant has also been captured by Budget and Treasury for budget adjustment purposes.</p>
<b>GIS TASKS &amp; DUTIES</b>	<p>The GIS unit has attended to data and map requests internally and externally. External clients are being charged for their maps and are duly paying for them. The unit also attended to various tasks and queries.</p> <p>The GIS unit partook in departmental budgeting session for the up-coming financial year. The GIS office received a call from Budget and Treasury who stated that the money for software maintenance had been captured in the wrong fields (depreciation) and thus as a result of this would not be available.</p> <p>The GIS unit attended the tourism meeting to discuss the Tourism Event close-out report as well as the draft concept document and the gallery exhibition.</p> <p>The GIS unit assisted DSD with locating the Old Age Home on ERF 144. However this property description does not exist. The facility is on Erf 152.</p> <p>The GIS unit provided Infrastructure with precinct plan map as well as a Google earth image of Riverside depicting the proposed location of the taxi rank.</p> <p>The GIS unit provided the Disaster Management unit with GPS coordinates of the council chamber; it also provided Tourism with the GPS coordinates and property description of Gateway.</p>

## FINANCIAL IMPLICATIONS

R4 000 scanner maintenance  
R200 000 ArcGIS Server  
R200 000 Plotter  
R500 000 GIS Strategy

## RECOMMENDATIONS

That the progress report on the geographic information system be noted by EXCO/Council.

## LED PROJECTS PROGRESS REPORT

### Purpose

To present the progress on projects within UMzikhulu Local Municipality.

### Background

This report provides progress on projects based in UMzikhulu.

Project Name	Background And Progress	Interventions Required
1. LED Project monitoring.	<ul style="list-style-type: none"> <li>The LED unit together with HGDA and DSBD had a site visit at Selulele Agricultural project (ward 10) and Ncebazakhe Agricultural project (ward 17) on the 27<sup>th</sup> February 2019. The two projects were funded by DSBD with fencing material and vegetable seedlings. The department also aimed to introduce the projects to HGDA and the municipality LED unit in an attempt to create a better integrated working relationship. The Department of Business Development is also in the process of signing the MOU with the HGDA as part of 2019/2020 financial year preparations.</li> <li>The unit led by the municipality the honorable Mayor conducted a fencing material handing over at Chancele agricultural communal project (ward 09) on the 5<sup>th</sup> March 2019. The project has been funded by the municipality with fencing material in the current financial year.</li> <li>In partnership with EDTEA the LED unit conducted an Integrated environmental management workshop for Co-op's and SMME's in Umzimkhulu on the 20<sup>th</sup> March 2019. The objective of the workshop was to assist, provide and promote environmental literacy, education and empowerment of KZN citizens so as to increase their awareness and concerns for environmental issues, and to assist in the knowledge, skills, values and commitment to responsible development in the province. The workshop covered the environmental impact assessment, waste management and pollution, compliance, monitoring and enforcement, business compliance, access to finance and market for SMME's. The total number of people who benefited from the workshop was 27</li> <li>The project mentoring was conducted at Lathitha cleaning Co-op (ward 12) on the 13<sup>th</sup> March 2019. The purpose was to monitor the progress made by the project since they have been funded by the municipality with detergent raw material. A mentoring tool was also used to identify problems and challenges the project has. Currently the Co-op is producing detergents using manual production method as the production machine supplied by HGDA is not functioning due to higher amount of electricity voltage required where the project is based. On the 15<sup>th</sup> March 2019 the project mentoring was conducted at Ilifaletu poultry Co-op (ward 17) as the project received a grant from the municipality of day old chicks and poultry feed. The project is still producing broiler chickens and their market is still viable.</li> </ul>	<ul style="list-style-type: none"> <li>The report is submitted for information and noting.</li> </ul>
2. LED Projects Funded for 2018/2019 Financial year	<ul style="list-style-type: none"> <li>The second batch of Day old Chicks and vaccines poultry were delivered by the appointed service provider together with LED official at Siyazama agricultural Co-op (ward 19), Ithandanani agricultural Co-op( ward 02) and Eliya agricultural Co-op(ward 10) on the 06 March 2019.</li> <li>The appointed service provider had already started to deliver some of Honey Bee Production equipment at Masenginyathi Primary Co-op (ward 11) on the 12 March 2019. The outstanding equipment is expected to be delivered before the end of March 2019.</li> </ul>	<ul style="list-style-type: none"> <li>The report is submitted for information and noting.</li> </ul>
3. Stakeholders Engagement	<ul style="list-style-type: none"> <li>A meeting was held with the Department of Agriculture to try gain an understanding of their operations within UMzimkhulu this was done in order to ascertain whether there are any possible areas of collaboration between them and the Municipality. A</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

	<p>follow up meeting involving senior management of both organizations will be arranged.</p> <ul style="list-style-type: none"> <li>There was a visit by the representatives of Rural Development and Land Reform under the Rural Enterprise and Industrial Development, they shared a list of projects that the department is driving in UMzimkhulu. It was agreed that there needs to be a platform for engagement towards an MOU so as to work together in building/growing the economy of UMzimkhulu</li> </ul>	
4. LED awareness campaign	<ul style="list-style-type: none"> <li>The LED unit held an awareness campaign at Rietvlei community hall (ward 12) on the 14<sup>th</sup> of March 2019. The aim was to equip community with knowledge and create awareness about the municipality LED programmes as well as job opportunities that emanates among those programmes.</li> <li>The event has been a success and the municipality hosted the awareness campaign in partnership with other stakeholders: Lima RDF, Department of Social Development, Working on fire and Department of Agriculture.</li> </ul>	<ul style="list-style-type: none"> <li>The report is submitted for information and noting.</li> </ul>
5.RASET meeting	<ul style="list-style-type: none"> <li>On the 7<sup>th</sup> March 2019 the PSC meeting for RASET programme sat with an aim of engaging all relevant stakeholders. The HGDA aimed to give a report back to the relevant stakeholders about the progress made by the Agency on the programme. On the 11<sup>th</sup> March 2019 there was a RASET Farmers mobilization meeting which focused on the crop production Farmers state of readiness for RASET programme. The crop production secondary Co-op's representatives from all Local municipalities committed themselves that they are ready for the programme.</li> </ul>	<ul style="list-style-type: none"> <li>The report is submitted for information and noting.</li> </ul>
6. Business license and business regulations	<p>The office has received 02 new applications for business licenses in March 2019 and those applications are forwarded to the relevant stakeholders for site visit and inspection.</p> <p>The office has renewed 02 business licenses for:</p> <ul style="list-style-type: none"> <li>Superspar tops (Liquor)</li> <li>Boxer punch (Rietvlei)</li> </ul>	<ul style="list-style-type: none"> <li>The report is submitted for information and noting.</li> </ul>
6.Business Regulations Campaign	<ul style="list-style-type: none"> <li>The Business Regulations Campaign that was scheduled to take place on the 12<sup>th</sup> March 2019 was postponed until further notice, this programme was coordinated by office of the MEC EDTEA (Department of Economic Development, Tourism and Environmental Affairs).</li> <li>The purpose of campaign was to monitor the compliance and identify the gaps within formal trading enterprises, focusing on retail, liquor and food outlets within the CBD and townships.</li> <li>The following stakeholders were expected to take part in order for the campaign to be effective and successful, Planning and LED unit, Community Social Services Department (Fire safety and Law enforcement) Liquor board, SAPS, Department of Home Affairs, Department of Labour and Harry Gwala District Environmental Health.</li> </ul>	<ul style="list-style-type: none"> <li>The report is submitted for information and noting.</li> </ul>
7.SMME HUB	<ul style="list-style-type: none"> <li>On the 15<sup>th</sup> March 2019 the office had a site visit at van rank stalls, the purpose was to monitor their functionality, look at the challenges and intervention required.</li> </ul>	<ul style="list-style-type: none"> <li>The report is submitted for</li> </ul>

	<ul style="list-style-type: none"> <li>• The office has discovered that some occupants are currently running businesses that are not in the agreement without consulting the LED office.</li> <li>• Stall 01-hairdressing (compliant)</li> <li>• Stall 02-sewing and selling clothing attire ( compliant)</li> <li>• Stall 03-fruit and veg, he has got a stand outside the stall for fruit and veg and he is renting the stall to someone who is doing catering. (in breach of lease agreement)</li> <li>• Stall 04-fat cooks and tea ( compliant)</li> <li>• Stall 05 –fruit and veg, now is doing catering and has got stand outside the stall for fruit and veg (in breach of lease of agreement)</li> <li>• Stall 06-catering(compliant)</li> <li>• Stall 07-catering and (compliant)</li> <li>• Stall 08-the traditional healer (compliant)</li> <li>• Most occupants except stall 8, have also taken an advantage of using their stalls to keep goods/ stock of other street vendors after hours in return of payment.</li> <li>• Another challenges raised by the stalls occupants are as follows: <ul style="list-style-type: none"> <li>- The issue of water and electricity and</li> <li>- The issue of high escalating rate of crime</li> <li>- They also requested the municipality to fix the street light at van rank</li> </ul> </li> </ul>	information.
8.Expanded Public Works Programme	<ul style="list-style-type: none"> <li>• The programme is still running smooth for projects that are benefitting on EPWP 2018/19 financial year, the projects that are benefitting in 2018/19 are the same projects: <ol style="list-style-type: none"> <li>1. Isibane agricultural project from ward 19</li> <li>2. Ubumbano agricultural project from ward 13</li> <li>3. Peace of mind baking project from ward 07</li> <li>4. Masakhane poultry project from ward 21</li> <li>5. Sakhimpilo agricultural project from ward 09</li> </ol> </li> </ul> <p>The total amount spent in March 2019 is R34800.00</p>	<ul style="list-style-type: none"> <li>• The report is submitted for information and noting.</li> </ul>

9.Small Farmer support LIMA Partnership	Input linkages					<ul style="list-style-type: none"> <li>The report is for information and noting.</li> </ul>	
	<b>INPUT</b>		<b>QUANTITY</b>	<b>SUPPLIERS DETAILS</b>	<b>VALUE OF INPUTS</b>		<b>WARD/ VILLAGE</b>
	Cabbage seedlings		2500	Sutherland seedlings	R920.00		Nonginqa (ward 04)
	Spinash seedlings		700	Sutherland seedlings	R249.55		Nonginqa (ward 04)
	Poultry feed		7x 50 kg	AFGRI	R1549.30		Ngunjini (ward 08)
	Poultry feed		10 x 50kg	AFGRI	R2186.40		Border (ward 22)
	Wood shavings		18	Sutherland seedlings	R180.00		Nyanisweni (ward 02)
	<b>Total</b>				<b>R 5085.25</b>		
	Market linkages:						
	<ul style="list-style-type: none"> <li><b>Market Linkages</b></li> </ul>						
	<b>Product</b>	<b>Quantity</b>	<b>Market accessed</b>	<b>Value of sales</b>	<b>Ward /Village</b>		
	No market links this month						
Partners developed							
<b>Name of farmer /department /organization</b>		<b>Contact person</b>	<b>Purpose of interaction</b>				
uMzimkhulu L.M		Mr Z. Masiza	Farmer Support				
Training conducted this month:							
<b>Type of training</b>	<b>Number of beneficiaries</b>	<b>Village name</b>	<b>Ward</b>				
Broiler production training	01	Deepdale	Ward 21				
Crop production training	1	Kromhoek	Ward 15				

	Crop production training	3	Chancele	Ward 9		
	Crop production training	20	Corinth	Ward 02		
	Broiler production training	1	KwaDayi	Ward 17		
	Broiler production training	1	Border	Ward 17		
<p><b><u>Training conducted</u></b></p> <ul style="list-style-type: none"> <li>Poultry training was provided at Border (ward 17), Deep dale (ward 21), and Kwa Dayi (ward 17). The training covered site selection, different types of poultry structures, preparation of chicken house before arrival of chicks, daily activities for broiler enterprise, health and different types of diseases.</li> <li>Crop production training was provided at Kromhoek (ward 15), Corinth (ward 2) and Chancele (ward 9). The training covered the different types of varieties for different planting season, crop rotation, soil preparation, how to plant and take care of young crops, different types of disease and pests and how to control them.</li> </ul> <p><b><u>What worked out well this month / success story</u></b></p> <ul style="list-style-type: none"> <li>Soil samples have been collected at Kromhoek (ward 15). New farmers were registered and GPS Coordinates were also taken at Machunwini (ward 12), Border (ward 17), Mvubukazi (ward 19), Deep dale (ward 21), and Kwa Dayi (ward 17). Assisting poultry farmers with training, day old chicks, poultry feed and wood shavings at Border (ward 17), Kwa Dayi (ward 17), Deep dale (ward 21), Magcakini (ward 6), KwaNjunga, Mvubukazi (ward b19), and Riverside (ward 2). Crop production farmers have been assisted with training and area calculation at Chancele (ward 9), Corinth (ward 2), and Kromhoek (ward 17). Crop farmers at Nonginqa (ward 4) have been assisted with seedlings. Assessment of farmers has been done at Machunwini (ward 12), Koki (ward 13), Deep dale (ward 21), and Border (ward 17).</li> </ul> <p><b><u>Plans for next month.</u></b></p> <ul style="list-style-type: none"> <li>Soil samples collection</li> <li>Registration and assessment of farmers</li> <li>Conduct necessary trainings</li> <li>Assessing more farmers for job equivalent</li> </ul>						



10. Gateway Gallery Exhibition	<ul style="list-style-type: none"> <li>• The event is a Gallery exhibition focused at empowering local artists in the UMzimkhulu and surrounding areas</li> <li>• Artists will be showcasing visual arts. The visual arts category includes (ceramics, drawings, paintings, sculptures, printmaking, design, crafts, photography, video, filmmaking, and architecture).</li> <li>• The nature of the event is also to attract tourist traffic to the UMzimkhulu Visitors Information Centre. To remarket and repack the venue as an alternative active events venue within the area.</li> <li>• Local artists in the area have been identified and invitations will extend to academic institutions within the area that offer art as a subject to expose students to the paths in the art space.</li> <li>• Proudly South African as a theme that proved just for the nature of the event, as it seeks to highlight, celebrate and promote our local artists and their work</li> <li>• The event was postponed and has been rescheduled for the 16<sup>th</sup> of April 2019. The time is 10h00. Venue is Gateway Centre.</li> </ul>	This report is for noting
11. Entsikeni Eco-tourism	<ul style="list-style-type: none"> <li>• The resolutions taken in the meeting have not yet been implemented (payment of workers and development of a new operational plan).</li> <li>• Since the project has got wetlands, Bird Life South Africa has install some cameras at the wetland to monitor the movement of some rare bird species, due to Ramsar site status of the project and being one of the best birding route within Harry Gwala District.</li> <li>• Bird Life South Africa has employed Mr Ngcobo whom is the caretaker there on contractual bases to operate those cameras, since he is a qualified bird guide.</li> </ul>	This is for noting
12. CTO capacity building workshop	<ul style="list-style-type: none"> <li>• The municipality in conjunction with EDTEA will conduct a capacity building workshop to CTO members, for the purpose of making them to understand better the tourism environment especially the new members that have joined the industry. This will be facilitated by EDTEA. The date requested by the department for the workshop is the 11<sup>th</sup> of April 2019.</li> <li>• The proposed venue is uMzimkhulu hotel.</li> </ul>	This report is for noting
13. Trade shows participation	<ul style="list-style-type: none"> <li>• The HGDA has procured an exhibition stand at the Africa Travel Indaba (Tourism Indaba 2019) at the ICC in Durban for the local municipalities to show case and market their tourism products. The tourism Indaba will take place from the 02<sup>nd</sup> up to the 04<sup>th</sup> of May 2019.</li> <li>• The Pietermaritzburg Royal show, this is the second largest exhibition within the province after Indaba, it gives platform for our local artists/crafters and agricultural produce to show case their products.</li> </ul>	This is for noting

	<ul style="list-style-type: none"> <li>• SEDA has agreed to purchase exhibition stand for uMzimkhulu after conducting assessment to the participant, checking if they meet their selection criteria. This list has been sent to SEDA.</li> <li>• Request has been sent to the department of Arts and Culture to assist the participants will accommodation.</li> <li>• The Royal Show will take place from the 24<sup>th</sup> May up to the 02<sup>nd</sup> of June 2019 at the Royal show grounds.</li> </ul>	
14. Fodo Cultural Village site visit.	<ul style="list-style-type: none"> <li>• After the destruction of the above mentioned project, the LED committee resolved to do a site visit. The date will be scheduled soon.</li> </ul>	This is for noting

**BUDGET AND TREASURY OFFICE FINANCIAL REPORT TO COMMITTEES FOR 31 MARCH 2019****REPORT FROM THE CHIEF FINANCIAL OFFICER****BORROWINGS AND EXTERNAL INVESTMENTS REPORTS**

On 31 March 2019 the investments of council were as follows:

Financial Institution	Amount Invested	Monthly interest
	R	R
<b>FNB CALL ACCOUNTS</b>	R 127 531 613.14	R 452 713.52
<b>INVESTEC</b>	R 71 605 027.81	R 474 682.19
<b>NEDBANK</b>	R 21 585 940.11	R 146 218.90
<b>STANDARD BANK</b>	R 20 898 137.00	R 145 643.84
<b>FNB INVESTMENT</b>	R 10 078 432.87	R 71 512.33
<b>TOTAL</b>	<b>R 251 699 150.93</b>	<b>R 1 290 770.78</b>

**REVENUE COLLECTION**

SOURCE OF REVENUE	AMOUNT RECEIVED
OWN REVENUE	R 3 700 212.22
GRANTS	R 50 259 574.00
<b>TOTAL</b>	<b>R 53 959 786.22</b>

**OUTSTANDING DEBT TO BE COLLECTED**

Please see a detailed debt collection overview report below

<b>MARCH 2019</b>	
<b>DEBTORS RECONCILIATION</b>	<b>R</b>
<b>Closing Balance Per Age Analysis</b>	R 8 898 251.34
<b>Balance As Per Debtors Control Account Vote No: 949522005</b>	R 9 471 710.97
<b>DIFFERENCE</b>	<b>R 65 478.76</b>

DEBT CATEGORY	AMOUNT
TOWN – COMMERCIAL	R 419,145.35
SKOONPLAAS	R 148,465.37
MAJALDINI	R 363,883.18
COMMERCIAL FARMERS	R 124,106.05
SISULU	R 779,865.96
WHITE CITY	R 717,759.38
EXTENTION 6	R 1,895,544.78
DEPARTMENT OF TRANSPORT	R -1,627.75
PLACE OF WORSHIP	R 5,331.52
IBISI	R 1,506,590.47
CLYDESDALE	R -500.00
REITVLEI	R -856.21
RIVERSIDE AA	R -1,056.67
EXTENSION 8	R 402,867.18
FARMERS	R -21,027.32
PUBLIC WORKS NATIONAL	R 221,378.01
MUNICIPAL RENTAL	R 400,144.52

PUBLIC WORKS PROVINCIAL	R 903,646.58
SKIP WASTES	R 58,628.71
DUMPING FEES	R 74,400.32
RAILWAY	0
ESKOM HOLDINGS	R 5,190.40
TOWN RESIDENTIAL	R 16,272.10
PROVINCIAL PUBLIC WORKS REFUSE	R 6,887.90
NATIONAL PUBLIC WORKS REFUSE	R 4,584.10
SECTION 14 EDUCATION DEPARTMEN	R 1,357,234.56
DEPT OF EDUCATION REFUSE	R 63,460.90
RURAL DEVELOPMENT & LAND REFORM	R 21,391.58
NEW TOWN IN MNZ	0
GOVERNMENT ON MUNICIPAL NAME	0
<b>TOTAL</b>	<b>R 9,471,710.97</b>

#### TOP TWENTY DEBTORS

Account No	Customer Name	ERF No.	Outs. Balance	Last Payment	Payment & Date
8431	CONCO MUSAWONKE	237	R 79,833.51	-1,656.00	3/26/2019
9002760	DREAMWORKS INV	1607	R 66,922.18	-57,291.10	1/11/2019
440	CHOOKIE REDMAN	46	R 46,408.51	-15,000.00	3/27/2019
7318	ENYUKA PROP HOL	735	R 35,520.00	-17,760.00	3/19/2019
8390	UMZIMKHULU MUNICIPALITY	232	R 29,736.00	-8,496.00	9/25/2018
9999000132	NGQOYIYA B	999999999	R 22,908.82	-159,000.00	5/10/2013
553	MOOLA CASSIM	57	R 17,096.92	-2,659.89	12/31/2018
14122	MALANDA SC SIYA	656	R 12,331.19	-5,851.84	10/31/2018
1997	BAYI DAPHNE NOZ	251	R 7,674.97	-2,000.00	3/25/2019
8400	NONDABULA V.Z	233	R 7,186.61	-1,563.00	11/29/2018
432	Y AND F TRUST T	45	R 5,576.91	-4,000.00	1/29/2019
496	Y AND F TRUST	51	R 5,460.69	-3,650.00	1/29/2019
1531	MUNICIPALITY (HOTEL)	155	R 5,186.67	-328	8/31/2015
2007	ALLY E.D.	252	R 5,027.95	-3.65	1/31/2019
546	MOOLA CASSIM	56	R 4,193.16	-4,250.00	2/19/2019
425	FABER F	44	3,719.04	-1,295.00	2/27/2019
190	NOLUTSHUNGU M.C	21	2,849.85	-1,900.70	1/31/2019
8424	KESWA ELEAZOR R	236	2,761.38	-1,000.00	1/9/2019
626	0000000626 ADAM RASHIDIH	63	1,415.37	628.6	1/31/2019
2021	HAFFEJEE RAEESA	253	1,050.53	-700	1/29/2019

#### DEBT PACK SYSTEM

During the month of March 2019 the following credit control process were done:

Arrangements/AOD, reminder, Final demand, email sms, phone calls, Summons S129 , to business accounts on arrear, continuous check of account status, final demand and sec 29 demand to be prepared, report is available for browsing

#### INDIGENT REPORT FOR MARCH 2019

There were 13 approved indigent applications for rates and refuse in the month of March 2019, therefore we have a total of 163 approved indigent applicants as at the end of March for rates and refuse.

There is 7 Pensioner applicant on March.

There were 1014 rural applicants for electricity as at March 2019.

There were 56 disqualified applicants for the month of March 2019.

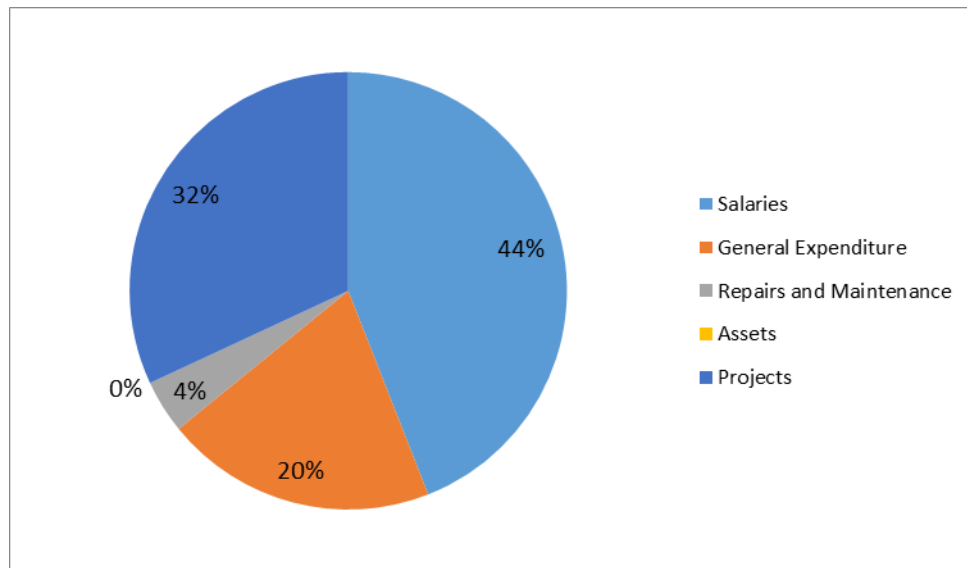
### INDIGENT WRITE OFFS

Indigent write offs will be done after council resolution.

### EXPENDITURE

#### EXPENDITURE REPORT FOR MARCH 2019

Salaries	R	8 851 084.00
General Expenditure	R	4 036 579.00
Repairs and Maintenance	R	793 568.00
Assets	R	-
Projects	R	6 416 015.92
Total Expenditure	<b>R</b>	<b>20 097 246.92</b>



#### DEBIT ORDERS FOR 31 March 2019

Payee	Amount
TELKOM	R -99.87
TELKOM	R -617.58
TELKOM	R -4 033.80
MWEB	R -438.81
VODACOM	R -961.14
VODACOM	R -28 105.04
FUEL	R -3 005.07
FUEL	R -81 826.82
SPEEDPOINT	R -1 351.81
FUEL	R -71 123.85
VODACOM	R -208 915.38

## GRANTS REPORT

### GRANTS REGISTER AS AT 31 MARCH 2019

NAME OF THE GRANT	ALLOCATION FOR 2018/2019	OPENING BALANCE/ ROLL-OVER	GRANT/INTEREST RECEIVED TO DATE	EXPENDITURE TO DATE	UNSPENT GRANT/ROLL OVER
ELECTRIFICATION DoE	15 000 000.00	5 253 009.95	15 000 000.00	16 070 488.64	4 182 521.31
SMALL TOWNS	-	13 312 580.60		12 852 082.24	460 498.36
FMG	1 900 000.00	0.00	1 900 000.00	1 525 077.30	374 922.70
MIG	42 536 000.00	5 651 618.18	42 536 000.00	30 419 352.08	17 768 266.10
HUMAN SETTLEMENT		12 085 049.54	66 086.69		12 151 136.23
EPWP GRANT	2 324 000.00	0.00	2 324 000.00	2 324 000.00	0.00
ARTS & CULTURE GRANT		0.00	1 617 000.00	1 617 000.00	0.00
SPORTS GRANT		286 060.00	5 233 000.00	0.00	5 519 060.00
<b>TOTAL</b>		<b>36 588 318.27</b>	<b>68 676 086.69</b>	<b>64 808 000.26</b>	<b>40 456 404.70</b>

## SUPPLY CHAIN REPORT

### Procurement Threshold

#### Level 1 Petty Cash: R0-R500 per transaction

During the month of March an amount of **R 4 748.40** was utilized for Petty cash purchases.

#### Level 2 Purchase Orders: R500.01-R30 000.

During the month of March an amount of **R 484 939.13** was utilized for purchases in this level

#### Level 3 Notice board advert: R30 00.01- R200 000

During the month of March an amount of **R 148 299.40** was utilized for purchases in this level

#### Level 4 Competitive Bidding: R200 001 and above

During the month of March an amount of **R 482 185.00** for competitive bidding

Purchase orders for **Destination Travel** **R 937 033.35**

### Outstanding Commitments

During the month of March there are outstanding commitments that amounts to **R 783 606.40**

Destinations Travel R 376 836.95  
General R 406 769.52

**Breakdown for general orders**

Order No.	Creditor Name	Function	Total Amount	Status
30796	AMComms the-can-do company	Town Planning Building Regulations and Enforcement and City Engineer: Town Planning; Building Regulations and Enforcement and City	4 183.75	OPEN
30795	AMComms the-can-do company	Town Planning Building Regulations and Enforcement and City Engineer: Town Planning; Building Regulations and Enforcement and City	3 618.92	OPEN
30794	AMComms the-can-do company	Administrative and Corporate Support: Administrative and Corporate Support	15 436.75	OPEN
30777	KORT COMMUNICATIONS	Community Halls and Facilities: Community and Social Services (500)	12 000.00	OPEN
30775	BRIGHT PICTURES PRODUCTION AND	Community Halls and Facilities: Community and Social Services (500)	1 600.00	OPEN
30774	NDENZELICEBO TRADING ENTERPRIS	Municipal Manager Town Secretary and Chief Executive: Municipal Manager's Office	1 020.00	OPEN
30773	SBULABULA TRADING	Municipal Manager Town Secretary and Chief Executive: Municipal Manager's Office	2 310.00	OPEN
30772	NZORI PROJECTS	Community Halls and Facilities: Community and Social Services (500)	4 389.00	OPEN
30771	MDZURITOS CATERING AND TRADING	Community Halls and Facilities: Community and Social Services (500)	12 000.00	OPEN
30770	ZANDLA ZIYAGEZANA FARMING PTY	Budget and Treasury Office: Budget and Treasury Office	4 000.00	OPEN
30768	AMComms the-can-do company	Roads: Roads	23 997.21	OPEN
30767	AMComms the-can-do company	Roads: Roads	15 847.00	OPEN
30766	DEBORAH'S CATERING SERVICES	Mayor and Council: Mayor & Council	4 059.50	OPEN
30759	BRIGHT PICTURES PRODUCTION AND	Municipal Manager Town Secretary and Chief Executive: Municipal Manager's Office	8 000.00	OPEN
30758	MABHONGWENI CONTRACTING SERVIC	Community Halls and Facilities: Community and Social Services (500)	4 400.00	OPEN

30750	BRIGHT PICTURES PRODUCTION AND	Municipal Manager Town Secretary and Chief Executive: Municipal Manager's Office	14 000.00	OPEN
30749	SBULABULA TRADING	Community Halls and Facilities: Community and Social Services (500)	3 000.00	OPEN
30748	BEHLA CATERING AND PROJECTS	Community Halls and Facilities: Community and Social Services (500)	4 140.00	OPEN
30747	MALIWA STATIONERY AND PROJECTS	Budget and Treasury Office: Budget and Treasury Office	24 277.40	OPEN
30746	TLO CATERING	Community Halls and Facilities: Community and Social Services (500)	2 750.00	OPEN
30743	SIYABONGA NOKUBONGA CC	Roads: Community Hall (800)	14 170.31	OPEN
30742	MALIWA STATIONERY AND PROJECTS	Asset Management: Asset Unit	16 325.78	OPEN
30741	AMComms the-can-do company	Community Halls and Facilities: Community and Social Services (500)	9 329.26	OPEN
30739	AMComms the-can-do company	Community Halls and Facilities: Community and Social Services (500)	9 142.71	OPEN
30737	FOURTHMAN GROUP	Solid Waste Removal: Solid Waste Removal	19 800.00	OPEN
30736	AMComms the-can-do company	Budget and Treasury Office: Budget and Treasury Office	3 024.50	OPEN
30735	AMComms the-can-do company	Roads: Roads	18 685.20	OPEN
30734	AMComms the-can-do company	Roads: Roads	13 257.20	OPEN
30733	EMANGOMENI TRADING ENTERPRISE	Town Planning Building Regulations and Enforcement and City Engineer: Town Planning; Building Regulations and Enforcement and City	3 000.00	OPEN
30717	BEHLA CATERING AND PROJECTS	Town Planning Building Regulations and Enforcement and City Engineer: Town Planning; Building Regulations and Enforcement and City	1 960.00	OPEN
30716	SYL CONSTRUCTION AND PROJECTS	Community Halls and Facilities: Community and Social Services (500)	4 000.00	OPEN
30715	BRIGHT PICTURES PRODUCTION AND	Municipal Manager Town Secretary and Chief Executive: Municipal Manager's Office	3 000.00	OPEN
30714	REGENCY OFFICE FURNITURE	Roads: Roads	15 640.00	OPEN
30681	Ntsebenza trading	Town Planning Building Regulations and Enforcement and City Engineer: Town Planning; Building Regulations and	3 600.00	OPEN



		Enforcement and City		
30680	AMComms the-can-do company	Roads: Roads	13 285.46	OPEN
30679	AMComms the-can-do company	Administrative and Corporate Support: Administrative and Corporate Support	19 512.20	OPEN
30677	BRIGHT PICTURES PRODUCTION AND	Municipal Manager Town Secretary and Chief Executive: Municipal Manager's Office	5 000.00	OPEN
30676	BEHLA CATERING AND PROJECTS	Municipal Manager Town Secretary and Chief Executive: Municipal Manager's Office	16 500.00	OPEN
30675	IBHENDLANA TRADING AND PROJECT	Roads: Community Hall (800)	24 420.00	OPEN
30673	NDLOBU TRADING	Roads: Roads	19 000.00	OPEN
30672	EMASOMINI BUSINESS SOLUTIONS	Solid Waste Disposal (Landfill sites)	1 800.00	OPEN
30644	LANDELAHNI ASSESSMENTS	Administrative and Corporate Support	7 287.37	OPEN

### Specification

#### List of the specification that we held during the month of March 2019

Item	Date	Departments	Description
01	08/03/2019	CSS Department	Supply & Deliver Of Disc Mower & Baler
02	08/03/2019	Planning Department	Supply & Deliver Of IDP Grocery
03	08/03/2019	Infrastructure	Upgrade of Dumanomuu low level Bridge
04	08/03/2019	Infrastructure	Upgrade of Nyanisweni Low Level Bridge
05	08/03/2019	Infrastructure	Pipe Unblocking from zone 1 to 5
06	08/03/2019	Infrastructure	Head Walls from zone 1 to 5
07	12/03/2019	CSS Department	Paupers Burial Service Provider
08	12/03/2019	Infrastructure	Rural Electrification Implementing Agent
09	19/03/2019	MM's Office	Ward Committees Training
10	26/03/2019	Infrastructure	Rehabilitation of Municipal Building
11	26/03/2019	Infrastructure	Construction of ward 07 Sport Field
12	26/03/2019	Infrastructure	Construction of ward 14 Sport Field
13	26/03/2019	Infrastructure	Construction of ward 17 Sport Field
14	26/03/2019	Infrastructure	Construction of SMME'S HUB Phase 2
15	26/03/2019	Infrastructure	Surfacing of uMzimkhulu Township Road Ward 16-Phase 4
16	26/03/2019	Infrastructure	Supply & Deliver Of Infrastructure Uniform

## Rotation of Suppliers

When procuring goods and services, suppliers are rotated using a data base register. The following is list of suppliers used in different categories during March 2019

Category	No. of Suppliers Used
Catering	21
Stationery	1
Assets (Laptops Printer Machines)	3
Hired facilities ( Sound, Tents, Tables & Chairs)	10
Maintenance / Material	3
Uniform	2

## Economic Goals

During the month of March the following economic goals were achieved.

HDI 40

- Women 24
- Disability 0
- Locality-UMzimkhulu 34
- KZN 40

## Specification

List of the specification that we held during the month of March 2019

Item	Date	Departments	Description
01	08/03/2019	CSS Department	Supply & Deliver Of Disc Mower & Baler
02	08/03/2019	Planning Department	Supply & Deliver Of IDP Grocery
03	08/03/2019	Infrastructure	Upgrade of Dumanomuu low level Bridge
04	08/03/2019	Infrastructure	Upgrade of Nyanisweni Low Level Bridge
05	08/03/2019	Infrastructure	Pipe Unblocking from zone 1 to 5
06	08/03/2019	Infrastructure	Head Walls from zone 1 to 5
07	12/03/2019	CSS Department	Paupers Burial Service Provider
08	12/03/2019	Infrastructure	Rural Electrification Implementing Agent
09	19/03/2019	MM's Office	Ward Committees Training
10	26/03/2019	Infrastructure	Rehabilitation of Municipal Building
11	26/03/2019	Infrastructure	Construction of ward 07 Sport Field
12	26/03/2019	Infrastructure	Construction of ward 14 Sport Field
13	26/03/2019	Infrastructure	Construction of ward 17 Sport Field
14	26/03/2019	Infrastructure	Construction of SMME'S HUB Phase 2
15	26/03/2019	Infrastructure	Surfacing of uMzimkhulu Township Road Ward 16-Phase 4
16	26/03/2019	Infrastructure	Supply & Deliver Of Infrastructure Uniform

## Tenders / Quotations on Advert

- Provision of Multi-Functional Printers
- Server Infrastructure upgrade
- Supply and Delivery of Computers
- Supply and delivery of CSS Stationery
- ICT Audit Service provider (3year contract)
- Secure of offsite storage (5 year contract)
- Supply and Delivery of Marathon Medals
- Hire and Erect Speed Fencing re-advert
- Review of LED Strategy re-advert
- Hazard Identification and Risk Assessment systems in the workplace

#### **Tenders / Quotations on Advert**

- Supply and Delivery of Electrical Maintenance Equipment and Suppliers for Municipal building Street Lights and High Mast
- Pool of service providers (CivilStructural,Electricity,Architecture,Mechanical,Transportation,Quantity surveying)
- Supply and Delivery of IDP Imbizo Groceries
- Supply and Delivery of 1 Water Tanker Truck
- Upgrade of Dumanomhuu low level bridge
- Upgrade of Nyanisweni Low level bridge
- Supply and Delivery of Disc Mower or Baler
- Supply and Delivery of Brush cutters
- Construction of Landfill site Access Road
- Review of LED Strategy – re-advert

#### **Tenders / Quotations on Evaluation**

##### **List of Tenders / Quotations that are on the Evaluation process:**

<b>Project Name</b>	<b>Closing date</b>	<b>Proposed date for the Evaluation</b>
Supply and delivery of baking container for ward 13	15/02/2019	10/04/2019
Supply and delivery of baking container for ward 17	15/02/2019	10/04/2019
Supply and Delivery of Computers	22/02/2019	05/04/2019
Provision of Multi-Functional Printers	08/03/2019	05/04/2019
Server Infrastructure upgrade	08/03/2019	05/04/2019
Secure Offside Storage	15/13/2019	05/04/2019
ICT Audit services (36 months)	15/03/2019	10/04/2019

#### **Evaluated Projects**

<b>PROJECT NAME</b>	<b>SERVICE PROVIDER</b>	<b>PROJECT AMOUNT</b>	<b>RESPONSIBLE DEPARTMENT</b>	<b>DATE</b>
Supply and Delivery of Library Uniform	Onkamalanga Trading	R29 930.00	CSS	06/03/2019
Deployment of Wireless LAN for UMzimkhulu sites	Pro Secure(PTY) LTD	R118 369.41	CS	06/03/2019

Maintenance of Pound kraals and Installation of Crushers	BG Mazongolo Construction	R482 185.00	I & E	06/03/2019
Building plans Information Management system	Cyberfox	R494 500.00	Planning	15/03/2019
Pool Consultants: EIA with associated specialist studies & environmental compliance auditing 2019-2022	Enviropro Consultants and Beyond Green Environmental		I & E	15/03/2019
Supply and Delivery of CSS Stationery		R440 340.00	CSS	25/03/2019
Honey sucking and sewer line unblocking	Shementu and Sons	Rates	I & E	25/03/2019

### **Appointed Service Providers**

<b>PROJECT NAME</b>	<b>SERVICE PROVIDER</b>	<b>PROJECT AMOUNT</b>	<b>RESPONSIBLE DEPARTMENT</b>	<b>DATE</b>	<b>Locality</b>
Supply and Delivery of Library Uniform	Onkamalanga Trading	R29 930.00	CSS	11/03/2019	PMB
Deployment of Wireless LAN for UMzimkhulu sites	Pro Secure(PTY) LTD	R118 369.41	CS	06/03/2019	Durban
Maintenance of Pound kraals and Installation of Crushers	BG Mazongolo Construction	R482 185.00	I & E	11/03/2019	Harding
Pool Consultants: EIA with associated specialist studies & environmental compliance auditing 2019-2022	Enviropro Consultants Beyond Green Environmental	No Value at this stage	I & E	26/03/2019	Kloof Highveld

### **Tenders / Quotations on Evaluation**

#### **List of Tenders / Quotations that are on the Evaluation process:**

<b>Project Name</b>	<b>Closing date</b>	<b>Proposed date for the Evaluation</b>
Hazard Identification and Risk Assessment Systems in the work place( Health and Safe Practitioner)	19/10/2018	18/02/2019
General Medical Practitioner (36 months contract)	19/10/2018	18/02/2019
Review of LED Strategy	26/10/2018	18/02/2019

Supply and Delivery of Special Programmes Uniform	15/11/2018	18/02/2019
Supply and Delivery of Fire Station Uniform	16/11/2015	18/02/2019
Repairs and upgrade of Zwelinzima Sportsfield	21/12/2018	18/02/2019
Repairs of Madakeni sportsfield	21/12/2018	18/02/2019
Repairs and Upgrade of ward 13 Community hall	21/12/2018	18/02/2019
Repairs and upgrade of Nsikeni Sportsfield	11/01/2019	18/02/2019
Supply and delivery of library uniform	06/02/2019	05/03/2019
Deployment of Wireless LAN for UMzimkhulu sites	08/02/2019	05/03/2019
Maintenance of Pound kraals and Installation of Crushers	08/02/2019	05/03/2019
Building plans Information Management system	15/02/2019	05/03/2019
Fencing of Old Traffic department	15/02/2019	05/03/2019
Supply and Delivery of Plotter Machine	15/02/2019	05/03/2019
Honey sucking and sewer line unblocking	15/02/2019	13/03/2019
Supply and delivery of baking container for ward 13	15/02/2019	13/03/2019
Supply and delivery of baking container for ward 17	15/02/2019	13/03/2019
Pool Consultants: EIA with associated specialist studies & environmental compliance auditing 2019-2022	15/02/2019	13/03/2019

### **Evaluated Projects**

<b>PROJECT NAME</b>	<b>SERVICE PROVIDER</b>	<b>PROJECT AMOUNT</b>	<b>RESPONSIBLE DEPARTMENT</b>	<b>DATE</b>
Repairs of Madakeni sportsfield	Puff Emergency Services	R95 800.00	I & E	18/02/2019
Repairs of Zwelinzima sportsfield	Ulubonge Trading	R178 921.00	I & E	18/02/2019
Repairs and Upgrade of ward 13 Community	Puff Emergency Services	R147 398.54	I & E	18/02/2019
Repairs and Upgrade of Ntsikeni community hall	Ngqongqoshe Construction	R341 092.00	I & E	18/02/2019
General Medical Practitioner (36 months contract)	Dr. T. M Nzimande	Rates	I & E	18/02/2019
Supply and Delivery of Special Programmes Uniform	Aluta Continua Holdings	R69 944.00	I & E	18/02/2019
Hazard Identification and Risk	<b>No recommendation since</b>		I & E	18/02/2019

Assessment Systems in the work place( Health and Safe Practitioner)	<b>none of the service providers qualified for price and points calculation</b>			
Review of LED Strategy	<b>No recommendation since none of the service providers qualified for price and points calculation</b>		Planning & LED	18/02/2019

### Appointed Service Providers

PROJECT NAME	SERVICE PROVIDER	PROJECT AMOUNT	RESPONSIBLE DEPARTMENT	DATE	Locality
Repairs of Madakeni sportsfield	Puff Emergency Services	R95 800.00	I & E	18/02/2019	Harding
Repairs of Zwelinzima sportsfield	Ulubonge Trading	R178 921.00	I & E	20/02/2019	UMzimkhulu
Repairs and Upgrade of ward 13 Community	Puff Emergency Services	R147 398.54	I & E	18/02/2019	Harding
Repairs and Upgrade of Ntsikeni community hall	Ngqongqoshe Construction	R341 092.00	I & E	20/02/2019	UMzimkhulu
General Medical Practitioner (36 months contract)	Dr T. M Nzimande	Rates	I & E	20/02/2019	UMzimkhulu
Supply and Delivery of Special Programmes Uniform	Aluta Contunua Holdings	R69 944.00	I & E	18/02/2019	Margate

### List of Projects to be re-advertised

- Fencing of Old Traffic department
- Supply and Delivery of Plotter Machine

### Deviations on SCM Procedure / Regulations

During the month of March there were no deviation on the SCM Procedures when acquiring goods and services from suppliers.

### Submission by suppliers updating information and CSD registered suppliers to date

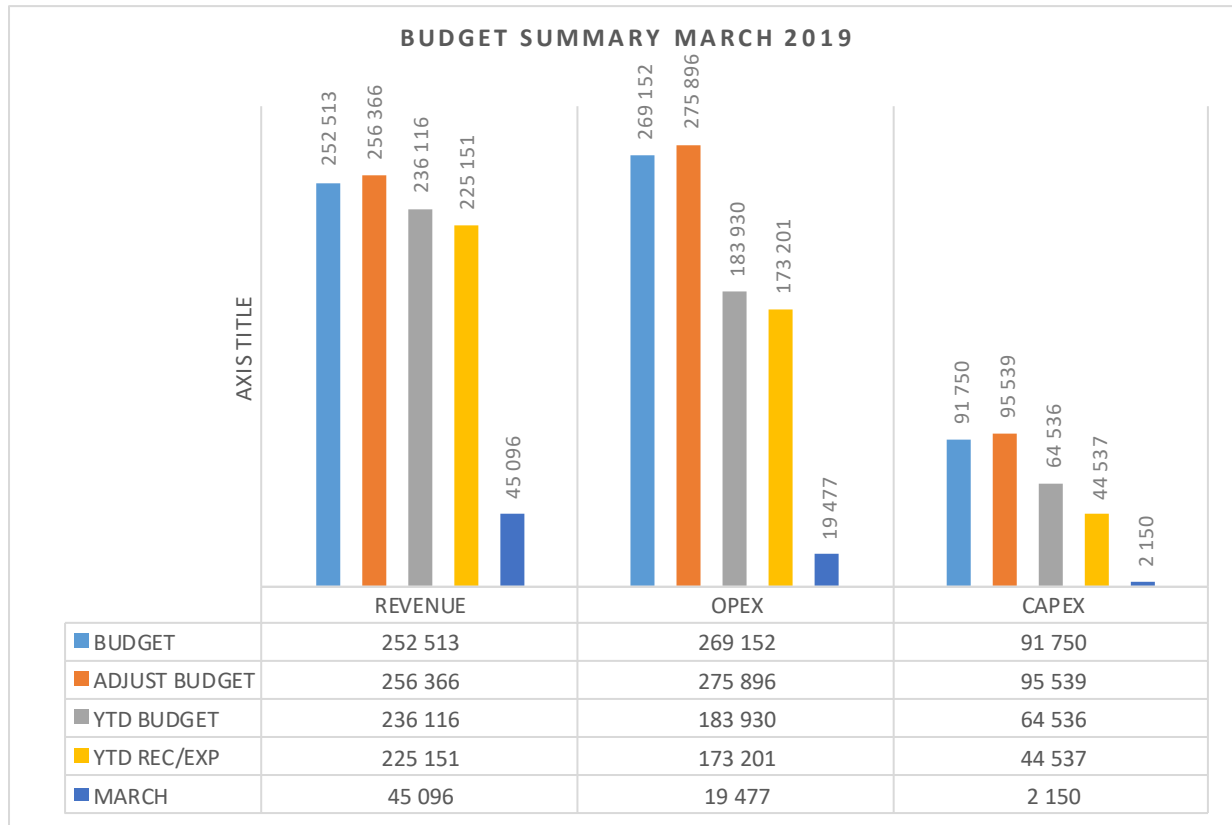
CSD Registered Suppliers	1 218
--------------------------	-------

### Service Providers Working for the State

Verification was conducted on the database and on the information submitted by suppliers for update, there were no suppliers that works for the state.

## 6. BUDGET REPORT

### BUDGET PERFORMANCE ANALYSIS



### Financial Position

**Current assets** include cash and those assets which can be easily converted into cash within a short The **CURRENT RATIO** up to date for the municipality is **4:1**. This shows that the municipality's **current assets** of **R289 million** up to date can be able to pay the municipality's **current liabilities** of **R71 million**. This is an indication that the Municipality is liquid and has the ability to pay its current obligations in time and when they become due period of time, generally, one year, such as marketable securities or readily realizable investments, bills receivables, sundry debtors, (excluding bad debts or provisions), inventories, work in progress, etc. Prepaid expenses should also be included in current assets because they represent payments made in advance which will not have to be paid in near future.

**Current liabilities** are those obligations which are payable within a short period of time generally one year and include outstanding expenses, bills payable, sundry creditors, bank overdraft, accrued expenses, short term advances, income tax payable, dividend payable, etc. However, sometimes a controversy arises that whether overdraft should be regarded as current liability or not. Often an arrangement with a bank may be regarded as permanent and therefore, it may be treated as long term liability. At the same time the fact remains that the

overdraft facility may be cancelled at any time. Accordingly, because of this reason and the need for conversion in interpreting a situation, it seems advisable to include overdrafts in current liabilities.

### Cash Flow Position

At the beginning of the financial year the municipality had Cash/Cash equivalents amounting to **R206 million**, and after the inflows and outflows of cash the municipality has got **R270 Million** up to date. This shows that the municipality is financially able to finance its operations.

The Cash Flow is a summary of all the transactions that affect cash. It shows how the cash moved during the period. The term cash as used in the statement of cash flows refers to both cash and cash equivalents. Cash flow statement provides relevant information in assessing a company's liquidity, quality of earnings and solvency.

### BUDGET PROCESS PLAN IMPLEMENTATION

IMPLEMENTATION AS AT 31 March 2019

#### PROCESS FOR THE BUDGET 2018/2019

Activity	Achieved / Not Achieved	Reason for not achieved
Print and distribute all budget documentation prior to meeting at which budget is to be tabled	Achieved	N/A
Submit monthly report on the budget to the mayor, treasury and national treasury – within 10 working days of the start month including mSCOA portal upload.	Achieved	N/A
Submit the approved adjustments budget to the provincial treasury, National Treasury and other affected organs of state within ten days after approval & (Data string).	Achieved	N/A
Table in council the annual budget and all supporting documents	Achieved	N/A
Make public the tabled annual budget an accompanying budget documentation, invite the community to submit representations and submit to the provincial treasury, National Treasury and other affected organs of state	Achieved	N/A
Consider monthly & mid-year (section 71 & 72) reports for the period ended 31 December, review implementation of budget and service delivery & budget implementation plan, identify problems & amend or recommend appropriate amendments. Submit report to council and make public any amendments to the SDBIP – due end of month	Achieved	N/A



<b>DASHBOARD BUDGET REPORT 2018/2019</b>					
<b>28 February 2019</b>					
	<b>Yearly Budget 2018/2019</b>	<b>Adjustment Budget</b>	<b>Monthly Budget</b>		
<b>REVENUE</b>				<b>March</b>	<b>Variance %</b>
Property rates	10 224 657	7 721 926	233 995.00	362 553.00	155%
Service charges - refuse revenue	2 915 327	2 853 612	205 034.00	257 138.00	125%
Rental of facilities and equipment	1 259 607	544 000	62 102.00	41 600.00	67%
Interest earned - external investments	10 196 458	14 943 875	1 254 307.00	1 221 782.00	97%
Interest earned - outstanding debtors	648 200	348 000	50 332.00	50 009.00	99%
Fines	295 000	408 000	28 712.50	17 240.00	60%
Licences and permits	1 127 000	50 000	8 333.00	1 657.00	20%
Agency services		1 200 000	126 913.83	102 723.00	
<b>Transfers Grants Receipts- operational</b>	<b>174 931 000</b>	<b>174 938 000</b>	<b>42 258 000.00</b>	<b>42 258 000.00</b>	<b>100%</b>
Local Government Equitable Share	169 032 000	169 032 000	42 258 000.00	42 258 000.00	100%
Finance Management	1 900 000	1 900 000	-	-	
EPWP Incentive	2 324 000	2 324 000	-	-	
Community Library Services Grant	779 000	779 000	-	-	
Provincialisation of Libraries	838 000	838 000	-	-	
Transfers and Subsidies - Farmer Support Househo	-	-	-	-	
Donation: Private enterprise		15 000			
Sport Facility Grants	58 000	50 000	-	-	
<b>Transfers Grants Receipts- Capital</b>	<b>65 386 000</b>	<b>65 886 000</b>	<b>8 536 000.00</b>	<b>8 536 000.00</b>	<b>100%</b>
Municipal Infrastructure Grant (MIG)	42 536 000	42 536 000	8 536 000.00	8 536 000.00	100%
Integrated National Electrification Programme	15 000 000	15 000 000	-	-	
Finance Management					
Municipal Plans Management System Grant		500 000			
Sport Facility Grants	7 850 000	7 850 000	2 617 000.00	-	
Other revenue	1 983 700	2 472 248	67 887.00	108 430.00	160%
<b>Total Revenue</b>	<b>268 966 949</b>	<b>270 165 661</b>	<b>52 704 703</b>	<b>52 854 409</b>	<b>100%</b>
<b>EXPENDITURES</b>					
Employee related costs	90 961 335	95 966 221	8 354 530.67	7 700 821.00	92%
Remuneration of councillors	15 364 828	14 907 626	1 225 421.33	1 150 263.00	94%
Debt impairment	3 800 000	3 800 000			
Depreciation & asset impairment	50 637 825	52 321 469	4 612 473.02	4 037 855.00	88%
Finance charges					
Other Materials	5 490 000	4 700 000	751 931.33	111 679.00	
Contracted services	33 022 825	33 476 601	3 931 421.28	1 577 646.00	40%
Transfers and grants	12 110 000	7 110 000	6 475 550.00	68 915.00	1%
Other expenditure	40 149 775	48 501 021	4 691 936.43	4 036 579.00	86%
Repairs and Maintenance	17 615 000	15 112 657	1 173 566.00	793 568.00	68%
<b>Total Expenditure</b>	<b>269 151 588</b>	<b>275 895 594</b>	<b>31 216 830</b>	<b>19 477 326</b>	<b>62%</b>
<b>Transfers recognised - Operational</b>	<b>174 931 000</b>	<b>174 938 000</b>	<b>190 000.00</b>	<b>104 479.00</b>	<b>55%</b>
Local Government Equitable Share	169 032 000	169 032 000			
Finance Management	1 900 000	1 900 000	190 000.00	104 479.00	55%
EPWP Incentive	2 324 000	2 324 000			
Community Library Services Grant	779 000	779 000		-	
Provincialisation of Libraries	838 000	838 000		-	
Donation: Private enterprise		15 000			
Sport Facility Grants	58 000	50 000			
<b>Transfers recognised - capital</b>	<b>65 386 000</b>	<b>65 886 000</b>	<b>4 794 667</b>	<b>3 776 305</b>	<b>79%</b>
Municipal Infrastructure Grant (MIG)	42 536 000	42 536 000	3 544 667.00	433 493.00	12%
Integrated National Electrification Programme	15 000 000	15 000 000	1 250 000.00	3 342 812.00	267%
Small Town Rehabilitation					
Municipal Plans Management System Grant		500 000			
Sport Facility Grants	7 850 000	7 850 000			
Internally Generated Fund	41 364 007	44 653 109	6 889 819.00	2 639 712.00	38%
<b>Total Expenditure</b>	<b>375 901 595</b>	<b>386 434 704</b>	<b>42 901 316</b>	<b>25 893 343</b>	<b>60%</b>
<b>Surplus/(Deficit)</b>	<b>-106 934 646</b>	<b>-116 269 043</b>	<b>9 803 386</b>	<b>26 961 066</b>	<b>275%</b>

## MSCOA Reporting

### Progress

- The municipality is transacting on the 2018/2019 budget.
- There are challenges related to original already identified which will be corrected on the adjustment budget.
- The municipality is testing Petty cash module as per version 7.1.3 to post on the GL.
- Adjustment Budget has been approved and uploaded to the portal

### Challenges

- Integration with the following subsystem is still a challenge. Contract Management, Traffic System and Grant Register.
- Petty cash module was issued with released 7.1.5 on the financial system and when we test it, it does not post to GL and the issue was raised with Munsoft. It is still pending.
- Adjustment Budget and Draft Budget pulled direct from the system has some errors we are busy with PT, Munsoft and NT to sort out those errors.
- Section 71 to be produced direct from the system.

## REPORT ON ASSETS FOR 31 MARCH 2019

### STATUS OF THE REPORT

#### PURPOSE

Report to Finance Committee Sec 71 reports as per MFMA

#### BACKGROUND AND REASONING

The Municipal Manager, as Accounting Officer of the Municipality, is required by Section 71(1) of the Municipal Finance Management Act to submit a report in a prescribed format to the Mayor within 10 working days after the end of each month on the state of the Municipality's budget.

#### Summary of Fixed Asset Register

All municipal Assets existing, newly purchased and newly constructed are insured with Lateral unison the current Municipal Insurer.

ASSETS	MARCH 2019 O/B	ADDITIONS	PAYMENTS MADE	MARCH 2019 C/B
LAND	10, 104, 000	0	0	10, 104, 000
BUILDING	47, 670, 304	0	0	47, 670, 304
INVESTM PROPERTY	31, 827, 992	0	0	31, 827, 992
INFRASTRUCTURE	418,741,131	0	0	418, 741, 131
COMMUNITY	125, 894, 277	0	0	125, 894, 277
HERITAGE ASSETS	255, 000.00	0	0	255, 000
OTHER ASSETS	44, 892, 946	0	0	44, 892, 946
WIP-Infrastructure	31, 895, 016.00	0	0	31, 895, 016.00
WIP-Community	46, 809, 202.00	0	1, 658, 059.91	48, 467, 261.91

<b>INTANGIBLE ASSETS</b>	2, 473, 253.00	0	0	2, 473, 253.00
	<b>760,563,121.00</b>	<b>0</b>	<b>1, 658, 059.91</b>	<b>762,221,180.91</b>

#### Capitalized Projects

There is no project capitalized this month.

#### Intangible Assets Capitalized

There is one Intangible Procured this month.

Asset Description	Amount	Department
-------------------	--------	------------

#### Other Fixed Assets Additions

Asset Description	Amount	Department
Tuscany Desk	R 1, 600.00	400
Mobile pedestal 4 Drawer	R 1, 300.00	400
Apollo Chair, Black	R 1, 450.00	400

These assets fall below capitalization Threshold

#### Assets Written –Off

There are no assets written-off this month

#### Interdepartmental Transfer of Assets

There were no assets transferred in this month.

#### Donations Received

There were no donations received in this month.

#### Financial Implications

New assets for the month amounted to **R 0.00**

- Buildings R 0.00
- Other Fixed Assets R 0.00
- Intangible Assets R 0.00
- Roads R 0.00

**Depreciation for the month is R 4, 037, 856.20**

CONTRACTS MANAGEMENT REPORT – MARCH 2019												
No	APPOINTED BIDDER	DESCRIPTION OF GOODS/SERVICES/PROJECTS	CONTRACT VALUE AS PER CONTRACT	CONTRACT AMOUNT PAID	BALANCE OF CONTRACT VALUE	CONTRACT START DATE	CONTRACT END DATE	CONTRACT DURATION IN MONTHS	CONTRACT STATUS	CONTRACT EXTENSION PERIOD IN MONTHS	CONTRACT EXTENSION VALUE	COMMENTS
1	MUNSOFT (PTY) LTD	MUNICIPAL FINANCIAL SOFTWARE LICENSE, SUPPORT AND MAINTENANCE	R 6 629 291.63	R 6 629 291.63	R -	2017-07-01	2020-06-30	36	CURRENT	0	R -	the project is on- going to challenges reported
2	DEBT MANAGER PTY LTD	REQUEST FOR PROPOSAL: SUPPLY, DELIVERY AND INSTALLATION OF CREDIT CONTROL AND DEBT COLLECTION SYSTEM	R 693 366.75	R 555 918.05	R 137 448.70	2016-07-21	2019-07-20	36	CURRENT			the project is on- going to challenges reported , and the notification of its ending has been sent to the relevant end user department
3	MASAKHEKULUNGE PROJECT MANAGERS	DESIGN AND MONITOR DEVELOPMENT OF MIXED USE (PHASE 3) AND RESIDENTIAL (PHASE 6) AREA OF UMZIMKHULU	R 4 269 999.90	R 443 460.00	R 3 826 539.90	2016-08-15	2019-08-16	36	CURRENT		R -	the Project is on - going and no challenges reported as yet
4	IZINGODLA ENGINEERING	RURAL ELECTRIFICATIO	R 2 850	R 2 664 050.84	R 185	2016-08-15	2019-07-30	35	CURR	23	R -	the project is on- going and no challenges reported as yet

	PTY LTD	N FOR WARDS 1,6, & 8 – APPOINTMENT OF A CONSULTING ENGINEER	000.00		949.16				EN T			
5	VODACOM (PTY) LTD	MANAGEMENT OF CELLULAR SERVICES AND DATA LINES	1 534 766.00	1 534 766.00		2016-10-07	2019-10-06	36	CU RR EN T		R -	the Project is on - going and no challenges reported
6	NASHUA PIETERMARITZBURG	PROVISION OF MULTI FUNCTIONAL PRINTERS	R 1 154 747.92	R 1 154 747.92	R -	2016-06-01	2019-05-30	36	CU RR EN T		R -	the project is on-going multi no challenges reported, notification informing the end user the contract is ending has been sent
7	NDLALA MASS VALUATION SERVICES	GENERAL VALUATION AND PREPARATION ROLL FOR IMPLEMENTATION 1 JULY 2017 AND PREPATION AND UPDATING OF THE VALUATION ROLL	R 1 839 380.00	R 1 417 197.03	R 422 182.97	2017-03-01	2023-06-30	76	CU RR EN T		R -	the project is on-going and there are no challenges , only concern is with regard to expenditure , especially that the project still have 3 years to run
8	TSHANI CONSULTING CC	TOWNSHIP ESTABLISHMENT FOR A REMAINDER PORTION OF ERF 152 IN UMZIMKHULU (MANKOFU)	R 709 878.00	R -	R 709 878.00			0			R -	the project has started but the SLA is still to be concluded and there are no payments made as yet

9	KANTEY & TEMPLER JV GABHISA PLANNING	IMPLEMENTING AGENT OF SMME'S FACILITIES IN UMZIMKHULU MUNICIPALITY	R 3 351 600.00	R 1 222 567.50	R 2 129 032.50	2017-07-18	2020-07-18	36	CURRENT		R -	the project is on- going and no challenges reported
10	MASEKO HLONGWA & ASSOCIETES	IMPLEMENTING AGENT: INSUTU UPGRADING OF EXTENSION 9 & 10 HOUSING PROJECTS IN UMZIMKHULU	R 968 577.00	R -	R 968 577.00	2018-10-19	2020-01-18	15	CURRENT		R -	The project is ongoing and the SLA has been signed but no payments has been made as yet.
11	UBUHLE BEMPISI CONSULTING ENGINEERS T/A UMPISI ENGINEERS CC	MPLEMENTING AGENT FOR RURAL HOUSING PROJECT- WARD 1 & 2	R 3 876 000.00			2018-10-19	2020-04-18	18	CURRENT			the Project is on-going , no challenges reported and no payments made as yet
12	SIYEZA JV AGISANANG	IMPLEMENTING AGENT FOR RURAL HOUSING PROJECT- WARD 3 & 4	R 5 520 888.90	R -	R 5 520 888.90	43448	2020-06-18	18	CURRENT		R -	the Project is on-going , no challenges reported and no payments made as yet
14	DENASA CIVILS AND CONSTRUCTION	NTLANGWINI ACCESS ROAD	R 7 204 009.30	R 7 168 356.56	R 35 652.74	2017-08-08	2019-02-28	19	CURRENT	12	R 365 717.83	the Project has since been completed
15	UMPISI ENGINEERS CC	MIG PROGRAMME MANAGER 2017 TO 2020 -	R 697 382.12	R 621 861.70	R 75 520.42	2017-09-14	2020-09-13	36	CURRENT		0	The project is on-going and no challenges reported

NTLASI ACCESS ROAD								
MIG PROGRAMME MANAGER 2017 TO 2020 - NTLANGWINI ACCESS ROAD	R 803 490.08	R 676 613.38	R 126 876.70					
MIG PROGRAMME MANAGER 2017 TO 2020- FIRE STATION	R 610 287.33	R 610 287.33	R 75 520.42					
MIG PROGRAMME MANAGER 2017 TO 2020- COMPLISHMENT OF TRAFFIC DEPARTMENT	R 226 800	R 143 112.00	R 180 288					
MIG PROGRAMME MANAGER 2017 TO 2020 SURFACING OF UMZIMKHULU TOWNSHIP ROADS	R 1 051 771.98	R 920 530.13						
MIG PROGRAMME MANAGER 2017 TO 2025	R 5 067 936.20	R 533 978.28						
MIG PROGRAMME								

		MANAGER 2017 TO 2020										
16	NXUMALO AND ASSOCIATES LAND SURVEY	LAND SURVEYOR FOR MUNICIPAL AD HOC SURVEY	R 8 542 322.50	R 8 542 322.50	R -	2017-08-01	2019-07-30	24	CURRENT		R -	The project is on-going and no challenges reported
17	TOWER CITY TRADING 193 CC	ROUTINE MAINTANCE OF UMZIMKHULU TOWNSHIP ROADS	R 3 836 006.59	R 3 547 013.30	R 288 993.29	2017-09-22	2019-09-21	24	CURRENT		R -	The project is on-going and no challenges reported
18	NZINGWE CONSULTANCY	ENVIRONMENTAL CONTROL OFFICER FOR SMME FACILITY -TAXI AND BUS RANK	R 360 000.00	R 160 877.20	R 199 122.80	2017-10-02	2020-10-01	36	CURRENT		R 90 231.00	The project is on-going and no challenges reported
19	ROBERTSON POOLE CONSTRUCTION	DEVELOPMENT OF SMME FACILITY (CONSTRUCTION)	R 27 535 230.70	R 18 681 597.03	R 8 853 633.67	2018-02-06	2019-08-05	18	CURRENT		R -	The project is on-going and no challenges reported
20	FIDELITY CASH SOLUTION (PTY) LTD	CASH -IN TRANSIT SERVICES	R 94 861.09	R 94 861.09	R -	2018-03-01	2020-02-28	24	CURRENT		R -	The project is on-going and no challenges reported
21	DESTINATION S TRAVEL	APPOINTMENT OF TRAVEL AGENT	R 617 132.10	R 617 132.10	R -	2018-02-06	2021-02-05	36	CURRENT		t	The project is on-going and no challenges reported
23	MATHEW FRANSIS INC.	HANDLING OF LEGAL MATTERS	R 142 807.98	R 142 807.98	R -	2018-02-15	2021-02-14	36	CURRENT		R -	The project is on-going and no challenges reported



24	DELTA BUILT ENVIRONMENT CONSULTANTS	PROFESSIONAL ASSESSMENT FOR REHABILITATION /UPGRADE OF MUNICIPAL BUILDING OFFICES	R 2 166 000.00	R 690 000.00	R 1 476 000.00	2018-05-01	2021-04-30	36	CURRENT		R -	the project is on-going - no challenges reported
25	DATA CENTRIX (PTY) LTD	SUPPLY AND DELIVERY OF SOFTWARE/APP LICATION LICENSES	R 379 326.86	R 379 326.86	R -	2018-06-01	2021-05-30	36	CURRENT		R -	The project is on-going and no challenges reported
26	SSR SECURITY T/A MAHLUBI TRANSPORT	TARRING OF IBISI ACCESS ROAD-PHASE 3	R 10 478 166.35	R 9 514 747.79	R 963 418.56	2018-05-04	2019-04-04	11	CURRENT	2	R 2 094 807.46	the project is on-going, there were variations to both time and financials and the 04th April 2019 was supposedly the completion date and the contractor is still on site ( I recommend that) the penalties are to be charged on this project
27	MAJOR MACHINES(PTY) LTD	CONSTRUCTION OF CHAMTHO ACCESS ROAD	R 3 147 723.46	R 285 983.47	R 2 861 739.99	2018-05-04	2019-02-06	9	CURRENT	5		the Project has been completed
28	LATERAL UNISON INSURANCE BROKERS	PROVISION OF INSURANCE SERVICES (5 YEARS CONTRACT)	R 1 083 693.00	R 1 083 693.00	R -	2018-07-01	2023-06-30	60	CURRENT		R -	the project is on-going and there no challenges reported
29	GIYA TRADING 5CC	SUPPLY AND DELIVERY OF CLEANING DETERGENTS	R -	R 659 019.75	R -659 019.75	2018-05-30	2019-06-01	12	CURRENT		R -	the project is on-going and there are no challenges reported

30	AYANDA MBANGA (PTY) LTD	ADVERTISING AGENT (36 MONTH CONTRACT)	R -	R 821 824.24	R -821 824.24	2018-06-05	2021-06-04	36	CURRENT		R -	the project is on-going and there no challenges reported
31	IPM PLANT HIRE	CONSTRUCTION OF QONDENI ACCESS ROAD	R 5 735 551.47	R 1 866 488.95	R 3 869 062.52	2018-07-13	2019-03-12	8	CURRENT		R -	The project is on-going, had variations with regard to time and 04th April 2019, was supposed to be the completion date, still project remain not complete. To meet with the contractor to map way forward
32	D.F. MAHLAWE'S CONSTRUCTION	CONSTRUCTION OF TSHAKA ACCESS ROAD	R 3 207 286.60	R 3 293 736.21	R -86 449.61	2018-07-05	2019-02-04	7	CURRENT		R -	the project is on- going , had a variation which was both financial and timeous in nature , 06th March 2019 was the revised completion date , still remain incomplete, to meet with the contractor to map way forward.
33	ENVIROPRO ENVIRONMENTAL	ENVIRONMENTAL CONSULTANT - 2018/19 MIG PROJECTS	R -	R -	R -	2018-06-27	2020-01-27	19	CURRENT		R -	The project is on-going and no challenges reported
34	PRO SECURE (PTY) LTD	PROVISION OF SECURITY SERVICES (24 MONTH CONTRACT) & INSTALLATION OF ACCESS CONTROL	R 15 833 072.07	R 5 918 071.06	R 9 915 001.01	2018-06-29	2020-06-30	24	CURRENT		R 1 300 123.93	the project is on - going , have been variations which were financial in nature, and recently the council resolved that there should be price adjustments to the contract that were cause by the minimum wage bill which was passed in 2018, and came in effect on the 01st January 2019
		SUPPLY AND INSTALL ENVIRONMENTAL CONTROLS	R 314 461.76	R 314 461.76	R -							
		4 x ARMED CLOSE	R 752 100.00	R 752	R -							

		PROTECTION OFFICE FOR SIX MONTHS		100.00								
		2 x Armed Guards 8 Unarmed Guards with Riot Shields	R 11 040.00	R 11 040.00	R -							
		2 x UNARMED GRADE C GUARD ( FIRE DEPARTMENT ) 23 MONTHS	R 536 983.93									
35	MANYOBO TRADING ENTERPRISE	CONSTRUCTION OF THONJENI GRAVEL ACCESS ROAD	R 6 216 454.76	R 2 831 401.22	R 3 385 053.54	2018-08- 02	2019-04- 01	8	CU RR EN T		R -	the project is on-going , variations cause relating to EIA approvals , 05th April 2019 was the revised completion dates , the project still remain in complete , to meet with the contractor to map way forward
36	LETHOKUHLE INVESTMENT CC	CONSTRUCTION OF MAHAWINI GRAVEL ACCESS ROAD	R 5 365 752.41	R 3 363 436.87	R 2 002 315.54	2018-07- 27	2019-03- 27	8	CU RR EN T		R -	the project is on-going , variations cause relating to EIA approvals , 27th March 2019 was the revised completion dates , the project still remain in complete , to meet with the contractor to map way forward
37	ROYAL HASKONING DHV (PTY) LTD	TRAFFICE IMPACT ASSESSMENT	R 564 300.00	R -	R 564 300.00	2018-09- 03	2019-03- 31	7	CU RR EN T		R -	the project is on- going and no challenges reported
38	LELETHU CONSULTANT S	CONSTRUCTION OF WARD 13 SPORTFIELD	R 5 922 183.73	R 2 949 669.77	R 2 972 513.96	2018-07- 23	2019-04- 22	9	CU RR EN T		R -	the project is on-going and the completion date is on the 20th April 2019, performance is of concern in this project , meeting will be held to map way forward

39	ITHEMBA LEMPUMELELO CONSTRUCTION	SUPPLY, MAINTAIN AND REPAIR MUNICIPAL AIRCONDITIONERS	R -	R 369 905.41	R -369 905.41	2018-08-08	2020-08-07	24	CURRENT		R -	the project is on-going and there are no challenges reported
40	ABROAD SUCCESS JV TOWER CITY	COMPLETION OG TRAFFIC DEPARTMENT - TESTING GROUND	R 1 830 895.00	R 1 320 995.26	R 509 899.74	2018-09-26	2018-12-24	3	EXPIRED		R -	The project has long been supposed to be complete and there are no variation documentation request. We no longer have a contract with this contractor , we will be meeting with the contractor to map way forward
41	GOLDEN REWARDS 1420 CC	CONSTRUCTION OF NONGINQA LOW LEVEL BRIDGE	R 774 851.00	R 365 960.00	R 408 891.00	2018-11-05	2019-04-03	5	CURRENT	2	R -	The project is on- going and the project variation was up until the 04th April 2019. still to verify if the contractor has completed the project or not
42	GIYA TRADING 5 CC	STREET CLEANING SERVICES	R 179 006.00	R 179 006.00	R -	2018-11-03	2019-10-31	12	CURRENT		R -	the project is on-going and there are no challenges reported
43	SSR SECURITY T/A MAHLUBI TRANSPORT	PROVISION OF BACKUP CONSTRUCTION PLANT	R 1 302 187.97	R 1 302 187.97	R -	2018-11-14	2019-11-13	12	CURRENT		R -	the project is on- going and there no challenges reported
44	UMPISI EGXENI CONSORTIUM	IMPLEMENTING AGENT: DEVELOPMENT OF HARRY GWALA REGIONAL MULTI-PURPOSE SPORTS COMPLEX	R -	R -	R -			0	CURRENT		R -	still to finalize the agreement , and has long been overdue

45	Sage (VIP)	PAYROLL SERVICES	R 167 582.60	R 167 582.60	R -	2019-02-22	2020-02-21	12	CURRENT		R -	the project is on - going no challenges reported
46	VME HAMSA JV	CONSTRUCTION OF LUCINGWENI, LUKHASINI, GOSO AND KHAYEKA ELECTRIFICATION ( GRADE 7 EP OR HIGHER)	R 15 793 306.93	R 7 893 479.33	R 7 899 827.60	2018-10-22	2019-09-06	10	CURRENT		R -	the project is on - going no challenges reported
47	FIRST NATIONAL BANK	PROVISION OF BANKING SERVICES	R -	R -	R -	2018-09-03	2023-09-02	60	CURRENT		R -	the project is on - going and there are no challenges reported
48	NINE HLOSANE TRADING	SUPPLY AND DELIVERY OF FENCING MATERIAL AT WARD 3, & 22	R 449 700.00	R -	R 449 700.00	2019-01-03	2019-02-02	1	EXPIRED		R -	the Project has since been completed
49	CME PROPERTIES T/A EMC MOTORS	MAINTENANCE AND REPAIRS OF MUNICIPAL FLEET, PLANT AND MACHINERY	R 196 221.71	R 196 221.71	R -	2019-01-14	2022-01-13	36	CURRENT		R -	the project is on-going and there no challenges reported
50	BRIAN THOMPSON AND BROTHERS	SUPPLY AND DELIVERY OF NEW SPECIALIZED 8 TON WASTE SKIP LOADER	R 1 166 346.90	R -	R 1 166 346.90			0			R -	the delivery has since been done

		TRUCK										
51	NMI DURBAN SOUTH MOTORS T/A NMI DSM COMMERCIAL VEHICLES PINETOWN	SUPPLY AND DELIVERY OF 3 NEW 10 CUBIC TIPPER TRUCKS	R 4 919 137.50	R -	R 4 919 137.50	2019-02-18	2019-04-15	2	CURRENT		R -	the Project has been completed
52	GCNUMBUSO (PTY) LTD	SUPPLY AND DELIVERY OF BLACK REFUSE BAGS	R 325 000.00	R -	R 325 000.00	2019-02-18	2019-03-18	1	CURRENT		R -	the project is on- going and delivery date for the service provider was extended up until the 29th March 2019
53	ESRI SOUTH AFRICA (PTY) LTD	DEVELOPMENT OF GEOGRAPHIC INFORMATION SYSTEMS IMPLEMENTATION STRATEGY AND GIS POLICY REVIEW		R -	R -			0			R -	the SLA still to be finalised
54	NONYANDO TRADING (PTY) LTD	SUPPLY AND DELIVERY OF LIBRARY PROMOTIONAL MATERIAL	R 370 000.00	R -	R 370 000.00			0			R -	the SLA still to be concluded but the service provider has delivered some services
55	ENVIROEDGE CC	ENVIRONMENTAL CONSULTANT FOR IBISI INFILL PLANNING	R -	R -	R -			0			R -	the SLA still to be concluded
56	NGQONGQOSHE CONSTRUCTI	REPAIRS AND UPGRADE AT NTSIKENI WARD	R 341 092.00	R 97 627.56	R 243 464.44			0			R -	the project has commenced , there are is no contract signed as yet , meaning the municipality has no

	ON	03 SPORT FIELD										agreement or contract with the contractor and any activity concerning this project is invalid
57	DR T. M. NZIMANDE	GENERAL MEDICAL PRACTITIONER	Rates	R -				0			R -	the SLA still to be concluded
58	BARLOWORLD EQUIPMENT	SUPPLY AND DELIVERY OF 4 MUNICIPAL PLANT AND MACHINERY	R 5 894 736.70	R 5 733 999.55	R 160 737.15	2019-02-25	2019-04-25	2	CURRENT		R -	the service provider has delivered
59	BG MAZONGOLO CONSTRUCTION	MAINTENANCE OF POUND KRAAL AND INSTALLATION OF CRUSHERS	R 482 185.00	R -	R 482 185.00			0			R -	the SLA still to be concluded
60	ENVIROPRO AND BEYOND GREENING ENVIRONMENTAL SERVICES	POOL OF CONSULTANTS: ENVIRONMENTAL IMPACT ASSESSMENT WITH ASSOCIATED SPECIALIST STUDIES AND ENVIRONMENTAL COMPLIANCE AUDITING	R -	R -	R -			0			R -	The SLA still to be concluded
61			R -	R -	R -			0			R -	

## **RESOLUTION REQUEST**

### **Background**

ERF831 owned by Jikazi T., ERF 869 Caluza M.E&N.D and ERF 827 Dlamini M.S. must be offered a discount as per council resolution that discount must be offered and cases differ from property to property, as it was a form of incentives granted to consumers.

After liaising with above mentioned customers and analysis was done, we then came to a conclusion that 25% should be granted hence there was no discount provided before on these accounts.

### **Financial implication**

Write off an Amount of ERF831, 869,827 **R7 745.90** which is the 25% discount on outstanding debt of **R7 745.90**.

### **Recommendation**

We recommend that ERF 831,869,827 owned by must be given 25% discount amounting to **R7 745.90**

## **WRITE OFFS INDIGENT ACCOUNTS AS AT END MARCH 2019**

### **Background**

As per indigent policy: A debtor will be considered as **Indigent** if his or her total household income is less than **R3 400.00** per month or such amount determined annually during the budget process.

For the purpose of determining the total household income of all applicants, the combined or joint gross income of all occupants/residents/dependents in such household shall be taken into account.

### **Financial implications**

Indigent write offs amounts to **R123 895.44** as at end March 2019.

### **Recommendation**

To write off indigent accounts debt amounting to **R123 895.44** for the 2018/2019 financial year.



## INFRASTRUCTURE AND ENGINEERING

### REPORT 1 - CAPITAL PROJECTS

#### PROJECT MANAGEMENT UNIT PURPOSE AND DECISIONS REQUESTED

The purpose of the submission is for Standing Committee, Executive Committee, & Council to note the progress and make necessary recommendations / resolutions.

#### 1. PROGRESS REPORT

##### 1.1 MIG PROJECTS

#### FINANCIAL REPORT: 2018/2019 Financial Year

MIG ANNUAL ALLOCATION (2018/2019)	TOTAL MIG TRANSFERS TO DATE	EXPENDITURE			
		Submitted & approved by MIG	Submitted but not yet approved by MIG	Total MIG expenditure VS MIG Allocation	Total expenditure VS to date transfers
42,536,000.00 100%	R42,536,000.00 100%	R24,698,542.40	R0.00	R24,698,542.40 58%	58%
ROLLOVER ALLOCATION R5,651,618.18	R5,651,618.18 100%	R5,331,140.22	R0.00	R5,331,140.22 94%	94%
OVERALL ALLOCATION R48,236,000.00	R48,236,000.00	R30,029,682.62	R0.00	R30,029,682.62 62%	62%

- We have so far spent 94% of the MIG Rollover, the balance is R320, 477.96 and will fully be spent by financial year end.
- Overall, our MIG expenditure is sitting at 62% against total allocation of R48, 236,000.00, the accumulative provincial target for the month is 66%, and we are therefore 4% below target. Following the EIA approvals that have delayed progress on site, Contractors have since resumed duties and revised their respective programmes, this was affecting 3 roads projects which are now progressing effectively, and an improved expenditure trend is expected during the month of April 2019 onwards.
- So far the overall MIG balance is sitting at R18, 206,317.38 and shall be spent over the 3 outstanding months (April, May, June). We currently have the following 6 active projects:
  1. Completion of Testing Ground;
  2. Ibisi Phase 3 Roads;

3. Mahawini AR;
4. Qondeni AR;
5. Thonjeni AR;
6. Ward 13 Sportsfield.

- We have a total of ten (10) MIG projects prioritized for 2019/2020 financial year, 6 of which have been advertised for Contractor appointment, the other 4 is planned for advertisement towards the end of April 2019. We are planning to evaluate
- **Tabulated below are the 2018/2019 monthly expenditure targets set by CoGTA for Municipalities, it is one of the tools for compliance measure.**

**MIG Expenditure Targets vs Municipal Actuals (Amounts in Million Rands)**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Monthly expenditure (Rm)	R1.4	R4.2	R5.3	R5.8	R5.0	R1.6	R1.9	R5.3	R0.9			
CoGTA Targets (%)	8%	13%	19%	25%	32%	41%	47%	56%	66%	73%	84%	100%
ULM Actual Achieved (%)	3.3%	13%	28%	39%	46%	49%	51%	57%	62%			
Variance (%)	-4.7%	0%	+9%	+14%	+14%	+8%	+4%	+1%	-4%			

## 1.2. PROJECTS CURRENTLY ON DEFECTS LIABILITY PERIOD

Project Name	Ward	Defects Liability Period Expiry Date
Surfacing of Ibisi Access Road Phase 2	11	15 December 2019, Contractor issued snags list
Surfacing of Umzimkhulu Township roads - Majardini	16	12 March 2019
Surfacing of Umzimkhulu Township roads - White city /Scoonplaas link	16	03 May 2019
Fire & Rescue Services Unit	16	22 December 2018, completion of Snags still outstanding
Ntlangwini Access Road	18	14 May 2019
Fencing of New Cemetery Site Ward 16	16	?????????

## 1.3 2018/2019 MIG PROJECTS

INDICATORS	2018/19 Q1 Progress Reporting					
	Q3 Target	Mar 2019 progress	Key challenges / highlights	Award Amount	Expenditure to Date	Balance
Construction of Chamto Access Road 5.7KMs	100% Construction	100% Construction	The project is 100% complete, ready for official handover.	R 3 485 956.14	R 3 339 549.57	R 146 406.57
Construction of Ibisi Internal roads phase 3 - 2.7KMs	60% Construction	87% Construction	The progress pace is slow yet the revised due completion date is 05 April 2019. The Contractor has received a written notice to expedite the works. Last month progress was sitting at 80% and has only improved by 7% this month.	R 12 572 973.81	R 9 646 662.39	R2 926 311.42

Construction of Tshaka Access Road – 5.3KM's	100% Construction	95% Construction	The project has reached practical completion, Contractor is currently busy with road signs and guard rails, as well as attending to some identifies defects / snags.	R 3 544 105.63	R 3 293 736.21	R 250 369.42
Construction of Qondeni Access Road – 3.5KM's	80% Construction	66% Construction	The EIA approval was received on 19 March 2019 and the Contractor has resumed his duties on site, a PSC Meeting was held on 25 March 2019 to update the Community of the latest developments and to pave way forward together. The revised due completion date is still to be announced however it will definitely be within 2 months as such the project shall be complete by financial year end.	R5,735,551.47	R 1 866 488.95	R 3 869 062.52
Thonjeni Access Road – 7.8KM's	60% Construction	52% Construction	The progress is not moving, Contractor has been issued with notice to double his efforts to expedite the works, and has been ordered to submit a revised programme clearly indicating his strategic plan to make up for the lost time. The original due completion date was planned for 02 April 2019, however, due to additional 1.3km or road extension, there is an anticipation for 2 months extension of time, we are still waiting for the necessary submissions from the Engineer.	R6,216,454.76	R 2 723 414.14	R 3 493 040.62
Mahawini Access Road – 7.6KM's	60% Construction	65% Construction	The progress is not moving, Contractor has been issued with notice to double his efforts to expedite the works, and has been ordered to submit a revised programme clearly indicating his strategic	R5,365,752.41	R 3 363 436.87	R 2 002 315.54

			plan to make up for the lost time. The original due completion date was planned for 27 March 2019, however, due to EIA delays the Contractor has applied for extension of time to complete 15 May 2019, the application is currently under scrutiny.			
Ward 13 Sport field	50% Construction	60% Construction	The Contractor is currently working on a very tight schedule, the due completion date was planned for 20 April 2019 whilst the project is still sitting at 60% completion. There has not been much progress since last month following that the project was stopped by the Community due to uncertainties regarding fencing and soccer pitch specification, all issues were resolved within 2 weeks of back to back meetings where it was agreed that the Contractor shall remove the fence already installed and replace it with a type of fence preferred by the Community, that process caused delays to some extent, however we have not yet received a formal application for extension of time from the Engineer.	R5 922 183.73	R 2 949 669.77	R 2 972,513.96
<b>1.4 2017/2018 MIG PROJECTS</b>						
INDICATORS	2018/19 Q1 Progress Reporting		Key challenges / highlights	Award Amount	Expenditure to Date	Balance
	Q3 Target	Feb 2019 progress				
% completion of Ntlangwini access road	100% construction	100% construction	The project is officially complete, however is currently under supervision for possible defects until 14 May 2019.	R7 569 727.13	R 7 193 611.14	R 376 115.99

number of reports submitted to Standing Committee on development of Umzimkhulu Landfill Site (NDEA project)	3 monthly reports shall be submitted to Stanco	The project is 100% complete. The Municipality has issued an advert for the Construction of Access Road that leads to this Landfill site as it was omitted from the NDEA's scope of works. The project is being funded under MIG from the previously approved Business Plan for the Development of Umzimkhulu Landfill site.	There are still uncertainties following the recent incidence of 25 <sup>th</sup> March 2019, whereby the community closed the provincial road R56 claiming that amongst other things they do not want the landfill site in their area. Community engagements are currently being scheduled and our way forward shall be guided by the outcome.	–	–	–
Number of Consulting Engineers appointed towards the development of HGRMSC (Fitness centre)	Advert Issued for the appointment of the Contractor towards development of HGRMSC (Fitness centre)	The Implementing Agent was appointed on 26 September 2018.	Ever since the Municipality was denied the opportunity to present the project to the Clydesdale community on 24 February 2019 there has not been much progress because there is a back and forth situation illustrating that the Community does not want this project located in their area. Another community meeting is being scheduled for Sunday, 07 April 2019 with the hope that it will become a success for the project to proceed effectively, there is currently a	–	–	–

			risk of loss of funds as the funding to this project is conditional.			
% completion of fire service unit	100% construction	100% construction	The contractor will complete working on issued snags prior final retention release. There are still outstanding issues to attend to.	R 5 085 727.75	R 4 818 630.93	R 267 096.82
% completion of Traffic Offices (Testing Ground)	100% construction	80% construction	The Contractor was due to complete by 22 March 2019, but failed to do so after being granted a 1 month grace period but still remains behind schedule, penalties shall apply.	R 1 830 865.00	R 1 743 709.10	R 87 185.90
Ward 16 Cemetery site fenced	100% construction	100% construction	The project is 100% complete and ready for official handover.	R 1 745 711.55	R 1 627 078.56	R 118,632.99

#### **EIA APPROVALS**

- The Environmental Impact Assessment for Qondeni Access Road was approved on 19 March 2019, PSC meeting held on 25 March 2019 to update the Community and to pave way forward, the Contractor has since resumed his duties on site.

#### **PROJECT REGISTRATIONS**

- The Mig Business Plan Appraisal Committee meeting is scheduled for 07 April 2019 to finalize the registration process. Considering the confirmation of the MIG allocation in February 2019 – Division of Revenue Bill, we have commenced our procurement processes in order to avoid unnecessary delays.

#### **PROCUREMENT ISSUES**

The following project(s) is / are on tender phase:

No.	Project Name	Briefing date	Tender Closing date	Time lapsed	Date of Appointment	Name of Service Provider
1.	Pool of EIA Consultants 3 year contract	22 Jan 2019	15 Feb 2019	6 weeks	-	-
2.	Access Road to New Landfill site	09 Apr 2019	26 Apr 2019	-	-	-
3.	Pool of Professional Service Providers	25 Mar 2019	18 Apr 2019	-	-	-

### **CONSTRUCTION OF SMME FACILITY – Development of Umzimkhulu SMME Facility Phase 2 Ward 16 (COGTA - Small Town Rehabilitation Programme)**

#### **Purpose of the Report**

The purpose of this report is to give progress on the Construction of SMME Facility Phase 2 which is funded by CoGTA under Small Town Rehabilitation Programme.

#### **Progress to Date**

- Roof sheeting at 90%
- Plastering on walls 100% complete
- Environmental audits are conducted on monthly basis
- Kerbing on access road 100% complete
- Commercial G2 material processed as second layer on the access road – 90% complete
- Tar surfacing to commence during the beginning of April 2019.
- Conservancy tanks on site ready for installation – this serves as a backup system in case the district sewer lines are not functioning.
- Overall progress is sitting at 65%

#### **Financial Implications/breakdown**

The table below shows the budget allocation and phases for Direct and Indirect Cost as approved by Council.

Project Name	Approved Budget by COGTA	ULM fund Counter	Total Contract Value	Expenditure To date	Balance
Development of Umzimkhulu SMME Facility	R 18 000 000.00	R 9 535 230.70	R 27 535 230.70	R 18 541 035.09	R 8 994 195.61

#### **RECOMMENDATIONS**

- Report for noting

#### **INTEGRATED PUBLIC TRANSPORT FACILITY**

Project Background



This is the project aimed at improving the Transport System and Public Transport Facilities of Umzimkhulu as a whole. The project was initiated during financial year 2011/2012 by the KZN Department of Transport, however it has been delayed by EIA approval. The project is made up of two facilities in two sites which is a modern Taxi Rank and a Bus rank both have well accommodated facilities of offices; local & long Distance rout bays; market stalls; ablutions etc. Stakeholder engagements continue as part of planning for the project. The project is directly implemented by the Department of Transport; the municipality is playing a facilitation role.

#### **Progress to date**

- Contract start date – 22 November 2018 for a period of 20 months
- PSC meeting continues to site as per the schedules
- Clearing and removal of spoil material on both site completed.
- Contractor ready to cast out foundations.
- Overall progress at 10%

#### **RECOMMENDATIONS**

Report for noting

**SUBJECT: REPORT ON ELECTRIFICATION**

#### **PURPOSE AND DECISIONS REQUESTED**

The purpose of the submission is for Standing Committee to note the activities on electrification programs for the Municipality.

#### **NDAWANA RURAL ELECTRIFICATION**

- Construction is complete
- The Outage that was scheduled for 14<sup>th</sup> February could not take place due to unavailability of Contractor. Another meeting was held at Underberg CNC and the following dates were agreed upon:
- 11 March 2019 – outage for Section breakers and tie-inns and an alternative date shall be the 18<sup>th</sup> subject to permissible weather conditions. This was achieved.
- 15 March – completion of tie-inns and transformers and an alternative date shall be the 25<sup>th</sup> as per weather conditions.
- 18 March – Commissioning of project. Not achieved, meeting has been re-scheduled for 03<sup>rd</sup> April 2019. VME has been requested to intervene in the project. Cost shall be recovered from Boston Ink through the Municipal Lawyers.
- The community meeting was held on the 11 March at 10.a.m and the community has expressed their dissatisfaction with the delays in the project.
- Outage was done on the 18<sup>th</sup> March 2019. Final Commissioning is scheduled for the 05<sup>th</sup> April 2019.

**Overall progress is 99%.**

#### **Outstanding Works**

- Contractor to activate the four remaining transformers on site with Eskom.
- Energizing of customers by 05<sup>th</sup> April 2019.

#### **RURAL ELECTRIFICATION WARD 1 - DELAMZI & PHOLANYONI ELECTRIFICATION – Imbawula Technical Services**

##### **DELAMUZI/Pholanyoni**

- Project is construction is complete.

- Outage on Pholanyoni was postponed to the 4<sup>th</sup> of Feb which was done as planned.
- All Villages have been energized.
- Waiting for Eskom to hand out the Completion certificate.
- A meeting was held on the 11 March to finalize any outstanding issues before a final payment can be effected.

**Overall progress is 100%.**

#### **Mankofu additional scope**

- Construction is at 100%
- MV, LV and airdac stringing is complete.
- Ready boards and meters installation is complete.
- Outage at Mankofu was done on the 1<sup>st</sup> of April 2019.
- Energizing of customers has been finalized

#### **Outstanding Works**

- The Contractor has been advised to move out of site to avoid incurring unnecessary costs until the final outage.
- Submission of close-out report.

**Overall progress is 100%.**

#### **Lukhasini, Lucingweni, Goso and Khayeka phase 2 Electrification**

- Back bone construction is complete (Khayeka Village) and was energized on the 26<sup>th</sup> March 2019.
- Excavation is almost complete.
- 17 Zones have been completed with pole boxes.

#### **Outstanding Works (Goso, Lucingweni and Lukhasini)**

- Planting and string of MV and LV.

#### **Delays**

- Excavation on hills and slippery places due to bad weather (rain)

**Overall progress is 75%.**

#### **2019/20 Projects – Ward 4, 9, 13, 14 & 18 In-fills**

A revised list of projects have been submitted to Department of Energy with a clear implementation plan. Specification sat in February and waiting for SCM to issue and advert for appointment of Implementing Agent.

#### **Maintenance of streetlights, high masts and municipal buildings**

- No high mast or street light maintenance/installation was done during this month.
- Advert for SUPPLY AND DELIVERY OF ELECTRICAL MAINTENANCE EQUIPMENT AND SUPPLIES FOR MUNICIPAL BUILDINGS, STREET LIGHTS AND HIGH MASTS has been issued; waiting for appointment.
- New lights and Contactor were installed at the animal pound building and maintenance of lights.
- Solar streetlights along main street- requested a service provider to fix
- A request to source the material has been submitted to SCM thereafter faults will be done
- Challenge is to get service provide that is on our data base to procure material to fix the high masts and streetlights

#### **RECOMMENDATIONS**

- It is recommended that Standing Committee, Executive Committee, & Council notes the report

### REPORT 3 - CLEANSING & ENVIRONMENTAL MANAGEMENT

#### MAINTENANCE SECTION – CLEANSING & ENVIRONMENT

#### PURPOSE AND DECISIONS REQUESTED

The purpose of the submission is for Standing Committee, Executive Committee, & Council to note Cleansing and environmental report.

IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
WM 1	Monitor Dump Site Usage	Number of reports on dump site usage prepared	3	The site is mainly used by the municipality, the private dumpers entering the site pay for the service. All vehicles entering the site are recorded.	
WM 03		Number of dumpsite audit reports submitted by specialist	NA	The processes to source the service provider for the appointment of the service provider are in progress.	
	Procurement of waste skips 10	Appointment of service provider for the procurement of 10 waste skips	Advertisement issued for procurement of Waste skips	Re-advert will be done due to non-compliance by service providers.	
IDP/SDBIP 14	Procurement of Two Waste skip Trucks	Appointment of service provider for procurement of two Waste skip Trucks	Appointment of service provider for procurement of two Waste skip Trucks	The waste skip truck was delivered on the 28 March 2019. Onsite training was done by the service providers to two drivers upon delivery.	
	Procurement of cleaning equipment (Refuse bags)	Number of refuse bags procured	advert issued	On the 29 March 2019 portion of the refuse bags was delivered to the municipality.	
	Procurement of brush cutters	Number of brush cutter procured	Appointment of service provider for procurement of Brush Cutters	Due to non-compliance by the service providers, re-advertisement was issued on the 29 March 2019 for the	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
				procurement of Brush cutters.	
WM 04	Monitor the effectiveness of the Recycling programme	Number of reports prepared recycled waste.	20	Recycling is done by 2 private (Buhle Bekusasa and Keswa), Recycled waste is PET, Cardboard, plastic etc.	
WM 06	Collection of waste from designated areas	Number of households with access to waste collection services as per principle plan / household Eskom count	5842	Waste collection services was conducted to 5842 per week as per waste collection schedule,	
	Number of indigent households with access to free basic services	Number of indigent households with access to free refuse removal & Rates services	N/A	N/A	N/A
WM 07	Street Cleaning to 12 streets	Number of reports prepared on streets cleaned	3	The street cleaning services is conducted daily in town by EPWP participants, street cleaning was affected during the community unrest.	
WM 08	Cleaning of public toilets	Number of reports on public ablution facilities	3	The cleaning of all ablution facilities in town is ongoing. Detergents and papers are provided by the municipality.	
WM 09	Monitor and report on Illegal dumping	Number of reports on illegal dumping identified	3 monthly reports	Illegal dumping was conducted in the following areas: <ul style="list-style-type: none"> <li>- Clearance of illegal dump site next Umzimkhulu cemeteries</li> <li>- The clearance</li> </ul>	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
				along Skoonplaas street	
WM 10		Turnaround time (in months) from identification to closure	1		
	Monitor the implementation of street cleaning service by the Service Provider	Number of reports prepared on street cleaning services conducted on weekends, public holidays and municipal shutdown	1 Quarterly report signed by HoD	Street cleaning services on weekends and holidays was conducted by the appointed service provider. The town was clean during the weekend, the street cleaning on weekends starts from 10h00am to 18h00pm.	
	Implementation of greening plan	Number of trees planted as per the Greening plan	Procurement of trees and plants	The memo for the procurement of waste skip has been re-submitted to SCM.	
WM 11	Number of reports on grass cutting as per Greening plan	Number of reports on grass cutting as per Greening plan	1 quarterly report signed by HoD	<p>27/02/2019- Grass cutting along SASSA offices</p> <p>01/03/2019 – Grass cutting at the shed</p> <p>02/03/2019 – Grass cutting around and outside the turf for the preparation of Harry Gwala Marathon.</p> <p>03/03/2019- Grass cutting from Cashbuild to college</p> <p>04/03/2019 – Grass cutting at Gateway tourism center</p> <p>05-06/03/2019- Grass cutting at Umzimkhulu</p>	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
				cemeteries 07/03/2019- Grass cutting at David Ndawonde park 08/03/2019 – Grass cutting at Cemeteries 11/03/2019 – Grass cutting at Ibisi gymnasium and Library 12- 19/03/2019 – Grass cutting along R56 20/03/2019 – Grass cutting along R56 to Ebuta bridge. 22/03/2019 – Grass cutting along R56 from eplangweni to Muslim church. 25/03/2019 – Grass cutting at CBD park. 26/03/2019 – Grass cutting along new traffic offices to Majalidini 27/03/2019 – Grass cutting at old traffic offices. 28 - 29/03/2019 – Grass cutting Main building, next to post office and behind Makhosini. 30/03/2019 – Grass cutting at Wash bank hall and Ibisi Hall 31/03/2019 –	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
				<p>Mountain hall, ward 6 hall and Nazareth hall.</p> <p><b>Halls and sports field</b></p> <p>07/03/2019 – Grass cutting at Clydesdale open space for athletics</p> <p>14/03/2019- Grass cutting at Rietvlei stadium</p> <p>15/03/2019 – Moyeni sports field and Angas farm</p> <p>19/03/2019 – Grass cutting Clydesdale hall and behind new traffic offices.</p> <p>20/03/2019 - Continue grass cutting at Moyeni sports field</p> <p>21/03/2019 – Grass cutting at Ibisi stadium</p> <p>25/03/2019 – Grass cutting at Rietvlei hall</p> <p>27/03/2019 – Grass cutting at Angas farm hall</p> <p>28/03/2019 – Grass cutting at Clydesdale community hall</p> <p>29/03/2019 – Grass cutting at Gugwini Community hall</p> <p>30/03/2019 – Grass</p>	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
				cutting at Mzwandile Mhlawuli hall  31/03/2019 – Grass cutting at Ward 1 community hall	
WM 12	Implementation of Uphuhliso Lwemvelo Ngococeko program.	Number of beneficiaries maintained on Uphuhliso Lwemvelo Ngococeko Program.	190	<ul style="list-style-type: none"> <li>- The program is ongoing with 188 participants paid.</li> <li>- One participant is on maternity leave.</li> <li>- They are working in Town, Nodes and some are assisting in the cleaning of schools and Halls.</li> </ul>	
MW 13	Monitor implementation of the community work programme	Number of Local reference committee meeting sit to monitor functionality of the program.	1	<ul style="list-style-type: none"> <li>- The LRC meeting is planned for the 18<sup>th</sup> April 2019 also on the day there will be a training for all LRC members by the NPOs and CoGTA.</li> </ul>	
	Creation of Jobs through Community Work Programme (CWP)	Number of work opportunities maintained on CWP	1000	<ul style="list-style-type: none"> <li>- The program has 1088 participants, which is above</li> </ul>	



IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
				<p>the required target of 1000 but still below the allowance of 10% above the target. Recruitment will be done soon.</p> <ul style="list-style-type: none"> <li>- The renewal of contracts was started on the 4<sup>th</sup> of March 2019 and ended on the 15<sup>th</sup> of March 2019.</li> <li>- The participants from ward 16 and 2 are doing bid work, the site Manager is considering at registering them as co-operatives as part giving support.</li> <li>- On Thursday, the 4<sup>th</sup> March 2019, the official from Tree Smart start is visiting Umzimkhulu site, the issue of the installation of the park home in ward 1 will be discussed in that meeting.</li> <li>- The NPO has donated the soccer kit to CWP participants as</li> </ul>	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
				part of promoting healthy life style.	
Infr 04	Training of Waste Management Staff as per Waste management training plan	Number of workers trained as per waste management plan.	advert issued	No training has been conducted this month	
WM 05	Conduct Waste Management Awareness Campaigns	Number of Waste Management Awareness Campaigns conducted	1 Waste Management Awareness Campaigns conducted	The Awareness was conducted on St St Michaels Secondary school on the 11 <sup>th</sup> March 2019 is planned for March 2019.	
Infr 05	provision of SABS approved protective clothing to I&E workers and EPWP participants	Number of I&E workers receiving protective clothing	200	The processes for the procurement of PPC is in progress the advert will be issued soon.	
WM 11	Reviewal of Annual Greening Plan	Reviewed Annual Greening Plan adopted by Council		N/A	
Infr 06	Reviewal of the Integrated Waste Management plan	Reviewed Integrated Waste Management plan adopted by Council	N/A	N/A	N/A
WM 16	Reviewal of Infrastructure policies (Waste Management Policy)	Reviewed Waste Management Policy adopted by Council	N/A	N/A	N/A
WM 17	Effective reporting and accountability	Number of reports prepared to on Waste Management	3 monthly reports signed by HoD	A monthly reports has been prepared	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
<b>INTER- GOVENMENTAL INTERACTIONS</b>					
Program	Number of participants				Progress report
CWP	1088			The program is in progress. With 1088 participants.	DCoG
Uphuhliso Lwemvelo Ngococeko	188	Program		The program is in progress	Internal fund and Incentive grant.
YES program	3	Program		Implementer is Ezemvelo KZN Wildlife.	The program is in progress
M 17	Effective reporting and accountability	Number of reports prepared to on Waste Management	3 monthly reports signed by HoD	3 monthly reports has been prepared	
Youth Community outreach program	1( Environmental coordinator )			<ul style="list-style-type: none"> <li>- One of the duties is to conduct data base of unemployed Youth, more especially of unemployed youth with Environmental studies.</li> <li>- Environmental coordinator visited Umzimkhulu youth office CSS to request available data on unemployed youth. The office provided the information. Also</li> </ul>	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
				the office of the Operation Sukuma Sakhe was visited and information was received. Once all the information is received the database will be consolidated and forwarded to DEA and it will be utilized for DEA programs.	
Environmental Practice	25			<ul style="list-style-type: none"> <li>- 25 participants has been recruited for the Environmental Learnership</li> <li>- ,</li> <li>- The implementing agent of the Program is DELTA.</li> <li>- The Duration of the program is 5 months</li> <li>- The implantation schedule for recruitment and training has been issued,</li> <li>- Participants signed form as per requirement except the contract that will be signed at a</li> </ul>	DEA

IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
				later stage due to unforeseen circumstances.	
IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
WM 1	Monitor Dump Site Usage	Number of reports on dump site usage prepared	3	The site is mainly used by the municipality, the private dumpers entering the site pay for the service. All vehicles entering the site are recorded.	
WM 03		Number of dumpsite audit reports submitted by specialist	NA	The processes to source the service provider for the appointment of the service provider are in progress.	
	Procurement of waste skips 10	Appointment of service provider for the procurement of 10 waste skips	Advertisement issued for procurement of Waste skips	Re-advert will be done due to non-compliance by service providers.	
IDP/SDBIP 14	Procurement of Two Waste skip Trucks	Appointment of service provider for procurement of two Waste skip Trucks	Appointment of service provider for procurement of two Waste skip Trucks	The waste skip truck was delivered on the 28 March 2019. Onsite training was done by the service providers to two drivers upon delivery.	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
	Procurement of cleaning equipment (Refuse bags)	Number of refuse bags procured	advert issued	On the 29 March 2019 portion of the refuse bags was delivered to the municipality.	
	Procurement of brush cutters	Number of brush cutter procured	Appointment of service provider for procurement of Brush Cutters	Due to non-compliance by the service providers, re-advertisement was issued on the 29 March 2019 for the procurement of Brush cutters.	
WM 04	Monitor the effectiveness of the Recycling programme	Number of reports prepared recycled waste.	20	Recycling is done by 2 private (Buhle Bekusasa and Keswa), Recycled waste is PET, Cardboard, plastic etc.	
WM 06	Collection of waste from designated areas	Number of households with access to waste collection services as per principt plan / household Eskom count	5842	Waste collection services was conducted to 5842 per week as per waste collection schedule,	
	Number of indigent households with access to free basic services	Number of indigent households with access to free refuse removal & Rates services	N/A	N/A	N/A
WM 07	Street Cleaning to 12	Number of reports prepared on	3	The street cleaning services is conducted daily in	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
	streets	streets cleaned		town by EPWP participants, street cleaning was affected during the community unrest.	
WM 08	Cleaning of public toilets	Number of reports on public ablution facilities	3	The cleaning of all ablution facilities in town is ongoing. Detergents and papers are provided by the municipality.	
WM 09	Monitor and report on illegal dumping	Number of reports on illegal dumping identified	3 monthly reports	<p>Illegal dumping was conducted in the following areas:</p> <ul style="list-style-type: none"> <li>- Clearance of illegal dump site next Umzimkhulu cemeteries</li> <li>- The clearance along Skoonplaas street</li> </ul>	
WM 10		Turnaround time (in months) from identification to closure	1		
	Monitor the implementation of street cleaning service by the Service Provider	Number of reports prepared on street cleaning services conducted on weekends, public holidays and municipal shutdown	1 Quarterly report signed by HoD	Street cleaning services on weekends and holidays was conducted by the appointed service provider. The town was clean during the	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
				weekend, the street cleaning on weekends starts from 10h00am to 18h00pm.	
	Implementation of greening plan	Number of trees planted as per the Greening plan	Procurement of trees and plants	The memo for the procurement of waste skip has been re-submitted to SCM.	
WM 11	Number of reports on grass cutting as per Greening plan	Number of reports on grass cutting as per Greening plan	1 quarterly report signed by HoD	<p>27/02/2019- Grass cutting along SASSA offices</p> <p>01/03/2019 – Grass cutting at the shed</p> <p>02/03/2019 – Grass cutting around and outside the turf for the preparation of Harry Gwala Marathon.</p> <p>03/03/2019- Grass cutting from Cashbuild to college</p> <p>04/03/2019 – Grass cutting at Gateway tourism center</p> <p>05-06/03/2019- Grass cutting at Umzimkhulu cemeteries</p> <p>07/03/2019- Grass</p>	



IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
				cutting at David Ndawonde park  08/03/2019 – Grass cutting at Cemeteries  11/03/2019 – Grass cutting at Ibisi gymnasium and Library  12- 19/03/2019 – Grass cutting along R56  20/03/2019 – Grass cutting along R56 to Ebuta bridge.  22/03/2019 – Grass cutting along R56 from eplangweni to Muslim church.  25/03/2019 – Grass cutting at CBD park.  26/03/2019 – Grass cutting along new traffic offices to Majalidini  27/03/2019 – Grass cutting at old traffic offices.  28 - 29/03/2019 – Grass cutting Main building, next to post office and behind Makhosini.	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
				<p>30/03/2019 – Grass cutting at Wash bank hall and Ibisi Hall</p> <p>31/03/2019 – Mountain hall, ward 6 hall and Nazareth hall.</p> <p>Halls and sports field</p> <p>07/03/2019 – Grass cutting at Clydesdale open space for athletics</p> <p>14/03/2019- Grass cutting at Rietvlei stadium</p> <p>15/03/2019 – Moyeni sports field and Angas farm</p> <p>19/03/2019 – Grass cutting Clydesdale hall and behind new traffic offices.</p> <p>20/03/2019 - Continue grass cutting at Moyeni sports field</p> <p>21/03/2019 – Grass cutting at Ibisi stadium</p> <p>25/03/2019 – Grass cutting at Rietvlei hall</p>	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
				27/03/2019 – Grass cutting at Angas farm hall  28/03/2019 – Grass cutting at Clydesdale community hall  29/03/2019 – Grass cutting at Gugwini Community hall  30/03/2019 – Grass cutting at Mzwandile Mhlawuli hall  31/03/2019 – Grass cutting at Ward 1 community hall	
WM 12	Implementation of Uphuhliso Lwemvelo Ngococeko program.	Number of beneficiaries maintained on Uphuhliso Lwemvelo Ngococeko Program.	190	<ul style="list-style-type: none"> <li>- The program is ongoing with 188 participants paid.</li> <li>- One participant is on maternity leave.</li> <li>- They are working in Town, Nodes and some are assisting in the cleaning of schools</li> </ul>	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
				and Halls.	
MW 13	Monitor implementation of the community work programme	Number of Local reference committee meeting sit to monitor functionality of the program.	1	<ul style="list-style-type: none"> <li>- The LRC meeting is planned for the 18th April 2019 also on the day there will be a training for all LRC members by the NPOs and CoGTA.</li> <li>- The program has 1088 participants, which is above the required target of 1000 but still below the allowance of 10% above the target. Recruitment will be done soon.</li> <li>- The renewal of contracts was started on the 4th of March 2019 and ended on the 15th of March 2019.</li> <li>- The participants from ward 16 and 2 are doing bid work, the site Manager is considering at registering them as co-operatives as part giving support.</li> <li>- On Thursday, the</li> </ul>	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
				<p>4th March 2019, the official from Tree Smart start is visiting Umzimkhulu site, the issue of the installation of the park home in ward 1 will be discussed in that meeting.</p> <p>- The NPO has donated the soccer kit to CWP participants as part of promoting healthy life style.</p>	
	Creation of Jobs through Community Work Programme (CWP)	Number of work opportunities maintained on CWP	1000		
Infr 04	Training of Waste Management Staff as per Waste management training plan	Number of workers trained as per waste management plan.	advert issued	No training has been conducted this month	
WM 05	Conduct Waste Management Awareness Campaigns	Number of Waste Management Awareness Campaigns conducted	1 Waste Management Awareness Campaigns conducted	The Awareness was conducted on St Michaels Secondary school on the 11th March 2019 is planned for	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
				March 2019.	
Infr 05	provision of SABS approved protective clothing to I&E workers and EPWP participants	Number of I&E workers receiving protective clothing	200	The processes for the procurement of PPC is in progress the advert will be issued soon.	
WM 11	Reviewal of Annual Greening Plan	Reviewed Annual Greening Plan adopted by Council		N/A	
Infr 06	Reviewal of the Integrated Waste Management plan	Reviewed Integrated Waste Management plan adopted by Council	N/A	N/A	N/A
WM 16	Reviewal of Infrastructure policies (Waste Management Policy)	Reviewed Waste Management Policy adopted by Council	N/A	N/A	N/A
WM 17	Effective reporting and accountability	Number of reports prepared to on Waste Management	3 monthly reports signed by HoD	A monthly reports has been prepared	
<b>INTER- GOVENMENTAL INTERACTIONS</b>					
<b>Program</b>	<b>Number of participants</b>				<b>Progress report</b>
CWP	1088			The program is in progress. With 1088 participants.	DCoG

IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
Uphuhliso Lwemvelo Ngococeko	188	Program		The program is in progress	Internal fund and Incentive grant.
YES program	3	Program		Implementer is Ezemvelo KZN Wildlife.	The program is in progress
M 17	Effective reporting and accountability	Number of reports prepared to on Waste Management	3 monthly reports signed by HoD	3 monthly reports has been prepared	
Youth Community outreach program	1( Environmental coordinator )			<ul style="list-style-type: none"> <li>- One of the duties is to conduct data base of unemployed Youth, more especially of unemployed youth with Environmental studies.</li> <li>- Environmental coordinator visited Umzimkhulu youth office CSS to request available data on unemployed youth. The office provided the information. Also the office of the Operation Sukuma Sakhe was visited and information was received. Once all the information is received the</li> </ul>	

IDP Ref NO.	Output (Activity)	Indicator	Quarter 3 Target	March 2019	Reasons/Comments & Corrective Action
				database will be consolidated and forwarded to DEA and it will be utilized for DEA programs.	
Environmental Practice	25			<ul style="list-style-type: none"> <li>- 25 participants has been recruited for the Environmental Learnership,</li> <li>- The implementing agent of the Program is DELTA.</li> <li>- The Duration of the program is 5 months</li> <li>- The implantation schedule for recruitment and training has been issued,</li> <li>- Participants signed form as per requirement except the contract that will be signed at a later stage due to unforeseen circumstances.</li> </ul>	DEA

## REPORT ON PROGRESS FOR ROADS MAINTAINANCE PROJECTS AND STORMWATER MANAGEMENT

### PURPOSE AND DECISION REQUESTED



The purpose of the submission is to outline the progress of the Roads maintenance projects for Standing Committee to note, advise accordingly and recommend or support the proposed recommendations.

## PROGRESS REPORT

### Internal Teams

- Currently the Tipping team has commence with tipping at Goxe Access Road.
- Processing Team still did not manage to commence with processing of gravel at Mgwili(Slovas) access road Due to damage to the roller and the Grader during the Community unrest occurred month of February 2019, the department is awaiting the repairs to take place as soon as possible from the fleet management office.
- Currently Blading Team is finalizing with Roadbed formation at Goxe Access Road and also there was a one day **intervention** occurred at Tembeni(Tafeni) for a blading of approximately **1.5kms**

### Back-up Team (Interventions)

- The backup plant is at 90% completion at Nyanisweni Access Road in ward 2, tipping is about 80%,spreading and processing is about 60% for the last **1.2kms**.
- The scheduled is as follows, Tipper trucks and excavator will start by tipping at Masamini Access Road in ward 4 which had a serious problem during the vote-registration week-end, while the processing team will be finalizing with processing at Nyanisweni Access Road, then proceed to Gudlintaba Access Road in Ward 21 and Mfulamhle Access Road in ward 7, then St Barnabas Access Road in Ward 19.

IDP Ref NO.	Indicator (Unit of Measure)	2018/2019 Q3 progress reporting		Comments &Corrective Action
		Quarter 3 Target	March 2019	
IDP/SDBI P 22	77.5kms of gravel roads bladed as per approved maintenance plan (Mountain AR 8km-W19; Mbulumba Makhaleni AR 4.1km-W12; Cabazi AR 2.6km-W9; Mtshazo AR 2.7km-W14; Ibisi AR 9km-W11; Elusizini Through Fare AR 3.2km-W9; Tweefontein AR 5.2km-W10; Mkangala to Singisi AR 4.8km W4; Khayeka AR 11.9km W1; Chancele AR 10,7km W9; Mvolozana AR 2.1km W18; Mbuzweni AR 2,4km W12; Slovas AR(KwaMeyi/Mgwili) 2.8km W11 & Brema AR 8km W20)	22.2 km of roads Bladed	<p><b><u>January 2019 progress</u></b> Mbuzweni Access Road <b>2.4km</b> has been bladed</p> <p><b><u>February 2019 progress</u></b> Slovas (KwaMayi/Mgwili) Access Road <b>0.6km</b>.Clydesdale Access Road <b>4.3km</b> has been bladed it is a road that was left from 2017-2018 plan.</p> <p><b><u>March 2019 Progress</u></b> Roadbed formation has been done in Goxe Access road <b>5kms</b>, <b>Intervention</b> of <b>1,2kms</b> has been completed at Tembeni (Tafeni) Access Road.</p>	

IDP Ref NO.	Indicator (Unit of Measure)	2018/2019 Q3 progress reporting		Comments & Corrective Action
		Quarter 3 Target	March 2019	
IDP/SDBI P 23	49.3kms of gravel roads fully maintained/processed as per approved maintenance plan (Senti AR-5km-W8; Mthintwa AR 2.5km-W1; Chief Jozana (Ngqokozweni) AR 5.5km-W21; Goxe 5km W9; T10 to Deda AR 3.2km-W3; Rocky mount AR 5.5km-W8; Gijima Magaqa AR 3.6km-W17; Nyanisweni AR 7.1km-W2; Mgwili(Slovas) AR 3.7km; Sibovini AR 8.2km W21)	9.5 km roads Fully maintained/ Processed (Re-gravelled)	<u>January 2019 progress</u> Finalizing with processing at T10 Deda Access Road <b>3.2kms</b> , completion of tipping and processing at Mgwili(slovas) Access Road <b>3.7kms</b> .as intervention Hauling of gravel material to dumpsite <u>February 2019 progress</u> They managed to tip <b>1.5km</b> at Mgwili (slovas) Access Road. At Nyanisweni access road <b>2.2km</b> has been tipped and processed. <u>March 2019 Progress</u> Roadbed formation for <b>1.2km</b> and (tipping and processing of approximately 0.5kms of 1.2kms has been completed outstanding is 0.7kms of tipping & processing to complete Nyanisweni Access Road.)	
RD 01	number of metres on unblocking of Storm water pipes for gravel roads <u>OR</u> (service provider for storm water pipes unblocking appointed)	Advert issued for appointment of grade 1 contractors to do routine maintenance for rural gravel roads (Stormwater unblocking)	New projects was presented on the specification meeting on the 07 <sup>th</sup> of March 2019 to issue advert.	
IDP/SDBI P 24	number of headwalls maintained	Advert issued for appointment of grade 1 contractors to do routine	New projects was presented on the specification meeting on the 07 <sup>th</sup> of March 2019 to issue advert.	

IDP Ref NO.	Indicator (Unit of Measure)	2018/2019 Q3 progress reporting		Comments & Corrective Action
		Quarter 3 Target	March 2019	
		maintenance for rural gravel roads (Headwalls maintenance)		
	Number of Service Providers appointed for Procurement of 3 Tipper trucks	1 Service provider appointed for procurement of 3 Tipper trucks	Trucks have been delivered on the 27 & 28 of March 2019, outstanding is finalization of the payment to service provider.	
RD 02	Number of contractors appointed for repairs on bridges (Nongingqa Low level Bridge)	Service Providers Appointed for repair of Nyanisweni river Crossing and Dumanomuu Low level crossing	Overall completion 95% 1. Establishment 100% 2. Site clearance 100% 3. Earthworks 100% 4. Bottom slab and pipe laying 100%. Advert for two Upgrade of Bridges was issued during December 2018 and tender closes on the 25 <sup>th</sup> of January 2019, unfortunately it was re-advertised and now tender will close on 12 <sup>th</sup> of April 2019.	
RD 05	Number of reports Prepared on Roads maintenance.	3 reports prepared on Roads maintenance	<u>January 2019 progress:</u> (1 monthly reports submitted) <u>February 2019 progress:</u> (1 monthly reports submitted) <u>March 2019 Progress</u> : (1 monthly reports submitted)	

IDP Ref NO.	Indicator (Unit of Measure)	2018/2019 Q3 progress reporting		Comments & Corrective Action
		Quarter 3 Target	March 2019	
IDP/SDBI P 64	Reviewed Road Maintenance Plan adopted by council	N/A	N/A	
IDP/SDBI P 64	Reviewed Road Maintenance Policy adopted by council	N/A	N/A	
RD 06	1 Grid Roller procured	1 Grid Roller procured	Grid roller has been delivered on the 04 <sup>th</sup> of March 2019	
RD 07	1 Water Tanker procured	1 Water Tanker procured	Advert was delayed by Fleet management office. He promised to fast track the issue of advert.	
RD 08	1 Excavator procured	1 Excavator procured	Excavator has been delivered on the 04 <sup>th</sup> of March 2019.	
RD 09	Number of Bob Cat procured	1 Bob Cat procured	Bob Cat has been delivered on the 04 <sup>th</sup> of March 2019	
RD 10	Number of service provider appointed (Back-up plant (Excavator, Grader, Water tank, Dozer, roller smooth and grid, TLB, Tipper truck and load)	1 service provider appointed	The contractor has been appointed, and progressing very well it has assisted in kwa Deda and now they are busy at Nyanisweni Access Road.	
RD 11	1 Bomag procured	1 Bomag procured	Bomag has been delivered on the 04 <sup>th</sup> of March 2019	

## REPAIRS ON BRIDGES

- Nongingqa Low level bridge is in progress,
- Site establishment is 100%,
- Site clearance is 100%,
- Earthworks 100%,
- Bottom slab and pipe laying 100%.
- Outstanding items are TOP slab, wing wall, and backfilling of gravel material and processing of gravel.
- Overall progress is 95% complete.

Advert for two bridges (Nyanisweni low level bridge & Dumanomuu Low level bridge was out during December 2018 and tender closed on the 25<sup>th</sup> of January 2019 and the tender was a re-advert which will be closing on the 12<sup>th</sup> of April 2019.

### EMERGENCY REQUEST ACTIVITIES (INTERVENTIONS)

- An interventions was carried out at Tembeni (Tafeni Access Road in ward 20 – it requested that road approximately 1.3km be bladed and shaped since it was not accessible during heavy rains.

### DOT REPORT

- The Infrastructure department conducted a meeting with DOT on 11 February 2019 to discuss the way forward in terms of Assisting with the Maintenance of roads in particular the roads to Voting stations,
- DOT Reported that they have issued orders for Stage 8 Contractors to undertake the roads maintenance within the Umzimkhulu Zones
- A meeting for the establishment of the PSC for this Maintenance contract is scheduled for Thursday 07<sup>th</sup> March 2019.ici
- DOT is anticipating to schedule a PLC meeting on the 04<sup>th</sup> of April 2019 to discuss the issue pertaining the Maintenance contract that will commence soon.

### Challenges

- There were few breakdowns that occurred during the month of February
- Heavy rains were also our concern with our internal plant since they are working in the very steep areas where it is difficult to work.
- The BELL TLB is still with BELL equipment for repairs.
- Roller and a Grader are still not yet repaired we are still awaiting the insurance to finalize the claim.

### PROCUREMENT

- Re-Advert was out on January 2019 for the two Upgrades of two bridges which was Nyanisweni and Dumanomuu Low level bridges and tender will close on the 12<sup>th</sup> April 2019,
- Adverts for stage 1 contractors is anticipated to be out on the mid-April 2019 as per SCM report.

### RECOMMENDATIONS

It is therefore recommended that the committee should submit the list of roads that they feel need to be added on the 2019-2020 maintenance plan in order for the department to verify those roads with the Asset register and assess the conditions of the roads to be included in the final Road maintenance plan.

### REPORT - ROUTINE MAINTENANCE OF TOWNSHIP TARRED ROADS

#### REPORT ON MAINTENANCE OF TARRED ROADS (ROUTINE MAINTENANCE)

#### PURPOSE AND DECISIONS REQUESTED

The purpose of the submission is for Standing Committee, Executive Committee, & Council to note the progress and make necessary recommendations / resolutions.

#### Pothole Repairs

Area of Works	Certificate Reference	Activity	Total Quantity	Comment
White City, Majardini; CBD	3400; 3500; 3600; 3800; 4100;4200	Pothole repairs: cutting out of damaged surface area, clean and apply G2 material, apply tack cote	72m2	All potholes are prepared and ready for repairs- the contractor reported to waiting for surfacing order.

		liquid and asphalt mix.		
--	--	-------------------------	--	--

### Road Markings

Area of Works	Certificate Reference	Activity	Total Quantity	Comment
CBD; Council Chambers parking	5600; 5700	Road Signs, roads markings, painting of stop signs and yield signs	1 km	Renewal of road marking within the parking area at council chambers

### Stormwater Maintenance

Area of Works	Certificate Reference	Activity	Total Quantity	Comment
Majardini, White City; R56; Sisulu Ext 6&8, Skoonplaas	1500; 1600; 1700; 1800; 2100; 2300	Cleaning of manholes and outlets. Opening of blocked v-drains	120 m <sup>3</sup>	Installation of new pipe at white city to improve drainage Installation new manhole covers and inlets along the roads

### CHALLENGES

Most of the newly installed manhole covers and inlets are stolen and broken down in order to obtain the internal steel and sell to scrapyards – we have visited the local scrapyards in order to caution them about the damage it causes if these manholes are left uncovered. We have showed them the type of steel that should be reported to the municipality if it is sold to them.

### RECOMMENDATIONS

Report for noting

### REPORT 6 – PUBLIC FACILITIES

#### PURPOSE AND DECISION REQUESTED

The purpose of the submission is to outline the progress and expenditure of the Public Facilities & Municipal Buildings maintenance projects for Standing Committee to note, advise accordingly and recommend or support the proposed recommendations.

## MUNICIPAL BUILDING & CBD PUBLIC FACILITIES

### RECOMMENDATIONS

It is therefore recommended that the committee should submit the list of roads that they feel need to be added on the 2019-2020 maintenance plan in order for the department to verify those roads with the Asset register and assess the conditions of the roads to be included in the final Road maintenance plan.

### REPORT - ROUTINE MAINTENANCE OF TOWNSHIP TARRED ROADS

#### REPORT ON MAINTENANCE OF TARRED ROADS (ROUTINE MAINTENANCE)

#### PURPOSE AND DECISIONS REQUESTED

The purpose of the submission is for Standing Committee, Executive Committee, & Council to note the progress and make necessary recommendations / resolutions.

#### Pothole Repairs

Area Works	Certificate Reference	Activity	Total Quantity	Comment
White City Majardini; CBD	3400; 3500; 3600; 3800; 4100; 4200	Pothole repairs: cutting out of damaged surface area, clean and apply G2 material, apply tack cote liquid and asphalt mix.	72m2	All potholes are prepared and ready for repairs- the contractor reported to waiting for surfacing order.

#### Road Markings

Area of Works	Certificate Reference	Activity	Total Quantity	Comment
CBD; Council Chambers parking	5600; 5700	Road Signs, roads markings, painting of stop signs and yield signs	1 km	Renewal of road marking within the parking area at council chambers

### Stormwater Maintenance

Area of Works	Certificate Reference	Activity	Total Quantity	Comment
Majardini, White City; R56; Sisulu Ext 6&8, Skoonplaas	1500; 1600; 1700; 1800; 2100; 2300	Cleaning of manholes and outlets. Opening of blocked v-drains	120 m <sup>3</sup>	Installation of new pipe at white city to improve drainage Installation new manhole covers and inlets along the roads

### CHALLENGES

Most of the newly installed manhole covers and inlets are stolen and broken down in order to obtain the internal steel and sell to scrapyard – we have visited the local scrapyard in order to cautioned them about the damage it course if these manholes are left uncovered. We have showed them the type of steel that should be reported to the municipality if it is sold to them.



## RECOMMENDATIONS

Report for noting

### REPORT 6 – PUBLIC FACILITIES

#### PURPOSE AND DECISION REQUESTED

The purpose of the submission is to outline the progress and expenditure of the Public Facilities & Municipal Buildings maintenance projects for Standing Committee to note, advise accordingly and recommend or support the proposed recommendations.

#### MUNICIPAL BUILDING & CBD PUBLIC FACILITIES

IDP / SDBIP NO.	OUTPUTS	Q3		Key challenges	Budget	Expenditure to Date	Balance
		Target	March-19				
	MUNICIPAL BUILDING & CBD PUBLIC FACILITIES						
	Appointment of Service Providers for the Rehabilitation/ Upgraded of municipal buildings as per the consultants assessments ( Council Chamber; Traditional House; Gateway Facility)	Issue Advert	The specification meeting for the appointment of service provider to do the rehabilitation was seated on the 26 <sup>th</sup> March 2019 – waiting for SCM to issue an advert.	N/A	TBA	TBA	TBA
	Maintenance of municipal buildings as per maintenance plan (Municipal Offices)	1 Quarterly reports prepared on municipal buildings maintained	Order issued for the repairs of broken windows at park homes	N/A	R 13 315.00	13 315.00	R 0.00
	Council Chambers		N/A	N/A	N/A	N/A	N/A

	Gateway		Order requisition issued on the 13 march for the partitioning of office space.	N/A	R 19 000.00	R0.00	R19 000.00
	Traditional House		Memo request to do partitioning for new offices submitted from HR. waiting for SCM to appoint service provider	N/A	TBA	TBA	TBA
	Library		Order issued for the painting of the building and completed accordingly. Service provider to clean up the area	N/A	R 20 000.00	R0.00	R 20 000.00
	Old Traffic Offices		None identified and attended this quarter	N/A	N/A	N/A	N/A
	New Traffic Offices		Order issued for the repairs of broken windows and repairs of roof leaks	N/A	R13 315	R13 315	R0.00
	Municipal Pound		None identified and attended this quarter	N/A	N/A	N/A	N/A
	Municipal House		Order requisition issued for the repairs of water leaks on the sink and drainage pipes	N/A	R 6 800.00	R6 800.00	R 0.00
	New Fire Depot		None identified and attended this quarter	N/A	N/A	N/A	N/A
	Turf Ground		Repairs done on the leaking pipes and damaged ceiling	N/A	R 15 410.00	R 15 410.00	R0.00
	Renovation of Umzimkhulu Park Ablutions.	1 Quarterly reports prepared on municipal buildings maintained	There were no minor repairs in the park this quarter except the routine cleaning of paved area	N/A	N/A	N/A	N/A
	Taxi Rank Ablutions		There were no minor repairs in the park this quarter except the routine cleaning of paved area	N/A	N/A	N/A	N/A

	SMME Hub Ablutions		Order issued for the painting of ablution blocks and done completely	N/A	R19 500	R 19 500.00	R0.00
IDP / SDBIP NO.	OUTPUTS	Q3		Key challenges	Budget	Expenditure to Date	Balance
		Target	March-19				
	MUNICIPAL BUILDING & CBD PUBLIC FACILITIES						
	Appointment of Service Providers for the Rehabilitation/ Upgraded of municipal buildings as per the consultants assessments ( Council Chamber; Traditional House; Gateway Facility)	Issue Advert	The specification meeting for the appointment of service provider to do the rehabilitation was seated on the 26 <sup>th</sup> March 2019 – waiting for SCM to issue an advert.	N/A	TBA	TBA	TBA
	Maintenance of municipal buildings as per maintenance plan (Municipal Offices)	1 Quarterly reports prepared on municipal buildings maintained	Order issued for the repairs of broken windows at park homes	N/A	R 13 315.00	13 315.00	R 0.00
	Council Chambers		N/A	N/A	N/A	N/A	
	Gateway		Order requisition issued on the 13 march for the partitioning of office space.	N/A	R 19 000.00	R0.00	R19 000.00
	Traditional House		Memo request to do partitioning for new offices submitted from HR. waiting for SCM to appoint service provider	N/A	TBA	TBA	TBA
	Library		Order issued for the painting of the building and completed accordingly. Service provider to clean up the area	N/A	R 20 000.00	R0.00	R 20 000.00

	Old Traffic Offices		None identified and attended this quarter	N/A	N/A	N/A	N/A
	New Traffic Offices		Order issued for the repairs of broken windows and repairs of roof leaks	N/A	R13 315	R13 315	R0.00
	Municipal Pound		None identified and attended this quarter	N/A	N/A	N/A	N/A
	Municipal House		Order requisition issued for the repairs of water leaks on the sink and drainage pipes	N/A	R 6 800.00	R6 800.00	R 0.00
	New Fire Depot		None identified and attended this quarter	N/A	N/A	N/A	N/A
	Turf Ground		Repairs done on the leaking pipes and damaged ceiling	N/A	R 15 410.00	R 15 410.00	R0.00
	Renovation of Umzimkhulu Park Ablutions.	1 Quarterly reports prepared on municipal buildings maintained	There were no minor repairs in the park this quarter except the routine cleaning of paved area	N/A	N/A	N/A	N/A
	Taxi Rank Ablutions		There were no minor repairs in the park this quarter except the routine cleaning of paved area	N/A	N/A	N/A	N/A
	SMME Hub Ablutions		Order issued for the painting of ablution blocks and done completely	N/A	R19 500	R 19 500.00	R0.00

OUTPUTS	Q3		Key challenges	Budget	Expenditure to Date	Balance
	Target	March 19 Progress				
Public Facilities						

Number of Sport Fields as per maintenance plan (Madakeni Sport Field - Ward 20)	Service provider appointed for Maintenance of Madakeni Sport Field - Ward 20	The Spec meeting was on the 14th November 2018. Briefing meeting was on the 18th December 2018 and Closed on the 21st of December 2018. Appointed on the 18 February 2019, Started on the 26 <sup>th</sup> March 2019, Progress to date is cleaning the Change rooms, Painting Works.		<b>R100000</b>	<b>0</b>	<b>0</b>
Number of Sport Fields maintained (Ward 06 - Ward 06)	Service provider appointed for Maintenance of Ward 6 - Ward 06	Contractor appointed on the 12 Dec 2018 and completed on the 21st Dec 2018.		<b>R50,000.00</b>	<b>0</b>	<b>R 0.00</b>
Number of Sport Fields maintained (Marhewini - Ward 04)	Service provider appointed for Maintenance of Marhewini - Ward 04	Marhewini Sport Field - Ward 04 Spec Meeting was on the 1st March 2018 Briefing meeting was on the 29 March 2018 Closing on the 13th April 2018 Site Handover was on the 21st of August 2018. The Contractor has completed the project.				
Number of Sport Fields maintained (Zwelinzima Ward 10)	Service provider appointed for Maintenance of Zwelinzima Ward 10	Specification set on the 14th of November 2018 and advert has been issued on the 12th of December 2018 Appointed on the 20 February 2019 , Started on the 26 <sup>th</sup> March 2019, Progress to date is cleaning the Change rooms.		<b>R200000</b>	<b>0</b>	<b>0</b>

Number of Sport Fields maintained (Ntsikeni Ward 03)	Service provider appointed for Maintenance of Ntsikeni Ward 03	Specification set on the 14th of November 2018 and advert has been issued on the 12th of December 2018 Appointed on the 20 February 2019 , Started on the 24th March 2019, Progress to date is cleaning the Change rooms, Painting works and digging of Pothole.		<b>R250000</b>	<b>0</b>	<b>0</b>
Number of community halls as per maintenance plan (Nsikeni CH Ward 03)	3 reports prepared on community halls maintained	This facility will be Maintained through using three quotations. Appointed on the , Started on the 26th March 2019, Progress to date is cleaning the Change rooms.		<b>R50000</b>	<b>0</b>	<b>0</b>
Number of community halls as per maintenance plan (New Mountain CH Ward 19)	3 reports prepared on community halls maintained	This project has been completed during quarter one 2018-2019.				
Number of community halls as per maintenance plan (St Michaels CH Ward 05)	3 reports prepared on community halls maintained	The Roofing Material has been delivered to site on the 02 <sup>nd</sup> April 2019. This Hall will be repaired through utilizing EPWP workers.				
Number of community halls as per maintenance plan (Ward 13 CH)	3 reports prepared on community halls maintained	Specification set on the 14th of November 2018 and advert has been issued on the 12th of December 2018 Appointed on the 18 February 2019 , Started on the 12th March 2019, Progress to date is removing of old tiles		<b>R150000</b>	<b>R0</b>	<b>R0</b>

Maintenance of Ibis Library Fence	Advertisement for Ibis Library Fencing issued	Advert was issued on the 06th August 2018. Contractor appointed on the 31st October 2018 and the contractor is still on site. Fencing is at 100% complete.		R100000	R60500	R30500
<b>OUTPUTS</b>	<b>Q3</b>		<b>Key challenges</b>	<b>Budget</b>	<b>Expenditure to Date</b>	<b>Balance</b>
	<b>Target</b>	<b>March 19 Progress</b>				
<b>Public Facilities</b>						
Number of Sport Fields as per maintenance plan (Madakeni Sport Field - Ward 20)	Service provider appointed for Maintenance of Madakeni Sport Field - Ward 20	The Spec meeting was on the 14th November 2018. Briefing meeting was on the 18th December 2018 and Closed on the 21st of December 2018. Appointed on the 18 February 2019, Started on the 26 <sup>th</sup> March 2019, Progress to date is cleaning the Change rooms, Painting Works.		R100000	0	0
Number of Sport Fields maintained (Ward 06 - Ward 06)	Service provider appointed for Maintenance of Ward 6 - Ward 06	Contractor appointed on the 12 Dec 2018 and completed on the 21st Dec 2018.		R50,000.00	0	R 0.00
Number of Sport Fields maintained (Marhewini - Ward 04)	Service provider appointed for Maintenance of Marhewini - Ward 04	Marhewini Sport Field - Ward 04 Spec Meeting was on the 1st March 2018 Briefing meeting was on the 29 March 2018 Closing on the 13th April 2018 Site Handover was on the 21st of August 2018. The Contractor has completed the				

		project.				
Number of Sport Fields maintained (Zwelinzima Ward 10)	Service provider appointed for Maintenance of Zwelinzima Ward 10	Specification set on the 14th of November 2018 and advert has been issued on the 12th of December 2018 Appointed on the 20 February 2019 , Started on the 26 <sup>th</sup> March 2019, Progress to date is cleaning the Change rooms.		<b>R200000</b>	<b>0</b>	<b>0</b>
Number of Sport Fields maintained (Ntsikeni Ward 03)	Service provider appointed for Maintenance of Ntsikeni Ward 03	Specification set on the 14th of November 2018 and advert has been issued on the 12th of December 2018 Appointed on the 20 February 2019 , Started on the 24th March 2019, Progress to date is cleaning the Change rooms, Painting works and digging of Pothole.		<b>R250000</b>	<b>0</b>	<b>0</b>
Number of community halls as per maintenance plan (Ntsikeni CH Ward 03)	3 reports prepared on community halls maintained	This facility will be Maintained through using three quotations. Appointed on the , Started on the 26th March 2019, Progress to date is cleaning the Change rooms.		<b>R50000</b>	<b>0</b>	<b>0</b>



Number of community halls as per maintenance plan (New Mountain CH Ward 19)	3 reports prepared on community halls maintained	This project has been completed during quarter one 2018-2019.				
Number of community halls as per maintenance plan (St Michaels CH Ward 05)	3 reports prepared on community halls maintained	The Roofing Material has been delivered to site on the 02 <sup>nd</sup> April 2019. This Hall will be repaired through utilizing EPWP workers.				
Number of community halls as per maintenance plan (Ward 13 CH)	3 reports prepared on community halls maintained	Specification set on the 14th of November 2018 and advert has been issued on the 12th of December 2018 Appointed on the 18 February 2019 , Started on the 12th March 2019, Progress to date is removing of old tiles		<b>R150000</b>	<b>R0</b>	<b>R0</b>
Maintenance of Ibisi Library Fence	Advertisement for Ibisi Library Fencing issued	Advert was issued on the 06th August 2018. Contractor appointed on the 31st October 2018 and the contractor is still on site. Fencing is at 100% complete.		<b>R100000</b>	<b>R60500</b>	<b>R30500</b>

## **SOCIAL FACILITATION REPORT**

### **Background**

The Social facilitation unit executes various activities although some of them are on-going activities. The main activities are as follows:

- MANCO & STANCO monthly reports.
- To ensure OHSA compliance on construction sites through monthly audits and sites visits
- Facilitating sites meetings
- Ensuring labour Intensive on projects sites and collecting beneficiary lists for jobs created as EPWP requirements (extensive labour)
- Strategizing working systems for the unit e.g. formulating working documents (Policy formulation).
- Facilitating mass community meetings for new capital projects
- Appointing of Community Liaison officers
- Formulating Project Steering Committees
- Coordinating, ensuring registration, monitoring, implementing and reporting of EPWP projects
- Submission of EPWP monthly expenditure reports and quarter report to National Public Works.

The report will state the activities that were performed on the month of March 2019. The report will also mention the achieved as well as not achieved activities. For not achieved activities there will be actions taken in order to inform the plan on how to achieve in future. Furthermore, for not achieved activities the reasons will be itemized together with the challenges. The information will be presented in a form of a table and Photos as evidence will be viewed on a separate page as Annexure A.

Moreover, there will be recommendations in order to advance the proficiency of the unit and to influence the future deliverables of the institution as a whole.

To ensure integration of the communities in development programmes by 2022 and beyond	monitoring of the OHSA compliance in construction sites (External Contractors)	Number of OSHE compliance audit reports conducted	7 OSHE conducted	<p>Not Achieved</p> <p>4 audits reports was not submitted by Umpisi.</p> <p>1 per quarter not monthly.</p>	<p>1.SMME Facility = 100%</p> <p>2.Tshaka Access Road = 85%</p> <p>3.Mahawini Access Road =85%</p> <p>4.Thonjeni Access Road = 80%</p> <p>5.Traffic offices =60%</p> <p>6.Electrification =80%</p> <p>Local labor Employed: In the policy and specification document it is stated that all MIG projects shall employ 20 local people as the improve job creation opportunities, this is a challenge because only 3 projects implemented that. 1. SMME = 17, 2.Tshaka A R = 12, 3.Mahawini AR =12, 4.Thonjeni AR =12, 5.Traffic offices =10, 6.Cemecry Fencing =7, 7.Delamzi .Electrification =24, 8. Chamto AR=21, 9. Qondeni AR=11, 10. Ward 13 SF=24 &amp; 11.Ibisi Phase 3= 17</p> <p>The underneath projects OSHE audits:</p> <p><b>Challenge/s</b></p> <ul style="list-style-type: none"> <li>- Qondeni Access Road, Ibisi phase 3 and Ward 13 sport field (audits were supposed to be submitted by the consultant )</li> <li>- the Contractors are not complying with the policy and specification document that was attached to their tender document</li> </ul>	<p>1. Dated Photos</p> <p>2. Compliance letters and</p> <p>3. Audit report signed by SFU manger</p>
---	--	---	------------------	--	---	---

					<p>The consultant has never submitted the audits reports for the aforementioned projects.</p> <p><b>Action-</b>in the meeting held on the 29<sup>th</sup> January 2019, it was agreed on that Umpisi consultant will submit the audits as from February 2019.</p> <p>In the meeting held on the 19 February 2019 the issue of job creation was discussed and they are all aware about the above. It was agreed on that going forward there will be progress meetings.</p> <p><b>Road Maintenance Challenge/s</b></p> <p>-the Forman has not submitted any daily checklist ever since it was agreed on the meeting held on the 18 October 2018.</p> <p>Action</p> <p>-there is a meeting scheduled on the 20<sup>th</sup> of March 2019 where the issues will be discussed.</p> <p>The above challenges are still un attended in the month of April 2019.</p>	
		Monitoring of the OSHA compliance	Number of OSHA compliance	1 per quarter not monthly.	This is a quarterly report	1.Dated photos 2.Audit checklist as per OSHA

		in construction sites on internal Contraction sites.	audits conducted by SFU all municipal site offices ( internal sites)			signed by SFU 3. Quarterly report signed by HOD.
Municipal Transformation and institutional development	To ensure on effective, efficient and compliant Human Resource Function in support of the IDP by 2022 and beyond	To coordinate medical surveillance to all employees of ULM		34 monthly target	<p>The Medical Practitioner was appointed on the 20<sup>th</sup> of February 2019. Still within the 14 days for SCM period before resume of contract duties. Thereafter the appointed service provider will resume.</p> <p>Challenge/s The service provider has been delayed to resume duties due compilation of LSA hence it is not yet signed by the service provider appointed.</p>	<p>1. Surveillance report submitted to HR HOD by the appointed Medical Practitioner.</p> <p>2.Register of examined employees</p>
	To coordinate compliance of hazards identification and Risk Assessment (HIRA) report in the workshop of UMzimkhulu Municipality	Number of reports submitted on all municipal sites assessed ( Council Chamber, Main Building ,Makhosini,	Compiled document on Hazard identification and Risk Assessment in the workplace of UMzimkhulu Municipality	1 report per quarter, not monthly.	<p>HIRA tender was closed on the 5<sup>th</sup> of April 2019.</p> <p>Challenge/s -Bidders did not comply according to the SCM compliance that was required.</p>	1. A compiled HIRA report submitted to HR HOD by the appointed HIRA practitioner approved HOD Corporate Services.

		Traffic offices, Gateway & Library)				
		Ensure compliance with EPWP branding statutory requirements (EPWP projects)	Number of EPWP branding sign boards erected as per EPWP Sectors	1 EPWP branded sign board erected. Not achieved.	This is still on pause until there is a clarity on which department or unit should do publicity other than SFU.  Challenge/s There is no progress on the above.	1. Dated sign board erected. 2. Appointment letter of the service provider.
	Attendance of projects site meetings (Tshaka AR-4km ; Thonjeni AR-7.8km; Mahawini AR-7,6km; Chamto AR-4,9km; Qondeni AR-3.5km;Ibisi Internal roads phase 3; Ward 13 Sports field)	Number of project site meetings attended	07	Achieved	<b>Challenge/s</b> Site meetings for the month of March 2018 were conducted on the following dates: 1. Mahawini Access Road = 28/03/2019 and Qondeni Access Road 2. Traffic department =28/03/2019 3. Thonjeni Access Road =29/02/2019 4. Ibisi Access Road =01/03/2019 5. Ward 13 Sport field =01/03/2019 6. Tshaka Access Road = 02/03/2019	1. Signed minutes and attendance register 2. Schedule of meetings

					<p><b><u>Challenges</u></b> There were no challenges encountered this month, all sit meetings were a success.</p> <p><b><u>Action plan</u></b> It was communicated with the consultant that the dates for the site meetings should be before the month ends because we need to report the sittings of the meetings for that particular month.</p>	
	Attendance of EPWP projects site visits conducted	Number of EPWP projects site visits conducted	14	5 Achieved	<p>On the 12<sup>th</sup> March 2019, 3 site visits were conducted on the following areas: Uphuhliso Lwemvelo Ngococeko: Clydesdale, Majardini area and Van Rank.</p> <p>On the 28<sup>th</sup> March 2019, 2 site visits were conducted on the following area: Mahawini Access road and SMME facility.</p>	<p>1. Dated Photos</p> <p>2. DPW Check List signed by Supervisor</p>
To facilitate a 0.6% growth increase in the local economy by 2022 and beyond	Creation of jobs through (EPWP SECTORS: social, Environmental, MIG and Municipal projects)	Number of jobs created through the EPWP	125	125 Achieved	<p><b>January</b> : Isibane Co-op = 8, Siyazama Co-op = 5, Masakhane Poultry = 5, Sakhimpilo Veg Crop = 5, Ubumbano Agri = 5, Peace of mind Baking Co-op = 5, ULM Rangers = 4, ULM Caregivers = 38, Thonjeni access road = 6, SMME Facility Phase 3 = 13, Ward 13 Sportsfield = 19, Ibisi Tarred road = 17</p>	<p>1. Payment sheets signed by beneficiaries</p> <p>2. System generated proof of payment</p>

					<b>Total = 125</b> All the above projects are registered and reporting on the EPWP reporting system. <b>Challenge/s</b> The payment sheets for some MIG projects are not yet submitted as the projects are being paid on the month end.	
		Number of jobs created through the EPWP (Public Facilities)	18	93 Achieved	All beneficiaries are working on designated sites.  <b>Challenges:</b> Working tools and water in some public facilities are still a challenge. <b>Action:</b> The budget for the PPE and working tools have been included in the budget adjustment which was prepared in February.	1.Payment sheets signed by beneficiaries 2.System generated proof of payment
	Monitoring of the expenditure of EPWP integrated grant	Number of expenditure reported submitted	3 expenditure report	1 expenditure report per month. Achieved	The expenditure report is submitted on the 10 <sup>th</sup> of every month. For February, it was submitted on the 07 <sup>th</sup> March 2019. The current expenditure for March for all EPWP projects is R446 886. This amount was spent for salaries on EPWP beneficiaries.	1. Signed expenditure report. 2.Transmit/fax report
	Co-ordinates sittings of the EPWP committee	Number of sittings of the EPWP committee	1	1 Achieved	The meeting was successfully convened on the 14 <sup>th</sup> March 2019. It was discussed that the other sectors such as LED & Social have to budget for their projects in 2019/20 because the allocated grant will be disbursed to the projects among	1.Invitation to a meeting 2.Attendance register 3.Minutes



					<p>infrastructure sector. It was emphasized that HR should fund the trainings and also link them to the development of beneficiaries.</p> <p>According to the Ministerial Determination, the contract of employment for all EPWP should not exceed 24 months.</p> <p>Criteria of selection for beneficiaries should be based on more youth and females i.e. 55%</p>	
To ensure effective, efficient and compliant Human Resources function in support of the IDP by 2022 and beyond	To ensure EPWP contracts are signed by EPWP participants(Social ,Environment, LED and Infrastructure	Number	1	1 Achieved	All beneficiaries from different sectors signed the contracts.	1.Quarterly report signed by HOD
Procurement of SFU Double Cab Bakkie Procured	Number of SFU Double Cab Bakkie Procured			Not Achieved	<p>Due to SCM processes there are delays. The advert was issued on the 10th of September 2018, Briefing session on the 18th of September 2018 and the closing date was on the 18th of September 2018.</p> <p>Action Plan: Evaluation will be held during quarter 3</p>	<p>1. Advert</p> <p>2.Tender closure register</p> <p>3. Variance report</p>

## **CORPORATE SERVICES DEPARTMENT**

### **FACILITIES**

Our facilities are now cleaned without any challenges as we now have the service provider who has a one year contract to supply us with cleaning material. The contract is coming to an end in June 2019 so, we are requesting resolution to advertise for two years contract for the supply of cleaning material.

### **ADJUSTMENT OF CONTRACT VALUE FOR PRO-SECURE SERVICES MANAGEMENT**

#### **BACKGROUND**

Department of Labour has issued a directive on the National Minimum wage Act implication to the Private Security sectoral determination.

The amendment to the Basic Conditions of Employment Act published on the 27<sup>th</sup> of November 2018 which came into effect on the 01<sup>st</sup> of January 2019 stipulates that the Basic conditions of Employment Act provide for daily wage payments applicable to certain employees and as result of the introduction of the National Minimum Wage Act and the amendment of the Basic conditions of Employment Act ,all employers including employers in the Private Security Sector should also comply with the prescribed minimum wage of R20.00 an hour which came into effect as from the 01<sup>st</sup> of January 2019.

It compels that all employees who were earning below R20.00 their wages should then be adjusted as from the 01<sup>st</sup> of January 2019 to at least R20.00 per hour.

Pro –secure was appointed by Umzimkhulu Municipality on the 01<sup>st</sup> of July 2018 to provide security services on a two year contract. And as per their proposal they quoted R17.20 per hour for a Grade C/D and E Security Guard as per the PSIRA rates and with the introduction of the Minimum Wage Act they are expected to increase their hourly rate of R17.20 to R20.00.

The Minimum wage Act supersedes the PSIRA rates and therefore is on that note that we recommend that Council approves the adjustment of the contract value to cater for the increase of R20.00

#### **LEGISLATIVE MANDATE**

Minimum Wage Act

#### **FINANCIAL IMPLICATIONS**

Back pay for January = March is R 248 640.00  
15 months x R82 880.00 = R 1 243 200.00

#### **RECOMMENDATION:**

(a)That the Council approves the adjustment of contract value of Pro-secure in order to comply with the amendments for both Basic Conditions of Employment Act and the National Minimum Wage Act.

(b)That the Council considers the adjustment of the annual review of the minimum wage for the next year.

## COMMUNITY AND SOCIAL SERVICES DEPARTMENT

### PAUPER/INDEGENT BURIAL SERVICE PROVIDER

#### Background

Due to the demand of burial of paupers/indigent deceased people within UMzikhulu, the municipality through Community & Social Services has to intervene with its limited resources. A funeral parlor that will provide burial services therefore needs to be sought.

#### RECOMMENDATION

It is hereby recommended that a service provider be appointed on a 36 month contract for pauper & indigent burial

## INFRASTRUCTURE AND ENGINEERING DEPARTMENT

#### Consultancy Fees Appointment Escalation

The municipality appointed Kantey & Templer and Gabhisa Planning JV to do Design and monitor the project. The appointment of consultant was based on the budget of R15 000 000.00 which was available that time. The contractor was appointed at an Amount of R 27 535 230.70 which resulted to an additional scope to the consultancy fees. Due to this the consultant had submitted an escalation report as outlined below:-

Project Name	Approved Budget by COGTA	ULM Counter fund	Total Contract Value	Consultants Appointment	Escalated amount based on the contractors appointment
Development of UMzikhulu SMME Facility	R 18 000 000.00	R 9 535 230.70	R 27 535 230.70	R3 351 600	R 2 236 857.84

The escalated amount is the result of increase in the construction cost and VAT of 15%.

#### RECOMMENDATIONS

It is recommended that Council note and approves for the following:

- The adjustment of consultants fees based on the Contractors appointment amount
- The top up amount to the consultants at R 2 236 857.84

#### VARIATION ORDER APPLICATION - CONSTRUCTION OF THONJENI ACCESS ROAD – Contract No. ULM-INFR017/18

#### Purpose of the Report

The purpose of this report is to seek for the approval of Variation Order for the proposed additional works in the construction of Thonjeni Access Road in Ward 05.

## Background

During Planning and Design phase the road was assessed as per the Community requests and the final measurements for the road length were 13km incorporating 5.1km of steep sections that would require a concrete surface as per DOT standards for all roads exceeding 14% gradient. Based on the concrete rate at the time of project registration, the concrete section alone was estimated at R18million, which was obvious that more than 50% of the MIG funding for 2018/2019 would have to be allocated to this project alone, hence it was resolved that Gravel access roads shall be measured to a maximum scope within R8.0million in order to ensure a reasonable and fair distribution of the little funds that we as the Municipality have got in our disposal. Following the resolution to reduce the scope, the road was therefore re-measured and some sections cut to minimise the cost demands. The final extent measured was 7.8km of gravel road which was registered to the estimated value of R8, 093, 955.61 all inclusive, of which R7,099,961.06 was for construction and R993,994.55 shared between Professional fees and Specialist studies.

## Financial Implications – Including VAT

At procurement phase, the most responsive Contractor was appointed at a tendered value of R6, 216,454.76. Construction officially commenced on 02 August 2018. During engagements with the Project Steering Committee it was realised that there is still an outcry of the roads that were cut and that the community is at least requesting for extension to cover the most problematic sections previously identified where possible. The priority sections were measured to a total of 1.3km with cost implications of R623, 991.10 over and above the award amount. Tabulated below is a simplified version of the financial reconciliation:

<b>CONTRACTORS AWARD AMOUNT</b>	<b>VALUE OF PROPOSED ADDITIONAL 1.3KM</b>	<b>REVISED CONSTRUCTION AMOUNT</b>	<b>REVISED PROFESSIONAL FEES</b>	<b>REVISED OVERALL PROJECT VALUE</b>	<b>COMMENT</b>
R6,216,454.76	R623,991.10	R6,840,445.86	R957,662.42	R7,798,108.28	The overall project value still remains within the maximum allowable R8M as per resolution.

Considering the brief above, the project scope was reduced on the bases that its cost estimates were proving to demand more than 50% of the annual MIG allocation, hence the resolution for all access roads to remain within R8million. Now taking into account the fact that the appointed Contractor tendered at slightly low rates and was appointed at a cheaper amount than the registered estimate, it is possible to meet the expectations of the community to some extent by reinstating 1.3km within their previously identified scope.

## RECOMMENDATIONS

- The extent of Thonjeni Access Road be extended by 1.3km which will revise the extent from 7.8km to 9.1km

- The additional funds required to construct the additional 1.3km amounts to R623, 991.10 and the revised Contractor appointment value will change from R6, 216,454.76 to R6, 840,445.86 which comes to a 10% increase.
- There is a possibility for extension of time for project completion due to delays associated with EIA and additional scope of works pending Council approval.

## **PROPOSED PROJECT – ACCESS ROAD TO NEW LANDFILL SITE IN WARD 17**

### **Purpose of the Report**

The purpose of this report is to seek for the approval of the proposed access road project providing access to the new Landfill site located at Clydesdale ward 17 of UMzimkhulu Municipality.

### **Background**

The construction of phase 1 of the project was funded and directly implemented by the National Department of Environmental Affairs. They had wished to include the access road to the new Landfill site, however their funds were limited. The Municipality had initially planned to provide fencing to this facility, however that was later withdrawn because NDEA confirmed to have included it within their scope and indeed it has been executed and complete. A need for an access road has been identified for effective utilisation of the facility. The road has been measured to a total of 1.5km, and the proposal is to gravel 1km from Vulekani Special School up to the gate of the facility, then surface 0.5km within the facility to allow for a much more conducive traffic movement at any weather condition.

The project was registered under MIG in 2013/2014 before NDEA confirmed funding. We shall utilise a portion of the approved funding towards the proposed road construction. The actual project scope shall include:

- 1.0km of gravel road construction
- 0.5km of Concrete surfaced internal road
- Guard house
- Weighbridge shelter

The maximum project budget estimate is R4.9million all inclusive, however, a thorough investigation will be conducted on approval of the proposed project.

### **RECOMMENDATIONS**

- The prioritization of project – ACCESS ROAD TO NEW LANDFILL SITE to be carried out during 2019/2020 financial year, procurement processes to commence immediately to allow for implementation at earliest convenient time.
- To note that the project will be funded under MIG based on the approved funding towards Landfill site development.

## **REQUEST FOR APPROVAL OF VARIATION ORDER**

### **Purpose**

The purpose of this submission is to obtain authorization for the variation order for the electrical works to the value of R 3 164 731.23 (incl. VAT) at Lukhasini, Lucingweni Goso and Khayeka Villages.

## **Background**

Veez Micro Enterprise Electrical was appointed by UMzimkhulu Local Municipality for the provision of electrical infrastructure including the compilation of information to successfully upload the PCS file as required for reporting of energised connections for 620 customers at Lukhasini, Lucingweni, Goso and Khayeka areas under the UMzimkhulu Local Municipality. The construction period is four (10) months, commencing on 15 October 2018 and ending on 15 August 2019. The total Project value is R 15, 823,666.93, including VAT.

## **VARIATION ORDER JUSTIFICATION**

The need for the modification to the original scope is as result of the following reasons;

- An increase in the conductor quantity due to various diversion of the line emanating from the terrain which is very rocky and mountainous. The changes in line route therefore increases the conductor quantity from the one allocated on the original bill of quantities.
- Eskom requested a modification on all HARE conductor strain structures to be terminated on pistol grips instead of the normal thimble clevis and guy grip terminations.
- The scope of this modification includes additional material to the original scope of works in the following respects:
  - **Medium Voltage Sectionalisers and Links** - Supply and install link isolators as detailed including the installation of cross-arm brackets and the termination of conductors and including the solid links and fused links
  - **Transformer & Equipment Earthing** - Supply and install all materials for the complete earthing of transformer structures for ABC networks as specified. Included in the rate shall be all required spikes, insulated copper conductor, galvanised conduits, staples, bare copper, excavations, backfilling, etc.
  - **Medium Voltages** - Supply and install MV Full tension Joints as per the DDT Standards

## **Financial implications**

Original approved contract value R 15 823 666.93

Original contract duration 10 Months

Value of modification No. 1 R 3 164 731.23

## **New combined contract value R 18 988 398.16**

There will be no change in the duration of contract as the contractor is committed in finishing by end of March 2019

## **RECOMMENDATIONS**

To approve the Variation order for Vees Micro Enterprise to the value of R 3 164 731.23 which is 19.8% of the original appointment amount.

To note that the contract duration shall remain 10 months.

## **BUDGET AND TREASURY OFFICE**

### **REQUEST RESOLUTION FOR THE LETTER FROM PROVINCIAL TREASURY RELATES TO MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT AND IMPACT ON THE 2018/2019 ADJUSTMENT BUDGET.**

#### **Background**

This is referring to the letter dated 20 February 2019 from Provincial Treasury which is a feedback of the Mid-Year budget and performance assessment report.

The municipality is required to table Provincial Treasury comment on the 2018/2019 Mid-Year budget and performance assessment report in council when tabling the 2018/2019 Adjustment budget.

#### **Financial Implication**

None

#### **RECOMMENDATION**

That the letter dated 20 February 2019 from Provincial Treasury have been table to the Council.

#### **Request Resolution for an Adjustment Budget 2018/2019**

##### **Purpose**

The assessment was conducted to verify on whether the municipality required to do an adjustment budget on the Mid-year budget and performance assessment report 2018/2019.

##### **Legal Requirement**

In terms of section 28 of the MFMA, provides that:

- (1) A municipality may revise an approved annual budget through an adjustments budget.
- (2) An adjustments budget -
  - (a) Must adjust the revenue and expenditure estimates downwards if there is material under-collection of revenue during the current year;
  - (b) May appropriate additional revenues that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budget for;

#### **RECOMMENDATION**

That the council adopts the Adjustment Budget 2018/2019

## BUDGET AND TREASURY OFFICE

### RESOLUTION REQUEST

#### Background

ERF 1162(EXT 6) owned by Ms. T Tajooddeen must be offered a discount as per council resolution that discount must be offered and cases differ from property to property, as it was a form of incentives granted to consumers.

After liaising with the Ms T. Tajooddeen and analysis was done, we then came to a conclusion that 25% should be granted hence there was no discount provided before on this account.

#### Financial implication

Write off an Amount of ERF1162 **R 1007.92** which is the 25% discount on outstanding debt of R 4 031.68

#### Recommendation

We recommend that ERF1162 owned by Ms T.Tajooddeen must be given 25% discount amounting to **R1 007.92**,

### TRANSIDO DEBT WRITE OFF

#### Background

Tenants at UMzimkhulu Transido entered into agreement with municipality in 2012 to rent stall houses for the use of different purposes.

The culture of non-payments has increase even thou there are four stalls with advance payments and six stalls where there are two tenants however one tenant is making payment.

There have been grievances that will be resolved effectively from October 2018 by the municipality and they are as follows:

- The property is not properly graded;
- There is no fencing;
- Lack of water;
- High rate of rental;
- There are homeless kids occupying their property and stealing for them;
- And houses are not in good condition etc.

#### Financial implications

This debt is increasing the whole debt of the municipality by **R 714 745.50**

Account No	Customer Name	ERF	Outstanding	Last	Date
------------	---------------	-----	-------------	------	------



		<b>Balance</b>	<b>Payment</b>	
9999000139 PAMLA,GWAGWA,MA	9999	R 29 516.31	62.53	2019-01-31
9999000140 NDUKU T. E	00A	R 15 576.42	-150	2019-02-07
9999000142 KHESWA & SKOTOYI	9999	R 28 303.59	-500	2015-04-15
9999000143 CEMBI G N	9999	R 29 699.96	-300	2018-09-11
9999000144 KHESWA Z W	9999	R 37 337.69	-1 000.00	2018-06-25
9999000145 DLAMINI &DZAMIL	9999	R 17 493.94	-300	2018-03-05
9999000146 MANGALISO N	9999	R 27 395.99	-900	2017-02-06
9999000147 DLAMINI & RADEB	9999	R 5 137.95	-453.06	2018-09-28
9999000149 RADEBE K	9999	R 12 704.95	-300	2018-06-04
9999000150 DAMOYI & MADIBA	9999	R 25 034.70	-1 000.00	2017-03-08
9999000151 DZANIBE & DLAMI	9999	R 17 223.06	-300	2018-06-07
9999000153 MTOLO & MBHELE	9999	R 12 966.77	-500	2018-05-02
9999000154 MDUTSHANA, & MI	999	R 31 340.98	-300	2018-08-13
9999000155 KETHEYI E V	9999	R 10 803.96	-1 000.00	2018-07-09
9999000156 NJIYELA M	9999	R 14 799.34	-181.16	2018-08-31
9999000158 HLONGWA S	9999	R 19 602.33	-300	2018-12-10
9999000159 MADLALA W.M	9999	R 20 642.47	-1 000.00	2018-08-06
<b>Report Total</b>		<b>R714 745.50</b>	<b>-118 840.53</b>	

## RECOMMENDATION

To write off the debt of Transindo tenants amounting to **R 714 745.5**

## REQUEST RESOLUTION FOR DRAFT BUDGET AND PROPOSED TARIFFS 2019/2020

### Legal Requirement

In terms of section 16 (1) of the MFMA which states that the municipal council of the municipality must for each financial year approve an annual budget for the municipality before the start of the financial year.  
(2) In order for a municipality to comply with subsection (1), the mayor of the municipality must table the annual budget at a council meeting at least 90 days before the start of the budget year.

## RECOMMENDATION

That the council adopts the Draft Budget and Proposed Tariffs for 2019/2020 financial year. **Request Resolution for Draft Budget and Proposed Tariffs 2019/2020**

## REQUEST RESOLUTION FOR REVISED SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2018/2019

### Legal Requirement

In terms of section 54 (1) (c) of the MFMA which states that:

(1) On receipt of a statement or report submitted by the accounting officer of the municipality in terms of section 71 or 72, the mayor must-

(c) Consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with the council following approval of an adjustment budget.

#### **RECOMMENDATION**

That the council adopt the revised Service Delivery and Budget Implementation plan 2018/2019